

# Moorhead Police Department

# 2016

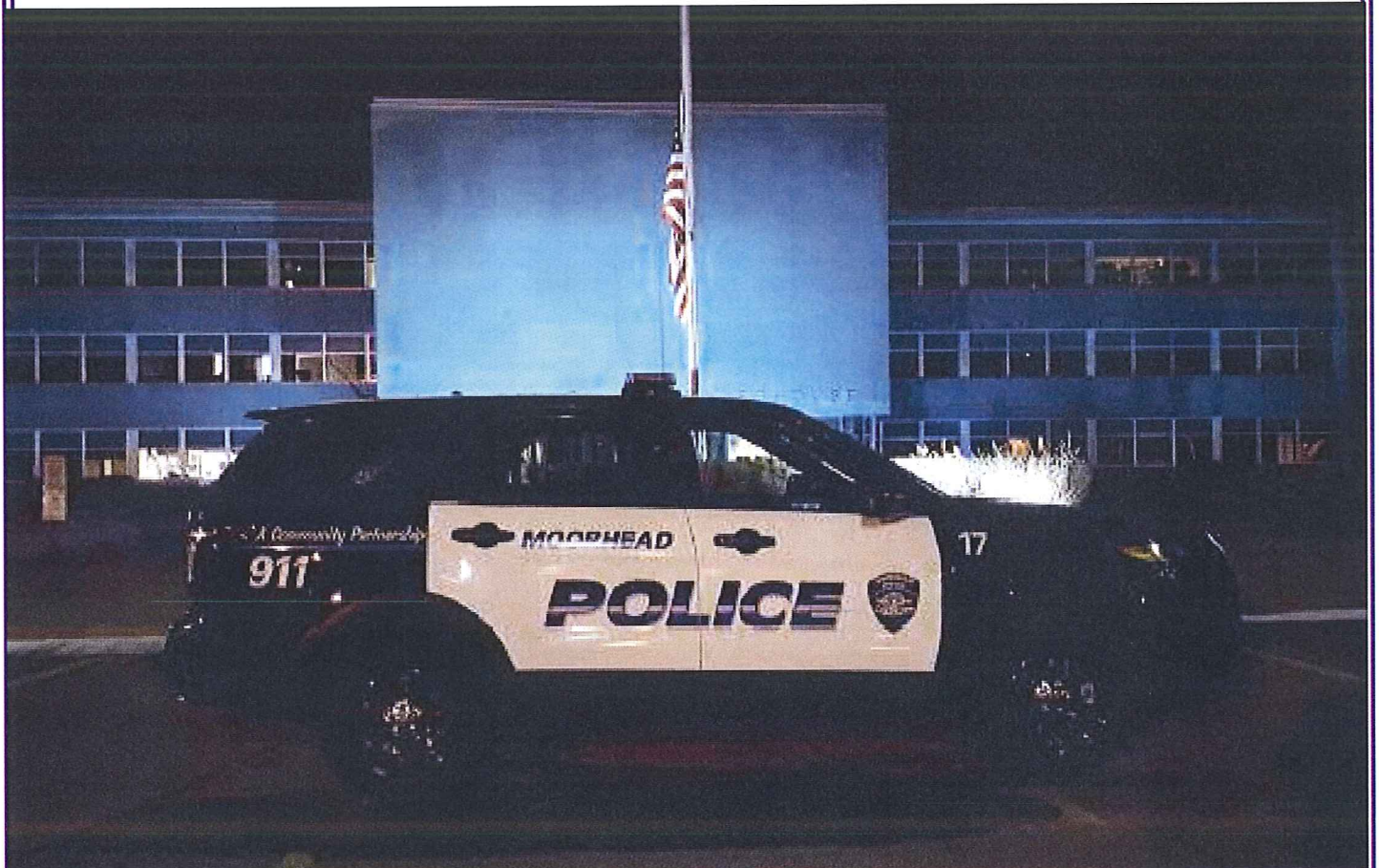
## Annual Report



# MISSION STATEMENT

*“Our mission is to maintain peace and order through the provision of police services that are of the highest quality and responsive to the needs of the community. We will contribute to the safety and security of the community by apprehending those who commit criminal acts, by developing partnerships to prevent, reduce or eliminate neighborhood problems, and by providing police services that are fair, unbiased, judicious, and respectful of the dignity of all individuals.”*

**David Ebinger**  
**Chief of Police**



# VISION STATEMENT

*We*, the members of the Moorhead Police Department, are committed to working together in a problem-solving partnership *with the community* to prevent crime and improve the quality of life for all.

