



Application Received: \_\_\_\_\_  
Fee Received: \_\_\_\_\_  
Staff Initials: \_\_\_\_\_

# COMPREHENSIVE PLAN/ GROWTH AREA PLAN AMENDMENT APPLICATION

## APPLICANT INFORMATION

Name(s): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

## PROPERTY OWNER INFORMATION (if different from above)

Name(s): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

## PROPERTY/REQUEST INFORMATION

Purpose of Comp Plan/Growth Area Plan Amendment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
To change designation from: \_\_\_\_\_ (existing designation) to \_\_\_\_\_ (requested designation)  
Describe Location: \_\_\_\_\_  
\_\_\_\_\_  
Parcel Number(s): \_\_\_\_\_  
Legal Description (attach if lengthy): \_\_\_\_\_  
\_\_\_\_\_

\*\*If you are unable to provide a PDF Digital ID, please print application to provide original signature(s).

Applicant Signature(s) \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature(s) \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature(s) \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

**SUBMIT APPLICATION AND SUBMISSION REQUIREMENTS TO:**

Planning & Zoning Division, 403 Center Avenue, First Floor, PO Box 779, Moorhead, MN 56561-0779

**APPLICATION DEADLINE:** A completed application with all submission requirements must be received by 12:00 p.m. on the deadline date (three weeks prior to the scheduled Planning Commission meeting).

**APPLICATION SUBMISSION REQUIREMENTS:** The following must accompany this application:

\_\_\_\_\_ Proof of Title to the property or written authorization from owner(s) if applicant is not the owner.

\_\_\_\_\_ Application fee of **\$250 is payable to the City of Moorhead** (Combining with a rezoning? Total fee \$400).

**CRITERIA FOR CONSIDERATION: Please provide any information you want the reviewers to know about the proposed amendment.** The Planning Commission has the authority to request additional information as needed.

1. Have circumstances changed since the adoption of the Comprehensive Plan and/or Growth Area Plan that justify the proposed change?
  - Is there a compelling reason to change the land use designation, such as an issue or opportunity that was unforeseen at the time the Comprehensive Plan and/or Growth Area Plan was adopted?
2. Is the proposal consistent with the vision set forth in the Comprehensive Plan and with the policies stated in the Comprehensive Plan and Growth Area Plan for the neighborhood and area?
3. Does the proposed change address the Five Big Ideas of the Comprehensive Plan?
  - 1) Transform Downtown Moorhead into the 'heart of the community' by incorporating a range of housing and retail options, cultural amenities, parks, and public services.
  - 2) Integrate a mix of mutually supportive land uses and experiences in redevelopment areas by building upon and strengthening existing retail centers and utilizing experience-based marketing.
  - 3) Connect neighborhoods to parks and trails and provide multimodal access to downtown, the Red River, and community amenities.
  - 4) Embrace resilient environmental and equitable solutions, planning for infrastructure, building development, energy, and climate adaption while building a greener community.
  - 5) Build and nurture local businesses as key partners in building and maintaining a prosperous community.
4. Is the proposal compatible with surrounding land uses existing or uses designated in the Comprehensive Plan and/or in a Growth Area Plan?
5. Can the proposed use be served adequately with existing or planned streets and utilities?
6. What will be the environmental impacts of the proposed use? Will it require an environmental impact statement or a change to the Alternative Urban Areawide Review?