



**U.S. Department of Housing and Urban Development**

Minneapolis Field Office  
212 3<sup>rd</sup> Avenue South, Suite 150  
Minneapolis, Minnesota 55401

April 26, 2022

Ms. Lisa Bode  
Government Affairs Director  
City of Moorhead  
500 Center Avenue  
PO Box 779  
Moorhead, MN 56561

Dear Ms. Bode:

**SUBJECT:** End-of-Year Review  
Program Year 2021  
City of Moorhead

HUD is required to conduct an annual review of performance by grant recipients. This is to report to you the results of our review. Additionally, the Secretary must determine that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

**Report**

This review is based upon the information we received concerning the City's 2021 program year of January 1, 2021 through December 31, 2021. We congratulate you on your many accomplishments during this past year on the achievement of Departmental Objectives. Enclosed is a report showing the City's use of Community Development Block Grant (CDBG) funds during this reporting period. Some specific accomplishments during the year included:

- The City's funds were expended in a timely manner
- The City complied with the CDBG public services expenditure limits
- 91 percent of funds were spent for programs serving low and moderate-income persons
- 131 Extremely low-income households were served
- Moorhead Human Rights Commission provided information on fair housing and hosted listening sessions, also awarding 4 Human Rights Awards to citizens
- 285 Community residents were directly assisted with public services and public facilities funded with CDBG resources

**Background Information**

HUD's Office of Community Planning and Development has sought to establish partnerships with State and local governments. The focus of our partnership has been to work with communities to ensure that our joint efforts result in housing and community development programs and policies that benefit and serve low and moderate-income persons. These efforts occur within the framework of the statutes we administer and the regulations and policies that are designed to improve program performance.

The provisions of the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require the annual submission of performance reports by grant recipients receiving federal assistance through programs covered under these Acts. Additionally, these

Acts require that a determination be made by the Secretary, that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

With the implementation of the Consolidated Planning Regulations of January 5, 1995, the Department began making comprehensive performance reviews of grantee's overall progress at least annually, as required by the statutes and section 91.525 of the regulations. The review consists of analyzing the consolidated planning process; reviewing management of funds; determining the progress made in carrying out policies and programs; determining the compliance of funded activities with statutory and regulatory requirements; determining the accuracy of required performance reports; as well as evaluating accomplishments in meeting key Departmental objectives.

This assessment not only meets the mandates of the statutes, but it also provides a basis for working together collaboratively to help grantees achieve housing and community development goals. One critical outcome of this collaboration should be the development of a more comprehensive, effective, and concise Consolidated Plan and improved performance in achieving specific goals that correspond to the activities outlined in your forthcoming Action Plan.

### **Public Access**

This Report must be made readily available to the public within 30 days of receipt of your comments. There are several ways the report can be made available to the public. You can assist us in this regard by sharing HUD's report with the media; with members of your advisory committee; or with those who attended hearings or meetings, placing it on your web site or distributing it through a Listserv. HUD will make this information available to the public upon request and may provide copies of future reports to interested citizens and groups.

### **Conclusion**

As a result of our analysis, we have determined that your overall progress is satisfactory, and that the City has the continuing capacity to implement these programs.

If there are any questions please do not hesitate to contact Ryan Bloomberg, CPD Representative, at (612) 843-6414 or [ryan.m.bloomberg@hud.gov](mailto:ryan.m.bloomberg@hud.gov).

Sincerely,



Marcia A. Kolb, Director  
Office of Community Planning and Development

cc: Mayor Shelly Carlson  
500 Center Avenue  
Moorhead, MN 56561



**2021 Consolidated Annual Performance and Evaluation Report  
(CAPER)**

**Year 2 of a 5-Year Plan**

**Community Development Block Grant**

City of Moorhead  
500 Center Avenue  
Moorhead, MN 56561-0779

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The year 2021 was the second year of a five-year Consolidated Plan cycle for housing and community development. The City of Moorhead's 2021 CDBG expenditures were consistent with its Consolidated Plan and one-year action plan. The City prioritized its Community Development Block Grant (CDBG) resources on activities to maintain and create affordable housing opportunity within the community as follows:

**Single Family Home Rehabilitation Loan Program:** Constituting the largest allocation of Moorhead's CDBG resources, this program addressed affordable housing preservation by completing safety, energy, and structural improvements to three housing units occupied by low-moderate income households.

**Affordable Housing Production:** the longstanding partnership with Lake Agassiz Habitat for Humanity continued in 2021 and has furthered the City's affordable housing production goals. CDBG funds were used to assist with acquisition of an empty lot upon which Habitat built a new single-family home for a low-moderate income household in 2021. Cass Clay Community Land Trust partnered with Habitat on this project.

**Homelessness Objectives:** To reach out to low-income people many of whom are primarily homeless, CDBG funds were utilized for the Opportunities Under Transit (OUT) program which provides discounted bus passes for extremely low income persons. Bus passes are to be used by people seeking jobs or going to and from work or job training. Sixty-one people were issued discounted bus passes; 22 passes were used by people who were homeless, 17 were used by people with disabilities. CDBG funds were also allotted for capital needs plumbing improvements at Micah's Mission, a homeless shelter operated by Churches United.

**Other Non-housing Community Development:** The City continued a longstanding and important CDBG program in 2021, recreational opportunities for low income youth. In 2021, 55 kids participated in programming through the "Play Outside Daily" truck, which offers portable recreation opportunities in Moorhead parks. In 2021, 17 kids participated in after-school programming at Romkey Park. Other activities included homebuyer education; 31 low to moderate income households attended homebuyer education. The Afro-American Development Association facilitated the Youth Program which served 25 individuals from low-to-moderate income households through career exploration, mentoring, supportive serves, and post-secondary admission application assistance.

Non-homeless Special Needs Services: An accessible ramp was constructed at a housing unit occupied by a person with limited mobility and low income.

