

*MOORHEAD FIRE  
DIVISIONS  
1986  
ANNUAL REPORT*

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CITY OF  
**MOORHEAD**  
**FIRE DEPARTMENT**

111 12th STREET NORTH, MOORHEAD, MINNESOTA 56560  
(218) 299-5434

TO: Robert Erickson, City Manager  
FROM: Marlan Anderson, Fire Chief *MVA*  
DATE: March 9, 1987  
SUBJECT: Fire Department 1986 Annual Report

The total fire loss for 1986 was \$259,717.00; this compares with \$278,550.00 in 1985, which is a decrease of 7.2%. There were 1,020 emergency runs in 1986 and 746 in 1985, which is a 36.7% increase. Incendiary and suspicious origin fires accounted for \$28,220.00 of the fire loss in 1986. Emergency medical runs in 1986 increased to 614, which is approximately 60% of all emergency runs.

There was one fire death in our community in 1986.

Listed below are some of the important happenings and events which occurred in our department in 1986.

February: Martin Soeth was promoted to Captain and placed on a 40 hour work week. Marty has become Moorhead's first full time Training Director. This promotion fulfills #49 of Moorhead in Motion.

March: Twenty-five fire fighters became fully certified Emergency Medical Technicians.

July: Our department's Rental Registration/Inspection Program was placed into effect, fulfilling #48 of the City Manager's Moorhead in Motion plan.

July: Bonnie Deitz was transferred to our department from the City's Assessor's Office to become a housing inspector under the direction of the Fire Marshal.

July: The City Manager's Moorhead in Motion #50 was placed into effect when five City employees began training for our Reservist fire fighting force. Four openings are still available for Reservists.

August: Dorene Hilde joined our department as an Office Associate to work with the Rental Registration/Inspection Program.



August: Al Hammer, after eleven years with the City as Assistant Building Codes Administrator resigned to accept a position with the State of Minnesota.

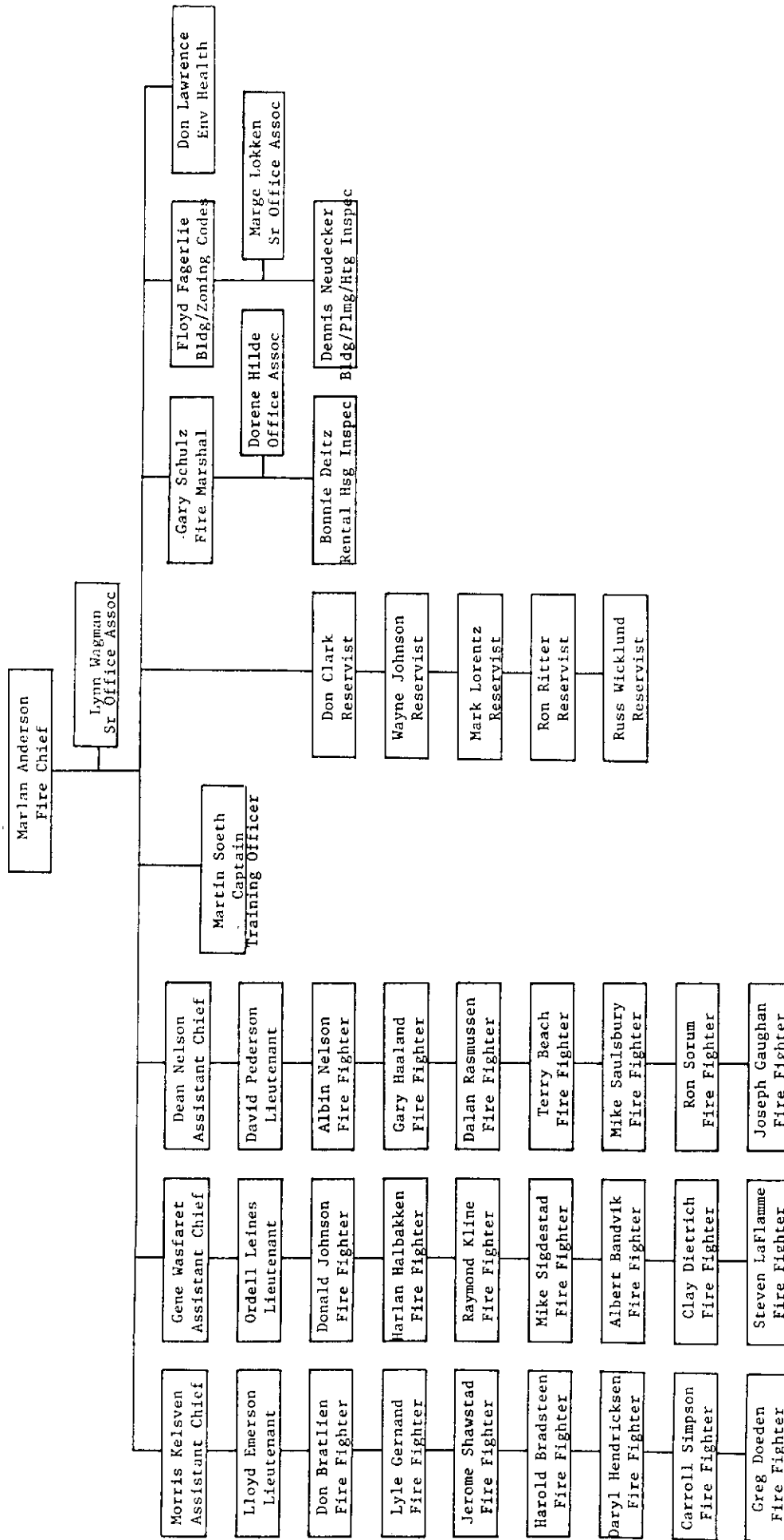
October: An emergency boat ramp was constructed on the Moorhead side of the Red River between the 1st Ave. North and Center Ave. bridges.

November: Dennis Neudecker from Redwood Falls, MN joined our staff as a building, heating and plumbing inspector.

A very special thanks goes to the officers and fire fighters of the Moorhead Fire Department for all their efforts to make our department an efficient department.

I appreciate the many long and productive hours put forth by Floyd Fagerlie, Dennis Neudecker, Don Lawrence, Bonnie Deitz and Gary Schulz. The results of their work is documented in this annual report. I would also like to recognize the support and quality of work produced by our clerical staff of Marge Lokken, Lynn Wagman and Dorene Hilde.

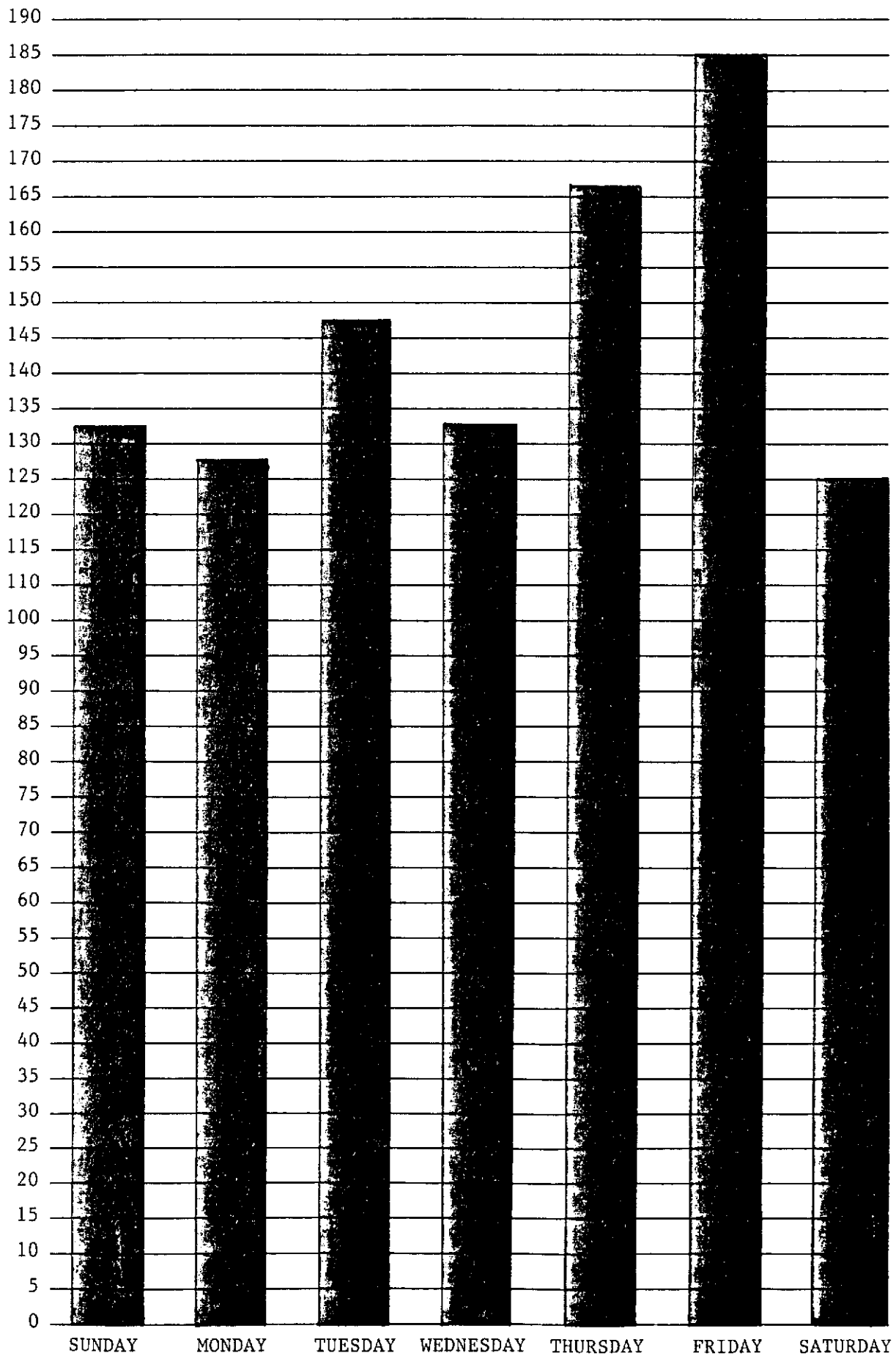
I would like to thank Mayor Lanning and members of the Moorhead City Council for the assistance and guidance give to our department. I would also like to thank City Manager Robert Erickson for the support he has given the fire service.



