

**MOORHEAD FIRE
DIVISIONS
1994
ANNUAL REPORT**

1994 MOORHEAD FIRE & RESCUE DEPARTMENT
ORGANIZATIONAL CHART

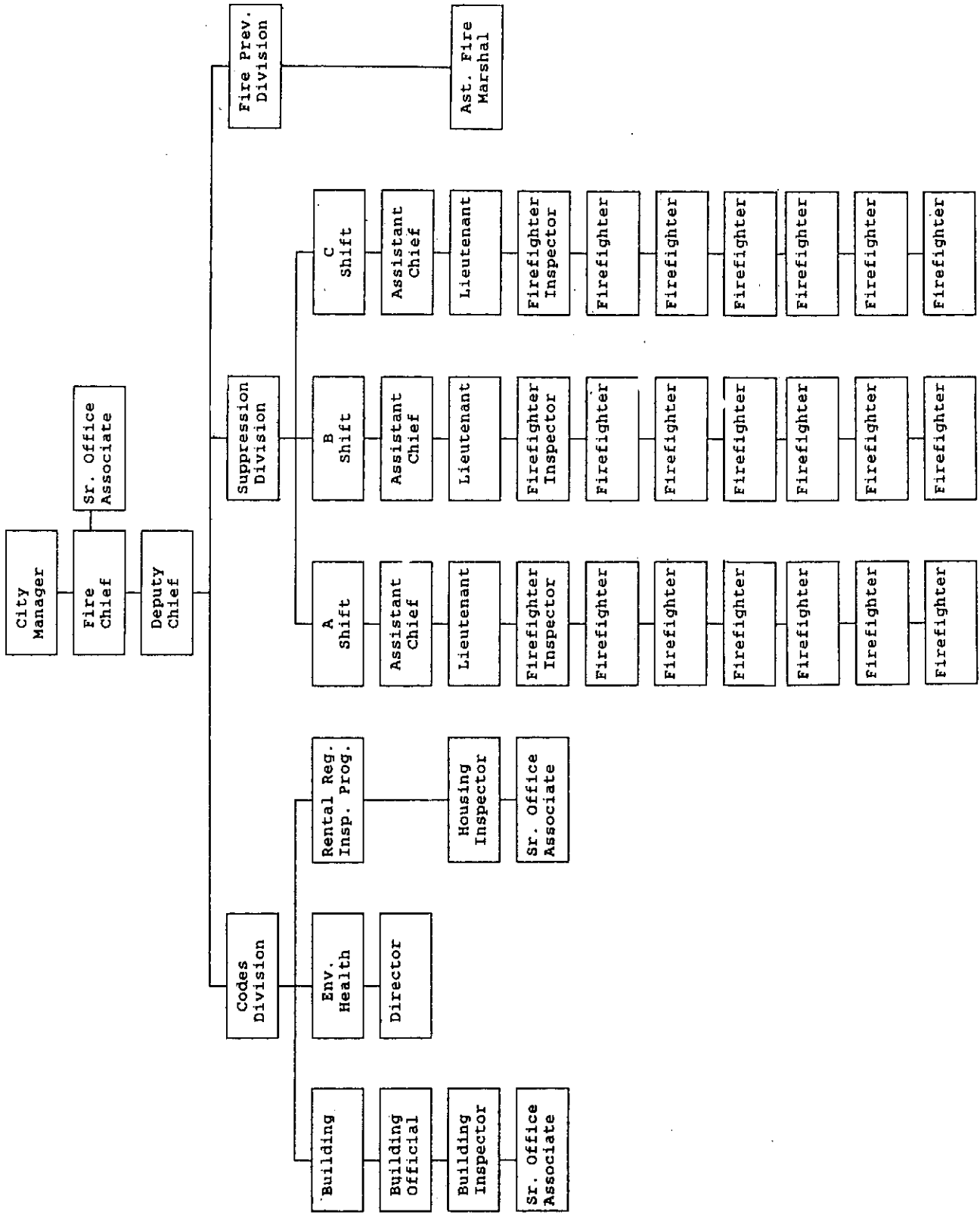


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CITY OF
MOORHEAD
FIRE AND RESCUE

111 12th STREET NORTH, MOORHEAD, MINNESOTA 56560
(218) 299-5434 FAX (218) 299-5072

MEMORANDUM

TO: James Antonen, City Manager
FROM: Gary L. Schulz, Fire Chief *GLS*
RE: 1994 Moorhead Fire & Rescue Annual Report

There were 1,665 emergency runs in 1994, as compared to 1,645 in 1993, which is an increase of approximately 1.25%.

The total fire loss for 1994 was \$499,225.00, which is an increase of approximately 50.7% compared with the total fire loss of \$331,190.00 in 1993. Contributing to this dollar loss figure were three structure fires with losses ranging from \$40,000.00 to \$180,000.00; these fires alone totaled \$292,000.00

The emergency medical responses for 1994 totaled 1,129, which is approximately 67.5% of the total emergency responses for the Moorhead Fire & Rescue Department. These figures correspond to the national statistics of medical responses. I believe these figures show the need for this service and the City's dedication to the elderly and health care. The citizens continually show their desire for and support of this service, and these figures prove the commitment and expertise of the Fire Fighters who respond to the emergency situations.

There were no fire-related deaths in our community in 1994.

Listed below are some of the changes/events that took place in our department in 1994:

JANUARY:

Terry Beach was promoted from Fire Lieutenant to Assistant Fire Chief.

Daryl Hendricksen was promoted from Fire Fighter to Fire Lieutenant.

1.



FEBRUARY:

Rick Davidson, Building Official, was named the Pride of Moorhead employee of the month.

Marty Soeth, Deputy Chief, was the recipient of the Fire Instructors Association of Minnesota Instructor of the Year Award for 1993-1994.

Gary Schulz, Fire Chief, was elected President of the Clay County Fire Chiefs Association.

MARCH:

Gary Schulz, Fire Chief, was appointed co-chair of the Minnesota State Fire Chiefs Association Code Committee.

APRIL:

Glen Koshiol and Jeff Wallin were hired as Fire Fighters.

JUNE:

Don Lawrence, Director of Environmental Health, was appointed to the Minnesota Environmental Health Association Legislative Committee.

SEPTEMBER:

Daryl Hendricksen, Fire Lieutenant, was named as the Pride of Moorhead employee of the month.

OCTOBER:

Richard Duysen was hired as Fire Fighter.

Gary Schulz, Fire Chief, was promoted to a Senior Master Sergeant for the North Dakota Air National Guard.

NOVEMBER:

Gene Wasfaret, Assistant Chief, was named as the Pride of Moorhead employee of the month.