# VALUE STATEMENTS

*Safety* - The protection of human life is our biggest priority.

*Cooperation* - We are committed to working cooperatively with the community and each other by encouraging open communication and active participation to achieve our mutual goals.

*Fairness* - We strive to resolve conflict through impartial enforcement of law. Everyone shall be treated equitably and compassionately.

*Crime Prevention* - We will work in a partnership with the community through positive role-modeling and education.

*Diversity* - We appreciate one another's differences and recognize that our unique skills, knowledge, abilities and backgrounds bring strength and caring to our community.

*Professionalism* - Our success depends on the trust and confidence of the community. We shall always engage in respectful behavior that reflects the honesty and integrity of police professionals.

# Table of Contents:

Message from the Chief	5
Patrol Division	6
Investigations Division	16
Bike Patrol	22
Canine Unit	23
SWAT (Special Weapons and Tactics)	27
Honor Guard	30
Field Training Unit	31
Property and Evidence Unit	34
Youth & Family Services	36
Explorers	42
Community Policing/Crime Prevention	43
Night to Unite	45
Volunteer Program	47
Citizens Police Academy	49
Records	50
Transcription Staff	51
Community Service Officers	52
Parking Enforcement Unit	53
Organizational Chart	54
Addendum—Statistical Reports	
*Serious Crime Statistics	
*Professional Integrity Statistics	
*Accident Summary Statistics	
*Part I Crime Statistics	
*Part II Crime Statistics	
*Crime and Service Clock	
* Traffic Enforcement Summary Statistics	

## **A Message from the Chief of Police**

The Moorhead Police Department is engaged in an ongoing initiative to meet the increased demand for police services that are part of the growth we see in our city and region. As part of this initiative we have increased our staff of sworn officers by two positions for 2017. With a greater than 20% increase in calls over the last five years we are also engaged in assessing call priority, staffing, and our partnerships in an effort to best address the high priority public safety needs of our citizens.

Our close partnerships with other law enforcement agencies in our region remains a key factor in providing top notch services to the citizens of Moorhead. These partnerships include the Metro Street Crimes Task Force, the Red River Valley SWAT Team, Negotiations Team, and Bomb Squad, as well as the Red River Regional Dispatch Center. We are members of the Drug Enforcement Agency (DEA) Drug Task Force and we remain as the lead agency on the Lakes to River Drug Task Force. By working through these regional and national partners on the problems associated with drug use in our community we can best address the scourge of addiction and overdoses that have impacted on our city, the state, and our nation.

We are excited to be in the process of finalizing plans for a new joint Law Enforcement Center which will be built just north-east of our current location and should be ready for occupancy in the Summer of 2018. By continuing our practice of sharing occupancy of the LEC with the Clay County Sheriff's Office we are providing a modern facility to both our agencies at a reduced cost to our taxpayers. Over 40% of the planned building consists of space that will be shared by both MPD and Clay County, resulting in marked savings for the public. The new LEC along with a newly constructed Clay County Correctional Facility, will be built with the revenue from a county wide ½ cent sales tax that was passed by the public in last November's general election. The men and women of both the Moorhead Police Department and the Clay County Sheriff's Office are grateful to our citizens who have supported the construction of these two very necessary facilities.

As always our most valued partnership is the one we share with our citizens. This year we will continue our tradition of a "Community Partnership" with several opportunities for our citizens, including our youth, to engage with MPD. We will conduct another Citizens Police Academy in the fall as well as our Moorhead Summer Youth Program this summer. Moorhead Police Volunteers continue to contribute to our department and the city through their tireless support of our officers on the street and our civilian staff in the Law Enforcement Center.