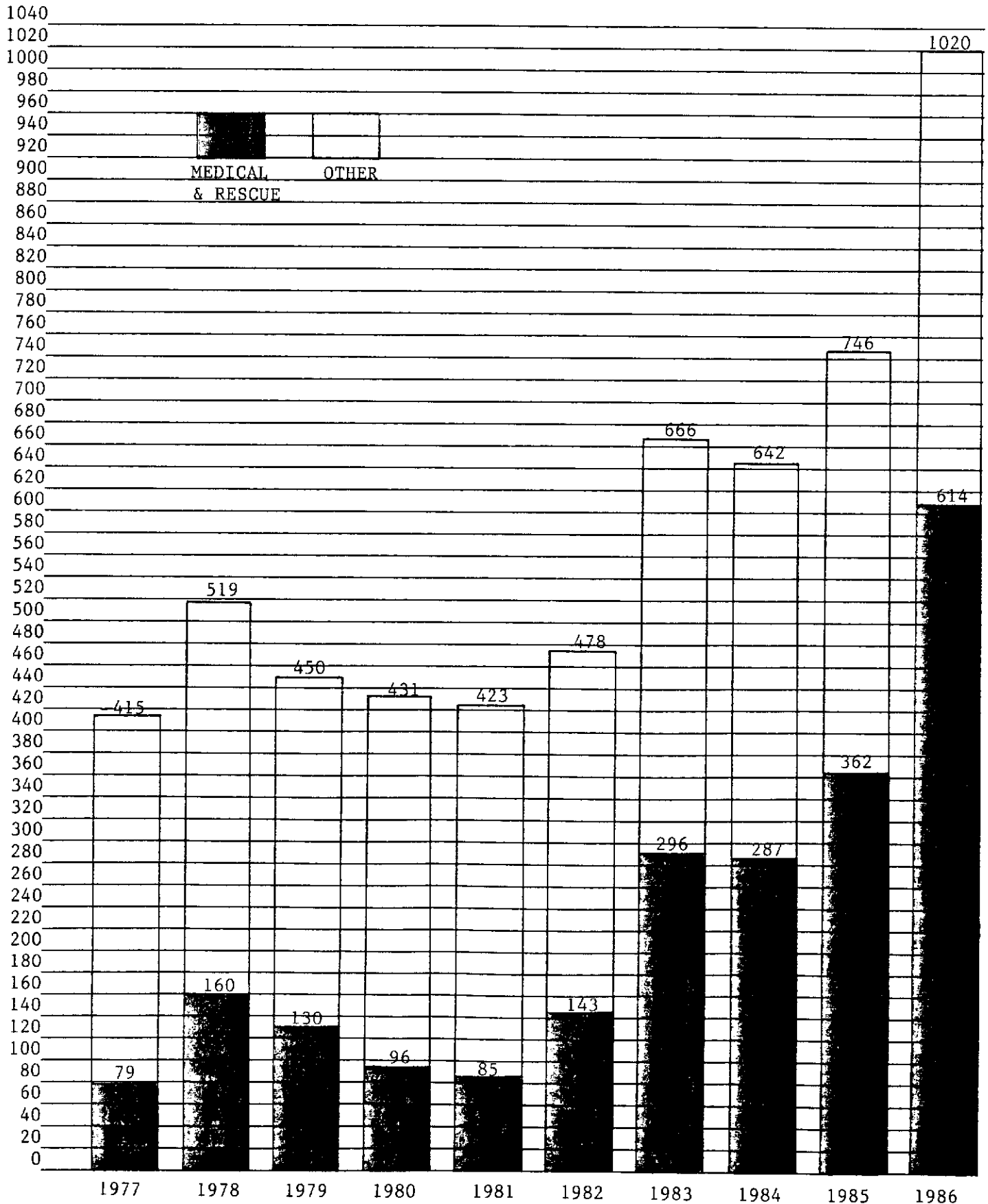
BREAKDOWN OF RESPONSES  
ACCORDING TO PROPERTY USE

RESPONSES ACCORDING TO PROPERTY USE (OCCUPANT)	NUMBER OF RESPONSES	ESTIMATED PROPERTY DAMAGE FROM FIRE
1. Private Dwellings (1 or 2 family), including mobile homes	32	166,550.00
2. Apartment (3 or more facilities)	10	40,100.00
3. TOTAL RESIDENTIAL RESPONSES (SUM OF LINES 1 THROUGH 4)	42	206,650.00
4. Public Assembly (church, restaurant, club, etc.)	6	550.00
5. Schools & Colleges	2	270.00
6. Stores & Offices	9	22,047.00
7. Industry, Utility, Manufacturing	2	.00
8. Special Structures (vacant buildings, buildings under construction, outbuildings, bridges, etc.)	14	2,050.00
9. TOTALS FOR STRUCTURE RESPONSES (SUM OF LINES 3 THROUGH 8)	75	231,567.00
OTHER RESPONSES		
10. Fires in Highway Vehicles (autos, trucks, etc.)	15	27,650.00
11. All Other Responses (grass fires, refuse fires, etc)	35	500.00
12. TOTAL FOR RESPONSES (SUM OF LINES 9 THROUGH 11)	125	259,717.00
13. Investigations, Malfunctioning Alarms, False Reporting	281	
14. Rescue, Emergency Medical Responses (EMS, rescue)	614	
15. Mutual Aid or Assistance	0	
16. TOTAL FOR ALL INCIDENTS (SUM OF LINES 12 THROUGH 15)	1,020	