CDBG-CV emergency housing assistance funding was used to help 97 people avoid losing their housing by bringing past due rents current and assisting with rent payments.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AH1 Affordable Housing	Affordable Housing	CDBG: \$71500	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	42	0	0.00%			
AH1 Affordable Housing	Affordable Housing	CDBG: \$71500	Rental units constructed	Household Housing Unit	3	1	33.33%			
AH1 Affordable Housing	Affordable Housing	CDBG: \$71500	Rental units rehabilitated	Household Housing Unit	42	0	0.00%	40	0	0.00%
AH1 Affordable Housing	Affordable Housing	CDBG: \$71500	Homeowner Housing Added	Household Housing Unit	0	1		0	1	

AH1 Affordable Housing	Affordable Housing	CDBG: \$71500	Homeowner Housing Rehabilitated	Household Housing Unit	0	1		0	1	
AH1 Affordable Housing	Affordable Housing	CDBG: \$71500	Housing for Homeless added	Household Housing Unit	0	0		0	0	
AH1 Affordable Housing	Affordable Housing	CDBG: \$71500	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
AH2 Affordable Housing	Affordable Housing	CDBG: \$248861	Homeowner Housing Added	Household Housing Unit	0	0		1	1	100.00%
AH2 Affordable Housing	Affordable Housing	CDBG: \$248861	Homeowner Housing Rehabilitated	Household Housing Unit	35	7	20.00%	6	3	50.00%
AH3 Affordable Housing	Affordable Housing		Homeowner Housing Added	Household Housing Unit	5	0	0.00%			
AH4 Affordable Housing	Affordable Housing	CDBG: \$5200	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	30		0	0	
AH4 Affordable Housing	Affordable Housing	CDBG: \$5200	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	150	16	10.67%	30	30	100.00%

AH5 Affordable Housing	Affordable Housing	CDBG: \$0	Other	Other	100	40	40.00%	20	15	75.00%
CDBG-CV Emergency Assistance	Homeless Non-Homeless Special Needs	CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	0	0.00%			
CDBG-CV Emergency Housing Assistance	Homelessness Prevention	CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	97		0	97	
CDBG-CV Emergency Housing Assistance	Homelessness Prevention	CDBG-CV: \$	Homelessness Prevention	Persons Assisted	100	97	97.00%	0	97	
HL1 Homelessness	Affordable Housing Homeless	CDBG: \$0	Other	Other	1	0	0.00%	1	1	100.00%
HL2 Homelessness	Homeless	CDBG: \$10200	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	120	1013	844.17%			

HL2 Homelessness	Homeless	CDBG: \$10200	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	163		150	61	40.67%
HL2 Homelessness	Homeless	CDBG: \$10200	Other	Other	5	1	20.00%	1	1	100.00%
NH-3 Slum & Blight Removal	Non-Housing Community Development		Buildings Demolished	Buildings	2	0	0.00%			
NH2 Non-Housing Community Development Needs	Non-Housing Community Development	CDBG: \$19600	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	300	202	67.33%	155	97	62.58%
SN1 Non-Homeless Special Needs Services	Non-Homeless Special Needs	CDBG: \$0	Other	Other	1	1	100.00%	1	1	100.00%
SN2 Non-Homeless Special Needs Services	Non-Homeless Special Needs	CDBG: \$7400	Homeowner Housing Rehabilitated	Household Housing Unit	10	2	20.00%	2	1	50.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan,**



**giving special attention to the highest priority activities identified.**

High priority needs identified in the 5-year plan include affordable housing, homeless services and prevention, and non-housing community development needs. The activities associated with these priority needs include rehabilitating or constructing affordable rental and homeowner housing, slum and blight removal, and after school and summer programming for kids living in low to moderate income households. These priority activities were funded by Moorhead's CDBG program. Other CDBG activities include homebuyer education and installation of accessible ramps at low to moderate income households.

Activities listed in this section have successfully addressed the strategic plan priorities to date.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

### 91.520(a)

	CDBG
White	155
Black or African American	50
Asian	5
American Indian or American Native	41
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>251</b>
Hispanic	35
Not Hispanic	216

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Not all of the options for race are listed in the chart produced by HUD's online reporting system. HUD requires data reporting on the categories listed below, which is how the City of Moorhead has collected data. To adequately report on race and ethnicity of 2021 beneficiaries, numbers have been included here rather than in the chart provided by HUD:

- White = 89 (6 reported Hispanic/Latino ethnicity)
- Black/African American = 35
- Asian = 5
- American Indian/Alaskan Native = 36 (3 reported Hispanic/Latino ethnicity)
- Native Hawaiian or Other Pacific Islander = 0
- American Indian/Alaskan Native & White = 7
- Asian & White = 0
- Black/African American & White = 6 (2 reported Hispanic/Latino ethnicity)
- American Indian/Alaskan Native & Black/African American = 0
- Other Multi-Racial = 15 (6 reported Hispanic/Latino ethnicity)

The racial composition of families assisted with CDBG funds is not representative of the entire racial composition of the community, CDBG is serving a more diverse population. According to the 2019 5-Year American Community Survey (ACS) Estimates:

88.5% of Moorhead's population is White (46% of all CDBG beneficiaries are of this race);

5.2% is Black or African American (18% of CDBG beneficiaries are of this race);

1.6% is American Indian and/or Alaska Native (18.7% of CDBG beneficiaries are of this race);

and 4.5% is Hispanic or Latino (8.8% of CDBG beneficiaries are of this ethnicity).

For CDBG-CV funding:

- White = 71 (18 reported Hispanic/Latino ethnicity)
- Black/African American = 15 (3 reported Hispanic/Latino ethnicity)
- Asian = 0
- American Indian/Alaskan Native = 5 (5 reported Hispanic/Latino ethnicity)
- Native Hawaiian or Other Pacific Islander = 0
- American Indian/Alaskan Native & White = 0
- Asian & White = 0
- Black/African American & White = 0
- American Indian/Alaskan Native & Black/African American = 0
- Other Multi-Racial = 6

Of the CDBG-CV households served, 26 were female-headed households and 11 were households with a disabled family member.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	662,179	362,836

**Table 3 - Resources Made Available**

**Narrative**

CDBG: Resources made available include the 2021 award (\$265,840.00), program income (\$131,584.44), and the 2020 year-end balance (\$264,754.07). CDBG funds for the program year beginning January 1, 2020, were not released until July 30, 2021.

CDBG-CV: Resources made available include the CDBG-CV award (\$349,666).