We continue to maintain a strong and successful alliance with our local schools. We are partnered with Moorhead Public Schools in our DARE and School Resource Officer programs which foster a close and positive relationship between our officers and the young people of our community. As the Moorhead School system grows we are committed to supporting our youth and meeting the future needs of a growing population of young students.

Through this period of growth and change the men and women of the Moorhead Police Department pledge to continue to meet the public safety needs of the citizens of Moorhead as effectively and proudly as we have since 1881.

David Ebinger  
Chief of Police

## Patrol Division

The Patrol Division seeks to maintain social order and the quality of life through the enforcement of laws, the timely response to calls for service, the investigation of criminal offenses, the apprehension of offenders, the enforcement of traffic laws, and the furtherance of crime deterrence through the maintenance of a visible presence and collaboration with the community. The Patrol Division is often the first and only contact many citizens have with our Police Department. In 2016, the Patrol Division experienced several shortages due to unanticipated attrition, injuries, medical conditions and military deployments.

The Patrol Division is responsible for responding to all calls for police service(s) 24 hours per day, located within the City of Moorhead. In addition Police Officers assigned to our Patrol Division provide routine patrol to deter and detect both traffic and criminal violations of law. They also conduct criminal investigations and actively employ community oriented policing strategies to solve community problems. Police Officers assigned to the Patrol Division are also assigned to specialty positions which include; Field Training Officers, Canine Handlers, SWAT Team Members, Use of Force Instructors, Bike Patrol Officers, Drug Recognition Experts, and Law Enforcement Explorer Post Advisors. The Police Officers assigned to our Patrol Division currently work the following shifts;

<b>Day Shift</b>	<b>7:50 am – 5:00 pm</b>
<b>Evening Shift</b>	<b>4:50 pm – 3:00 am</b>
<b>Midnight Shift</b>	<b>10:50 pm – 8:00 am</b>

Officers assigned to the Day and Midnight Shifts work a nine hour shift with a five day work week, followed by three days off. All Lieutenants and Sergeants assigned to the patrol Division also work this schedule. Officers assigned to the Evening shift work a ten hour shift with a rotation of five evening shifts, four days off, four evening shifts, and three days off. Each evening there is a four hour overlap between the Evening and Midnight shifts from 11:00 pm to 3:00 am. This shift overlap enables both shifts to concentrate on alcohol related offenses, work bike patrol shifts, conduct training, and be adequately staffed for the general increase in calls for service during this time period. It also allows Officers assigned to the Evening Shift to complete their required paperwork prior to the end of their shift.

The ten minutes preceding each shift is dedicated for roll call briefings. This is the time when a Sergeant or Lieutenant spends time with their shift passing along all necessary information for their upcoming shift. Roll call briefings are important in providing officer safety information and areas of concern for the officers with respect to their assigned beats. Attendance at roll call briefing is mandatory and part of our Officers assigned work hours.

All Lieutenants, Sergeants, and Officers assigned to the Patrol Division rotate shifts every six months. The shift periods and rotation dates are;

March 1<sup>st</sup> through August 31<sup>st</sup>

September 1<sup>st</sup> through February 28<sup>th</sup>

**Complaint Process:** The Moorhead Police Department takes allegations of misconduct on the part of its members seriously, and at the same time actively solicits feedback on any Officer conduct. Anyone wishing to file a complaint is provided with a bilingual handout which outlines the complaint process and contains our complaint form. This information is also posted on [www.moorheadpolice.com](http://www.moorheadpolice.com) and a complaint can be filed electronically as well. All complaints alleging misconduct by a member of the Moorhead Police Department are thoroughly investigated and recommendations are forwarded to the Chief of Police. The same system can be used to report exemplary service provided by members of the Moorhead Police Department.

**Staffing:** During 2016, we lost six officers.

Officer **Raul Lopez** took an opportunity in Bonners Ferry, ID on July 1. He had been with the department since August of 2011 and was also a member of the Bike Patrol Unit and Honor Guard.

