



500 CENTER AVENUE, BOX 779, MOORHEAD, MINNESOTA 56561
(218) 299-5166 TDD 711

PET SHOP LICENSE APPLICATION

Business Name: _____

Business Address: _____

Applicant's Name: _____

Applicant's Address _____

Business Phone No. _____ Home Phone No _____

Types of Animals to be sold: _____

LICENSE FEE

\$150.00

I agree to abide by the laws, ordinances and regulations pertaining thereto.

Fees are payable prior to January 1 of each year and are effective through December 31.

Enclosed is my check payable to the City of Moorhead for \$ _____ in payment of the license fee.

DATE _____ SIGNATURE _____

(For Office Use Only)

CHECK NUMBER _____ RECEIPT NUMBER _____

LICENSE NUMBER _____ LICENSE EXPIRES _____

INSPECTION DATE: _____ FINAL APPROVAL _____

**CERTIFICATION OF COMPLIANCE WITH THE
MINNESOTA WORKER'S COMPENSATION LAW**

In accordance with Minnesota Statutes §176.182, every state or local licensing agency is required to withhold the issuance or renewal of a business license or permit until the applicant presents acceptable evidence of compliance with the worker's compensation insurance coverage requirement. Applicants are required to provide the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure.

Print Full Name _____

Doing Business As (Print Business Name) _____

Mailing Address _____

Type of Business (for example: construction, trucking, logging) _____

Worker's Compensation Insurance Company Name _____

Policy No. _____ Date of Coverage _____ through _____

I certify that I am not required to carry worker's compensation insurance because (check one)

_____ I am a sole proprietor or partner and I have no employees.

_____ I have no employees who are covered by the worker's compensation law. (Only employees specifically exempted by statute are not covered by the worker's compensation law. These include: Spouse, Parent; Children, regardless of age; and farm labor employees of a family farm that spent less than \$8,000 for labor in the previous calendar year. All other workers whose work activity is controlled by the employer must be covered.)

I certify that the information provided above is accurate and complete. I understand that this information will be verified by the Minnesota Department of Labor & Industry, and that I am subject to a \$2,000 penalty if the information provided is false.

SIGNATURE _____ DATE _____



MOORHEAD CITY CODE

Title 2. BUSINESS AND LICENSE REGULATIONS

Chapter 10. PET SHOPS

2-10-1: DEFINITIONS:

As used in this chapter, unless the context otherwise indicates, the following definitions shall apply:

PET ANIMALS: Shall include any species of animals, except fish and except worms, leeches or the like sold for fishing bait.

PET SHOP: Any person, firm, company or corporation maintained separately or in connection with another commercial enterprise which keeps, handles, breeds, sells, offers for sale, or exchanges pet animals for the purpose of wholesale or retail sale. The term "pet shop" shall not include a person, firm, company or corporation which sells, offers for sale or exchanges less than twenty five (25) pet animals in any single calendar year, nor which keeps lost or homeless pet animals for the purpose of locating the existing owner of the pet animals or a new owner and which recoups solely expenses incurred in caring for said pet animal. (Ord. 97-15, 8-18-1997)

2-10-2: LICENSE REQUIRED; ARTIFICIALLY COLORED ANIMALS:

A. It shall be unlawful to operate a pet shop unless a license is first obtained from the city clerk.

B. No artificially colored birds or animals shall be sold or displayed by any person at any time. (Ord. 97-15, 8-18-1997)

2-10-3: ANNUAL LICENSE; FEE; REGULATIONS:

The license mentioned in section [2-10-2](#) of this chapter shall be issued annually, January 1, by the city clerk after an inspection by a city official. The fee therefor shall be as established by the city's fee schedule and applicants shall fill in and sign an application form furnished by the city clerk. (Ord. 97-15, 8-18-1997; amd. Ord. 2007-30, 1-7-2008, eff. retroactive to 1-1-2008)