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

There were no geographically targeted activities. There are no "target areas" within Moorhead. Activities are conducted city-wide.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

None of the CDBG activities require matching funds; regardless, the CDBG funds were used to leverage and compliment other investments in the community. Minnesota Housing provides significant mortgage assistance in Moorhead every year. In 2021, there were 76 loans totaling \$15,164,117. Over the course of nearly 30 years, Minnesota Housing has issued 916 loans to Moorhead homebuyers totaling more than \$108.7 million. While these programs do not specifically require matching resources, the CDBG contribution to the homebuyer education program leveraged these loans by meeting consumer educational requirements of these affordable housing products.

The City of Moorhead structures its housing rehabilitation assistance and acquisition of residential lots for homeowners as deferred no-interest mortgages so as to recycle the funds for future community development activities; repayments are reported as CDBG program income. The CDBG loan portfolio balance is \$4,470,405.11 representing 238 outstanding loans. In 2021, there were 5 loan repayments totaling \$130,038.50. There were no loans written off due to foreclosures.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	100	97
Number of households supported through The Production of New Units	1	1
Number of households supported through Rehab of Existing Units	48	4
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>149</b>	<b>102</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

**AH1 Affordable Housing** -Rehabilitate or construct 10 affordable rental housing units by 2024. It was recognized that multifamily projects might not occur each year. **Progress:** A 2021 planned activity to rehabilitate an affordable housing development has been delayed to 2022. In 2022, this project will provide broadband infrastructure for 40 low-income housing units.

**AH2 Affordable Housing** -Rehabilitate or construct 35 affordable housing units for homeownership by 2024. **Progress:** Annual goal was 7, 3 owner-occupied homes were rehabilitated (or projects underway) with CDBG funding in 2021. The pandemic impacted has caused a lower number of home to be rehabilitated as costs have increased significantly.

**AH3 Affordable Housing** -Construct at least 5 affordable housing units for homeownership by 2024, specifically through partnership with Habitat for Humanity or other qualified non-profit. **Progress:** The City of Moorhead assisted Habitat for Humanity and Cass Clay Community Land Trust with the acquisition of a vacant lots upon which an affordable housing unit was built in 2021.

**AH4 Affordable Housing** -Create homeownership opportunity for 150 households through use of down payment assistance and/or below market interest rate mortgages for first time homebuyers. CDBG resources will be used for homebuyer education programs and counseling needed to access Minnesota Housing and Greater Minnesota Housing Funds homeownership assistance programs. **Progress:** Annual goal is 30 households per year. In 2021, 31 households participated in homebuyer education.

**AH5 Affordable Housing** -Support and encourage the efforts of governmental and private agencies seeking to reduce the cost burden of low-income households through certificate and voucher programs by providing letters of support and technical assistance with background information upon request. While not within the City of Moorhead’s control, the City of Moorhead advocates that the number of rental subsidies available in Moorhead increases by at least 20 per year, or 100 over the five-year period. **Progress:** 15 new vouchers/subsidies were added in 2021.

**SN2 Non-Homeless Special Needs Services** – Rehabilitate affordable homes specifically through the construction of accessibility ramps or addition of assistive devices for households with a disabled household member. **Progress:** Annual goal is 1-2 households per year. In 2021, 1 owner-occupied home was rehabilitated to include an accessibility ramp.

**Discuss how these outcomes will impact future annual action plans.**

The COVID-19 pandemic impacted nearly all activities. We will continue to adjust activities to include social distancing measures. Future action plans will be created with lower estimated program income as the pandemic continues to impact our community.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	139	0
Low-income	89	0
Moderate-income	32	0
<b>Total</b>	<b>260</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

In 2021, CDBG funded 3 owner-occupied home rehabilitation projects to improve housing units and to reduce housing cost burdens by providing much needed improvements and improving energy efficiency. Housing quality standards are prioritized as the first repairs made to all homes being rehabilitated under the CDBG home rehabilitation loan program. In 2021, none of the homes were considered seriously substandard. For those who are renting, seriously substandard housing conditions are not allowable under the City of Moorhead’s Rental Registration program – all units are inspected annually and code enforcement addresses deficiencies. Low-income renter households that contact the City and are experiencing “worst-case housing needs” are referred to local community action agencies that may be able to provide rental assistance, housing counseling, utility assistance, etc. Homeless or involuntarily displaced individuals are connected with local resources that can provide housing, housing counseling, and other necessary resources to stabilize their situation.

Regarding needs of person with disabilities, in 2021, an accessible ramp was built for a low income person who has limited mobility. The City partners with Freedom Resource Center which is a non-profit organization whose mission is to provide services that increase independence for people with disabilities. Households with a disabled member, that have needs beyond what CDBG programs can assist with, are referred for assistance to Freedom Resource Center or a local community action agency.

Affordable Housing Production: the longstanding partnership with Lake Agassiz Habitat for Humanity continued in 2021 and has furthered the City’s affordable housing production goals. CDBG funds were used to assist with acquisition of an empty lot upon which Habitat built a new single-family home for a low-moderate income household in 2021.



## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

**HL2 Homelessness** -Support the initiatives of service providers to expand homeless prevention services including outreach, coordinated assessment, shelter services, transportation, and transitional housing through survey research, technical support, certificates of consistency for funding applications, transportation vouchers, and other means. In 2020, the City supported the F-M Area Coalition to End Homelessness by serving as a funding partner for a data collection initiative. The data serves as a resource for agencies addressing issues related to homelessness. The data was used to develop initiatives to address the needs documented in data collection and to seek funding for those needs. **Progress:** The FM Coalition data collection initiative has resulted in improved data collection and reporting. Their State of Homelessness report is being used by community agencies servicing the homeless population to help inform their strategic initiatives. The City has also used this data and reporting to inform its annual plan.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