NUMBER OF CALLS BY DAY OF WEEK

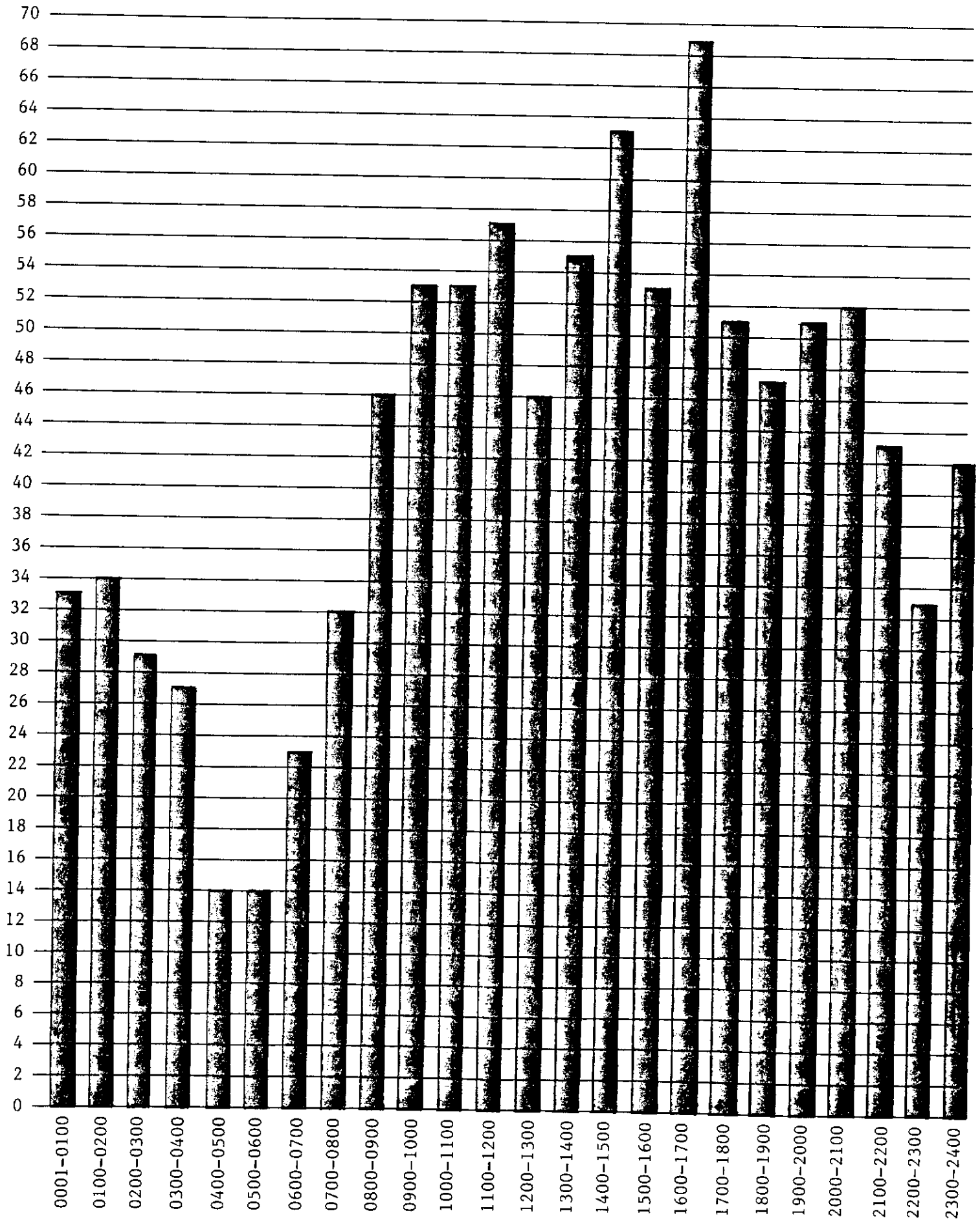


NUMBER OF FIRE ALARMS IN MOORHEAD  
FOR THE PAST TEN YEARS

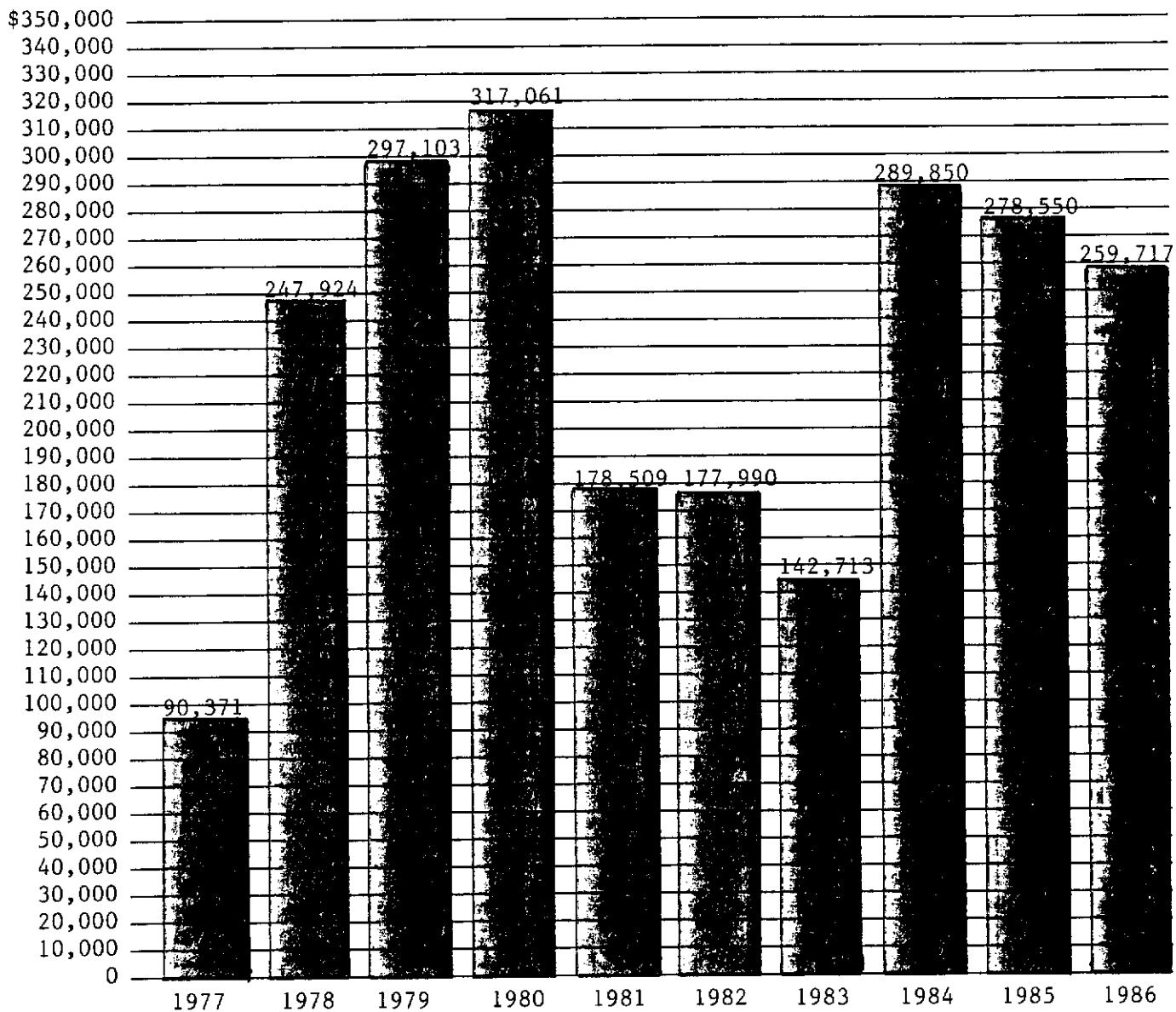




NUMBER OF EMERGENCY CALLS BY TIME OF DAY



FIRE LOSS IN MOORHEAD FOR THE PAST TEN YEARS



INCENDIARY FIRES IN STRUCTURES AND VEHICLES

	NUMBER OF FIRES	NUMBER OF CIVILIAN FIRE CASUALTIES		ESTIMATED PROPERTY DAMAGE FROM FIRE
		DEATHS	INJURIES	
1. Structure Fires of Definite Incendiary Origin	5	0	0	350.00
2. Structures Fires of Suspicious Origin but not Definitely Established as Incendiary	4	0	0	2,020.00
3. Vehicle Fires, Incendiary and Suspicious	14	0	0	25,850.00
<b>TOTAL</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>\$28,220.00</b>

ON DUTY FIRE INJURIES BY TYPE OF DUTY AND NATURE OF INJURY

	RESPONDING TO OR RETURNING FROM AN INCIDENT	AT THE FIRE GROUND	AT A NON FIRE EMERGENCY	TRAINING	OTHER ON DUTY
1. Burns (fire or chemical)					
2. Smoke or Gas Inhalation					
3. Eye Irritation				1	
4. Wound, Cut, Bleeding					2
5. Dislocation, Fracture					1
6. Strain, Sprain	1				6
7. Heat Exhaustion					
8. Total	1			1	9

FIRE DEPARTMENT VEHICLES  
1986

<u>APPARATUS #</u>	<u>STATION</u>	<u>TYPE OF APPARATUS</u>	<u>DESCRIPTION</u>	<u>YEAR</u>
901	South	1250 Pumper	Pierce	1985
903	South	1250 Pumper	Seagrage	1970
904	North	1250 Pumper	Seagrave	1970
905	North	1250 Pumper	General	1979
908	North	Utility Truck	GMC	1977
910	North	Aerial Platform	Sutphen	1977
907	South	3/4 Ton Van	GMC	1985
912	North	Pick-Up Truck	Dodge	1979
<hr/>				
900	North	4 Door Passenger (Chief's Car)	Dodge Aries	1985
902	North	4 Door Passenger (Fire Prevention)	Ford Fairmont	1979
922	North	Pick-Up Truck (Building Codes)	Dodge Ram	1986
924	North	4 Door Passenger (Building Codes)	Ford Fairmont	1979
151	North	4 Door Passenger	Dodge Aries	1985

CITY OF  
**MOORHEAD**  
**FIRE DEPARTMENT**

111 12th STREET NORTH, MOORHEAD, MINNESOTA 56560  
(218) 299-5434

1986 FIRE PREVENTION REPORT  
COMMENTARY: "THE ROLE OF FIRE PREVENTION"

The role of fire prevention is the first step in the overall fire protection of our community. Prevention begins with plan checks of new and proposed buildings, and continues with inspections as the construction progresses. Continuous maintenance inspections are made throughout the life of the building to maintain safety.

There are many functions of the fire prevention division, and possibly the most important is public fire education.

In 1986 the public fire education classes were expanded to include the "Friendly Monster program." The program familiarizes students with the fire fighter and his gear. This teaches the students not to fear fire fighters and not to hide from them in a fire situation. This program reached over 1,200 children in kindergarten through first grade in the Moorhead school system. The letters received from teachers and comments from parents indicate that this program works, and it will be continued in 1987.

My hope is to further expand the public fire education classes currently instituted in our grade schools. The new program will consist of general fire safety and learn not to burn classes for older students. and will be greatly enhanced by a fire plug robot which was donated by the Fargo Eagles Club. The robot has movement, flashing lights, siren, tape recorded voice and two-way radio capabilities, and is the most modern technology available for public fire education at the grade school level.

The following figures represent the public fire education classes given in 1986.

Respectfully submitted,

*Gary L. Schulz*

Gary L. Schulz  
Fire Marshal

B-1



PUBLIC FIRE EDUCATION PROGRAMS  
1986

<u>DATE</u>	<u>CLASS TITLE</u>	<u>LOCATION</u>	<u>CLASS SIZE</u>
Jan. 24	General Fire Safety	Thomas Edison Elementary	75
Feb. 13	General Fire Safety	Middle School, South Campus	50
20	Fire Prevention Duties	Moorhead Senior Citizen Center	60
Mar. 3	Infants & Fire Safety	Infant Parenting - St. Ansgar	10
4	Using Fire Extinguishers	Moorhead Public Service	30
5	Rental Regis./Inspec. Program	F-M Apartment Association	30
15	Infants & Fire Safety	Our Redeemer Lutheran Church	10
May 9	Forensics & the Fire Service	Moorhead Senior High School	185
June 17	Campfires & Fire Safety	Girl Scouts Day Camp	60
26	Friendly Monster Program	Our Redeemer Day Care	30
Sept 22	Friendly Monster Program	St. Joseph School	100
24	Friendly Monster Program	Park Christian School	70
26	General Fire Safety	Thomas Edison School	50
Oct. 1	Friendly Monster Program	Probstfield Elementary School	140
3	Friendly Monster Program	Probstfield Elementary School	115
10	Friendly Monster Program	Riverside Elementary School	60
14	Friendly Monster Program	Riverside/Lincoln Schools	140
21	Friendly Monster Program	Thomas Edison Elementary School	140
23	Friendly Monster Program	Thomas Edison Elementary School	70
28	General Fire Safety	Washington Elementary School	25
30	Friendly Monster Program	Washington Elementary School	140
30	General Fire Safety	Holmquist Dormitory	10
Nov. 4	Hotel/Motel Fire Safety	Bridges Hall, Mhd. State Univ.	30
6	Friendly Monster Program	Washington Elementary School	60
8	Friendly Monster Program	St. Francis School	25
23	Home Fire Safety	Moorhead Center Mall	100

TOTAL: 1,815

Enclosed is the total 1986 annual report for the Fire Prevention Division. These figures include the Fire Marshal, Housing Inspector and Fire Department shift inspectors.

I feel the important figures concern the number of inspections and violations as compared to the corrections made. These figures indicate that reinspections are will be made and all noted violations are in the process of being corrected.