The city is authorized to promulgate regulations creating minimum standards for pet shops pertaining to the facilities for housing and maintenance of animals, requirements for feeding and watering animals, sanitary conditions for animals, disease control and medical care, record keeping requirements and minimum age requirements of animals to be sold, which regulations may be enforced by the city employees after they are approved by the city council. (Ord. 97-15, 8-18-1997)

2-10-4: INSPECTION:

The members of the city council, the chief of police, or any officer or employee of the health or police department may, at any time, enter upon any licensed premises for the purpose of police inspection or

to determine whether the licensed premises are in compliance with any and all ordinances of the city. (Ord. 97-15, 8-18-1997)

2-10-5: CRUELTY PROHIBITED:

It shall be unlawful for any person within the city to beat, injure, mistreat, or otherwise abuse inhumanely, unnecessarily, or cruelly any baby chicks, ducklings, canaries, parakeets, rabbits, or other pet birds or animals. (Ord. 97-15, 8-18-1997)

2-10-6: SANITATION; FOOD AND WATER REQUIRED:

All pet birds or animals kept for sale or display or any other purpose shall be provided with suitable sanitary housing with clean and proper food and water available at all times. (Ord. 97-15, 8-18-1997)

2-10-7: TERMINATION, SUSPENSION, REVOCATION:

All licenses issued under the provisions of this Chapter, unless otherwise specifically provided, shall terminate on December 31 following the date of issuance; provided, however, that any license issued under the provisions of this Chapter may, under certain circumstances, be terminated, suspended or revoked by the Council.

A. The Council may, in its discretion, suspend or revoke for cause any license issued under the provisions of this Chapter. The grounds for suspension or revocation shall, among others, include the following:

1. The licensee has filed a petition in bankruptcy.
2. An individual licensee, one of the partners in a partnership licensee, or one of the officers in a corporation licensee, or any individual in active management of the licensed business is convicted of violating any of the provisions of this Chapter.
3. The licensee has been convicted of a felony under the laws of the United States or under the laws of one of the several states.
4. The licensee has made any false statement in his application for a license.
5. The licensee has violated one or more of the regulations created pursuant to Section [2-10-3](#) of this Chapter.

B. The grounds enumerated in subsection A of this Section shall not be deemed to be exclusive and any license issued under the provisions of this Chapter may be suspended or revoked by the Council for any other reason deemed by the Council to be sufficient in order to promote and protect the health, safety, and humane treatment of animals in the care of the licensees. When any license is suspended or revoked by the Council pursuant to the provisions of this Section, or when the licensee voluntarily ceases business, no portion of the license fee previously paid shall be returned to the licensee or to anyone claiming under or through him.

C. No license issued under the provisions of this Chapter shall be suspended or revoked for cause by the Council without a public hearing. In the event that the Council intends to consider the suspension or revocation of any license for cause, it shall direct the City Clerk to notify the licensee of its intention to consider the same. The notice shall specify the time and place of the suspension or revocation hearing and shall be served upon the licensee or his managing agent in the same manner as provided by law for the service of a summons in a civil action. No suspension or revocation hearing shall be held before the expiration of fifteen (15) days after the date of the service of the notice upon the licensee.

If, upon such hearing, it appears to the Council that sufficient cause exists for the suspension or revocation of a license issued pursuant to the provisions of this Chapter, the Council shall make its order suspending or revoking the said license. (Ord. 97-15, 8-18-1997)

2-10-8: PENALTY:

Every person, firm, company, or corporation convicted of a violation of any of the provisions of Sections [2-10-2](#) through [2-10-6](#) of this Chapter shall be penalized in accordance with the provisions of Section [1-4-2](#) of this Code. (Ord. 97-15, 8-18-1997)

2-10-9: EFFECTIVE DATE:

This Chapter shall take effect on the date of publication in accordance with the Moorhead City Charter. Provided that any person or entity conducting a business as of the effective date of this Chapter requiring a license pursuant to this Chapter shall have thirty (30) days from the effective date of the Chapter to become licensed. (Ord. 97-15, 8-18-1997)