Officer **Jordan Smart** and Officer **Nicole Reno** were hired at the same time on August 21, 2006. Officer Smart was a sniper with the Red River Valley SWAT Team and Officer Reno was a Field Training Officer, Honor Guard Member, and Car Seat Technician. She also represented our department with Special Olympics. They both moved across the hall to work for the Clay County Sheriff's Office on August 14 and November 19 respectively.

Officer **Michael Kane** left our agency to work for Washington County Sheriff's Office and to be closer to family. He had been with our department since September 2, 2014. He was a field training officer and an EVOC instructor.

Officer **Aaron Sprout** was hired on January 4, 2010 and left to work for the Ottertail County Sheriff's Office on December 2. He was a Use of Force Instructor, Field Training Officer, and a member of the Red River Valley SWAT team.

Officer **Sam Johnston** was hired on August 8, 2014, and left to work as an officer for the Big Lake, MN Police Department on December 18, 2016.

**We hired seven officers in 2016:**

Officer Jordan Friedrichs (02/29/16)

Officer Josh Monson (Hired 06/02/16 and resigned on 10/17/16)

Officer Lucas Schwartzrock (Hired 06/02/16 and resigned on 08/03/16)

Officer Andy Werk (07/08/16)

Officer AJ Schlee (07/08/16)

Officer Taylor Huss (07/08/16)

Officer Joe Secord (10/31/16)

**Overtime:** In 2016, due to the unanticipated attrition, injuries, medical conditions, and military deployments the patrol division experienced a high amount of required overtime in order to provide minimum staff coverage. Our minimum staffing is 4 Officers for our Day and Evening Shifts. The midnight shift maintains a 3 Officer minimum. Our Evening and Midnight shifts overlap from 11:00 pm to 3:00 am every night.

In order to maintain minimum staffing, \$74,010 was spent for patrol coverage and \$36,475 for supervision for a total amount of \$110,485 in 2016.

The below information is overtime that is direct billed to the organization requesting officer's present for their events. (Ex. Fargo Marathon, 4<sup>th</sup> of July Fireworks, High School Dances)