QUARTERLY TOTAL  
FIRE PREVENTION REPORT

<u>JANUARY 1, 1986 THROUGH DECEMBER 31, 1986</u>	<u>1ST QTR</u>	<u>2ND QTR</u>	<u>3RD QTR</u>	<u>4TH QTR</u>	<u>TOTAL</u>
Fire Prevention Man Hours on Field Inspections	220	222	222	252	916
Fire Prevention Bureau Inspections	328	283	468	496	1575
Written Violations	229	245	746	609	1829
Verbal Violations	33	27	13	21	94
Corrections	345	369	625	621	1960
Housing Inspections	174	176	333	411	1094
Units Inspected	209	191	520	629	1549
Commercial Inspections	114	87	89	63	353
Building Code Inspections	12	3	12	7	34
Day Care/Foster Home Inspections	28	17	34	15	94
Bar Inspections	1	0	0	0	1

TIME SPENT IN THE FOLLOWING AREAS (HOURS):

Meetings & Conferences	89	81	67	73	310
Schools Attended	42	80	14	66	202
Fire Investigations	27	2	16	17	62
Fire Safety Classes Given	17	8	1	52	78
Fire Department Duties	41	22	52	59	174
Court Related Appearances	14	11	17	3	45
Plan Checks	<u>18</u>	<u>19</u>	<u>11</u>	<u>13</u>	<u>61</u>
TOTAL HOURS	248	223	178	283	932

Respectfully submitted,

*Gary L. Schulz*  
 Gary L. Schulz  
 Fire Marshal



EVALUATION OF CLASS GIVEN  
BY MOORHEAD FIRE PREVENTION DIVISION

CLASS Friendly Monster Program DATE 10-1-86

STUDENTS Kindergarten - Probstfield

INSTRUCTOR Joe Gaughan

	POOR	FAIR	AVERAGE	GOOD	EXCELLENT
1. Was the class information helpful to students in the area of fire safety and fire prevention?					✓
2. Was the class information presented relevant to the education level of the students?					✓
3. What was the appearance of the instructor?					✓
4. Did the instructor make the class interesting for the students?					✓
5. Would you recommend this class to other students or request this class to be repeated next quarter, year, etc.? <i>It would be great to have it repeated</i>					✓

6. Other questions or comments: *Every year.*

*This was an excellent presentation! Fireman Joe did a great job keeping the interest of the children and having them participate. I would love to see this presented every year - it went well with our fire unit and as preparation for going to the fire station*

EVALUATION OF CLASS GIVEN  
BY MOORHEAD FIRE PREVENTION DIVISION

CLASS Friendly Monster Program DATE 4-10-1-86  
 STUDENTS A.M. Kindergarten - 26, P.M. Kindergarten - 24  
 INSTRUCTOR Joe Gaughan

	POOR	FAIR	AVERAGE	GOOD	EXCELLENT
1. Was the class information helpful to students in the area of fire safety and fire prevention?					✓
2. Was the class information presented relevant to the education level of the students?					✓
3. What was the appearance of the instructor?					✓
4. Did the instructor make the class interesting for the students?					✓
5. Would you recommend this class to other students or request this class to be repeated next quarter, year, etc.?					✓

6. Other questions or comments:

*Excellent presentation, captivating, informative, and very relevant for kindergarten children. Very well prepared with enough movement that ~~kept~~ kept children interested.*

EVALUATION OF CLASS GIVEN  
BY MOORHEAD FIRE PREVENTION DIVISION

CLASS Friendly monster DATE 6-26-86  
 STUDENTS Day care (Moorhead YMCA)  
 INSTRUCTOR Lou L Schief

	POOR	FAIR	AVERAGE	GOOD	EXCELLENT
1. Was the class information helpful to students in the area of fire safety and fire prevention?					X
2. Was the class information presented relevant to the education level of the students?					X
3. What was the appearance of the instructor?					X
4. Did the instructor make the class interesting for the students?					X
5. Would you recommend this class to other students or request this class to be repeated next quarter, year, etc.?					X

6. Other questions or comments:

*You were fantastic and we appreciated you taking time to come and visit us. We heard a lot of comments from parents on how their children came home and shared all the things they had learned from you. You taught everything in a way that the children could really understand it all and will surely remember. You did great. Thank you again*

EVALUATION OF CLASS GIVEN  
BY MOORHEAD FIRE PREVENTION DIVISION

CLASS Hotel-motel Fire Safety DATE 11-4-86  
 STUDENTS MSU  
 INSTRUCTOR Gary L Schulz - Fire Marshal

	POOR	FAIR	AVERAGE	GOOD	EXCELLENT
1. Was the class information helpful to students in the area of fire safety and fire prevention?					✓
2. Was the class information presented relevant to the education level of the students?					✓
3. What was the appearance of the instructor?					✓
4. Did the instructor make the class interesting for the students?					✓
5. Would you recommend this class to other students or request this class to be repeated next quarter, year, etc.? <p style="text-align: center;">yes!</p>					

6. Other questions or comments:

I really appreciate the time Gary Schulz spent with the Hotel-motel-Restaurant class. We even had an excellent discussion about fire safety after he left. Keep up the good work!

-Rick Peterson

CITY OF  
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RENTAL REGISTRATION/INSPECTION PROGRAM

The Rental Registration/Inspection Program was initiated in July of 1986, and a staff consisting of an inspector and secretary were hired at that time. The staff immediately began training for inspections and processing files for the rental registration.

In October over 2,000 rental registration forms were mailed to owners/managers, and many of these forms were immediately returned. A second application and reminder were sent in November, and once again this letter brought many applications to our office. A final reminder and application were sent January 5, 1987.

At this time there are only 125 applications which have not been returned; I feel this is an excellent return, considering the number of forms initially sent, absentee landlords and changes in ownership.

Enclosed is a six month report of the housing inspector and fire department shift inspections. A total of the housing inspections for July through December is also included.

I believe these figures show the effectiveness of the Rental Registration/Inspection Program. The program is doing the job it was designed for, which is systematic inspections of rental property, addressing life safety and other housing violations, and obtaining corrections to the noted violations.

C-1



SIX MONTH TOTAL  
HOUSING INSPECTION REPORT  
INSPECTOR

JULY 1, 1986 THROUGH DECEMBER 31, 1986

Fire Prevention Bureau Man Hours on Housing Inspections.	165
Housing Inspections. . . . .	435
Units Inspected. . . . .	423
Written Violations . . . . .	851
Verbal Violations. . . . .	0
Corrections. . . . .	723

TIME SPENT IN THE FOLLOWING AREAS (HOURS) BY INSPECTOR:

Meetings & Conferences . . . . .	6
Schools Attended . . . . .	0
Court Related Appearances. . . . .	<u>7</u>
TOTAL HOURS. . . . .	13

Respectfully submitted,

*Gary L. Schulz*  
Gary L. Schulz  
Fire Marshal

SIX MONTH TOTAL  
HOUSING INSPECTION REPORT  
SHIFT INSPECTIONS

JULY 1, 1986 THROUGH DECEMBER 31, 1986

Fire Prevention Man Hours on Housing Inspections . . . .	101
Housing Inspections. . . . .	219
Units Inspected. . . . .	675
Written Violations . . . . .	239
Verbal Violations. . . . .	2
Corrections. . . . .	257

Respectfully submitted,



Gary L. Schulz  
Fire Marshal

HOUSING INSPECTION REPORT  
TOTAL HOUSING INSPECTIONS

JULY 1, 1986 THROUGH DECEMBER 31, 1986

Fire Prevention Man Hours on Housing Inspections . . . .	266
Housing Inspections. . . . .	654
Written Violations . . . . .	1098
Verbal Violations. . . . .	2
Corrections. . . . .	980

TIME SPENT IN THE FOLLOWING AREAS (HOURS) BY INSPECTOR:

Meetings & Conferences . . . . .	6
Schools Attended . . . . .	0
Court Related Appearances. . . . .	<u>7</u>
TOTAL HOURS. . . . .	.13

Respectfully submitted,

*Gary L. Schulz*  
Gary L. Schulz  
Fire Marshal



HOUSING INSPECTION REPORT  
FEES COLLECTED

JULY 1, 1986 THROUGH DECEMBER 31, 1986

Reinspection Fees . . . . .	\$50.00
Late Registration Fees . . . . .	.00
TOTAL FEES COLLECTED . . . . .	\$50.00

Respectfully submitted,

*Gary L. Schulz*  
Gary L. Schulz  
Fire Marshal

CITY OF  
**MOORHEAD**  
**FIRE DEPARTMENT**

111 12th STREET NORTH, MOORHEAD, MINNESOTA 56560  
(218) 299-5434

1986 ANNUAL REPORT  
TRAINING DIVISION

In February of 1986 the Fire Department implemented a full time Director of Training with the responsibility of training suppression personnel in fire suppression, emergency medical, and hazardous material emergencies.

Other duties assigned to this division include public education, communications, water supply, purchase of equipment and organization, and the testing and training of an auxiliary force comprised of City employees from other departments.

EMERGENCY MEDICAL TECHNICIAN

In 1986 all personnel below the rank of Assistant Chief participated in and passed the 94 hour National Registry of Emergency Medical Technicians class. This class was conducted at the headquarters station, and consisted of classroom and practical procedures for patient assessment, C.P.R., oxygen therapy, care of fractures, bandaging, emergency childbirth, drug overdose, and extrication. Also included were ten hours of observance at the hospital emergency room.

BLOOD PRESSURE SCREENING

The blood pressure screening clinic held at the headquarters fire station is a free clinic provided for the citizens of Moorhead on Mondays and Saturdays by the personnel of the fire department.

A total of 1,218 blood pressure checks were provided in 1986, which is an increase of 1.4% over 1985.

Respectfully submitted,



Martin Soeth, Captain  
Training Officer



MOORHEAD FIRE DEPARTMENT  
TRAINING

Fire Streams, Hose & Nozzles	29
Search & Rescue	8
Ladders	33.5
Hydraulics	119
River Rescue	31
Live Burns, Day	76
Live Burns, Night	63
Ventilation	24
Preplans	154
Medical	4230
Extrication	136
S.C.B.A.	21.5
Arson Investigation	32
Conducted Fire Pump Testing	22
Testing of Pumpers	20
Miscellaneous	152
Hydrant Maintenance, Fall	123
Hydrant maintenance, Winter	<u>95.5</u>
TOTAL MAN HOURS	5369.5

## MOORHEAD FIRE DEPARTMENT RESERVIST PROGRAM

At the present time The City of Moorhead has five people involved in the auxiliary force for the Moorhead Fire Department. Monthly training sessions are conducted which last approximately three hours, and to date auxiliary members have received eighteen hours of training in personal safety, chemistry of fire, ropes and knots. The auxiliary members have received approved turn-out gear and have been instructed in its use.

