



2023 Moorhead Community Garden Grant Application

This grant is to help support organizations and individuals who would like to start/operate a community garden on private land (City owned property is not available for this program). The City anticipates awarding four awards of \$500 each for community gardens in 2023. Community garden plots must be open and available to the public and either be free or have a minimal cost to join/reserve a plot of land. Funds must be utilized for garden purposes only.

Application due by: **March 8, 2023 – 4:00 PM**
Submit Application to: planning@moorheadmn.gov or
City of Moorhead
ATTN: Planning & Zoning
500 Center Avenue
PO Box 779
Moorhead, MN 56561

Primary Contact Information

Name: _____
Address: _____
Phone Number: _____
Email: _____

1. What is the proposed location/address for the community garden?

2. Is this a new or an existing community gardening program?
 - a. Existing: How long has it been operating?
 - b. New: Does your organization have experience operating community gardens?
 - i. Please describe:

3. How much land is available for the community garden?

4. How many garden plots would be available and what are their sizes?

5. How will volunteers/garden members will be involved in each garden plot? Please describe:



6. Will you have a scheduled work day for volunteers/garden members?
a. Yes b. No

7. How will the community garden be maintained/who will be responsible for maintenance? Please describe:

8. Are you receiving additional funding for the community garden? (Note: No other sources of funding are required in order to apply or be selected for this grant)

9. Please describe how these grant funds (\$500) would be spent:

Item:	Cost:
	\$
	\$
	\$
	\$

10. Please attach a site plan of the proposed garden (can be subject to change). Indicate dimensions of garden site, garden plots, buildings/structures, water sources, etc.

Required Reporting for Grant Recipients

The garden group shall submit a brief annual report by November 30, 2023 that includes:

- Number of community garden participants
- How produce was used
- Activities that took place at the garden (educational activities, work days, etc.)
- How funds were spent
- Garden photos

Termination

The City of Moorhead reserves the right to terminate the grant and request repayment of any spent funds based on:

1. Complaints and/or inspections related to, but not limited to, poor maintenance, weeds or other harmful or invasive plants,
2. Not utilizing funds for the garden.



I hereby apply for 2023 Moorhead Community Garden Grant and acknowledge that the information above is truthful, complete and accurate.

Signature: _____
Printed Name: _____
Date: _____



2023 Moorhead Community Garden Grant FAQs

Where can the garden be located?

It can be located on any privately held land in any zoning district provided it is located within the city of Moorhead. If you are not the landowner or spokesperson for the landowner, you must provide a letter of approval from the property owner.

How can the funds be spent?

Funds must be used to help directly support the community garden. Potential uses of funding could be for seeds, raised beds, weed control, eliminating/reducing membership fees, soil preparation, etc.

What items are NOT eligible for funding?

Personnel costs, water bills, structures such as pergolas, sheds, etc.

I live in an apartment and would like to start a community gardening group for my apartment complex. Can I apply for this grant?

Yes. However, you must provide written permission from the from the property owner.

Are there restrictions on where the garden can be located on the property?

No, however you should avoid easement areas. If work needs to be done within an easement, the gardens could be damaged/removed and would need to be replaced at your cost. Please visit the City of Moorhead [GIS](#) page to determine if there is an easement on the proposed garden location.

Questions? Contact planning@moorheadmn.gov or 218.288.5370 .

Office Use Only

Reviewer: _____
Outcome: _____
Payment Issued: _____
Notes: _____