***Invoiced Overtime:***

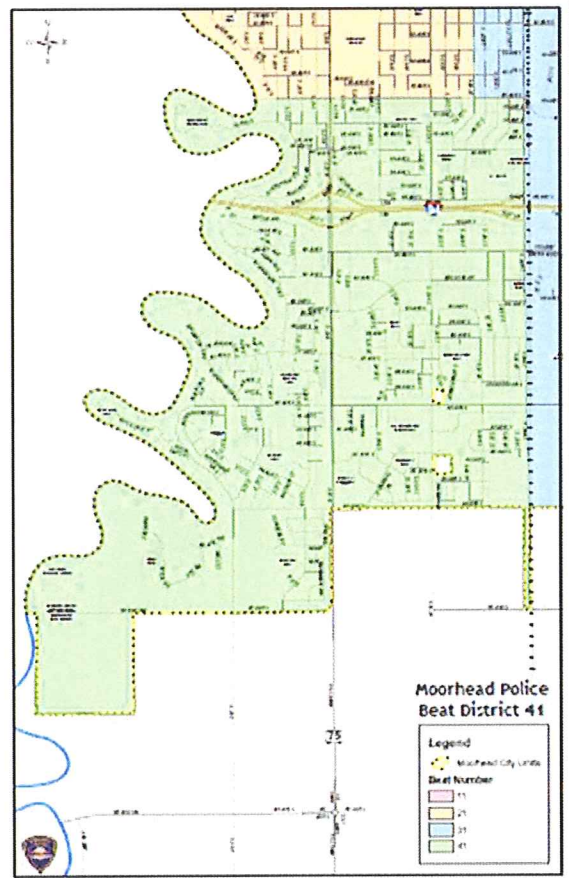
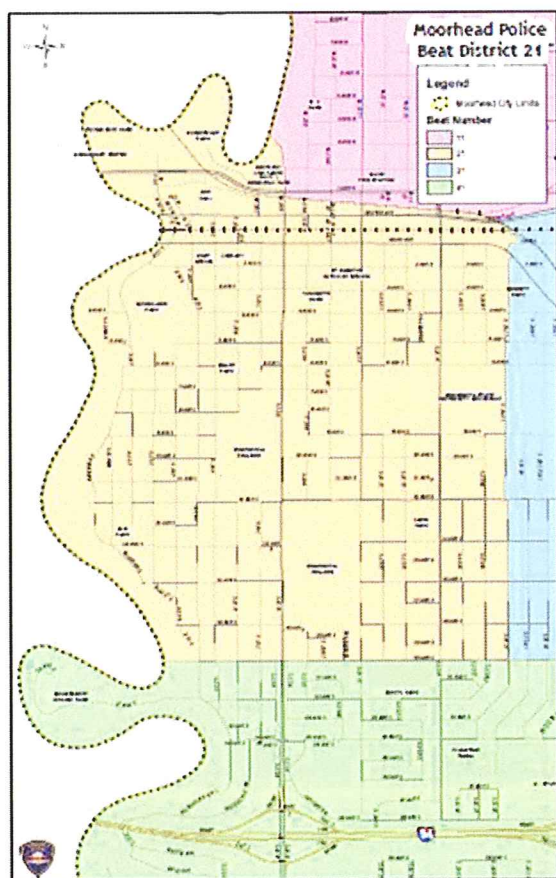
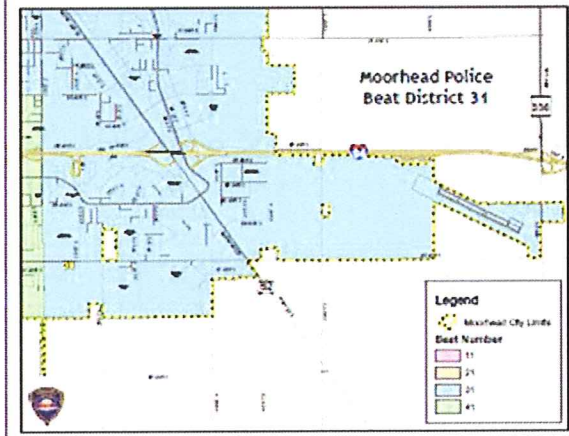
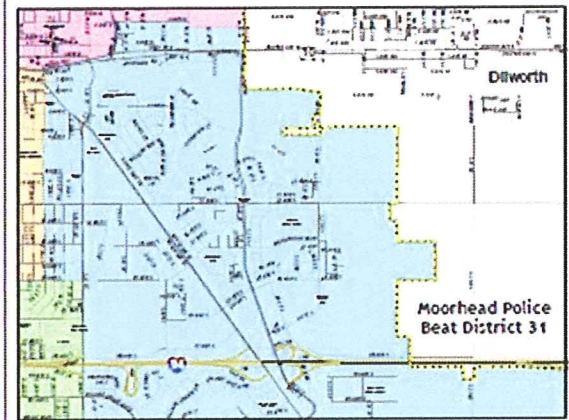
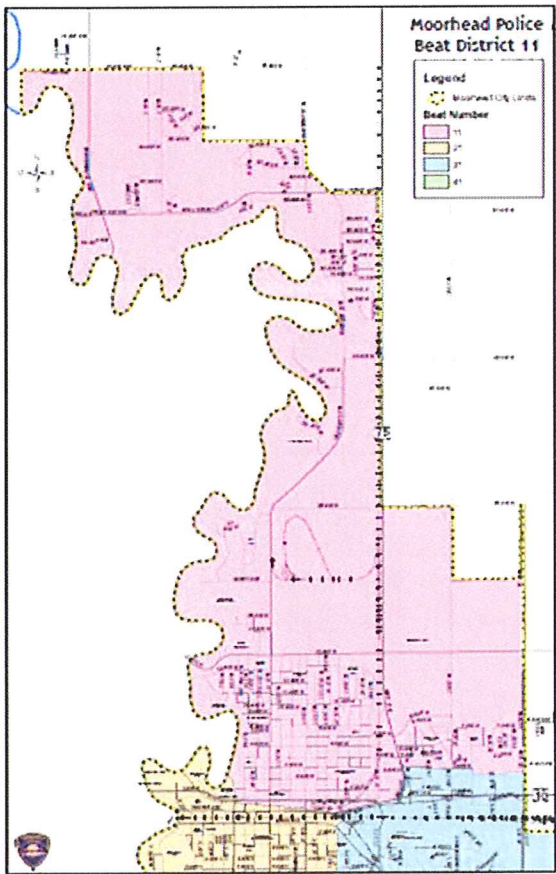
<b>Description:</b>	<b>Total Hours:</b>	<b>Amount:</b>
<b>High School Events</b>	151.50	\$11,298
<b>Contracted/Special Events</b>	285.75	\$19,201
<b>Parades/Events</b>	311.25	\$17,678