**HL1 Homelessness** -Support the continuation and expansion of emergency, transitional and permanent supportive housing available to homeless persons in the community. While the City of Moorhead's CDBG allocation is not sufficient to provide primary support to construct housing units, it can serve as a leverage source to support applications to primary funding agencies. **Progress:** In 2021, Churches United's Micah's Mission emergency homeless shelter completed plumbing upgrades with CDBG Public Facilities Improvement funds (i.e., energy efficiency, accessibility, privacy). Churches United for the Homeless received a CDBG grant for \$16,500. CDBG-CV funds have also been allocated toward a Capital Needs project at Micah's Mission that will remodel the lower level. This remodel, will allow for increased capacity, improved ability to maintain social distancing, and medical respite rooms.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City of Moorhead helps low-income individuals and families avoid becoming homeless by maintaining strong partnerships with area agencies/groups working in homelessness. Through these

relationships, the City is better able to understand the needs of people who are homeless or are facing homelessness. Speaking directly to discharges from publicly funded institutions such as hospitals and correctional facilities for example, the West Central CoC participates in statewide prison discharge fairs. The CoC partners with the regional mental health and family/children's collaborative groups to help assure practices and policies are in place and being utilized to avoid discharging or releasing someone into homelessness. The CoC and partner agencies meet with institution staff to resolve instances of discharging into homelessness and strategize to help prevent future occurrences. The local medical facilities partner with local shelters to provide on-site shelter nursing staff. This partnership has significantly decreased discharges from healthcare facilities into shelters and helped to advocate for admittance to other more supportive environments (e.g., foster care, respite care, nursing homes, halfway house, etc.), particularly for those who are in a shelter or discharged who need more intensive medical or mental health, but are no longer in need of inpatient care. The City of Moorhead has also funded the Fargo Moorhead Coalition to End Homelessness, the Coalition maintains a taxi-ride program, which provides free rides to homeless individuals in need of transportation to and from shelters and healthcare facilities.

Minnesota Housing Finance Agency provides statewide Family Homeless Prevention and Assistance Program (FHPAP) funds. These funds provide one-time mortgage payments, one-time or short-term rental assistance, and energy assistance funds for those who are at-risk of homelessness or need to be immediately re-housed with minimal barriers and vulnerability. Access to this program is through CARES (coordinated assessment - previously funded in part by CDBG) and Lakes and Prairies Community Action Partnership.

CDBG-CV funds were awarded and received late in 2020. Grant agreements have been executed with subrecipients to provide emergency housing assistance and emergency food assistance. In 2021, 97 people were provided with emergency housing assistance to avoid eviction due to covid related hardships.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

CARES is the Coordinated Assessment and Referral System initially developed in part by CDBG funding, it provides individuals with information about services to help successfully obtain and retain housing based on a Housing First methodology. CARES utilizes assessment tools for prioritization and linkage to housing and to promote housing stabilization for individuals once housed. Linkage (not just referrals) to mainstream resources is essential to stabilization as well.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

In 2021, CDBG funding was allocated to address the needs of public housing. The City of Moorhead allocated CDBG dollars to fund broadband infrastructure at Clay County Housing Redevelopment's Fieldcrest Townhome, a 40-unit public housing development. The project was delayed but will be completed in 2022. The City of Moorhead assists the Moorhead Public Housing Agency with environmental reviews for improvement projects. In 2015, CDBG funding was used to develop three public housing, rental units for low income families. The units were immediately occupied, and remain occupied by low income households with young children.

Actions taken by the Moorhead Public Housing Agency (MPHA) to address needs of public housing include:

- MPHA's housing stock is aging. In the last year, MPHA oversaw a number of capital needs projects. Examples include replacement of the air handler unit at the high rise, roof replacement at Sharp View as well as re-shingling and radon mitigation work at numerous scattered sites.
- Awarded a three-year grant renewal with the Resident Opportunity and Self Sufficiency grant.
- Partnered with Clay County Public Health and Family Health Care Center to provide resources to residents in the fight against COVID 19. This included vaccination clinics, distributing K95 masks as well as rapid test kits.
- MPHA participates in a number of activities to address hunger and food insecurity. The agency hosts a regular food distribution in partnership with the Great Plains Food Bank. In September, MPHA partnered with the Heart and Soul Community Café to host a pay-what-you-can community meal at River View Heights High Rise. This meal featured produce from the River View Community garden which continues to operate on land next to the 14 story River View Heights High Rise.
- Received approval from HUD to transition 30 units of scattered site public housing units to another affordable housing program. This change will allow for more sustainable funding that will preserve this affordable housing stock.
- Following a competitive request for proposals process, MPHA was awarded \$301, 440 for a two-year rental assistance state funded program called Bridges. This program serves people with mental illness who are transitioning out of a treatment setting and at risk of being discharged into homelessness.
- Partnered closely with the City of Moorhead to purchase Maple Court Townhomes. Maple Court Townhomes are units funded through the Low-Income Housing Tax Credit program. This purchase will preserve affordable rental housing in Moorhead and also open up new opportunities for homeownership.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Moorhead Public Housing Agency (MPHA) was awarded the ROSS grant from HUD March 2018 and the grant was renewed in 2021. ROSS stands for Resident Opportunity and Self Sufficiency. This federal grant funds a staff position to assist residents with connecting to services and supports within the Fargo-Moorhead community. The majority of MPHA residents have a disability or are elderly and many are extremely low-income. Information on what services are out there and how to access them can be challenging to navigate. The ROSS Coordinator position assists residents to identify goals (of which homeownership may be one) and connect to services to increase health and other quality of life outcomes.

Due to the COVID 19 pandemic, MPHA had to suspend many in person activities where outside agencies are typically brought in to assist with various education and resources. MPHA worked individually with residents to connect them to resources and work with a number of community providers. Examples include home health care, mental health supports, case management, Hospice, Meals on Wheels, NAPS for seniors, employment services and transportation. MPHA collaborates with agencies such as Lakeland Mental Health, CCRI, Sanford home health, Summit Guidance, Valley Senior Services, Lakes and Prairies CAPLP (homebuyer education provider), Hospice of the Red River Valley, Clay County Social Services, West Central Initiative, Metro Senior Rides, Essentia home health, and many more.

In August, MPHA hosted two professionally facilitated listening sessions with public housing residents. This was part of a larger effort by the Moorhead Community Resilience Task force and the City of Moorhead to increase equity and civic engagement.

MPHA staff are committed to the mission of the organization which includes promoting positive outcomes for the residents and the community we serve. Staff participate and serve on a number of boards and committees that are dedicated to this to advocate for the population that resides in public housing. Examples include: Regional Adult Mental Health Initiative Steering Committee, West Central Continuum of Care Homeless to Housed Task Force Board, Program Coordination Committee, Lakes & Prairies CAPLP Housing Advisory Board and Consumer Action Board. The Consumer Action Board consists of individuals who are living in public housing, supportive housing, homeless shelters, and in the community on housing supports. There is currently one resident of MPHA that serves on that board.