The Reservists are as follows:

Don Clark (Public Service Department)  
Wayne Johnson (Operations & Maintenance)  
Mark Lorentz (Operations & Maintenance)  
Ron Ritter (Waste Water Treatment)  
Russ Wicklund (Police Department)

PUBLIC FIRE EDUCATION PROGRAMS  
1986

<u>DATE</u>	<u>CLASS TITLE</u>	<u>LOCATION</u>	<u>CLASS SIZE</u>
Feb. 10	C.P.R.	Middle School	30
25	First Aid	Boy Scouts	18
	C.P.R.	St. Joseph	25
Mar. 11	C.P.R.	Homestead Retirement	30
17	C.P.R.	Eventide	20
24	Air Masks	American Crystal Research	15
Apr. 7	Air Masks	County Jailers	12
14	Using Fire Extinguishers	American Crystal	30
15	C.P.R.	City Employees	20
16	C.P.R.	City Employees	20
May 15	Friendly Monster Program	Moorhead State Univ. Day Care	20
June 2	Emergency Medical	Minnesota C.E.P.	100
4	Tornado Awareness	Sharpview Elderly Housing	15
4	Tornado Awareness	Riverview High Rise	12
9	Air Masks	Moorhead Pool Employees	10
11	Fire Evacuation Procedures	Heritage Hjemkomst Interp. Ctr.	25
11	Fire Evacuation Procedures	Heritage Hjemkomst Interp. Ctr.	25
12	Fire Evacuation Procedures	Heritage Hjemkomst Interp. Ctr.	50
12	Fire Evacuation Procedures	Heritage Hjemkomst Interp. Ctr.	25
17	Using Fire Extinguishers	Moorhead State University	35
July 1	Using Fire Extinguishers (3 Classes)	American Crystal	60
2	Using Fire Extinguishers (3 Classes)	American Crystal	45
8	Using Fire Extinguishers	Standard Oil Terminal	12
22	Using Fire Extinguishers	Moorhead State University	25
29	Using Fire Extinguishers	Moorhead State University	53
30	Using Fire Extinguishers	Moorhead State University	40
Aug. 28	Using Fire Extinguishers	Concordia College	120
Sept. 2	Using Fire Extinguishers	American Crystal	20
18	Using Fire Extinguishers (2 Classes)	Eventide Lutheran Home	120
29	Using Fire Extinguishers (2 Classes)	Moorhead State University	60
Oct. 2	Using Fire Extinguishers	Clay County Developmental Serv.	10
8	Fire Safety	Moorhead State University	20
9	Fire Exits	Moorhead Middle School	20
23	Fire Prevention & Tornadoes	Eventide Lutheran Home	35
24	Using Fire Extinguishers	Clay County Vocational	40
Nov. 4	Using Fire Extinguishers (2 Classes)	Clay County Vocational	60
5	C.P.R.	Concordia Home Economics	15
13	Air Masks	American Crystal	15
19	Using Fire Extinguishers	Fargo Clinic--South Moorhead	20
Dec. 9	C.P.R.	Moorhead Middle School	52
10	C.P.R.	St. Ansgar Hospital	6
11	Using Fire Extinguishers	American Crystal Research	20

TOTAL: 1,405 Hours

CITY OF  
**MOORHEAD**  
**FIRE DEPARTMENT**

111 12th STREET NORTH, MOORHEAD, MINNESOTA 56560  
(218) 299-5434

TO: Chief Marlan Anderson  
FROM: Rev. Dennis F. McCarthy  
SUBJECT: 1986 Annual Report of Department Chaplain

As requested by the Chief of the Department, I am hereby providing the annual report on the activities and programs of the Department Chaplain.

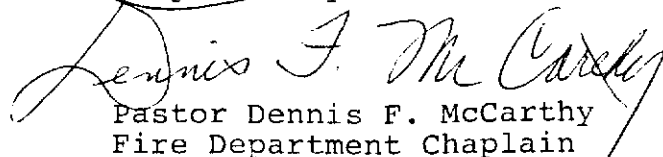
During 1986 I made some 36 visits to our stations on all three shifts. Additionally I responded to ten alarms of fire (call back alarms principally) and one multiple vehicle accident. For the first time in eleven years, our community suffered a fire death. As Chaplain, I assisted in contacting the parents who were out of the city as well as working with the clergy of the fire victim's family.

On Sunday, October 5, 1986 the second annual Fire Fighters Memorial Sunday was celebrated by the Clay County Fire Departments. The service was hosted by St. Elizabeth Catholic Church in Dilworth. Noteworthy was the addition of two more county departments over last year's total participation.

In June of 1986 I was fortunate in attending the National Conference of Fire Chaplains in St. Paul, MN. this organization is the fellowship of Chaplains for the fire service all over America and Canada. I am grateful for the encouragement and assistance my own Department offered me in attending and enjoying the company of smoke eaters' padres from Baltimore to Seattle and Dallas to Edmonton.

My report would be quite incomplete if I did not express my own admiration for all the members of our Department who serve both Moorhead and the fire service so faithfully. May the Good Lord continue to lavish His grace and mercy upon us.

Respectfully submitted,

  
Pastor Dennis F. McCarthy  
Fire Department Chaplain



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REPAIR & MAINTENANCE  
 MOORHEAD FIRE DEPARTMENT PROPERTY

REPAIR/MAINTENANCE OF PUMPERS, AERIAL TRUCK:

Jerome Shawstad	120 Hours
Carroll Simpson	88.5 Hours
Mike Saulsbury	2 Hours
Harold Bradsteen	1 Hour
Daryl Hendricksen	8 Hours
Greg Doeden	9 Hours
Don Bratlien	4 Hours

REPAIR/MAINTENANCE OF VAN, PICK-UP, CARS:

Jerome Shawstad	36 Hours
Carroll Simpson	30.5 Hours
Greg Doeden	5 Hours
Don Bratlien	7 Hours

REPAIR/MAINTENANCE OF SMALL ENGINES,  
 GENERATORS, ETC.:

Jerome Shawstad	88 Hours
Carroll Simpson	69 Hours
Don Bratlien	5 Hours
Greg Doeden	4 Hours
Lyle Gernand	2 Hours
Daryl Hendricksen	3 Hours

REPAIR OF LOANED CITY LAWN EQUIPMENT:

Jerome Shawstad	8 Hours
-----------------	---------

TOTAL HOURS WORKED:

Jerome Shawstad	252 Hours
Carroll Simpson	187 Hours
Mike Saulsbury	2 Hours
Harold Bradsteen	1 Hour
Daryl Hendricksen	11 Hours
Greg Doeden	18 Hours
Don Bratlien	16 Hours
Lyle Gernand	2 Hours

TOTAL HOURS FOR PAPERWORK, PHONE CALLS,  
 ETC.:

Jerome Shawstad	180 Hours
Carroll Simpson	85 Hours
TOTAL HOURS	1,244

Respectfully submitted,

*Jerome G. Shawstad*

Jerome G. Shawstad  
 Head Mechanic



CITY OF  
**MOORHEAD**  
**FIRE DEPARTMENT**

111 12th STREET NORTH, MOORHEAD, MINNESOTA 56560  
(218) 299-5434

CITY OF MOORHEAD  
BUILDING & ZONING CODES DIVISION  
ANNUAL REPORT - 1986

BUILDING & ZONING CODES STAFF

FLOYD A. FAGERLIE  
ALBERT F. HAMMER (7 MONTHS)  
MARGE LOKKEN  
DENNIS P. NEUDECKER (1½ MONTHS)





CITY OF MOORHEAD  
BUILDING AND ZONING CODES DIVISION  
ANNUAL REPORT-1986

TO: Fire Chief Marlan Anderson, Supervisor

Transmitted herein is the Division's Annual Reprt which contains various tables, tabulations, comparisons and comments as indicated in the Table of Contents. It can be used to analyze growth areas and type of construction patterns from past years, or just to relate to current activity.

TABLE: 1977 THRU 1986 - COMPARISONS OF CONSTRUCTION ACTIVITY BY MAJOR CATEGORY .....	page 2
TABLE: 1978 THRU 1986 - PERMIT, VALUATION & REVENUE COMPARISONS....	page 3
SUMMARY OF INFORMATION IN TABLES.....	page 4
ZONING ORDINANCE ENFORCEMENT.....	page 5

Respectfully submitted

*Floyd A. Fagerlie*  
Floyd A. Fagerlie  
Building & Zoning Codes Administrator

February 26, 1987

COMPARISONS OF MAJOR CATEGORY BUILDING ACTIVITY

The table below will reflect how the new house incentive program done much to produce an increase from 18 single family homes in 1985 to 87 in 1986. This represents a valuation increase of nearly \$4,500,000. over 1985.

This boom in the home construction industry done much to off-set the drop witnessed in the new and remodeling commercial category in 1986. There was a 25% increase in the number of permits issued in this category over 1985 however, but there were fewer large dollar amount projects.

It is expected that the home construction activity upswing will continue in 1987.