**Community Policing:** Moorhead Police Officers are committed to building and maintaining problem solving partnerships within the community. Our officers are committed to providing police services that are fair, impartial, and professional. Our Patrol Division is dedicated to Moorhead Police Department's philosophy of community oriented policing. As part of this philosophy, officers are assigned to work permanent areas of the community, which we call beats. The City of Moorhead is divided into four specific beats. After careful analysis, our beat configuration was redesigned to meet call volume and city development growth in 2015. They are displayed on the next page.

Through this assignment of beats officers become more familiar with the issues and problems within their portion of the community. This helps officers to address issues and problems on more of an individual basis. Growth in the City of Moorhead will affect the future of our beat configurations.







**Registered Predatory Offenders:** Predatory Offenders in Minnesota are classified as Levels I, II and III or Risk Level unassigned. Offenders are required to register their residency in our community. In addition, all other changes such as employment, vehicles, phone number, school information, etc. are also required information. Homeless offenders residing within the community are required to check in on a weekly basis with law enforcement.

All offender files, to include city and county, are maintained by the Moorhead Police Department. Approximately 1000 registration changes were completed in 2016. This includes changes made through any source such as the Bureau of Criminal Apprehension (BCA), Department of Corrections (DOC), weekly homeless check-ins, and changes made in person by the offender at the Moorhead Police Department. Moorhead Police Officers and Detectives are assigned specific predatory offenders and required to conduct quarterly checks to ensure the offenders are complying with their legal requirements for registration. Non-compliant offenders are referred for criminal prosecution and all available means are utilized to bring the offender into compliance or incarceration.

In 2016, Moorhead Police Officers and Detectives conducted compliance checks resulting in a total of 600 checks on registered offenders residing in our community. In 2016, during the course of the year, there were 6-10 homeless offenders that are required to check-in weekly with Law Enforcement. In 2016, 13 predatory offender reports were sent to the Clay County Attorney's Office for review for failure to meet offender registration requirements with 5 convictions for non-compliance.

Due to the ever increasing legislation mandating compliance updates and registration, the work load for the Moorhead Police Department in this area continues to grow.

**Community Contacts / Presentations:** Through the course of their regular duties, all Officers assigned to our Patrol Division are required to make regular contacts with businesses located in their assigned beats. Officers enjoy these contacts as they help to build bridges between the members of our community we serve and our Police Department. Officers are routinely provided information that allows them to address concerns that may not have otherwise been brought to their attention. These contacts are conducted, and documented, on a regular basis.

**Events Staffed:** In 2016 the members of the Patrol Division provided staffing for the following events (traffic control, security and public relations):

Holiday Lights Parade	High School Varsity Football and Hockey games
MSUM Homecoming Parade	MHS Homecoming Parade
Fargo Marathon	Streets Alive
Concordia College Homecoming Parade	Law Enforcement Memorial Day
MSUM July 4 <sup>th</sup> Fireworks	Nite to Unite
Multiple Career Fairs / Events	Greater Moorhead Parade
Dances at Concordia	Traffic Control for Concerts at Bluestem