MPHA is governed by 5 board members, 1 of which is specifically designated for a resident of public housing. MPHA staff also meets regularly with residents to obtain input on capital improvement projects and other issues important to residents.

### **Actions taken to provide assistance to troubled PHAs**

Moorhead Public Housing is not categorized as troubled.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

No negative effects arose or were predicted, so no actions were taken to remove or ameliorate negative effects of public policies.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

In 2021, two activities were facing obstacles to meet underserved needs through the CDBG program, the Homebuyer Education Program and the Accessibility Ramp Program. Both of these programs have been meeting underserved needs in Moorhead for many years. The programs are both doing better as a result of actions taken to address obstacles.

Freedom Resource Center (FRC), the provider of the Accessibility Ramp Program continues to meet the needs of its clients through other sources that require significantly less eligibility information than the CDBG program. The initial goal of the CDBG Accessibility Ramp Program was to annually install two temporary aluminum ramps, followed by two permanent ramps for low to moderate income households with a family member who is disabled or has limited mobility. Additionally, the program has been expanded to include other accessibility assistive devices (i.e., grab bars, hearing, sight, etc.).

The Homebuyer Education program is no longer offered by a long time provider. A new provider was identified in 2016. The new provider, Lakes and Prairies Community Action Partnership started classes in August 2016. The previous provider had been offering the class for several years and had a much larger audience, about 300 households per year. Given this change in providers, achieving previous participation volume is proving unrealistic. Although Lakes & Prairies has been part of the community for 50 years, it will take some time before the participant numbers start to increase again. The City is closely monitoring this activity and continues to work with the provider to increase participation. Lakes & Prairies saw significantly higher participation in 2021 than 2020.

## **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Moorhead continues to implement HUD's Lead-Safe Housing regulations. All assisted tenants and owners living in pre-1978 construction housing units are notified of the dangers of lead-based paint and receive up to date brochures about lead risks. Lead risk assessments are conducted on all homes built before 1978 that are receiving assistance under CDBG rehabilitation programs. Lead-safe work practices are followed for lead-based paint removal and/or stabilization on all units in which lead-based paint is detected in accordance with EPA/HUD and Minnesota Department of Health.

## **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The Moorhead community's approach to poverty reduction is multifaceted and multi-jurisdictional. The City of Moorhead is a proponent of the Minnesota Department of Employment and Economic Development's Job Creation Fund, which provides financial incentives to new and expanding businesses that meet certain job creation and capital investment targets. Companies deemed eligible to participate may receive up to \$1 million for creating or retaining high-paying jobs and for constructing or renovating facilities or making other property improvements.

Moorhead also offers incentives for new, expanding, or relocating businesses, including a property tax exemption. Tax Increment Financing (TIF) may also be available for large redevelopment projects. The City of Moorhead also offers property tax exemptions for developers that create or retain full time jobs.

Other organizations and businesses helping to reduce poverty through a variety of programming include the Minnesota Workforce Center, Minnesota State Community and Technical College, Minnesota State University Moorhead, Concordia College, Rasmussen, Moorhead School District, Metro Area Transit, Metropolitan Council of Governments, Minnesota Housing Finance Agency, Greater Minnesota Housing Fund, and Minnesota Department of Employment and Economic Development. Several other community non-profits also offer services to their constituent groups to coordinate services available in Moorhead to reduce the number of poverty level families and increase economic success.

The City's goals for reducing the number of poverty level families are:

To ensure opportunities are available for job training and higher education

To increase good paying job opportunities and affordable housing expenses within the community

To ensure access to job opportunities through affirmative marketing and a variety of transportation alternatives

The City of Moorhead supports these goals by maintaining relationships with these partners and requiring businesses receiving local government incentives to create jobs paying wages not less than \$10.50 and expanding homeownership to underserved markets. The City also operates and subsidizes mass transit services and participates in the Metropolitan Access to Jobs initiative in the F-M area.

## **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The strength of the institutional structure comes from the wide variety of organizations that collaborate to address housing and community development issues within the community. The City of Moorhead works to maintain and build its relationships with local organizations, businesses, and residents and will continue to communicate and share existing needs assessment data to address emerging community needs.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Moorhead maintains its relationships and partnerships with area agencies to better understand the needs of its residents. Staff is in regular contact with agencies that are meeting many of the community's underserved needs, including housing and social service agencies. We all work together and utilize each other's strengths to meet those needs. Our relationships are with organizations and groups including Lakes & Prairies Community Action Partnership, Clay County Social Services, Clay County Housing and Redevelopment Authority, Moorhead Public Housing Agency, Successful Outcomes for Tenants and Landlords (SOFTL), West Central Minnesota CoC, FM Coalition to End Homelessness, Habitat for Humanity, Minnesota Housing Finance Agency, Cass Clay Community Land Trust and the Freedom Resource Center.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

An updated "Assessment of Fair Housing" was conducted in 2015. Moorhead continues to be cognizant of the possibility and/or concept of segregation, integration, and racially or ethnically concentrated areas of poverty in Moorhead. While CDBG funds are serving a more racially and ethnically diverse population than the community composition, there are no areas of concentration in Moorhead at this time. The City is annually monitoring this and any disparities in access to community assets and exposure to adverse community factors by maintaining relationships with local service providers. Another goal for Moorhead is to respond to disproportionate housing needs by participating in the tenant, homebuyer and crime-free multi-housing education programs. Homebuyer education and the crime-free multi-housing program will continue to be offered by the City of Moorhead and tenant education has recently begun as an offering by a new provider, it was discontinued by the City's subrecipient agency in 2016. The City will also continue to support housing certificate and voucher programs, and continue to partner and support relationships with organizations concerned about fair housing rights. Rehabilitating owner-occupied housing and constructing new affordable housing through partnerships like Habitat for Humanity will also continue. Moorhead will continue to address disability and access issues by installing temporary and permanent ramps at people's homes, enforce the MN Building Code and Section 504 legislation, and communicate annually and seek opportunities to partner with organizations that offer disability services. The City maintains active membership in the Successful Outcomes for Tenants and Landlords (SOFTL) Committee, which discusses fair housing rights monthly and hosts approximately 6 brownbag seminars for tenants and landlords on their rights and any other relevant issues of interest.

