



Parks and Recreation

1300 15th Ave N | Moorhead, MN 56560 | 218.299.5340
moorheadbarks.com | parkandrec@cityofmoorhead.com

City Beautification Volunteer Opportunities

The City Beautification committee has developed an ongoing comprehensive plan to help keep Moorhead clean and beautiful by encouraging community volunteers to adopt various areas throughout the city. This committee is comprised of Trevor Magnuson, Recreation Coordinator; Steve Iverson, Public Works Director; Mike Schroeder, Park Maintenance Manager; Kim Citrowske, Assistant City Planner; Andrea Crabtree, Utilities Engineer; and Christine Holland, River Keepers.

Why do we need your help?

- Litter is unsightly - it destroys the aesthetics of our beautiful City.
- Litter is expensive - the City hires seasonal workers to pick up litter and empty trashcans throughout the year, and we still cannot keep up with the problem.
- Your help will save tax dollars and allow our maintenance team to devote time and effort to other important City projects.
- A litter-free and beautiful community is inviting to visitors, prospective new citizens, and businesses.

Six areas for volunteers to adopt (maps available online):

<http://www.cityofmoorhead.com/departments/parks-recreation/volunteering>

1. **Adopt-a-Park:** Volunteer in April-October on a bi-weekly basis to help maintain our parks through litter pick up and raking leaves (44 parks to adopt).
2. **Adopt-the-Red:** Volunteer in May-October on a monthly basis to pick up litter along the river corridor trail (11 zones to adopt).
3. **Adopt-a-Flowerbed:** Volunteer the end of May and throughout the summer/fall by planting and maintaining a flowerbed in downtown Moorhead (27 flowerbeds to adopt).
4. **Adopt-a-Street:** Volunteer April-October on a monthly basis to pick up litter along City streets. Priority areas have been identified on the Adopt-a-Street Map (19 sections to adopt).
5. **Adopt-a-Pond:** Volunteer once in May/June and again in September/October to pick up litter around a storm water pond (30 ponds to adopt).
6. **Adopt-a-Hydrant:** Volunteer throughout the snowy months to clear one or more neighborhood hydrants. Keep them clear 3 feet and to the street to assist the Moorhead Fire Department in case of an emergency (2000+ hydrants to adopt).



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How to Get Involved

1. Contact Trevor Magnuson - Recreation Coordinator
 - Phone: 218.299.5296 or Email: trevor.magnuson@cityofmoorhead.com
2. Request an area that you are interested in adopting. Full season or one-time groups are accepted! All opportunities can be found at www.moorheadparks.com
3. Complete the appropriate agreement form and schedule a cleanup date with the Recreation Coordinator.
4. Contact Moorhead Parks and Recreation to arrange a time to pick up the needed supplies: garbage bags, gloves, rakes, pickers, etc.
5. Once you complete your volunteering, contact Recreation Coordinator to alert them of your clean-up efforts so they can pick up any garbage bags left onsite.
6. Please return any unused supplies, rakes, and pickets to Parks and Recreation.
7. Complete the provided evaluation form and return to the Recreation Coordinator.
8. Volunteers will be recognized through signage and/or on our website.

Flowerbed Information

1. Request the flowerbed you wish to design, plant, and, maintain from May and then throughout the summer.
2. Moorhead Public Works waters the beds at least 3 times a week. If you feel your flowerbed needs more water, please let the Recreation Coordinator know.

Hydrant Information

1. View available hydrants here:
<https://maps.mpsutility.com/portal/apps/webappviewer/index.html?id=e88b194acab14589812f0067f678d1f1>
2. To adopt, follow the instructions on the screen.
3. After each snow fall, check your hydrant and clear off 3 feet and to the street.
4. When cleared, log back into the above website and list the last day it was cleared of snow.



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Adopt-A-Flowerbed Agreement

Volunteer end of May and throughout the Summer

Flowerbed I want to Adopt: _____ Contact Name: _____

Address: _____

Email: _____ Phone: _____

What will you be planting? _____

Water Requests: _____

Please recognize my/our efforts as: _____

(ex: Smith Family, Bill and Sue Johnson, Arbor Park Neighbors, Neighborhood Youth Group)

The City of Moorhead is allowed to recognize volunteer efforts on the City Website/publications.

What are the adopter's responsibilities?

- Design, plant, and maintain your assigned flowerbed. The beds range in size from 16 to 22 feet. All have electrical plug-ins and either one or two trees. A layout of the flowerbed locations is enclosed.
- Be creative...plant flowers that will bloom for most of the season. For maintenance reasons, annual plants are preferred but perennials are permitted.
- Maintain the flowerbed as needed throughout the season by pulling weeds and dead heading flowers.
- Check the flower bed on a regular basis to ensure that it remains looking its best.
- The City of Moorhead is not responsible for theft or vandalism.
- Tie or anchor all items placed in the flowerbeds.
- Bring a first aid kit.
- Encourage participants to bring a cell phone.
- Do not attempt to remove toxic/hazardous substances, needles, sharp objects – note the approximate location and notify Public Works.
- Discontinue work in inclement weather, especially during times of reduced visibility, during electrical storms, and during other daylight conditions.
- Avoid over exertion, drink plenty of water especially on warm, humid days.
- Volunteers under the age of 18 must be supervised by a responsible adult.
- Recommend wearing long pants, shoes or boots (no open toes or sandals), and sunscreen/bug repellent.



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- The adopter or one-time group shall be considered as independent contractors and not as employees of Moorhead Parks and Recreation for any purpose, such as worker’s compensation, medical insurance, nor any job benefits normally provided to Moorhead Parks and Recreation employees.
- Each adopter or one-time group does hereby agree to indemnify and hold harmless the City, its agents and employees from all costs, including attorney fees, as a result of any personal injury to any individual and/or group, or other person, or property damage to city property or any other person’s property caused by, or as a result of his or her actions while performing the responsibilities under this Adopt-A-Flowerbed Program.
- The adopter or one time group representative shall provide a copy of the “Responsibilities” to each and every volunteer/participant performing clean-up activities.
- Emergency Numbers:
 - Moorhead Parks and Recreation 218.299.5340
 - Red River Regional Dispatch 701.451.7660
 - Emergency 911

What we provide:

- A sign will be installed in the flowerbed recognizing you for your efforts.
- Public Works staff will water flowerbeds at least 3 times per week, staff permitting. Please include your watering request in the applicable section on page one.
- Public Works staff will arrange for disposal of plants after the first frost.

Timeline of Adopt-A-Flowerbed Planting

May 23-27 – Park Maintenance will till flowerbeds

May 28-31– Volunteers will plant flowerbed

Contact Parks and Recreation at 218.299.5340 with your planting date(s) so flowerbed locations can be watered on a timely basis.

If, in the judgment of Moorhead Parks and Recreation, it is determined that the individual or group had failed to perform the clean-up in a manner acceptable to Moorhead Parks and Recreation or it otherwise did not follow the spirit and intent of this agreement, Moorhead Parks and Recreation may terminate this agreement upon notice to the Group.

By your signature below you hereby agree to the terms and conditions set forth in this agreement and the Adopt-A-Flowerbed responsibilities. By your signature, you are the designated Adopt-A-Flowerbed Representative to represent yourself and/or your group of volunteers.

Signature

Date

Trevor Magnuson
Recreation Coordinator
City of Moorhead
218.299.5296
trevor.magnuson@cityofmoorhead.com

Date