YEAR	SINGLE FAMILY DWELLINGS	MULTIPLE DWELLINGS	NEW AND REMODEL COMMERCIAL	MISC BLDGS AND RES REM	TOTAL PERMITS AND VALUATION
1977	(168) \$ 8,165,200	(27-163) \$3,179,500	(74) \$ 20,453,900	(273) \$1,172,300	(542) \$ 32,970,900
1978 MHD ONLY	(110) \$ 5,911,300	(42-221) \$6,038,400	(70) \$ 5,723,250	(223) \$ 971,250	(445) \$ 18,644,200
1979 MHD ONLY	(107) \$ 6,077,300	(41-210) \$5,357,500	(86) \$ 9,802,750	(295) \$1,102,173	(529) \$ 22,339,723
1980	(32) \$ 1,796,300	(27-200) \$5,902,400	(101) \$ 6,033,800	(256) \$1,070,500	(436) \$ 14,803,000
1981	(9) \$ 364,300	(3-54) \$1,735,550	(97) \$ 25,187,050	(279) \$1,129,579	(388) \$ 28,416,479
1982	(16) \$ 718,600	(10-84) \$2,701,000	(109) \$ 3,554,625	(259) \$ 906,398	(394) \$ 7,880,623
1983	(28) \$ 1,384,100	(7-24) \$ 672,000	(107) \$ 4,995,770	(262) \$1,094,805	(404) \$ 8,146,675
1984	(36) \$ 2,082,500	(7-94) \$2,672,000	(163) \$ 5,966,450	(250) \$ 993,330	(456) \$ 11,714,280
1985	(18) \$ 1,153,400	(4-66) \$1,739,800	(103) \$ 12,705,450	(200) \$1,109,425	(388) \$ 16,718,475
1986	(87) \$ 5,604,000	(8-38) \$ 982,000	(125) \$ 7,656,586	(225) \$ 986,385	(496) \$ 15,228,971

1978 THRU 1986 COMPARISONS OF VALUATIONS, PERMITS & REVENUE TABLE

YEAR	Building Permit Valuations	Bldg Permit Issued	Building Permit Revenue	Plbg Permits Issued	Plumbing Permit Revenue	Htg Permit Issued	Heating Permit Revenue	Plb & Htg License Fees	Other Fees Collect	Total Surcharge Collected	Total No of Permit	Total Revenue
1978 (MHD)	\$18,644,200	445	\$ 32,479.00	244	\$ 11,446	240	\$ 2,540		-0-	\$ 9,729	929	\$ 56,194.00
1979 (MHD) ONLY	\$22,339,723	529	\$ 39,196.50	256	\$ 13,483	384	\$ 8,190		-0-	\$10,921	1169	\$ 71,790.50
1980	\$14,803,000	436	\$31,272.50	136	\$ 8,331	213	\$5,257	\$ 4,225	*	\$11,439	785	\$ 68,969.50 Codes Only \$ 59,720.00
1981	\$28,416,479	388	\$50,255.00	83	\$ 4,328	199	\$4,225	\$ 2,720	**	\$10,275	670	\$ 77,558.00
1982	\$ 7,880,623	394	\$25,486.00	144	\$ 6,480	241	\$5,452	\$ 2,830		\$ 3,616	779	\$ 48,524.00
1983	\$ 8,146,675	404	\$41,547.00	140	\$ 6,657	237	\$4,795	\$ 3,980	***	\$ 9,103	781	\$ 69,878.00
1984	\$11,713,780	456	\$53,536.50	162	\$ 8,661	408	\$8,428	\$ 4,830		\$4,612.18	1026	\$ 86,250.68
1985	\$16,956,075	427	\$61,098.00	118	\$ 6,511	349	\$6,309	\$ 4,600	****	\$9,184.81	894	\$ 95,963.61
1986	\$15,669,971	546	\$64,933.50	240	\$ 14,860	395	\$7,614.50	\$ 4,630	****	\$8,225.00	1181	\$ 108,264.00

\* 1980 - Other Fees Collected Column \$11,439 includes collection of \$8,650 for gas surcharge & \$600 tree surcharge  
 \*\* 1981 - Other Fees Collected Column \$10,275 includes \$6,943 surcharge rebate & \$3,000 Dilworth & Glyndon JP Agreement  
 \*\*\* 1983 - Other Fees Collected Column \$4,117 State surcharge rebate & \$4,400 Dilworth & Glyndon JP Agreement  
 \*\*\*\* 1985 - Other Fees Collected Column includes \$4,578.63 State surcharge rebate  
 \*\*\*\*\*1986 - Other Fees Collected Column includes \$3,550.00 Gas Hookup Fees

SUMMARY OF INFORMATION IN TABLES - 1986

Building, Plumbing & Heating Permits issued RECORD:

Building permits issued increased 28% in 1986 over 1985  
 Plumbing permits issued increased over 100% in 1986 over 1985.  
 Heating permits issued increased 13% in 1986 over 1985.  
 Total of all permits issued increased 32% in 1986 over 1985.  
The 1811 permits is the most ever issued in one year.

The dollar value of construction activity serviced in 1986:

This category is viewed as another encouraging indicator for the future. Although the total dollars is down about a million dollars from last year, the valuation in dollars is nearly doubled that of each of the three years prior to 1985.

Revenue collected from the Building Code Division related sources also hit an all time high by reaching \$108,264.00. This represents an increase of 44% over the average annual revenue collected the previous 4 years.

Number of field inspections:

Documentation of all field inspections are made on the field inspection copy for all projects. There are generally a considerable number of inspections that do not get documented however. The following number of field inspections were documented in 1986: Building inspections 1488; plumbing inspections 524; heating inspections 400; total 2412. The number of inspections is quite significant but the shortage of time did not allow as complete and thorough inspection service as there normally would be. There are always a considerable number of permits in the active file on the first of each calendar year. These permits in the carryover active file represent projects in various stages.

<u>NUMBER OF PERMITS ACTIVE</u>	<u>1-1-85</u>	<u>1-1-86</u>	<u>1-1-87</u>
Building Permits	110	151	200
Plumbing Permits	47	29	71
Heating Permits	79	74	176
Total Active	236	254	447

On 1-1-87 this is the status for 45 new house permits still in the active file:

Not started or just started .....	24
Near 50% completed .....	6
Over 50% completed .....	15

ZONING ORDINANCE ENFORCEMENT REPORTS

Zoning enforcement for a city of 30,000 will always consume a considerable amount of staff time. Marge Lokken is capable of answering many questions without referral to me or other staff because of her long tenure of association with the division and exposure to a wide variety of questions. This relieves us to spend more time in the field or on problems of a more technical or different nature. It is not uncommon to service 15 to 25 zoning inquiries a day either at the counter or by phone.

It seems like year to year, zoning enforcement matters that necessitate field inspections and additional follow-up with phone calls, correspondence, or meeting with the people involved differ very little. There is frequently different circumstances involved that necessitates different manners to achieve resolution.

- Proposals for additions that must be checked for zoning propriety before permit issuance.
- Site investigation on drainage complaints and flood plain elevations.
- Complaints on hedge and fence encroachments.
- Berm parking, or front yard parking and other complaints.
- Checking on requests for Home Occupation Use before approval or rejection.
- Miscellaneous complaints that must be checked out to see if the complaints are justifiable and frequently there is no justification.

We generally get compliance without court cases when encountering violations but occasionally must utilize the services of the City Attorney.

The status of the "Home Occupation Use" remains essentially unchanged. Each year some are discontinued and occasionally another starts. There are numerous inquiries from properties to whom we mail the information and occasionally check the property, but most choose not to pursue their proposal of their own accord when they are made aware of how commercial their proposal actually is. When a proposal is submitted for a "Home Occupation Use" I always discuss the proposal with the City Planner and my supervisor. Most of this past year the matter has also been discussed by the City Staff Development Committee and other city personnel or divisions that may be effected before I respond to the appellant either affirmatively or negatively.

There were 10 Board of Adjustment Public Hearings held in 1986 on requests for variances from Zoning Ordinance 766 requirements as follows:

- 1 request for a sign setback and height above sidewalk request.
- 9 requests for sidelot setbacks.
- 2 of the above requests also requested lot coverage variances.

CITY OF  
**MOORHEAD**  
**FIRE DEPARTMENT**

111 12th STREET NORTH, MOORHEAD, MINNESOTA 56560  
(218) 299-5434

DIVISION OF ENVIRONMENTAL HEALTH  
ANNUAL REPORT  
DONALD J. LAWRENCE

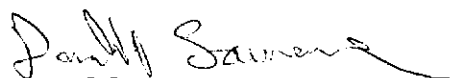
The Environmental Health report for 1986 consists of the areas of food, beverage, boarding and lodging, nuisance control, trailer courts, swimming pools and weed/mound abatement.

Much time has been spent by Building Codes, Fire and Environmental Health regarding plan reviews for food service establishments. The overall projects were very successful.

There has been much emphasis on overall code enforcement, particularly in the area of neighborhood concerns such as general nuisance complaints and weed and mound abatement.

Two very positive aspects of 1986 were the establishment of a City staff development committee and also the establishment of the Metropolitan Mosquito Abatement Plan for the upcoming year.

Respectfully submitted,

  
Donald J. Lawrence  
Director, Environmental Health



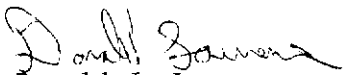
QUARTERLY TOTAL  
ENVIRONMENTAL HEALTH REPORT

<u>JANUARY 1, 1986 THROUGH DECEMBER 31, 1986</u>	<u>1ST QTR</u>	<u>2ND QTR</u>	<u>3RD QTR</u>	<u>4TH QTR</u>	<u>TOTAL</u>
Env. Health Man Hours on Field Inspections	271	384	386	115	1156
Env. Health Inspections	120	554	568	196	1438
Written Violations	460	697	416	279	1852
Verbal Violations	0	0	50	35	85
Corrections	211	377	497	177	1262
Boarding/Lodging Inspections	11	3	2	6	22
Hotel/Motel	5	0	2	2	9
Place of Refreshment/Bar	11	3	6	4	24
Restaurant	45	62	50	47	204
Mobile Home Park	0	3	10	3	16
Swimming Pools	12	35	35	25	107
Nuisances	10	113	154	53	330
Mosquitoes	0	70	97	0	167
Weeds/Mounds	0	247	206	22	475
Other	26	18	6	34	84

TIME SPENT IN THE FOLLOWING AREAS (HOURS):

Meetings & Conferences	162	46	46	34	288
Schools Attended	7	16	10	22	55
Classes Given	6	2	3	0	11
Health Investigations	0	9	4	5	18
Court Related Appearances	0	3	6	4	13
Plan Checks	<u>30</u>	<u>10</u>	<u>21</u>	<u>18</u>	<u>79</u>
TOTAL HOURS	205	86	90	83	464

Respectfully submitted,



Donald J. Lawrence  
Director, Environmental Health

## MOSQUITO PROGRAM

The City's mosquito program involves the surveillance of the adult mosquito population within the city of Moorhead.