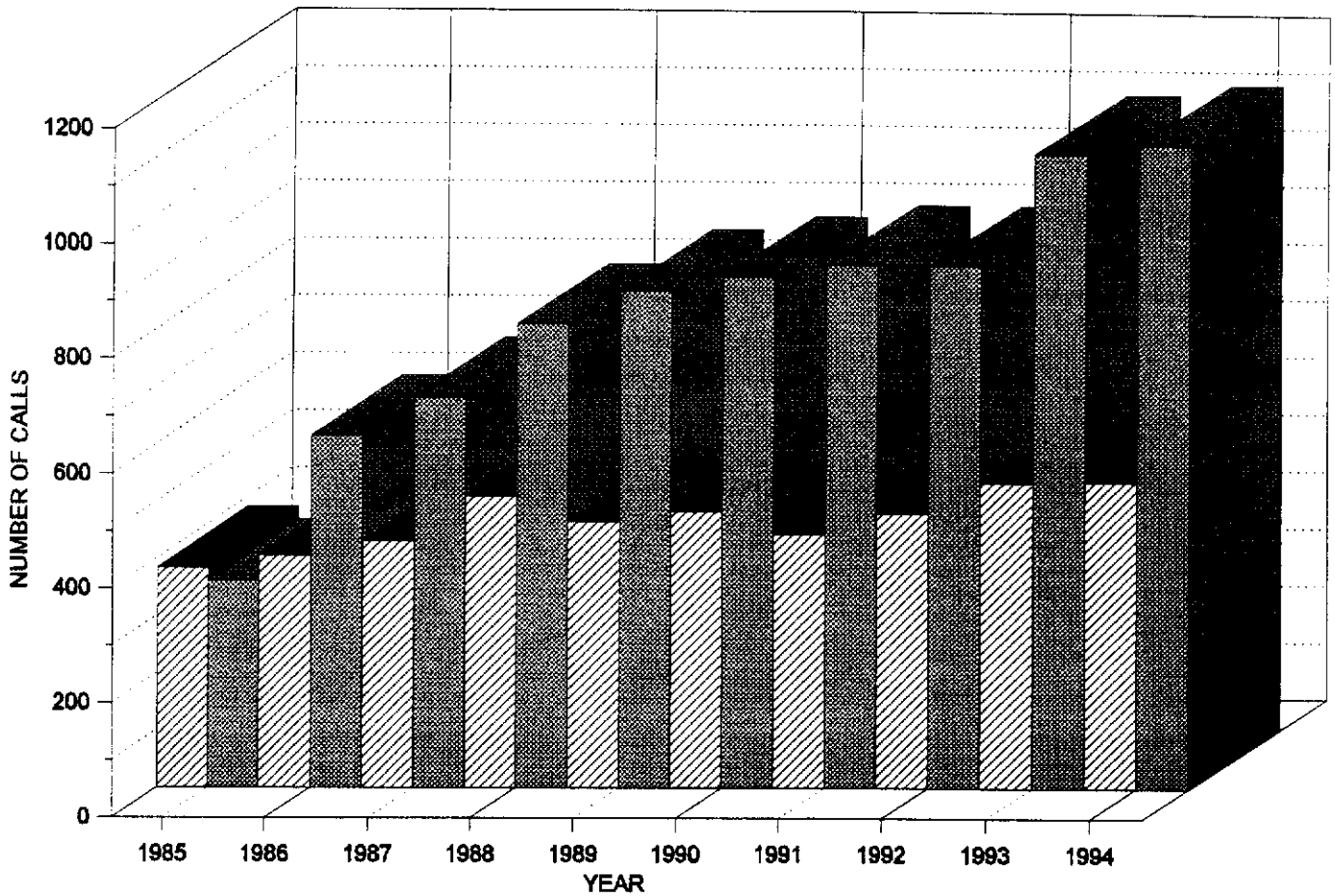
I feel a very special thanks must go to the Fire Fighters and Officers of the Moorhead Fire & Rescue, and also to all the employees of the Fire Administration Office. Without their experience, dedication and support, the Moorhead Fire & Rescue Department and Codes Office could not operate as efficiently and effectively as it now does.

I would also like to thank Mayor Lanning, members of the Moorhead City Council, and the City Manager for the assistance and guidance given to our department.

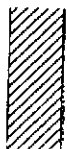
BREAKDOWN OF RESPONSES FOR 1994

TYPE OF RESPONSE	NUMBER	DOLLAR LOSS
1. Eating/Drinking Places	1	\$-0-
2. Schools/Non-Residential	3	\$1,000.00
3. Dwellings/1-2 Family	13	\$356,956.00
4. Apartments	7	\$18,719.00
5. Rooming/Boarding/Lodging	1	\$10,000.00
6. Dormitories	1	\$15,000.00
7. Specialty Shops	1	\$600.00
8. General Item Stores	1	\$300.00
9. Food Places	4	\$5,000.00
10. Footwear/Apparel/Leather	1	\$1,000.00
11. Metal/Metal Products	1	\$600.00
12. Vehicle Storage	5	\$42,800.00
13. Special Structures	1	\$-0-
14. TOTAL STRUCTURE FIRES (Lines 1-13):	40	\$451,975.00
15. Vehicle Fires	33	\$42,500.00
16. Other Fires	25	\$4,750.00
17. TOTAL FIRES (Lines 14-16):	98	\$499,225.00
18. Overpressure Ruptures	5	\$-0-
19. Emergency Medical Calls	1129	\$-0-
20. Hazardous Condition Calls	47	\$-0-
21. Service Calls	56	\$-0-
22. Good Intent Calls	107	\$-0-
23. False Calls	222	\$-0-
24. All Other Calls	1	\$-0-
TOTAL NUMBER OF CALLS AND DOLLAR LOSS:	1665	\$499,225.00

