



**CITY COUNCIL
MEETING MINUTES
JANUARY 27, 2025 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson
Council Member: Nicole Mattson
Council Member: Heather Nesemeier
Council Member: Emily Moore
Council Member: Deb White
Council Member: Lisa Borgen
Council Member: Sebastian McDougall
Mayor: Shelly Carlson

Absent: Council Member: Chuck Hendrickson

2. Pledge of Allegiance

3. Agenda Amendments

Item 15A was moved to the February 10 Moorhead City Council meeting agenda.

4. Consent Agenda

Motion to Approve made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Hendrickson

5. Recognitions - Presentations

A. McKnight Foundation Heart of Community Award Honorees: Yoke-Sim Gunaratne & Eman Yassin

Governmental Affairs Director Lisa Bode recognized Yoke-Sim Gunaratne and Eman Yassin who were awarded the 2024 Virginia McKnight Binger Heart of Community honor. The Heart of Community Award celebrates every day champions whose compassion and contributions serve as the heartbeat of community, inspire others, and create caring and connected places. Two of the seven Heart of Community Awards given across the State of Minnesota are residents of Moorhead.

B. Employee Milestone Service Recognitions

Mayor Carlson recognized employees that have been with the City of Moorhead for over 25 years. Mayor Carlson thanked each person for their dedication and positive public service impact in Moorhead.

Dr. Robert Zimmerman – Director of Engineering, 35 years
Thomas Sopp – Assistant Stormwater Superintendent, 35 years
Darsey Thoen – Biosolids Program Manager, 30 years
Michael Schroeder – Park Maintenance Manager, 30 years
Shannon Monroe – Chief of Police, 30 years
Robert Matheson – Police Sergeant, 25 years

Not in attendance:

Jeff Wallin – Fire Chief, 30 years
Neil Penner – Park Maintenance, 35 years
Jeff Larson – Police Department, 25 years
Eric Berg – Fire Captain, 25 years
Jason Dewar – Firefighter, 25 years

6. Approve Minutes

A. January 13, 2025 Meeting Minutes

Motion to Approve January 13, 2025 Meeting Minutes made by Lisa Borgen and seconded by Sebastian McDougall

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Hendrickson

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

Moorhead resident addressed the council regarding the homeless population in Moorhead.

8. *Mayor and Council Appointments

A. *Resolution for Appointments to Boards and Committees

9. Public Hearings (5:45 pm)

10. Engineering Department

A. *Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for Country Heritage Area Street Improvements (Eng. No. 24-A2-03)

B. *Resolution to Approve Limited Use Permit (LUP#1401-0020) for Shared-Use Path and Aesthetic Amenities within Trunk Highway Right-of-Way (Eng. No. 14-02-03)

- C. *Resolution to Award Bid for the 2025 Wastewater Treatment Facility Roof Replacement Project (Eng. No. 25-06-03)
- D. *Resolution to Receive Report, Order Plans & Specifications, and Call for a Public Hearing for 9th Ave S, 10th Ave S and 16th St S Area Street Improvements (Eng. No. 25-A2-01)
- E. *Resolution to Receive Report, Order Plans & Specifications, and Call for a Public Hearing for 14th Ave S, 13th St S, and 18th St S Underground Utility and Street Improvements (Eng. No. 25-A2-02)
- F. *Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for 14th Ave S, 13th St S, and 18th St S Underground Utility and Street Improvements (Eng. No. 25-A2-02)

11. Police Department

- A. *Resolution to Authorize Budget Adjustment #25-003 to Transfer of Funds to Support the Purchase of a D.A.R.E. Vehicle

12. Administration

- A. Resolution to Approve Appointment of Recreation Director

City Manager Mahli recommended to the City Council that it appoint Sean Brandenburg to the position of Recreation Director in Moorhead.

Motion to Approve Resolution to Approve Appointment of Recreation Director made by Ryan Nelson and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Hendrickson

- B. *Resolution to Approve Trollwood Performing Arts School 2025 Operating Budget & Annual Report
- C. *Resolution to Approve and Submit the 2025 Disadvantaged Business Enterprise (DBE) Program to the Federal Transit Administration
- D. *Resolution to Authorize Agreement with the City of Fargo for the exchange of Federal Transit Administration (FTA) Section 5307 funds for FTA Section 5310 and 5339 funds
- E. *Resolution to Authorize Agreement with the City of Fargo for the lease of Moorhead owned Fixed Route Buses

13. Mayor and Council Reports

Council member White shared information on the upcoming Clay County Intergovernmental Retreat on January 31. Council member White stated Clay County received a grant for Sharps disposal bins and funding for the Naloxone education program. Council member White extended appreciation to Moorhead Police Lieutenant Mike Detloff for his work on the overdose mapping project.

Council member Nesemeier shared appreciation to City of Moorhead staff for their years of service. Council member Nesemeier stated Frostival's Fun at the Frozen Fortress activities begin February 1 at Viking Ship Park. She also provided details on the Global Market and Land to Table event at the Hjemkomst Center on February 11.

Council Member Borgen stated the Moorhead Public Service Commission is conducting a water rate study one year earlier than planned. Council member Borgen also attended the Moorhead Clay County Joint Powers Authority and FM Diversion Authority meetings.

Mayor Carlson attended MnDOT's Highway 10/75 Corridor Study open house. She encourages everyone to visit MnDOT's website for information, along with updates about the 11 Street Underpass project. Mayor Carlson, City Manager Mahli, and Governmental Affairs Director Bode met with House Representative Heather Keeler to discuss legislative issues, emphasizing flood mitigation as Moorhead's top priority. Mayor Carlson spoke at the Immigrant Development Center's capital campaign kick-off for the Cultural Mall in Moorhead. She also attended a number of committee meetings for the FM Diversion project.

14. City Manager Reports

15. Executive Session

- A. Closed Executive Session pursuant to Minn. Stat. § 13D.05, Subd. 3(a) for the purpose of conducting the City Managers Annual Performance Evaluation*

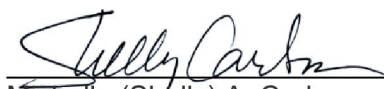
*At the next regular City Council meeting, the Mayor, in accordance with Minn. Stat. § 13D.05, Subd. 3(a) will present a summary of the performance evaluation of the City Manager

16. New Business

17. Adjourn

Meeting adjourned at 6:18pm.

APPROVED BY:


Michelle (Shelly) A. Carlson
Mayor

ATTEST:


Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.