On or about May 15 two light traps are installed, one in north Moorhead and one in south Moorhead, and remain in the same locations for the entire summer. The traps are usually operated until the first frost in the fall.

The contents of the traps are collected and then separated, identified and counted. Separating is the process of removing all other insects from the mosquitoes. Identification includes looking for the Aedes, which is the common nuisance variety of mosquito which is found in the spring of the year, and the Culex tarsalis, which appears in mid summer and is capable of carrying the "Sleeping Sickness" virus. The female insects are counted and the results are then forwarded to the Minnesota State Health Department and correlated with the Fargo Health Department.

I have been appointed to the Metropolitan Mosquito Abatement Committee. This committee consists of people from the surrounding Fargo-Moorhead community and has worked toward a metropolitan mosquito abatement plan. This plan has been approved by the local governing bodies, and will be implemented in 1987. The overall plan will correlate educational activities as well as the mosquito control/surveillance programs.



## MOUND ABATEMENT

In the summer of 1985 the City implemented a mound abatement program. The removal of mounds were necessary in order to cut and maintain weed lots for the overall enforcement of local Ordinance 810.

Orders were sent to property owners of vacant lots where mounds or debris was located. In August of 1985 many property owners had complied by removing the mounds, but approximately 25 mounds in the Ridgewood area and 20 mounds throughout south Moorhead still existed.

By spring of 1986 more property owners had removed their mounds, leaving the majority of the mounds to be removed in Ridgewood and southeast Moorhead area.

A private contractor was hired by the City for the remaining mound abatement. Estimates were obtained and letters were sent by the City to the property owners with the cost for mound removal.

By late fall of 1986 all but one mound had been removed. Bills for mound removal had been sent, and any unpaid bills will be assessed to the property owners.

The remaining mound will be removed in the spring of 1987, which will complete the mound abatement program.

## SOUTHSIDE SURVEY REGARDING ENFORCEMENT OF NUISANCE REGULATIONS IN THE E MOORHEAD STATE UNIVERSITY & EVENTIDE LUTHERAN HOME AREAS

Listed below are the results of the survey conducted:

- 6 orders sent, branch piles: Compliance received.
- 3 orders sent, wood piles: Compliance received.
- 4 orders sent, weeds: Compliance received.
- 3 orders sent, yard clean-up: Compliance received.
- 5 orders sent, car bodies: Compliance received.
- 3 orders sent, dog litter: Compliance received.
- 1 order sent, garbage containers: Compliance received.
- 1 investigation, illegal tattoo parlor.

Complaints received regarding commercial establishments:

- Lodging: 2
- Grocery store/food service: 3
- Swimming pools: 4
- Indoor air problems: 2

1986 WEED REPORT

To: Marlan Anderson, Fire Chief

From: Don Lawrence, Director of Environmental Health

Date: December 3, 1986

This is a summary of the time spent by City employees from Operations and Maintenance and the Division of Environmental Health regarding the enforcement of Weed Ordinance #810.

A total of 466 hours were spent cutting and administrating the weed program from May 9, 1986 to August 12, 1986. This was a total of 72 days. The average hours spent per day was 6.5. However, there were days that more crews were added for the purpose of the cutting, or the combined time for cutting and administration exceeded 8 hours. Listed below are those dates and hours:

	DATE	HOURS
June	12	8.5
	17	12
	19	8
	24	9
	25	24
	27	9.5

	DATE	HOURS
July	7	12
	17	9
	18	10.5
	21	26
	23	16
	25	28.5
	28	30
	29	17.5
	30	10
	31	11

From June to July the 16 days averaged 15 hours per day. As mentioned, this included all cutting and administrative activities.

Orders were sent regarding the cutting of approximately 722 weed lots. If the owners did not comply, the orders were referred to the city for cutting.

1986 WEED LOT MOWING

DATE	OPERATOR 1	OPERATOR 2	OPERATOR 3	WEED ADMIN.
	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
May				
9	3			
12	8			
21				4
22				4
23				1½
27				4
28				4
29				.3
30				4
June				
2				4
3				4
5				6.83
6				5.9
9				7.3
10				3.1
11				3.6
12	8			.5
13	2			3.6
16	2			3.83
17	7			3.66
18				1.83
19	1			5.25
20				2.16
23				2.5
24	1			4.25
25	8			5.75
26	8			4.83
27	8			0
30				0
July				
1	1			6.58
2				4
3				1.83
7	6			6
8				7
9				5.5
10	3			4
11				4.5

1986 WEED LOT MOWING

HAND MOWING

June

17	4 Men	.5	2 Man Hours
19	4 Men	.5	2 Man Hours
24	4 Men	.5	2 Man Hours
24	3 Men	.5	1.5 Man Hours
25	3 Men	.5	1.5 Man Hours
25	3 Men	3	9 Man Hours
27	3 Men	.5	1.5 Man Hours

July

31	3 Men	.5	1.5 Man Hours
31	3 Men	.5	1.5 Man Hours

August

12	4 Men	.5	2 Man Hours
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---

10 Days

---

24.5 Man Hours

Average = 2.4 Man Hours/Day

TR:28

DATE	OPERATOR 1	OPERATOR 2	OPERATOR 3	WEED ADMIN.
	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
July, cont.				
14				2.91
15	4			5.16
16				4.33
17	4			2
18	8			2.41
21	8	8	8	2.16
22				5.58
23	4½	8		3.33
24				.58
25	8	8	8	4.66
28	8	8	8	6
29	8	8		1.5
30	8			2.16
31	8			0
August				
1	5			2.91
4	2			3.33
5	5			2.50
6				2.66
7				3
8				2.08
11				5.33
12	3½			1.66
13				2
14				3.58
15	2½			.25
18				3.75
19				2.75
20				2
21				.66
22				3.41
25				2.25
26				.75
27				1
28				.33
29				2.25
TOTAL	152½	40	24	225.33

TR:28

**ANNUAL CITY REPORT ON WEED CONTROL FOR 1986**

Required by Minnesota Statute 18.261

Submit Report to County Agricultural Inspector by December 15

City Moorhead	County Clay	Date 01/06/87
County Agricultural Inspector's Name and Address Lloyd Sunde, 1021 1st St. South, Moorhead, MN 56560		

1. If you have appointed an Assistant City Weed Inspector, please indicate the person's name and address in the space provided at right: <u>Donald Lawrence</u>	
2. How many weed inspection tours were made in your city with the County Agricultural Inspector this year?	One
3. Does your city have a special ordinance for weed and grass control? In what year was this special ordinance adopted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> 1984
4. How many notices to control weeds and grasses were served under this special ordinance this year?	247
5. If your city does not have a special ordinance, how many Inspectors' Notices (Previously form 1's) were served to control noxious weeds on private property in your city this year?	---
6. How many times did your city hire or do the control work under either a special ordinance or the noxious weed law in which the costs were added to the landowners taxes this year?	38
7. What was the amount of money paid to the mayor or the assistant city weed inspector for weed work this year? (Include costs of attending annual weed meeting, weed tours, meals, and mileage)	---
8. What was the cost of spraying and mowing city property for weed and grass control this year? (Do not include brush control or snow removal costs)	\$24,096.00

**SIGNATURES OF CITY OFFICIALS**

Mayor <i>Morris J. ...</i>	Address
Assistant City Weed Inspector <i>Donald Sunde</i>	Address Division of Environmental Health 111 12th St. North, Moorhead, MN 56560

AG 00189-04

***LETTERS  
OF  
APPRECIATION***





# AMERICAN CRYSTAL SUGAR COMPANY

RESEARCH CENTER



December 12, 1986

Mr. Marlan Anderson, Fire Chief  
City of Moorhead  
111 - 12th Street North  
Moorhead, MN 56560

Dear Marlan:

I would like to take this opportunity to thank the City of Moorhead, Marty Soeth - Training Officer, and you for providing us with fire extinguisher usage training. We at American Crystal realize the necessity to provide this type of education to our employees and consider your services most valuable. This training provides our employees with knowledge and experience on the proper usage of fire extinguishers which could prevent a minor fire from becoming a major disaster. It also helps us to meet a requirement from our insurance carrier.

It has been a pleasure to work with a professional such as Marty Soeth and, in my opinion, the people of Moorhead should consider him a major asset.

Sincerely,

  
Jeffrey R. Moritz  
Sr. Technician

JRM/mlj

cc: Merl Robertson





# Rural Minnesota CEP, Inc.

Townsite Centre  
810 4th Avenue South  
P.O. Box 657  
MOORHEAD, MINNESOTA 56560  
(218) 233-1541

Larry G. Buboltz  
Director

Richard Donat  
Board Chairperson

June 6, 1986

Marty Soeth  
Fire Department  
111 12th Street North  
Moorhead, MN 56560

Dear Mr. Soeth:

Thank you for presenting the information on first aid at our "World of Work" session on Monday. Your contribution to the seminar helped to make it a success.

The support and cooperation we receive from the community enhances our program and we appreciate your willingness to provide such a service.

Again, thank you. If our agency can be of assistance to you, please do not hesitate to contact us.

Sincerely,

Cheryl Nerby  
Youth Coordinator/Team Leader

Janie Hulett  
Center Operations Manager  
MOORHEAD CENTER

CN/JH/slr

Minnesota  
State Board of Vocational  
Technical Education  
Capitol Square Bldg.  
550 Cedar Street  
St. Paul, MN 55101

December 8, 1986

Marlen Anderson, Fire Chief  
Moorhead Fire Department  
111 - 12th Street North  
Moorhead, Minnesota 56560

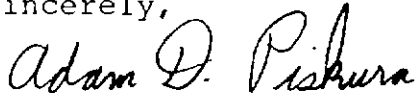
Dear Chief:

I thought you might be interested in the enclosed article referencing the fire loss and prevention activities at American Crystal Sugar Company in your town. It appears that they have their act together and work well with your department.

