



**CITY COUNCIL  
MEETING MINUTES  
JANUARY 13, 2025 AT 5:30 PM  
HJEMKOMST CENTER AUDITORIUM**

Council members Nicole Mattson, Emily Moore, Lisa Borgen, and Sebastian McDougall were sworn-in by District Court Judge Johnathan Judd

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson  
Council Member: Nicole Mattson  
Council Member: Heather Nesemeier  
Council Member: Emily Moore  
Council Member: Deb White  
Council Member: Lisa Borgen  
Council Member: Sebastian McDougall  
Council Member: Chuck Hendrickson  
Mayor: Shelly Carlson

Absent:

2. Pledge of Allegiance

3. Agenda Amendments

4. Consent Agenda

**Motion to Approve made by Heather Nesemeier and seconded by Ryan Nelson**

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

5. Recognitions - Presentations

A. MoorHeart Recognition: Kevin Hanson

Governmental Affairs Director Lisa Bode presented the MoorHeart Award to Kevin Hanson for his work on the Metro Area Transit Coordinating Board over the last 20 years.

B. Presentation: Moorhead Safe Routes to School, Daniel Farnsworth (MetroCOG)

Transportation Planner with the Fargo Moorhead Metropolitan Council of Governments Daniel Farnsworth presented Moorhead's Safe Routes to Schools plan.

6. Approve Minutes
  - A. December 9, 2024 Meeting Minutes

**Motion to Approve December 9, 2024 Meeting Minutes made by Deb White and seconded by Sebastian McDougall**

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;
7. Citizens Addressing the Council (Time Reserved: 15 Minutes)
8. \*Mayor and Council Appointments
  - A. Resolution to Approve Appointment of Mayor Pro Tem and Mayoral Appointments to Committees, Boards, and Commissions

**Motion to Approve Resolution to Approve Appointment of Mayor Pro Tem and Mayoral Appointments to Committees, Boards, and Commissions made by Heather Nesemeier and seconded by Ryan Nelson**

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;
  - B. \*Resolution to Approve Mayoral Appointments of Council Members to Committees, Boards, and Commissions
  - C. \*Resolution for Appointments to Boards and Committees
9. Public Hearings (5:45 pm)
10. Economic Development
  - A. \*Resolution to Approve the Sale of City-owned Land located at 4350 34 Ave S (58.424.0060)
  - B. \*Resolution to Approve Application to the Department of Employment and Economic Development for a Redevelopment Grant in Support of Downtown Redevelopment, Committing Local Match, and Authorizing Signatures
11. Engineering Department
  - A. Resolution to Receive Report, Order Plans & Specifications, and Call for a Public Hearing for Street & Utility Improvements on 10-1/2 Street North (Eng. No. 24-A2-09)

City Engineer Tom Trowbridge shared general practices for improvement projects within the city and discussed proposed street and utility improvement plans at 10-1/2 Street North in Moorhead.

**Motion to Approve Resolution to Receive Report, Order Plans & Specifications, and Call for a Public Hearing for Street & Utility Improvements on 10-1/2 Street North (Eng. No. 24-A2-09) made by Heather Nesemeier and seconded by Deb White**

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

- B. Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for Street & Utility Improvements on 10-1/2 St N (Eng. No. 24-A2-09)

**Motion to Approve Resolution to Receive Report, Order Plans & Specifications, and Call for a Public Hearing for Street & Utility Improvements on 10-1/2 Street North (Eng. No. 24-A2-09) made by Heather Nesemeier and seconded by Deb White**

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

- C. \*Resolution to Receive Report and Order Plans & Specifications for Prairie Parkway 2nd Addition Underground Utility & Street Improvements (Eng. No. 25-A6-02)

12. Parks and Recreation Department

- A. \*Resolution to Accept Grant Funding from Lake Region Arts Council for the 2025 Celtic Festival

13. Public Works

- A. Resolution to Approve Guaranteed Maximum Price Amendment #2 to the Agreement with Gast Construction Company, Inc. for Construction Manager At Risk Services on the Reimagine Romkey Park – Pool Replacement and Park Renovations Project

Public Works Director Paul Fiechtner provided an update for the Reimagine Romkey Park and pool replacement project.

**Motion to Approve Resolution to Approve Guaranteed Maximum Price Amendment #2 to the Agreement with Gast Construction Company, Inc. for Construction Manager At Risk Services on the Reimagine Romkey Park – Pool Replacement and Park Renovations Project made by and seconded by**

Motion

For: 0;

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

14. Administration

- A. \*Resolution to Approve New Liquor License to Mangos II LLC
- B. \*Resolution to Affirm 2025 City Council Meeting Dates
- C. \*Resolution to Designate the Official Newspaper and Website of the City of Moorhead
- D. \*Resolution to Designate Official Depositories, Signers and Authority to make Electronic Funds Transfers
- E. \*Resolution to Approve 2025 Tax Increment Interfund Loan
- F. \*Resolution to Approve Labor Agreement and Memorandums of Understanding Between the City of Moorhead and American Federation of State, County and Municipal Employees (AFSCME)
- G. \*Resolution to Accept 2024 Donations

15. Mayor and Council Reports

Council member Nesemeier highlighted new appointments to boards and commissions and encouraged the public to apply for local and state committees. The Cass Clay Food Commission is celebrating its 10-year anniversary with events in 2025.

Council member White thanked Inclusive Moorhead for hosting event. Council member White shared condolences for the family and friends of former City Council member Nancy Otto and her legacy of commitment and care.

Mayor Carlson recognized retiring staff Lori Vanbeek (42 years), Holly Heitkamp (23 years) and LeAnn Wallin (30 years) for their years of service. The Mayor also attended a reception for former Clay County Commissioner Frank Gross who retired after 12 years of service on the Commission. Mayor Carlson and City Manager Mahli toured A Place for Hope with Executive Director Darrell Vasvick. Mayor Carlson spoke at the MState Healthcare Simulation Center ribbon cutting event. A meeting with the Fargo Forum Editorial Board took place to highlight the events and happenings in Moorhead. Mayor Carlson provided an update on the FM Diversion project. Construction work continues on the Red River Regional Dispatch Center with an anticipated opening in 2025. Mayor Carlson toured the Moorhead Armory and stated the gymnasium and gathering space can be rented by the public. Mayor Carlson mentioned the Chamber's State of the Cities event was a success and enjoyed highlighting Moorhead along with Fargo, West Fargo, Dilworth, Horace. The Mayor also performed Oath of Office ceremonies for two new police officers in Moorhead. Mayor Carlson shared condolences to family and friends of Nancy Otto.

16. City Manager Reports

City Manager Dan Mahli welcomed new City Council members.

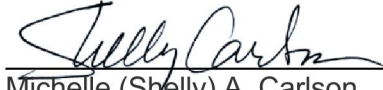
17. Executive Session

18. New Business

19. Adjourn

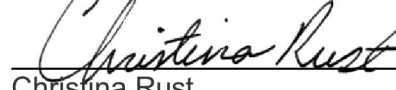
Meeting adjourned at 6:25pm.

APPROVED BY:



Michelle (Shelly) A. Carlson  
Mayor

ATTEST:



Christina Rust  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.