The City of Moorhead's Human Rights Commission actively works to affirmatively further fair housing in the community. In 2021, the Moorhead Human Rights Commission provided the community with information regarding Fair Housing, partnered on community listening sessions, and awarded 4 Human Rights Awards to citizens of the community.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

HUD staff from the Minneapolis Field Office periodically conduct onsite monitoring of the City's CDBG program to verify that activities are administered in accordance with requirements. The City prepares and publishes an annual performance report to monitor and document its progress in meeting goals set forth in the Annual Action Plans and the 5-Year Consolidated Plan.

The City also monitors each CDBG activity to ensure compliance with rules and regulations. Files are reviewed to ensure income verification has been completed, project checklists assist staff in ensuring all projects meet the requirements of the program. For projects facilitated by subrecipients, monitoring visits with the subrecipients (external entities administering CDBG activities through an agreement with the City of Moorhead) are conducted annually. The City's right to monitor is identified in each subrecipient agreement and visits are scheduled at least 7 days in advance of the visit.

Contractors that are utilized for the City's Rehab Loan Program are encouraged to use women and minority-owned businesses when using sub-contractors. The City requires that the contractors regularly report any minority and women owned business sub-contractors.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Moorhead encourages citizen participation in all aspects of government, and particularly through its Community Development Block Grant process.

### **Performance Reports**

Annual performance reports will be completed by the City of Moorhead each program year and an opportunity for review of the Performance Report will be made known through website and newspaper publication of a 15-day comment period. A community meeting will be held during the comment period, all citizens, including minorities and non-english speaking persons, are invited to the meeting and encouraged to comment on the performance report. The City provides accommodation for persons



with disabilities or limited English proficiency and advertises that fact. Copies of the Performance Report will be available for review at the Moorhead Public Library and the Moorhead Planning & Neighborhood Services Department office and mailed, at no cost, to all citizens who request them.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

None in 2021.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

None in 2021.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

**Table 8 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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**Table 9 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

None of the 2021 CDBG activities were subject to Section 3 requirements.

There have been no new hires in the department administering CDBG HUD funds. The last hire was made in 2018. Most of the CDBG contracts are needed for specific services, which are limited in this small community or for specific locations such as homeless shelters (i.e., lead certified firm for rehabs, lead certified testing companies, homebuyer education offered at the only local community action agency, grant funds for the local public housing agency, etc.) The contractors that provide these services are limited, at times to only 2 bids and none are Section 3 businesses. When services are more broad, the City will better promote contracting with Section 3 businesses. It may also be the case where the businesses the City contracts with employ Section 3 residents and not know it, as household income levels and public housing status are private details for most households.

**Attachment**  
**Cover Page**



**2021 Consolidated Annual Performance and Evaluation Report**

**(CAPER)**

**Year 2 of a 5-Year Plan**

**Community Development Block Grant**

City of Moorhead  
500 Center Avenue  
Moorhead, MN 56561-0779

# PR 26 - CDBG Financial Summary Report

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<b>PART I: SUMMARY OF CDBG RESOURCES</b>	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	264,754.07
02 ENTITLEMENT GRANT	265,840.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	131,584.44
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
05b FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
05c FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	662,178.51
<b>PART II: SUMMARY OF CDBG EXPENDITURES</b>	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	292,935.56
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	292,935.56
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	69,900.04
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	362,835.60
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	299,342.91
<b>PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD</b>	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	292,935.56
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	292,935.56
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
<b>LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS</b>	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	FY: 2020 PY: 2021 PY: 2022
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	541,815.46
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	528,244.46
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	97.50%
<b>PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS</b>	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	29,817.42
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	29,817.42
32 ENTITLEMENT GRANT	265,840.00
33 PRIOR YEAR PROGRAM INCOME	83,644.60
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	349,484.60
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	8.53%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	69,900.04
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	69,900.04
42 ENTITLEMENT GRANT	265,840.00
43 CURRENT YEAR PROGRAM INCOME	131,584.44
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	397,424.44
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.59%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17  
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18  
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	6	373	6541001	Acquisition - affordable rental housing	01	LNH	\$46.00
2021	9	384	6571985	Acquisition - Affordable Housing	01	LNH	\$159.81
2021	9	384	6600542	Acquisition - Affordable Housing	01	LNH	\$101.89
2021	9	384	6600571	Acquisition - Affordable Housing	01	LNH	\$25,695.84
					01	Matrix Code	\$25,914.54
2020	12	382	6541023	Capital Needs - Churches United Plumbing	03C	LWC	\$17,000.00
					03C	Matrix Code	\$17,000.00
2021	4	388	6549967	POC - Mobile Recreation for Youth	05D	LWC	\$3,564.95
2021	4	388	6571213	POC - Mobile Recreation for Youth	05D	LWC	\$3,400.04
2021	7	391	6541008	Afro-American Development Association Youth Program	05D	LWC	\$283.34
					05D	Matrix Code	\$7,248.33
2021	2	389	6541023	Opportunities Under Transit	05E	LWC	\$80.00
2021	2	389	6541027	Opportunities Under Transit	05E	LWC	\$186.00
2021	2	389	6549962	Opportunities Under Transit	05E	LWC	\$358.00
2021	2	389	6571213	Opportunities Under Transit	05E	LWC	\$372.00
2021	2	389	6571985	Opportunities Under Transit	05E	LWC	\$410.00
2021	2	389	6600542	Opportunities Under Transit	05E	LWC	\$394.00
2021	2	389	6600571	Opportunities Under Transit	05E	LWC	\$828.84
					05E	Matrix Code	\$2,618.84
2021	3	387	6549982	Recreation Program - Romkey Park	05L	LWC	\$641.46
2021	3	387	6571213	Recreation Program - Romkey Park	05L	LWC	\$2,306.06
2021	3	387	6571985	Recreation Program - Romkey Park	05L	LWC	\$1,506.03
2021	3	387	6600542	Recreation Program - Romkey Park	05L	LWC	\$1,265.95
2021	3	387	6600571	Recreation Program - Romkey Park	05L	LWC	\$359.78
					05L	Matrix Code	\$6,079.28
2020	8	375	6541001	Homebuyer Education	05U	LWC	\$1,301.94
2021	6	390	6571213	Homebuyer Education	05U	LWC	\$2,562.00
					05U	Matrix Code	\$3,863.94
2020	9	376	6541001	Data Collection Initiative	05Z	LWC	\$10,007.03
					05Z	Matrix Code	\$10,007.03
2019	1	358	6541014	Home Rehabilitation Loan Program	14A	LNH	\$635.00
2019	1	358	6541023	Home Rehabilitation Loan Program	14A	LNH	\$30,618.00
2020	1	368	6541001	Home Rehabilitation Loan Program	14A	LNH	\$25,696.00
2020	1	368	6541008	Home Rehabilitation Loan Program	14A	LNH	\$635.68
2020	1	368	6549962	Home Rehabilitation Loan Program	14A	LNH	\$73,480.00
2020	1	368	6600542	Home Rehabilitation Loan Program	14A	LNH	\$0.99
2020	1	368	6600571	Home Rehabilitation Loan Program	14A	LNH	\$0.49
2021	1	383	6541001	Home Rehabilitation Loan Program	14A	LNH	\$877.50
2021	1	383	6541008	Home Rehabilitation Loan Program	14A	LNH	\$1,316.16
2021	1	383	6541010	Home Rehabilitation Loan Program	14A	LNH	\$843.99
2021	1	383	6541012	Home Rehabilitation Loan Program	14A	LNH	\$2,706.84
2021	1	383	6541014	Home Rehabilitation Loan Program	14A	LNH	\$5,050.59
2021	1	383	6541023	Home Rehabilitation Loan Program	14A	LNH	\$2,450.07
2021	1	383	6541027	Home Rehabilitation Loan Program	14A	LNH	\$2,484.94
2021	1	383	6549967	Home Rehabilitation Loan Program	14A	LNH	\$2,104.21
2021	1	383	6549982	Home Rehabilitation Loan Program	14A	LNH	\$3,416.72
2021	1	383	6571213	Home Rehabilitation Loan Program	14A	LNH	\$4,896.42
2021	1	383	6571985	Home Rehabilitation Loan Program	14A	LNH	\$33,707.62
2021	1	383	6600542	Home Rehabilitation Loan Program	14A	LNH	\$14,635.16
2021	1	383	6600571	Home Rehabilitation Loan Program	14A	LNH	\$9,717.55
2021	5	386	6600571	Accessibility Improvements - Ramp Program	14A	LNH	\$5,029.67
					14A	Matrix Code	\$220,203.60
Total							\$292,935.56