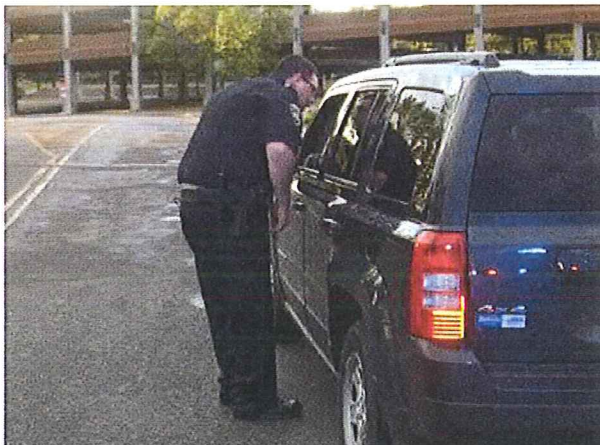
**TZD (Towards Zero Death): 2016 Year in Review:** The (TZD) Enforcement Grant is a grant from the Minnesota Department of Public Safety that local law enforcement uses to utilize extra patrols in Clay County to focus on enforcement of unlawful actions that raises risk factors of severe injury and deaths. These “mobilizations” focus on such activities as speeding, impaired driving, restraint use, and distracted driving. The funds allow extra officers to specifically work the “mobilizations” and focus on the enforcement mission without effecting response times/delays or reducing staffing during shifts. The funds go specifically for the enforcement efforts and allows officers to work collaboratively with other officers and “saturate” an area to draw attention to safe driving within our community. This effort is in an attempt to positively influence and motivate the motoring public to drive safely and make appropriate decisions

The following agencies were involved in the Clay County Partnership: Dilworth Police Department, Glyndon Police Department, Hawley Police Department, Moorhead Police Department, and the Clay County Sheriff’s Office.

During 2016, officers from each department worked a combined total of **822 hours** of TZD Enforcement Overtime. While working, they conducted **1,450 traffic stops** which equivalent’s to **1.7 traffic stops per hour**.