ALARM CALLS 1985 - 1994

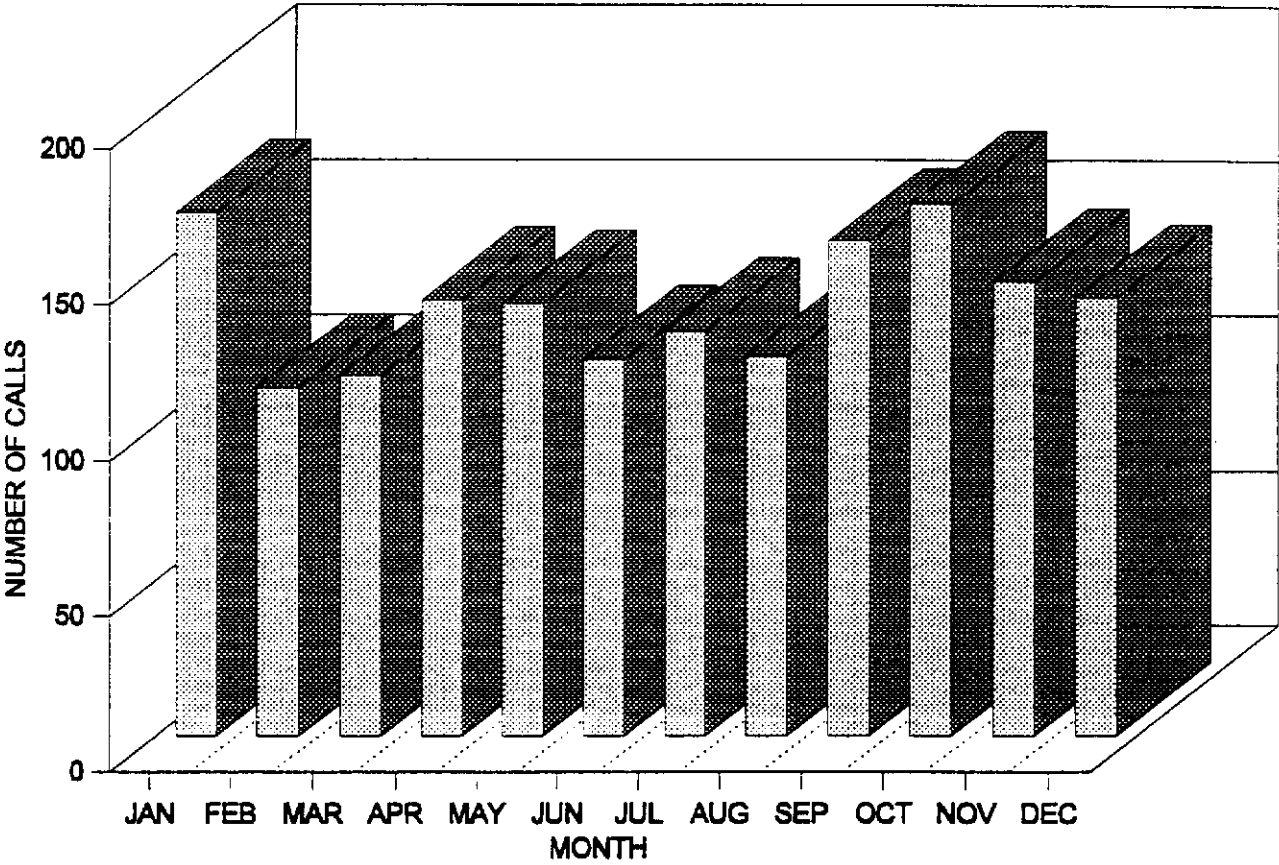


MEDICALS

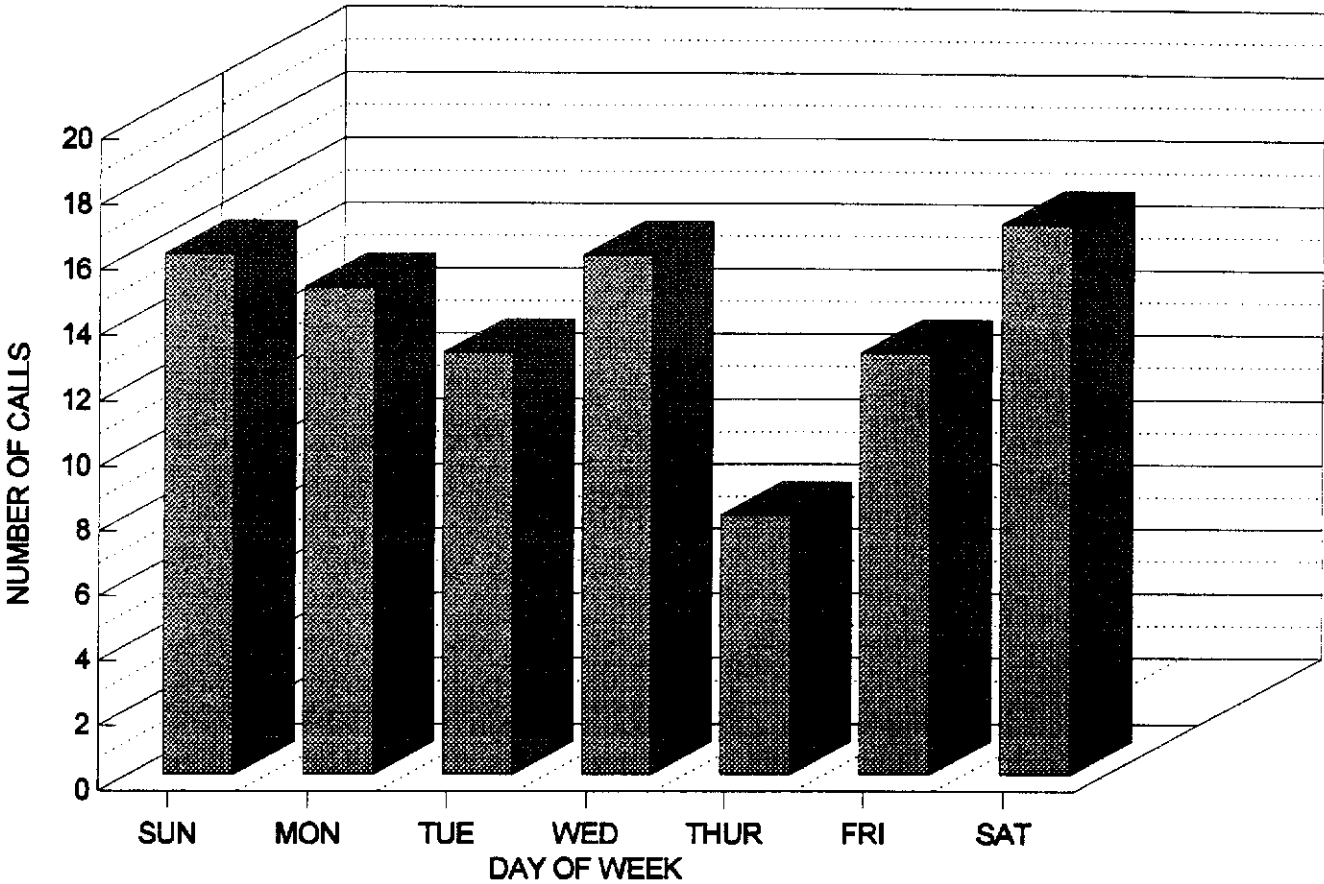


OTHER EMERGENCIES
INCLUDING FIRE

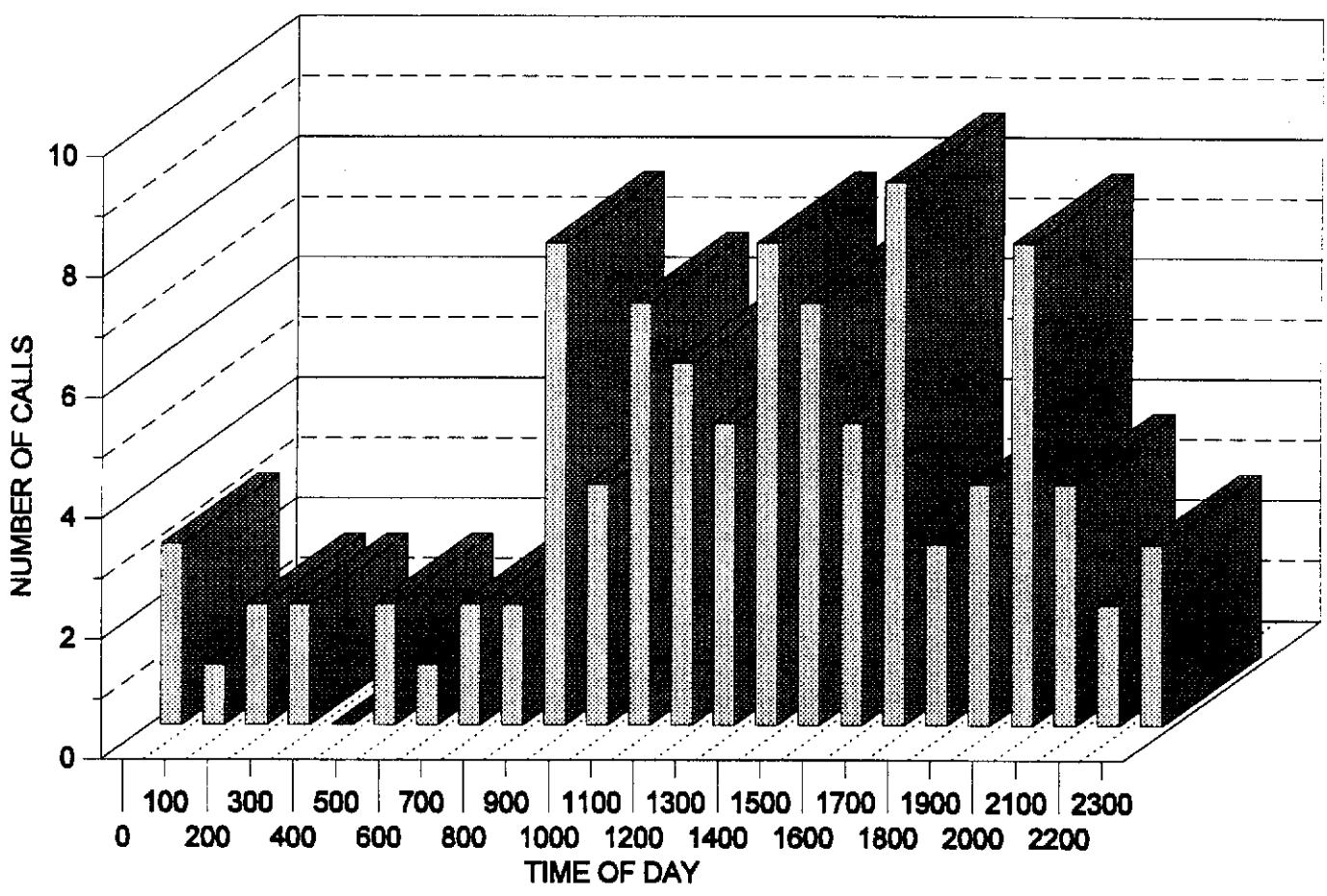
1994 ALARM CALLS BY MONTH



1994 FIRES BY DAY OF WEEK

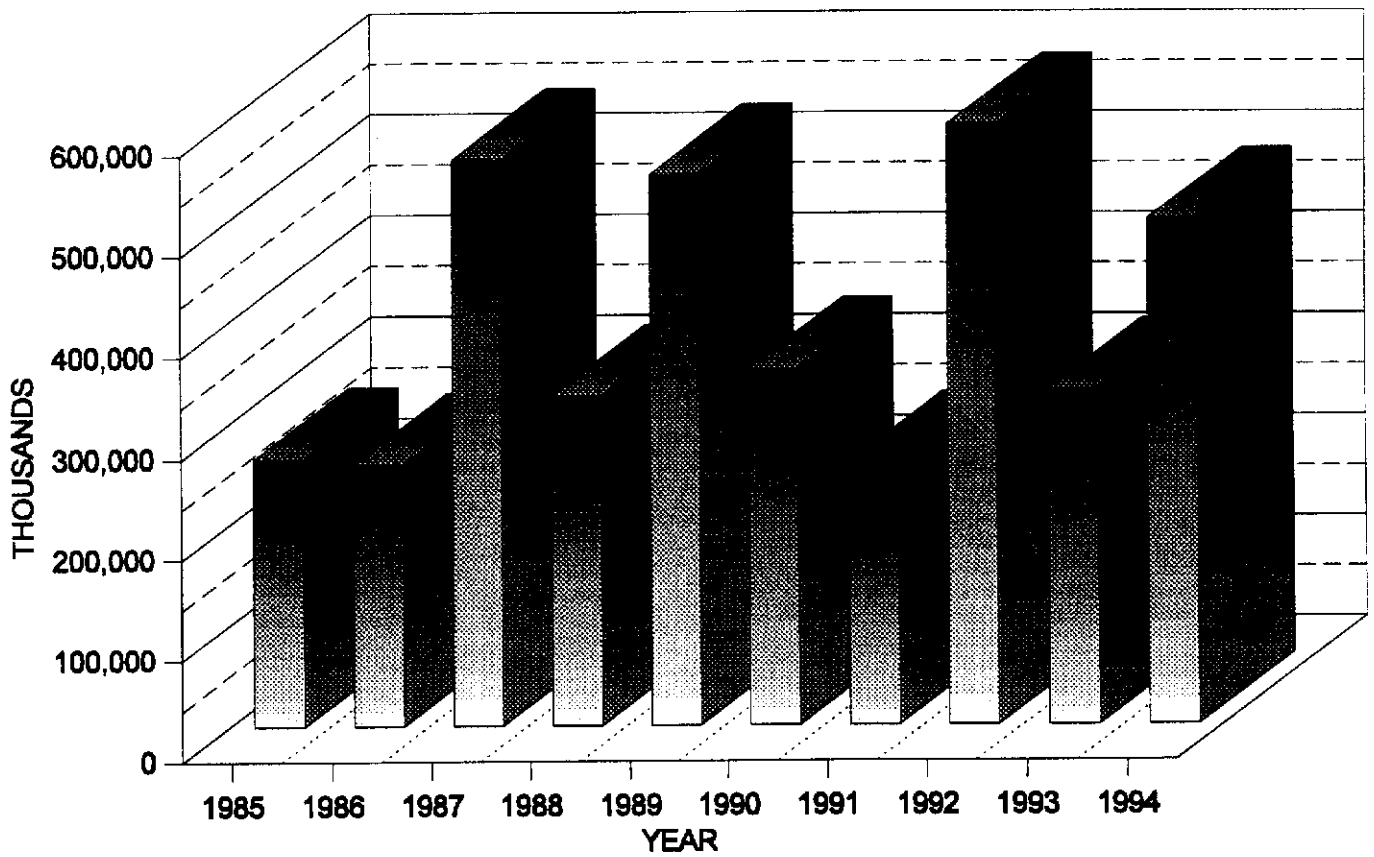


1994 FIRE RUNS BY TIME OF DAY



TEN YEAR FIRE HISTORY

1985 - 1994 DOLLAR LOSS



**FIRE DEPARTMENT VEHICLES
1994**

<u>APPARATUS</u>	<u>STATION</u>	<u>TYPE OF APPARATUS</u>	<u>DESCRIPTION</u>	<u>YEAR</u>
901	South	1250 Pumper	Pierce	1985
903	South	1250 Pumper	Seagrave	1970
904	North	1250 Pumper	Seagrave	1970
905	North	1250 Pumper	General	1979
908	North	Utility Truck	GMC	1989
910	North	Aerial Platform	Sutphen	1977
907	South	3/4 Ton Van	GMC	1985
912	North	Pick-up Truck	Ford	1989
900	North	4 Door Passenger (Chief's car)	Pontiac 6000	1987
902	North	4 Door Passenger (Fire Prevention)	Dodge Aries	1985
922	North	Pick-up Truck (Building Codes)	Dodge Ram	1986
923	North	4 Door Passenger (Env. Health)	Dodge Aries	1985
924	North	4 Door Passenger (Building Codes)	Pontiac 6000	1987

CITY OF
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MEMORANDUM

TO: Jim Antonen, City Manager
FROM: Gary L. Schulz, Fire Chief *GIS*
RE: 1994 Fire Prevention Annual Report

Enclosed is the total 1994 annual report for the Fire Prevention Division. These reports include those from the Fire Marshal, Assistant Fire Marshal, Housing Inspector and Fire Suppression Shift Inspectors

In 1994, the fire loss within the City of Moorhead was \$499,225.00. This is an increase of approximately 51% from 1993. This figure is approximately the same as the 10 year fire loss average.

In 1994, the incidents of arson dropped to two confirmed cases. This is a decrease of the 1993 figures. This incident rate is well below the ten year average.

As always, we feel the numbers in inspections made are important. This is especially true when comparing the violations found and the corrections made. The statistics of violations and corrections indicate that when found, violations are being corrected and the property in Moorhead becomes safer for the residents.

