



**CITY COUNCIL
MEETING MINUTES
APRIL 24, 2023 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson
Council Member: Matthew Gilbertson
Council Member: Heather Nesemeier
Council Member: Laura Caroon
Council Member: Deb White
Council Member: Steve Lindaas
Council Member: Chuck Hendrickson
Mayor: Shelly Carlson

Absent: Council Member: Larry Seljevold

2. Pledge of Allegiance

3. Agenda Amendments

4. Recognitions - Presentations

A. Presentation: Class of 2023 Citizens Government Academy

Assistant City Manager Mike Rietz shared an overview of the Citizens Government Academy. Mayor Carlson presented the graduates with certificates.

B. Presentation: Dr. William Craft Day Proclamation

Mayor Carlson and Council members presented the Proclamation for Dr. William Craft Day. Dr. Craft was presented a MoorHeart award for his continued service to the Moorhead Community.

C. Presentation: 2023 Flood Update

City Engineer Bob Zimmerman shared a 2023 Flood update.

D. Recognition: Certificate of Achievement for Excellence in Financial Reporting

City Manager Dan Mahli shared that the Finance team has been recognized by the Government Finance Officers Association with a Certificate of Achievement for Excellence in Financial Reporting. Finance Director Jenica Flanagan thanked the council and her finance team for their dedication to superior work.

5. Consent Agenda

*All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

Motion to Approve made by Steve Lindaas and seconded by Deb White

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Lindaas, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Seljevold

6. Approve Minutes

A. April 10, 2023 Meeting Minutes

Motion to Approve April 10, 2023 Meeting Minutes made by Laura Caroon and seconded by Ryan Nelson

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Lindaas, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Seljevold

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

During "Citizens Addressing the Council", the Mayor will invite residents to share issues, concerns and opportunities. Individuals must limit their comments to three minutes. The Mayor may limit the number of speakers on the same issue in the interest of time and topic. Individuals should not expect the Mayor or Council to respond to their comments tonight.

8. *Mayor and Council Appointments

9. Public Hearings (5:45 pm)

During "Public Hearings", the Mayor will ask for public testimony after staff and/or applicants make their presentations. The following guidelines are in place to ensure an efficient, fair, and respectful hearing; limit your testimony to three minutes and to the matter under consideration; the Mayor may modify times, as deemed necessary; avoid repeating remarks or points of view made by previous speakers. The use of signs, clapping, cheering or booing or any other form of verbal or nonverbal communication is not allowed.

A. Public Hearing to Consider Actions Related to 2nd Ave N Area Underground Utility & Street Improvements (Eng. No. 23-A2-04A and 14-02-03F)

Motion to Open Public Hearing Public Hearing to Consider Actions Related to 2nd Ave N Area Underground Utility & Street Improvements (Eng. No. 23-A2-04A and 14-02-03F) made by Chuck Hendrickson and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Lindaas, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Seljevold

Assistant City Engineer Tom Trowbridge presented the proposed actions related to 2nd Ave. N area underground utility and street improvements. Completion of these actions will help with the upcoming 11th St. underpass project.

Motion to Close Public Hearing Public Hearing to Consider Actions Related to 2nd Ave N Area Underground Utility & Street Improvements (Eng. No. 23-A2-04A and 14-02-03F) made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Lindaas, Hendrickson

Against: 0;
Abstain/Recuse: 0;
Absent: 1; Seljevoll

- B. Resolution to Order Improvements & Declare Intent to Assess for 2nd Ave N Area Underground Utility & Street Improvements (Eng. No. 23-A2-04A and 14-02-03F)

Motion to Approve Resolution to Order Improvements & Declare Intent to Assess for 2nd Ave N Area Underground Utility & Street Improvements (Eng. No. 23-A2-04A and 14-02-03F) made by Heather Nesemeier and seconded by Steve Lindaas

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Lindaas, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Seljevoll

10. Engineering Department

- A. Resolution to Approve Budget Adjustment #23-020 and Execution of License Agreement for Asset Management Software

City Engineer Bob Zimmerman shared a proposed budget adjustment for the acquisition of a new asset management solution that includes centralized and consistent data management across and between assets and departments. The budget adjustment would allocate an additional \$100,000 of federal American Rescue Plan Act funds to enable this effort.