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27





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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2021	4	388	6544967	No	POD - Mobile Recreation for Youth	B21MC270004	PI	05D	LWC	\$3,564.95
2021	4	388	6571213	No	POD - Mobile Recreation for Youth	B21MC270004	PI	05D	LWC	\$3,400.04
2021	7	391	6541008	No	Afro-American Development Association Youth Program	B20MC270004	EN	05D	LWC	\$283.34
								05D	Matrix Code	\$7,248.33
2021	2	389	6541023	No	Opportunities Under Transit	B20MC270004	EN	05E	LWC	\$80.00
2021	2	389	6541027	No	Opportunities Under Transit	B20MC270004	EN	05E	LWC	\$186.00
2021	2	389	6544962	No	Opportunities Under Transit	B20MC270004	EN	05E	LWC	\$358.00
2021	2	389	6571213	No	Opportunities Under Transit	B21MC270004	PI	05E	LWC	\$372.00
2021	2	389	6571985	No	Opportunities Under Transit	B20MC270004	EN	05E	LWC	\$410.00
2021	2	389	6600542	No	Opportunities Under Transit	B20MC270004	EN	05E	LWC	\$384.00
2021	2	389	6600571	No	Opportunities Under Transit	B20MC270004	EN	05E	LWC	\$828.84
								05E	Matrix Code	\$2,618.84
2021	3	387	6544962	No	Recreation Program - Romkey Park	B20MC270004	EN	05L	LWC	\$641.46
2021	3	387	6571213	No	Recreation Program - Romkey Park	B21MC270004	PI	05L	LWC	\$2,306.06
2021	3	387	6571985	No	Recreation Program - Romkey Park	B20MC270004	EN	05L	LWC	\$1,506.03
2021	3	387	6600542	No	Recreation Program - Romkey Park	B20MC270004	EN	05L	LWC	\$1,265.95
2021	3	387	6600571	No	Recreation Program - Romkey Park	B20MC270004	EN	05L	LWC	\$359.78
								05L	Matrix Code	\$6,079.28
2020	8	375	6541001	No	Homebuyer Education	B20MC270004	EN	05J	LWC	\$1,301.94
2021	6	390	6571213	No	Homebuyer Education	B21MC270004	PI	05J	LWC	\$2,562.00
								05J	Matrix Code	\$3,863.94
2020	9	376	6541001	No	Data Collection Initiative	B20MC270004	EN	05Z	LWC	\$10,007.03
								05Z	Matrix Code	\$10,007.03
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$29,817.42
<b>Total</b>										<b>\$29,817.42</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	10	377	6541001	Program Administration	21A		\$1,283.40
2020	10	377	6541008	Program Administration	21A		\$0.42
2021	10	392	6541001	Program Administration	21A		\$6,431.10
2021	10	392	6541008	Program Administration	21A		\$5,415.99
2021	10	392	6541010	Program Administration	21A		\$4,113.80
2021	10	392	6541012	Program Administration	21A		\$4,665.02
2021	10	392	6541014	Program Administration	21A		\$2,333.24
2021	10	392	6541023	Program Administration	21A		\$3,410.14
2021	10	392	6541027	Program Administration	21A		\$3,523.82
2021	10	392	6544967	Program Administration	21A		\$3,781.76
2021	10	392	6544962	Program Administration	21A		\$11,840.06
2021	10	392	6571213	Program Administration	21A		\$3,645.00
2021	10	392	6571985	Program Administration	21A		\$4,408.93
2021	10	392	6600542	Program Administration	21A		\$12,622.09
2021	10	392	6600571	Program Administration	21A		\$2,425.17
					21A	Matrix Code	\$69,900.04
<b>Total</b>							<b>\$69,900.04</b>