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CITY OF
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FIRE PREVENTION REPORT

JANUARY 1, 1994, THROUGH DECEMBER 31, 1994:

TOTAL

Fire Prevention Man Hours on Field Inspections:	2279
Fire Prevention Bureau Inspections	2400
Written Violations	3262
Verbal Violations	277
Corrections	2987
Housing Inspections	1613
Units Inspected	2606
Commercial Inspections	756
New Inspections	1266
Reinspections	1103
Complaint Inspections	297

TIME SPENT IN THE FOLLOWING AREAS (HOURS):

TOTAL

Meetings and Conferences	801
Schools Attended	293
Fire Investigations	65
Fire Safety Classes Given	51
Fire Department Duties	1235
Court Related Appearances	7
Plan Checks	5
TOTAL HOURS	2457

Respectfully submitted,

Gary L. Schulz

Gary L. Schulz
 Fire Marshal




PUBLIC FIRE EDUCATION CLASSES

Public fire education classes were again an important part of the 1994 Fire Prevention Program. The classes included Home Fire Safety, Fire Extinguisher Training, Smoke Detectors, Motel Fire Safety and the Friendly Monster Program.

The following statistics represent the entire public fire education classes given by the Moorhead Fire & Rescue Prevention Division in 1994.

Respectfully submitted,



Gary L. Schulz
Fire Chief

**PUBLIC FIRE EDUCATION CLASSES
FOR 1994**

<u>TYPE OF CLASS GIVEN</u>	<u>LOCATION</u>	<u>TOTAL NUMBER OF INDIVIDUALS</u>
Fargo Smoke House:	Evangelical Church	80
Friendly Monster Class:	Edison School (3 classes)	75
	Head Start (2 classes)	40
	Head Start Class (2 classes)	40
	Head Start Class (2 classes)	52
	Probstfield (2 classes)	120
	Riverside School (3 classes)	75
	St. Joseph School (2 classes)	50
	Washington School (3 classes)	78
	Washington School (2 classes)	52
Fire Extinguisher Class:	American Crystal	175
	BN Railroad	20
	City of Moorhead Water Treatment	20
	Concordia RA's	80
	Dakota Boys Ranch	15
	Hendricks Health Center	10
	Hornbacher's	25
	MSU Comstock	6
	MSU Elementary Ed. Students	40
	MSU Elementary Ed. Students	28
	MSU Elementary Ed. Students	30
	MSU RA's	65
	Target Employees	20
Fire Extinguisher/Safety Class:	MSU Elementary Ed. Students	52
Fire Safety Class:	CCCPP	15
	Eventide Living Center	50
	MSU Int'l Students	40
	Northwest Regional Sect.	
	Fire School	30
	Park Terrace	35
	Valley Group Home	8

<u>TYPE OF CLASS GIVEN</u>	<u>LOCATION</u>	<u>TOTAL NUMBER OF INDIVIDUALS</u>
Fires Safety/Fire Drill:	Eventide Living Center	40
Fire Safety for Apartment Managers:	F-M Landlords at Townhouse	20
General Fire Safety:	Carriage House	30
	Planned Parenthood	6
Industrial Fire Safety:	Moorhead State Univ.	30
		TOTAL: 1,552

RENTAL REGISTRATION/INSPECTION PROGRAM

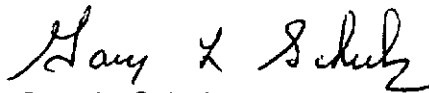
The Rental Registration/Inspection Program, which was initiated in July of 1986, has moved forward to address the problems listed as critical neighborhood issues by the citizen task force groups. I feel the program has met or improved many of the issues which are listed below:

- Deterioration of housing
- Parking problems
- Absentee landlords
- Overcrowding of rental property

There were 2,977 written housing violations in 1994. The corrections made of all the housing violations in 1994 totaled 2,868. These figures indicate that when housing violations are found the inspectors are making every effort to have them corrected.

I believe the following statistics reveal the effectiveness of the Rental Registration/Inspection Program. This program is doing the job it was designed for -- systematic inspections of rental property, addressing life safety and other housing violations, and obtaining corrections of the noted violations.

Respectfully submitted,



Gary L. Schulz
Fire Chief

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**RENTAL HOUSING REPORT
 RENTAL HOUSING INSPECTOR**

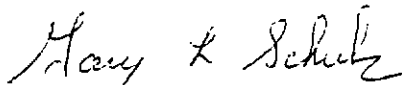
JANUARY 1, 1994, THROUGH DECEMBER 31, 1994:

Fire Prevention Bureau Man Hours on Field Inspections.....	953
Rental Housing Inspections.....	1,151
Written Violations.....	2,366
Verbal Violations.....	43
Corrections.....	2,257
Units Inspected.....	1,487
New Inspections.....	478
Reinspections.....	672
Complaint Inspections.....	258

Time Spent in the Following Areas (Hours) By Inspectors:

Meetings and Conferences.....	9
Schools Attended.....	0
Court Related Appearances.....	5
TOTAL HOURS.....	14

Respectfully submitted,



Gary L. Schulz
 Fire Chief

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**RENTAL HOUSING REPORT
 SHIFT INSPECTIONS**

JANUARY 1, 1994, THROUGH DECEMBER 31, 1994:

	<u>A</u>	<u>B</u>	<u>C</u>	<u>TOTAL</u>
Fire Prevention Man Hours on Field Inspections:	124	145	175	444
Fire Prevention Bureau Inspections	105	140	149	394
Written Violations	147	183	281	611
Verbal Violations	0	7	0	7
Corrections	100	164	192	456
Housing Inspections	105	140	149	394
Units Inspected	317	400	402	1119
New Inspections	59	59	64	182
Reinspections	46	81	85	212
Complaints	0	0	0	0

Respectfully submitted,

Gary L. Schulz

Gary L. Schulz
 Fire Marshal
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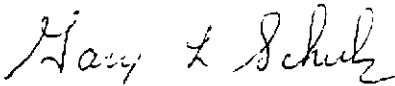


1994
HOUSING INSPECTION REPORT
FEES COLLECTED

JANUARY 1, 1994, THROUGH DECEMBER 31, 1994:

Reinspection Fees.....	\$ 475.00
Late Registration Fees.....	\$ 690.00
Copying Fees.....	\$ 134.20
TOTAL FEES COLLECTED.....	\$1,299.20

Respectfully submitted,



Gary L. Schulz
Fire Chief

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**1994 QUARTERLY
FEES COLLECTED FOR REINSPECTIONS
AND LATE RENTAL REGISTRATION**

REINSPECTION FEES :	LATE RENTAL REGISTRATION FEES:
January Total.....\$ 50.00	January Total.....\$ -0-
February Total.....\$ 150.00	February Total.....\$ 60.00
March.....\$ 175.00	March.....\$ 250.00
1ST QUARTER TOTAL: \$ 375.00	1ST QUARTER TOTAL: \$ 310.00
April Total.....\$100.00	April Total.....\$ 20.00
May Total.....\$ -0-	May Total.....\$ 360.00
June Total.....\$ -0-	June Total.....\$ -0-
2ND QUARTER TOTAL: \$100.00	2ND QUARTER TOTAL: \$ 380.00
July Total.....\$ -0-	July Total.....\$ -0-
August Total.....\$ -0-	August Total.....\$ -0-
September Total.....\$ -0-	September Total.....\$ -0-
3RD QUARTER TOTAL: \$ -0-	3RD QUARTER TOTAL: \$ -0-
October Total.....\$ -0-	October Total.....\$ -0-
November Total.....\$ -0-	November Total.....\$ -0-
December Total.....\$ -0-	December Total.....\$ -0-
4TH QUARTER TOTAL: \$ -0-	4TH QUARTER TOTAL: \$ -0-
TOTAL FOR YEAR: \$475.00	TOTAL FOR YEAR: \$690.00
1ST QUARTER TOTAL REINSPECTION & LATE REGISTRATION FEES: \$ 685.00	
2ND QUARTER TOTAL REINSPECTION & LATE REGISTRATION FEES: \$ 480.00	
3RD QUARTER TOTAL REINSPECTION & LATE REGISTRATION FEES: \$ -0-	
4TH QUARTER TOTAL REINSPECTION & LATE REGISTRATION FEES: \$ -0-	
1994 COPYING FEES:	\$ 134.20
1994 TOTAL: \$1,299.20	

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MEMORANDUM

TO: Gary L. Schulz, Fire Chief
FROM: Marty Soeth, Deputy Chief *MS*
RE: 1994 Suppression Annual Report

I have compiled a report reflecting the duties performed by the Suppression Division. In addition to responding to alarms, Suppression includes training and other services performed by Fire & Rescue personnel.

