

**Property Owner/Property Manager Agreement Form**

All rental properties in Moorhead are required to have an owner or local property manager residing within Clay County, Minnesota or Cass County, North Dakota. This form is to be completed by both parties (*property owner and property manager*). **Please return to City of Moorhead, Rental Registration, 500 Center Avenue/PO Box 779, Moorhead, MN, 56561.**

**RENTAL PROPERTY ADDRESS OR ADDRESSES**

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**PROPERTY OWNER INFORMATION**

Property Owner's First and Last Name	Email Address
Address of Residence	(    ) Phone
Mailing Address if different	

**PROPERTY MANAGER INFORMATION**

Property Manager's First and Last Name	Email Address
Address of Residence	(    ) Phone
Mailing Address if different	

Please designate responsible party below:

	Property Owner	Property Manager
<b>Repairs/Services</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Invoices/Fees</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Correspondence</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>First Contact for Emergencies*</b>	<input type="checkbox"/>	<input type="checkbox"/>

\*If emergency conditions exist and designated party is not immediately available, the other party will be contacted and expected to address emergency issues or City will abate emergency conditions as allowed by law.

By signing this form, both parties agree that the person listed in this form is the designated property manager for the property or properties listed at the top of this form.

Signature of Local Property Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_