# PR 26 - CDBG-CV Financial Summary Report



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 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
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PART I: SUMMARY OF CDBG-CV RESOURCES	
01 CDBG-CV GRANT	349,666.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	349,666.00
PART II: SUMMARY OF CDBG-CV EXPENDITURES	
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	104,201.00
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	6,663.86
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	110,864.86
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	238,801.14
PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT	
10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	104,201.00
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	104,201.00
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	104,201.00
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%
PART IV: PUBLIC SERVICE (PS) CALCULATIONS	
16 DISBURSED IN IDIS FOR PUBLIC SERVICES	104,201.00
17 CDBG-CV GRANT	349,666.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	29.80%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	6,663.86
20 CDBG-CV GRANT	349,666.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	1.91%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2020	16	380	6444508	CV-Emergency Housing Assistance	05Q	LMC	\$312.49		
			6541010	CV-Emergency Housing Assistance	05Q	LMC	\$1,989.00		
			6541012	CV-Emergency Housing Assistance	05Q	LMC	\$6,740.00		
			6541014	CV-Emergency Housing Assistance	05Q	LMC	\$15,352.00		
			6541023	CV-Emergency Housing Assistance	05Q	LMC	\$14,715.00		
			6541027	CV-Emergency Housing Assistance	05Q	LMC	\$8,152.00		
			6544967	CV-Emergency Housing Assistance	05Q	LMC	\$27,503.00		
			6571213	CV-Emergency Housing Assistance	05Q	LMC	\$26,568.00		
			6571985	CV-Emergency Housing Assistance	05Q	LMC	\$1,467.00		
			6600542	CV-Emergency Housing Assistance	05Q	LMC	\$1,014.00		
			6444508	CV-Emergency Assistance	05W	LMC	\$388.51		
			<b>Total</b>	<b>17</b>	<b>381</b>				<b>\$104,201.00</b>

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2020	16	380	6444508	CV-Emergency Housing Assistance	05Q	LMC	\$312.49		
			6541010	CV-Emergency Housing Assistance	05Q	LMC	\$1,989.00		
			6541012	CV-Emergency Housing Assistance	05Q	LMC	\$6,740.00		
			6541014	CV-Emergency Housing Assistance	05Q	LMC	\$15,352.00		
			6541023	CV-Emergency Housing Assistance	05Q	LMC	\$14,715.00		
			6541027	CV-Emergency Housing Assistance	05Q	LMC	\$8,152.00		
			6544967	CV-Emergency Housing Assistance	05Q	LMC	\$27,503.00		
			6571213	CV-Emergency Housing Assistance	05Q	LMC	\$26,568.00		
			6571985	CV-Emergency Housing Assistance	05Q	LMC	\$1,467.00		
			6600542	CV-Emergency Housing Assistance	05Q	LMC	\$1,014.00		
			6444508	CV-Emergency Assistance	05W	LMC	\$388.51		
			<b>Total</b>	<b>17</b>	<b>381</b>				<b>\$104,201.00</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	18	379	6444508	CV-Program Administration	21A		\$1,253.33
			6444513	CV-Program Administration	21A		\$1,199.33
			6444515	CV-Program Administration	21A		\$1,318.23
			6541001	CV-Program Administration	21A		\$812.08
			6541008	CV-Program Administration	21A		\$469.98
			6541010	CV-Program Administration	21A		\$141.23
			6541012	CV-Program Administration	21A		\$1,469.68
			<b>Total</b>				

# PR 26 Explanations

## PR-26 Explanations

None

## CDBG-CV

Subrecipient agreements for activities to be funded with CV dollars were signed late in 2020 and we expended almost 30% in 2021. We expect to have nearly 100% of CDBG-CV dollars spent by the end of 2022.

# Public Comment Summary ÿ Affidavit of Publishing

2021 CAPER – Public Comment Period was March 11, 2022 through March 25, 2022.

A public meeting was held on March 22, 2022. Two individuals attended.

No comments were received.

# Advertising Invoice

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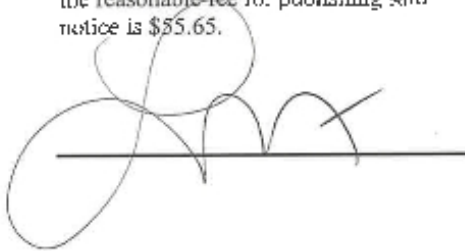
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FM Extra  
810 4<sup>th</sup> Ave S Suite 120  
PO Box 1026  
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State of Minnesota

Clay County

I, Lisa Miller, duly sworn on my oath, do say that in the FM Extra, a newspaper issued weekly, published at Moorhead, in said County of Clay, the attached notice was inserted and published in said newspaper in the issue of 05/10/22 for the reasonable-fee for publishing said notice is \$55.65.



State of Iowa  
County of Lyon  
Subscribed in my presence and sworn before me 03/10/22. Given under my hand and Notary Seal.



Notary Public



**City of Moorhead  
2021 Consolidated Annual  
Performance and Evaluation  
Report**

Moorhead's Consolidated Annual Performance and Evaluation Report - with respect to expenditure of 2021 Community Development Block Grant funds provided by the U.S. Department of Housing and Urban Development (HUD) is now available. The report details the program activities and financial expenditures conducted during 2021.

The full text of the draft report is available online at [www.cityofmoorhead.com/isa/GovernmentalAffairs/Community Development Block Grant webpage](http://www.cityofmoorhead.com/isa/GovernmentalAffairs/CommunityDevelopmentBlockGrant webpage). Copies are also available at the Moorhead Public Library and Moorhead's Governmental Affairs Department at City Hall. To request a mailed copy, contact Governmental Affairs at 218.299.3375.

Please contact Jé during the comment period with any questions you may have regarding the report. A public meeting has also been scheduled for Tuesday, March 22 at noon at the Henrikson Center to provide residents an opportunity to review and ask questions about the annual report.

Public comments and suggestions are encouraged. In advance of the public meeting, alternative formats of this information or accommodation for persons with disabilities or limited English proficiency are available upon request (10 hours' notice is required). To arrange services, call 218.299.5134 for TDD/Relay service dial 711.

Public Comment period: March 11 - 25  
Public Meeting: March 22, 2022 at noon  
Henrikson Center, 201 1<sup>st</sup> Ave N, Moorhead MN 56561  
Send written comments or phone: Moorhead Governmental Affairs Department  
PO Box 779  
Moorhead MN 56561  
218.299.5575  
[joshua.huffman@cityofmoorhead.com](mailto:joshua.huffman@cityofmoorhead.com)

10/10/20