Please let me know if the Fire Information, Research & Education (FIRE) Center can be of any service to you or your personnel. I've included some training notices which may be shared with your staff.

Have a Happy Holiday Season!

Sincerely,



Adam D. Piskura, State Director of Fire Training  
Fire Information, Research & Education (FIRE) Center  
Capitol Square Building  
550 Cedar Street  
St. Paul, Minnesota 55101  
(612) 296-6516

ADP/as

Enclosures



Two of your fire fighters stopped by our house to check on my elderly mother. as it turned out - she was told she was suffering from high blood pressure (while at Dakota Emergency Room.)

These two men were very kind + helpful and we never properly thank them. So during these holiday we wish to thank them.

My mom is now ~~back~~ back home in Texas. She also was very grateful. you see I have 2 brothers who are fire fighters so we mean "Where is He that is born King?"

Matthew 2:2

it, when we say  
Thank you!


Fire Dept. '2-86

Northard Fire Dept.

Thanks so much for responding so quickly and effectively to my accident on 20th St. Sept. 16th.

All things considered everyone is doing pretty well, (except 5 out of our 6 volleyball team is on "injured reserve".)

Thanks again for doing your job so well. You are very much appreciated.

Janey 

Whatever special joys you look for at Christmas,

may you find them all in Jesus.

MERRY CHRISTMAS

Sincerely  
Pablo Suayardo &  
Eliabeth Garcia de Suayardo

Nov. 24, 1986

Mr. Floyd Fagerley  
City of Moorhead - zoning  
111 12th St. N.  
Moorhead, MN. 56560

Dear Mr. Fagerley,

I would like to thank you and commend you and whoever coordinated your prompt attention and quick response to my request for a sign at the corner of 29th Ave. and 26th St. Circle South indicating that it is not a through street. I was surprised and pleased to find the sign in place within a matter of days.

My family just moved to Moorhead from Fargo after a life long residence there, and I doubt my request would have been met so quickly.

Thank you from me and from all the families with small children in this circle, I'm sure the sign will make a significant difference in the level of traffic.

Sincerely,  
Candy M. Thompson  
2878 So. 24th St. Circle  
Moorhead, MN. 56560

10/15/86

## MOORHEAD'S FINEST FIRE FIGHTERS

Thanks so much for helping  
MAKE our Concordia Homecoming 86  
such a proud success. From Bonfire  
night to Parade Day you folks  
were there to help & support us.

We here at Concordia are grateful  
for you & proud of you. God

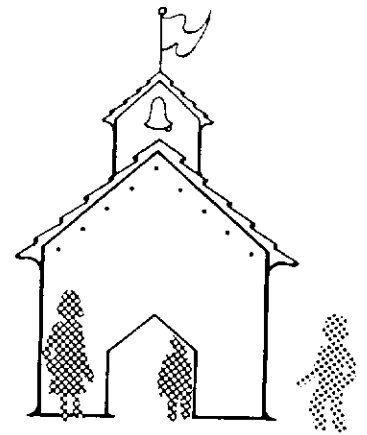
Bless all of you.

Your Friends  
Rev. Emile Monaghan  
Concordia College

WE WOULD LIKE TO THANK  
THE MHD. RESCUE DEPT.  
FOR THEIR GOOD AND FAST  
SERVICE TO THE VFW  
TO HELP ED CUSEY!

THANKS FROM  
THE FRIENDS  
OF ED

A COMMUNITY EDUCATION PROGRAM OF THE MOORHEAD SCHOOL DISTRICT



• COMMUNITY RESOURCE PROGRAM • 236-6400 EXT. 367 •

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May 21, 1986

Marlan Anderson  
Fire Chief  
111 12th St. N  
Moorhead, MN 56560

Dear Chief Anderson,

This is to thank you at the Moorhead Fire Department for the support given to the Community Resource Program.

Gary Schulz gave five most informative and well received programs concerning fire investigations and public fire education to students in Jim Westra's chemistry classes at Moorhead Senior High School.

The students now have a much greater understanding of this vital area of safety.

Sincerely,

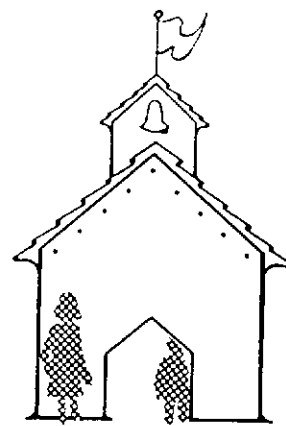
A handwritten signature in cursive script that reads "Kay Batterman".

Kay Batterman  
Community Resource Coordinator

KB/slw



A COMMUNITY EDUCATION PROGRAM OF THE MOORHEAD SCHOOL DISTRICT



COMMUNITY RESOURCE PROGRAM • 236-6400 EXT. 367 •

May 21, 1986

Gary Schulz, Fire Marshall  
111 12th St. North  
Moorhead, MN 56560

Dear Mr. Schulz,

Thank you for taking your excellent program on fire education into Mr. Westra's chemistry classes. This is the kind of vital information which can not be found in text books.

As you requested, I visited with Mr. Westra about the class you gave. Both he and the students gave many fine compliments about the information they were able to learn. He feels that the students are interested in this area, and that their awareness has now been heightened. So that they might visualize the subject matter better, and maybe then remember it longer, he suggested a few slides or pictures illustrating certain points, such as where fires might originate.

We are very pleased to have you as part of the Community Resource Program. Hopefully, we will be working very closely with you next year to increase fire education in the Moorhead School System.

Sincerely,

A handwritten signature in cursive script that reads "Kay Batterman".

Kay Batterman  
Community Resource Coordinator

KB/slw



**POLICE DEPARTMENT**

YOUR REFERENCE

IN REPLY REFER  
TO OUR CASE No.

September 17, 1986



**LESLIE A. SHARROCK**  
CHIEF OF POLICE

915 - 9TH AVE. NORTH  
P.O. BOX 817  
MOORHEAD, MINNESOTA 56560  
(218) 299-5120  
Administration: (218) 299-5120  
After Hours: (218) 299-5111

TO: Marlan V. Anderson  
Fire Chief

FROM: Leslie A. Sharrock *JS*  
Chief of Police

RE: Assistance Rendered

I want to take this opportunity to express my appreciation to you and your department for assisting in the search for a missing Concordia College student on Monday, September 15, 1986.

Most specifically, I would appreciate it if you would please convey my personal thanks to Assistant Chief Dean Nelson and his crew.

As you know, your personnel did, in fact, locate and recover the body of this missing student.

Not knowing for sure if this student might be in the river at all, we still felt the river needed to be searched from the water itself.

Again, I want to thank you and your personnel for your assistance, it was greatly appreciated.

LAS/lks

cc: Robert A. Erickson, City Manager  
Lt. Gary J. Landsem



MEMORANDUM

TO: Marly Anderson, Fire Chief      DATE: November 14, 1986  
FROM: Frank Peloubet, Superintendent - WWSD *AP*  
RE: Fuel Oil Spill - 319 16th Street North

The Wastewater Systems Division greatly appreciated the prompt notification of a fuel oil spill at 319 16th Street North. This prompt notification allowed enough time to catch most of the fuel oil in order to prevent adverse impact on our wastewater treatment process.

Thank you.

CC: Robert Martin, Public Works Director

FIRE CHIEF'S OFFICE  
RECEIVED 11/17/86  
*m v f*

# HARBOR SCHOOL

(A Tax Exempt Organization)

Moorhead-Fargo School for the Handicapped

Box 844

Moorhead, Minnesota 56560

Dec 30, 1986

Mhd. Fire Dept. Rec. Assn.

1120 1st Ave N.

Mhd, Minn. 56560

Dear Friends,

We recieved your generous Christmas Gift in the amount of \$100.00 to Harbor School. We send our thank you and express our appreciation for your support in the maintenance of our school.

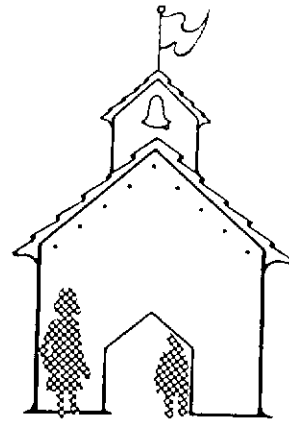
Harbor School is so very important to us and the students.

Thank you again and we wish you all a Blessed and Happy New Year.

Sincerely

Mr. Virgil Brogren  
Corresponding Sec'y.

A COMMUNITY EDUCATION PROGRAM OF THE MOORHEAD SCHOOL DISTRICT



• COMMUNITY RESOURCE PROGRAM • 236-6400 EXT. 367 •

December 29, 1986

Gary Schulz  
Fire Marshall  
111 12th St. N  
Moorhead, MN 56560

Dear Gary,

I want to tell you how pleased I am that you will be remaining in Moorhead, as Moorhead's Fire Marshall.

We count heavily on the education you provide to students in the Moorhead School District. It is good to know that the Community Resource Program can continue to count on your support.

Sincerely,

Kay Batterman  
Community Resource Coordinator

KB/slw

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# AMERICAN CRYSTAL SUGAR COMPANY

RESEARCH CENTER



December 12, 1986

Mr. Marlan Anderson, Fire Chief  
City of Moorhead  
111 - 12th Street North  
Moorhead, MN 56560

Dear Marlan:

I would like to take this opportunity to thank the City of Moorhead, Marty Soeth - Training Officer, and you for providing us with fire extinguisher usage training. We at American Crystal realize the necessity to provide this type of education to our employees and consider your services most valuable. This training provides our employees with knowledge and experience on the proper usage of fire extinguishers which could prevent a minor fire from becoming a major disaster. It also helps us to meet a requirement from our insurance carrier.

It has been a pleasure to work with a professional such as Marty Soeth and, in my opinion, the people of Moorhead should consider him a major asset.

Sincerely,

  
Jeffrey R. Moritz  
Sr. Technician

JRM/mlj

cc: Merl Robertson