Continued training is essential to the Moorhead Fire & Rescue Department. In 1994, there was a total of 1,665 emergency runs; of this number, 1,129 were emergency medical responses.

In 1994, the Moorhead Fire & Rescue formed a committee to write specifications for two new engines. The bids were awarded in May of 1994 to General Fire Safety Equipment. The new engines are to be delivered in 1995.

The maintenance of equipment and facilities is extremely important to our department as reflected in our activity report. The Suppression Division's breakdown of activity hours for 1994 is found on the following page.

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**MOORHEAD FIRE & RESCUE SUPPRESSION DIVISION
ACTIVITY HOURS FOR 1994**

<u>ACTIVITY</u>	<u>HOURS</u>
Training.....	2,961
Facility Maintenance.....	4,292
Equipment Maintenance.....	4,371.5
Inspections.....	1,126.5
Public Education.....	388.5
Administration.....	2,524
Physical Training.....	2,209.5
Fire Runs.....	1,572.25
Medical Runs.....	1,434

CITY OF
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**CITY OF MOORHEAD
BUILDING CODES DIVISION
ANNUAL REPORT - 1994**

TO: Fire Chief Gary Schulz:


Included herein is the Division's Annual Report which contains comparisons of permit activity in 1994 to previous years and comments about the past year.

TABLE: 1985 - 1994 COMPARISONS OF
CONSTRUCTION ACTIVITY BY
MAJOR CATEGORY -----page 27

TABLE: 1985 - 1994 PERMIT, VALUATION
AND REVENUE COMPARISONS-----page 28

COMMENTS:-----page 29

Sincerely,



Richard Davidson
Building/Zoning Official

RD:gn



COMPARISONS OF MAJOR CATEGORY BUILDING ACTIVITY

YEAR	SINGLE FAMILY DWELLINGS	MULTIPLE DWELLINGS	(NEW & REMODEL) COMMERCIAL	MISC. BLDGS & RES. REMODEL	TOTAL PERMITS & VALUATION
1985	18 permits	4 perm(66 units)	103 permits	200 permits	388 permits
VAL.	\$1,153,400	\$1,739,800	\$12,705,450	\$1,109,425	\$16,718,475
1986	87 permits	8 perm(38 units)	125 permits	225 permits	496 permits
VAL.	\$5,604,000	\$982,000	\$7,656,586	\$986,385	\$15,228,971
1987	110 permits	12 perm (101 units)	129 permits	249 permits	529 permits
VAL.	\$7,596,250	\$3,358,000	\$8,650,955	\$1,344,325	\$20,978,920
1988	103 permits	10 perm(38 units)	130 permits	322 permits	565 permits
VAL.	\$7,490,250	\$1,093,000	\$9,178,570	\$1,248,161	\$19,009,981
1989	86 permits	8 perm(66 units)	120 permits	220 permits	468 permits
VAL.	\$7,093,500	\$1,984,000	\$14,696,285	\$860,635	\$24,634,420
1990	65 permits	9 perm(64 units)	130 permits	205 permits	447 permits
VAL.	\$5,372,000	\$1,204,000	\$13,131,260	\$1,222,756	\$21,012,716
1991	56 permits	11 perm(128 units)	134 permits	256 permits	513 permits
VAL.	\$4,804,900	\$3,414,000	\$13,442,021	\$1,424,338	\$23,085,259
1992	135 permits	5 perm(76 units)	110 permits	318 permits	615 permits
VAL.	\$11,731,334	\$2,680,000	\$3,722,820	\$1,836,062	\$19,970,216
1993	141 permits	17perm(155 units)	138 permits	373 permits	729 permits
VAL.	\$13,660,500	\$3,623,000	\$24,248,351	\$2,022,671	\$43,554,522
1994	72 permits	13 perm(51 units)	133 permits	420 permits	686 permits
VAL.	\$7,678,000	\$2,104,500	\$13,959,123	2,909,893	\$26,651,516

1985 THROUGH 1994 COMPARISONS OF VALUATIONS, PERMITS & REVENUE TABLE

YEAR	BUILDING PERMIT VALUATION	BLDG. PERMITS ISSUED	BUILDING PERMIT REVENUE	PLUMB PERM. ISSUED	PLUMB PERMIT REVENUE	HTG PERM. ISSUED	HEATING PERMIT REVENUE	PLB & HTG LICENSE FEES	OTHER FEES	TOTAL STATE SURCHG.	TOTAL NO. OF PERMITS	TOTAL REVENUE
1985	\$ 16,956,075	427	\$ 61,098.00	118	\$ 6,511.00	349	\$ 6309.00	\$ 4,600	\$ 9,184.81	\$ 8,260.80	894	\$ 95,963.61
1986	15,669,971	546	64,933.50	240	14,860.00	395	7,614.50	4,630	8,225.00	8,001.00	1,181	108,264.00
1987	21,318,920	564	79,310.00	220	17,483.00	396	9,185.50	4,390	15,634.37	10,965.00	1,180	136,967.87
1988	19,009,981	565	73,987.50	184	15,823.50	513	10,746.10	4,880	6,175.00	9,775.88	1,262	121,387.98
1989	24,634,420	468	84,571.00	191	15,885.50	514	11,395.00	4,390	2,420.00	11,932.00	1,173	130,593.50
1990	21,012,716	447	77,077.00	432	19,389.00	368	9,240.00	5,030	3,575.00	10,761.60	1,247	125,072.60
1991	23,085,259	513	74,398.50	426	21,132.00	387	12,022.00	4,540	2,525.00	11,279.00	1,326	125,896.50
1992	19,970,216	615	79,644.50	324	21,363.50	390	12,722.00	2,810	6,860.00	11,056.50	1,329	134,456.50
1993	43,554,522	729	148,686.50	288	23,330.00	512	17,731.00	4,830	3,540.00	21,283.52	1,529	219,401.02
1994	26,651,516	686	101,530.00	971	30,150.00	468	15,558.00	3,790.00	1,590.00	14,515.20	2,125	167,133.20

THE DEPARTMENT

The Moorhead Codes Office, which is located in the Main Fire Station Annex, is staffed by a Building Official, a Plumbing/Heating/Building Inspector, a half-time Building Inspector and a Senior Office Associate.

The principal responsibilities of the Codes Office are the enforcement of various laws and ordinances enacted by the City and the State. These include:

- State Building Code - 1994 UBC
- State Mechanical Code - 1991 UMC
- State Plumbing Code
- State Handicapped Accessibility Code
- State Energy Code
- State Floodproofing Code
- State Architectural Laws
- City Zoning Ordinance and other related City Ordinances
- Contractor Licensing - Local and State

Enforcement of these codes generally consists of review of proposed work to establish compliance with laws and ordinances, issuance of permits to do the work, and inspection of the work to insure compliance.

