



Community Development Internship

Overview

The city appreciates the impact that talented, energetic students can have on our organization and the community and is pleased to provide learning experiences to prepare the next generation of community leaders. The Community Development Internship will allow Interns to experience the innerworkings of City Community Development.

Experiences & Responsibilities

- Coordinate and manage property maintenance concerns received from citizens. Examples include snow, grass, and junk inspections, correspondence, and abatements.
- Develop an understanding of the Onward Moorhead Comprehensive Plan and other City Plans and work on tactical implementation ideas and steps.
- Work to address citizen concerns.
- Provide analysis and answer citizen questions relating to residential zoning questions (exp: fence, shed, additions).
- Build relationships and gain experience in the community development field.
- Collaborate with leaders and learn about various departments within City government to understand how they work together.
- Explore government and departmental activities and attend meetings as needed.
- Maintain a high level of professionalism and customer service with all interactions.
- Share content about learning experience, department activities, employee recognition on social media as applicable.



Requirements

- Third or fourth year college student. Studies in Public or Business Administration, Architecture, Construction, Design, Political Science, or field related to Community Development.

Hours

- 25 hours/week, flexible.

Salary: \$14/hour

Timeline

- Semester, School Year, 1 Year, or 1 Summer
- This opportunity is offered as a credit or non-credit paid position.

Learn more & Apply!

Email letter of interest and resume to:

humanresources@moorheadmn.gov

218-299-5179