Motion to Approve Resolution to Approve Budget Adjustment #23-020 and Execution of License Agreement for Asset Management Software made by Steve Lindaas and seconded by Laura Caroon

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Lindaas, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 1; Seljevoll

- B. *Resolution to Authorize Easement Acquisitions and Award Bid for 11 St S Street and Utility Improvements (Eng No. 22-A2-02)
- C. *Resolution to Award Bid for 11 St S Street and Utility Improvements (Eng No. 22-A2-02)
- D. *Resolution to Consider Actions Related to Completed Public Improvement Projects Funded with Special Assessments
- E. *Resolution to Call for an Assessment Hearing for Completed Public Improvement Projects
- F. *Resolution to Authorize Grant Submission for Carbon Reduction Program for Street Light Replacement
- G. *Resolution to Award the Bid for the 2023 Sanitary Sewer Lining Improvements (Eng. No. 23-06-02).

11. Parks and Recreation Department

- A. *Resolution to Accept Grant Funds from Age-Friendly Minnesota (AFMN) Community Grants for Pickleball Courts
- 12. Community Development Department
 - A. *Second Reading of Ordinance 2023-06: An Ordinance to Amend Title 1, Chapter 7, Planning Commission as it relates to Membership
 - B. *Resolution to Approve Title & Summary of Ordinance 2023-06: An Ordinance to Amend Title 1, Chapter 7, Planning Commission as it relates to Membership
- 13. Police Department
 - A. *Resolution to Approve Submittal of Pathway to Policing Grant
 - B. *Resolution to Authorize Towing Contract with Ed's Towing Service Co.
- 14. Administration
 - A. *Resolution to Approve a Minnesota Lawful Gambling Premise Permit for Moorhead Youth Hockey Association
 - B. *Resolution to Approve New Liquor License to Onyx Bar & Grill Limited Liability Company DBA Onyx Bar & Grill
- 15. Mayor and Council Reports

Council Member Steve Lindaas shared his appreciation to the residents that live along 11th Street who agreed to easements that allowed for the expansion of the shared use bike path. Mr. Lindaas also mentioned the work the city put in for the pickle ball courts.

Council Member Deb White spoke of her attendance at the Human Rights Commission meeting and recounted the information provided by the speaker they had from Welcome America.

Council Member Laura Caroon shared that the committee for the new Library/Community center has been working behind the scenes and work continues on the project that was approved by voters November 2022.

Mayor Shelly Carlson discussed the panel that she and Governmental Affairs Director Lisa Bode participated on for the Concordia Career Readiness Board. Mayor Carlson shared with council the Chamber's Business Roundtable that and other city staff took part in, the mayor also spoke of the Red River Regional Dispatch Center board meeting that was held to discuss a new location for the dispatch center. The mayor communicated her opportunity to attend the State of Main at the Capitol in St. Paul, Council Member Hendrickson had attended the State of Main Regional meeting and the mayor thanked him for the information he provided to the State Auditor's Office. Mayor Carlson recounted her testimony at the Senate Transportation hearing to discuss funding for the 11th Street underpass. The mayor talked about her opportunity to give the welcome speech at the Mississippi Valley Division of the US Army Corp of Engineer's Regional Meeting held in Moorhead. The mayor thanked Nathan Aakre and his assessing team at the City for all their work in preparation for the Board of Appeals and Equalization meeting. Mayor Carlson spoke of her chance to present the Earth Day Proclamation at the Clay County Resource and Recover Center and her visit with Senator Klobuchar where the mayor was able to take the senator along the Red River levee.

16. City Manager Reports

17. Executive Session

- A. Executive Session pursuant to Minn. Stat. § 13D.05, Subdivision 3 (b) and (c)(3) to receive an update regarding potential litigation for land acquisition in Minnesota for the Fargo Moorhead Diversion Project and provide guidance to external counsel and the lands team regarding the development of offers and counteroffers for land acquisition in Minnesota for the Fargo Moorhead Diversion Project.

Motion to Enter Closed Executive Session pursuant to Minn. Stat. § 13D.05, Subdivision 3 (b) and (c)(3) to receive an update regarding potential litigation for land acquisition in Minnesota for the Fargo Moorhead Diversion Project and provide guidance to external counsel and the lands team regarding the development of offers and counteroffers for land acquisition in Minnesota for the Fargo Moorhead Diversion Project at 6:27pm. Exited at 7:24pm. made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Lindaas, Hendrickson

Against: 0

Abstain/Recuse: 0

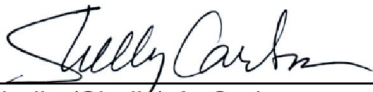
Absent: 1; Seljevoll

18. New Business

19. Adjourn

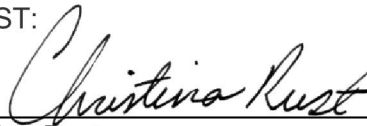
Meeting adjourned at 7:28pm

APPROVED BY:



Michelle (Shelly) A. Carlson
Mayor

ATTEST:



Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.