In addition, we have the responsibility to supervise the collection of a wide variety of fees such as sewer hookup and gas hookup fees, and to administer compliance with agreements entered into between the city and developers and homeowners such as easements, bike paths, sewer hookup lists, and covenants.

Enforcement of the Zoning Ordinance occupies a significant amount of staff time with Board of Adjustment activities, complaint follow-ups, ordinance reviews, and public meetings heading the list of duties.

Staff members are also involved in a wide variety of other projects that include the preparation of a myriad of reports, public education, handling complaints and inquiries, attending various meetings, reviewing and recommending changes in city ordinances, staff education, and providing information for other city departments and the public. Providing information to the public involves not only answering questions and providing handouts in the Codes Office but attending public meetings, Chamber of Commerce meetings, and classes at local colleges.

THE YEAR 1994

The 686 building permits issued in 1994 was down slightly from the record total of 729 in 1993 but still above the five year average of 598. In the last ten years, 1994 appears to be the second best year for construction activity, \$26.7 million, and revenue generated, \$167,133. Boosted by a high number of plumbing permits, a record 2,125 total permits were issued for the year.

New home construction dipped significantly to 72 new home starts (with an average construction cost of \$106,639 up from the average of \$96,883 in '93) compared with the record breaking 141 from 1993. In the past five year period the City has averaged 94 new homes per year.

Commercial construction accounted for \$14 million in construction which is slightly above the ten year average of \$11.9 million. Residential remodeling and additions hit an all time high with 420 permits issued.

INCOME AND EXPENSES

Total revenues exceeded \$167,000 with building permit fees (\$101,530) accounting for 61% of all revenue collected. Expenditures for 1994 were \$164,490 of which approximately 73% was for wages and other personnel expenses.

PERSONNEL STATUS

Don Sakry started his fifth year as Building/Plumbing/Heating Inspector. Don also assist with plan review, permit issuance, and answering code questions. Don attended his first International Association of Plumbing and Mechanical Officials Association Annual Conference in Saint Paul in September.

Gail Nelson completed seven years of service to the City of Moorhead in 1994 as a Senior Office Associate. In addition to clerical duties, Gail prepares more than 40 technical reports each year, supervises contractor licensing, issues nearly 1500 permits, and directs inspection calls. In addition, Gail is receiving on the job training to allow her to issue more building permits and answer more technical questions. She also prepares much of the material for the Board of Adjustments.

Kurt Wenzel started his second year in the Codes office. Kurt has quickly picked up our system and has been a valuable addition to our staff.

Rick Davidson also completed seven years of service in 1994 as Building Official and Zoning Administrator. Rick attended the ICBO Annual Conference in Indianapolis in September and is active in the Northwest Minnesota Chapter of Building Officials serving on the legislative committee and as historian. Rick is also on the Planning Committee for the 1996 ICBO Annual Conference in Saint Paul.

SUMMARY

1994 was one of the busiest construction years in the history of the City of Moorhead which continued to stretch the resources of the department. The staff continued their goal to provide fast and efficient service. This goal has been realized as complaints continue at extremely low levels. This is important to note since our office has more that 10,000 public comments in an average year.

Revenue and permit numbers were near records which speaks well of the local economy. Housing starts are expected to strengthen in '95 as interest rates continue downward so those numbers should be improved upon.

Overall, 1994 was a strong construction year and 1995 should continue that success.

CITY OF
MOORHEAD
FIRE AND RESCUE

111 12th STREET NORTH, MOORHEAD, MINNESOTA 56560
(218) 299-5434 FAX (218) 299-5072

MEMORANDUM

TO: Gary L. Schulz, Fire Chief
FROM: Don Lawrence, Director of Environmental Health
RE: Environmental Health Annual Report for 1994

The Environmental Health Division inspects all food/beverage/lodging, trailer courts, swimming pools, and vending machines. This Division also takes care of nuisance complaints and does plan review concerning new construction and remodeling of food/beverage/lodging establishments.

Seasonal events, such as bake sales and limited food activities, are also very popular. The food service activities can involve the existing food service establishments as well as mobile or special event units.

Classes are given upon request. Materials cover areas such as food sanitation, food manager training, and rules and regulations concerning the operation of swimming pools. The Moorhead's Mandatory Food Service Training Program, which was initiated in the mid 1970's, has become extremely popular.

I have been working with major corporations regarding equipment problems and solutions. There has been equipment coming into the state that may or may not meet State or Federal criteria. The local directors, along with the State have been working to monitor this situation and to provide input on how to correct the problems.

There has been much time spent reviewing the new swimming pool code which came into effect as of January, 1994. There has also been much time spent on the upcoming FDA Food Code Revision. New policies and procedures regarding program areas such as food/beverage/lodging have been addressed at the local Directors Meetings. There has been a lot of information exchanged regarding problem areas such as trailer courts and rental housing.



The Citizen Action Requests, which are basically nuisance complaints we receive, have increased. The nuisance complaints consist of junk vehicles, communicable diseases, junk/debris, indoor/outdoor air problems, disposal of pesticides, etc. We have also received several graffiti complaints which are enforced under the nuisance ordinance. Nuisance complaints concerning trailer courts and rental housing and the general nuisance complaints have been a priority and will continue to be so in the future.

D.L.C.

CITY OF
MOORHEAD
FIRE AND RESCUE

111 12th STREET NORTH, MOORHEAD, MINNESOTA 56560
 (218) 299-5434 FAX (218) 299-5072

**ENVIRONMENTAL HEALTH REPORT
 DIRECTOR**

JAN. 1, 1994, THROUGH DEC. 31, 1994:

	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL
Env. Health Man Hours on Field Inspections	145	165	150	177	637
Environmental Health Inspections	256	236	223	237	952
Written Violations	179	105	89	230	603
Verbal Violations					
Corrections	177	122	58	251	608
Boarding/Lodging Inspections	17	7	13	22	59
Hotel/Motel					
Place of Refreshment/Bar	22	3	3	24	52
Restaurant	61	38	47	84	230
Mobile Home Park	1	4	4	1	10
Swimming Pools	11	19	32	12	74
Env. Health Complaint/Nuisance Inspections	38	164	124	87	413
Mosquitoes (Collect/Count)					
Vending	102	1			103
Other	4			7	11

TIME SPENT IN OTHER AREAS (HOURS)

Meetings and Conferences	23	14	38	40	115
Schools Attended	7			24	31
Classes Given				10	10
Court Related Appearances					
Plan Checks	13	16	13	10	52
TOTAL HOURS	43	30	51	84	208

Respectfully submitted,

Don Lawrence

Don Lawrence
 Director of Environmental Health



LARRY J. COSTELLO
County Sheriff
(218) 299-5111



June 20, 1994

Jim Antonen, City Manager
City of Moorhead
Moorhead City Hall
Moorhead, MN. 56560

Dear Mr. Antonen,

On June 20, 1994, at approximately 8:00 a.m. Clay County Deputies responded to a distraught man in the Buffalo River near Dilworth. When deputies arrived an individual later identified to be suffering from mental illness was walking down the center of the river and failed to knowledge the deputies' presence.

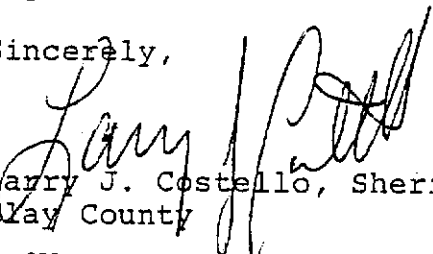
At that time the Moorhead Fire Department was asked to respond with the boat and provide assistance in securing this individual from the river. Fire fighters Ron Sorum, Mike Saulsbury, and Marty Soath responded to our call for assistance.

