



Application Received: \_\_\_\_\_  
Fee Received: \_\_\_\_\_  
Staff Initials: \_\_\_\_\_

## ZONING AMENDMENT APPLICATION

### APPLICANT INFORMATION

Name(s): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

### PROPERTY OWNER INFORMATION (if different from above)

Name(s): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

### REQUEST IS FOR: (check one or both)

\_\_\_\_\_ REZONING from \_\_\_\_\_ (existing zone) to \_\_\_\_\_ (requested zone)  
\_\_\_\_\_ TEXT AMENDMENT of \_\_\_\_\_ (Section, chapter title and number)

PURPOSE OF ZONING AMENDMENT: \_\_\_\_\_  
\_\_\_\_\_

### PROPERTY INFORMATION (For rezoning only; does not apply to text amendments.)

Describe Location: \_\_\_\_\_  
\_\_\_\_\_  
Parcel Number(s): \_\_\_\_\_  
Legal Description (attach if lengthy): \_\_\_\_\_  
\_\_\_\_\_

Applicant Signature(s) \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature(s) \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature(s) \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

**SUBMIT APPLICATION AND SUBMISSION REQUIREMENTS TO:**

Planning & Zoning Division, 500 Center Avenue, Fourth Floor, PO Box 779, Moorhead, MN 56561-0779

**APPLICATION DEADLINE:** Completed application and submission requirements must be received by 12:00 p.m. on the deadline date (at least three weeks prior to the scheduled Planning Commission meeting).

**APPLICATION SUBMISSION REQUIREMENTS:** The following must accompany this application:

\_\_\_\_\_ Proof of Title to the property or written authorization from owner(s) if applicant is not the owner (for rezoning only)

\_\_\_\_\_ **Application fee of \$250 is payable to the City of Moorhead** (Combining with a Comprehensive Plan Amendment? Total fee \$400).

**CRITERIA FOR CONSIDERATION:** Section 10-1-3-A of the Moorhead Zoning Ordinance provides a process for amending the City Zoning Ordinance that requires the Planning Commission and Council to consider the following factors. **Please provide any information you want the reviewers to know about the proposed amendment.** The Planning Commission has the authority to request additional information as needed.

1. The proposed action is consistent with the specific policies and provisions of the official City Comprehensive Plan;
2. The proposed use is or will be compatible with present and future land uses of the area;
3. The proposed use conforms to all performance standards contained herein (i.e., parking, loading, noise, etc.);
4. The proposed use will not have an adverse effect upon the area in which it is proposed;
5. The proposed use will not depreciate the property value of the area in which it is proposed;
6. Traffic generation by the proposed use is within the capabilities of streets serving the property;
7. The proposed use can be accommodated with existing or future public services and facilities including parks, streets, and utilities, and will not overburden the City's service capacity.

**Questions?** Contact City of Moorhead Planning & Zoning at 218.299.5370 or [planning@moorheadmn.gov](mailto:planning@moorheadmn.gov)