After the boat arrived Fire fighters Ron Sorum and Mike Saulsbury along with three Clay County Deputies entered the water in the boat in an attempt to subdue the individual who was walking south from Highway 10. All their attempts to get close to the individual failed because of his combative nature. After several attempts the man was subsequently lasso'd using a rope and hauled to safety. The individual was transported to St. Luke's Hospital for mental evaluation.

I would like to take this opportunity to commend Ron Sorum, Mike Saulsbury and Marty Soath for the assistance in apprehending this individual. At several times Fire fighters Sorum's and Saulsbury's personal safety was in question as the individual attempted to capsize the boat they were in and physically pulled deputies from the boat. The conduct and action shown by the Moorhead fire fighters who responded to the call was a positive reflection on their department.

Would you please express our many thanks to these individual for a job well done.

Sincerely,


Larry J. Costello, Sheriff
Clay County

P. O. Box 280
915 9th Avenue North
Moorhead, Minnesota 56560
Gary Schultz

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KXJB
TELEVISION



September 9, 1994

To: *Moorhead Fire Fighters*
From: Marcia Humphrey Grandbois - MDA Volunteer

Thank you for assembling a wonderful group of volunteers to help us answer phones for the Jerry Lewis Telethon over the Labor Day Weekend.

You are to be commended for sending us such a cheerful group of people. It is difficult to congratulate and thank each volunteer personally and we hope you extend these thoughts to our helpers. As you know we surpassed all of the MDA's expectations and it wouldn't have been possible without everyone's help and cooperation.

Many of your volunteers asked to be called upon next year to help us out again and we appreciate the consideration. You can be sure we will call your group again for help! The Telethon is scheduled for the same time each year and we will be contacting you early next summer to lend a hand.

Have a great year!



IN
RECOGNITION
of the

MOORHEAD FIRE DEPARTMENT

for

"FIGHTING FIRES WITH FACTS"

by participating in the

**NATIONAL FIRE INCIDENT
REPORTING SYSTEM**

Stanford D. Stewart

UNITED STATES
FIRE ADMINISTRATION

Robert B. Tomar

NATIONAL FIRE
INFORMATION COUNCIL

Thomas R. Brace

Thomas R. Brace
State Fire Marshal Division

HARBOR SCHOOL

(A tax Exempt Organization)
Moorhead-Fargo School for the Handicapped
910 9th Avenue South
Moorhead, Minnesota 56560

3-24-94

Mhd. Five Dist.
1120 - 1st. Art. No.
Mhd. Mn. 56560

Dear Friends,

Thank you so much
for your prompt attention
and help when one of our
students became ill 3/16/94.
and thank you for spending
time with the other students
to reassure them.

We all appreciate your
help.

Sincerely
Margaret Seeb
Corresponding Secy



Northern States Power Company
North Dakota

Fargo Area

2302 Great Northern Drive
P.O. Box 2747
Fargo, North Dakota 58108-2747
Telephone (701) 235-5311

December 27, 1994

Gary Schulz
Fire Chief
Moorhead Fire Department
111 12th St N
Moorhead, MN 56560

Dear Mr. Schulz:

During the Gas Emergency training I was conducting with your fire fighters on November 7 - 9 1994, two situations were brought to my attention.

The first situation was at 810 Main Avenue. The outside gas valve was remote to the meter in the building. The Gas Construction Supervisor, Bill Kringen, verified the situation and had our crew move the gas meter outside.

The other location was 3613 Fairway Drive. The condenser flue was directly over our gas meter. This was corrected by relocating the condenser flue over three feet..

Please thank your employees for being observant to these situations that needed correction. You have outstanding employees and it was enjoyable to present the gas emergency training to them.

Sincerely,

Ronald P. Pederson
Manager, Gas Operations

MOORHEAD STATE UNIVERSITY

Moorhead, Minnesota 56563

May 16, 1994

Mr. Gary Schulz
Fire Chief
Moorhead Fire Department
111 12th Street North
Moorhead, MN 56560

Dear Mr. Schulz:

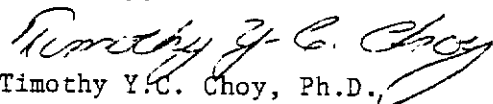
On Saturday, May 14, 1994 in the evening, I had cause to call upon 911 because one of my dinner guests had encountered some difficulty. I wish to commend the men and women of 911, the Moorhead Fire Department, the Moorhead City Police and the Ambulance Service for their promptness, efficiency, professionalism and courtesy.

These men and women worked quickly and transported my friend to St. Luke's Meritcare where he was given the treatment that he needed.

Please relay my appreciation to the members of your staff who provided assistance that evening at 1214 Second Avenue South, Apt. 22, Moorhead.

We are indeed fortunate to have such capable and professional individuals in the community.

Sincerely,


Timothy Y.C. Choy, Ph.D.
Professor



MOORHEAD STATE UNIVERSITY

Moorhead, Minnesota 56563

11\9\94

Don Lawranze
City of Moorhead
111 12th Street North
Moorhead, MN 56560

Dear Don,

I would like to thank you for your excellent presentation to my class. The students always benefit hearing from a professional like yourself and I know they enjoyed it very much.

Sincerely,

Dick

Richard Bynum
HPE Department
Moorhead State University
Moorhead, MN 56563

UNIVERSITY OF MINNESOTA

Twin Cities Campus

*Environmental and Occupational Health
School of Public Health*

*Box 807 Mayo
420 Delaware Street S.E.
Minneapolis, MN 55455
612-626-0900
Fax: 612-626-0650*

September 26, 1994

Don Lawrence
City of Moorhead Health Department
111 Twelfth Street North
Moorhead, MN 56560

Dear Mr Lawrence;

Thank you for meeting with me last spring on May 25 to discuss the course I offered Public Health Nursing students via interactive television on June 20 - 24, 1994. The course, PubH 5155 Issues in Environmental and Occupational Health, was well received with a total of 50 students (about 6 from the Moorhead area) attending.

The Assignment II involving an analysis of community programs in environmental and occupational health is well underway for most of the students. I understand some of the students have already called your agency for information needed to complete their assignment. While I encourage them to do most of their work via library search I am glad they ventured into their community to see how the environmental health programs really worked.

I want to thank you for your help with the students and for the time you spent with me. It is the commitment of community leaders such as yourself that adds so much to this type of independent learning experience.

Sincerely,



Deb Olson, RN, MPH, COHN
Instructor

SPECIAL RECOGNITION

In February, Rick Davidson, Building Official, was selected as the Pride of Moorhead winner. Rick's code expertise and knowledge are assets to the City of Moorhead, as well as his excellent working relationships. Rick also spent much time on the Moorhead Zoning Code rewrite.

Deputy Chief, Martin Soeth, was selected by the Fire Instructors Association of Minnesota, as the Instructor of the Year in February. Marty was selected because of his work on the local and state level. Marty teaches at both Regional and State Fire Schools.

In September, Lieutenant Daryl Hendricksen, was selected as the Pride of Moorhead winner. Daryl has worked for the City for 19 years, is very dedicated to the fire service and has the respect of his peers.

In November, Assistant Chief Gene Wasfaret, was selected as the Pride of Moorhead winner. Gene has 35 years of fire service experience and is respected for his expertise and leadership.

Congratulations Rick, Marty, Daryl and Gene!