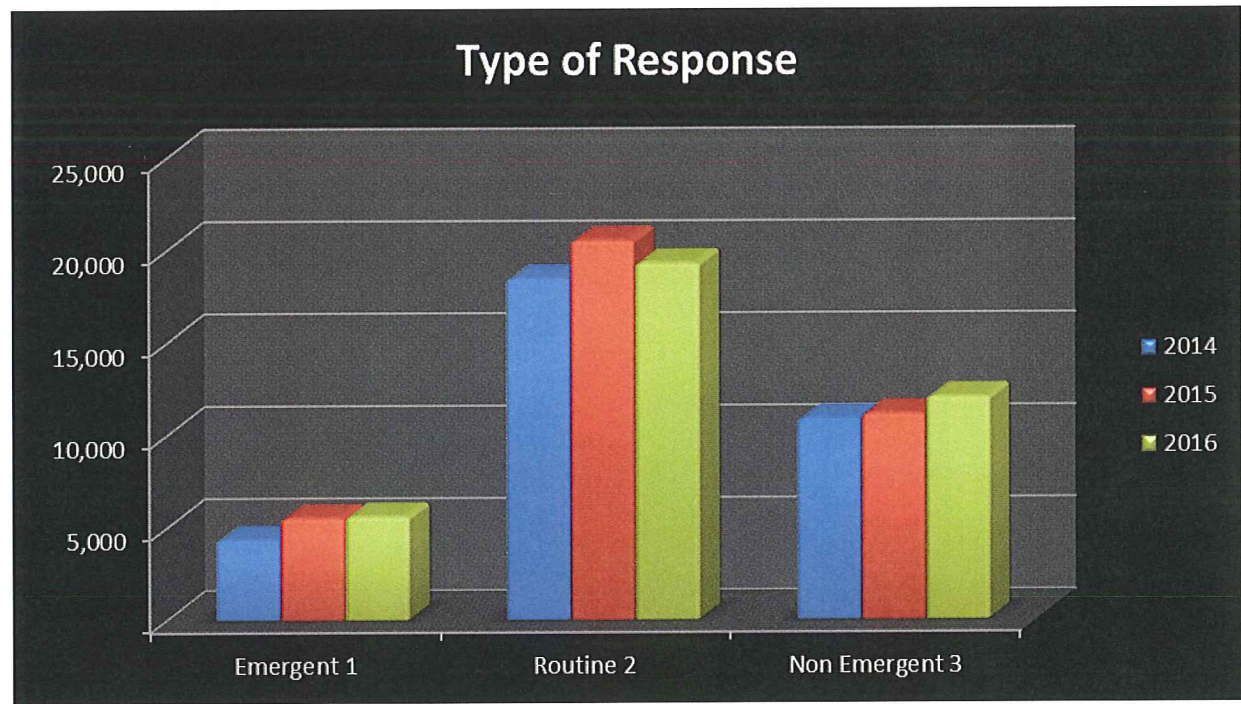
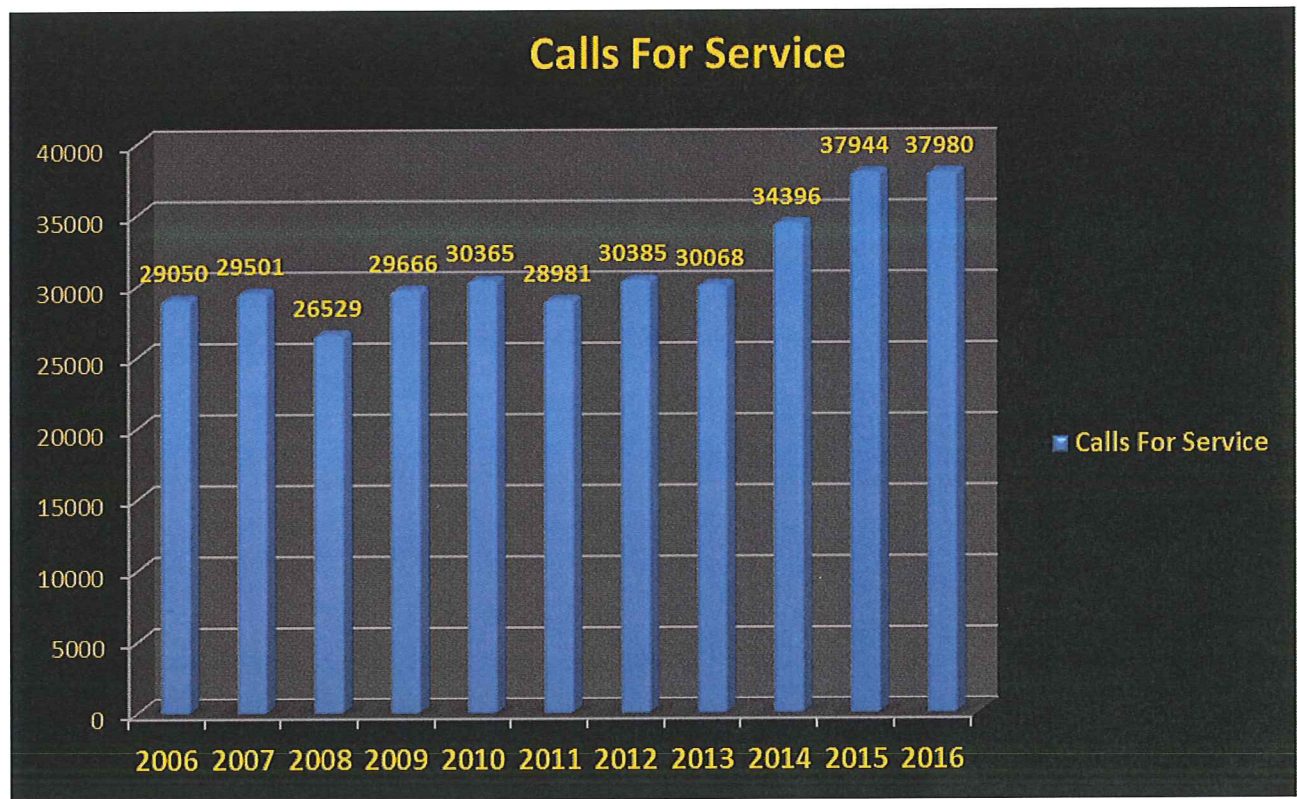
The combined partnership issued **690 citations** and gave **270 warnings**. This equals approximately **2.5 citations** for every warning.

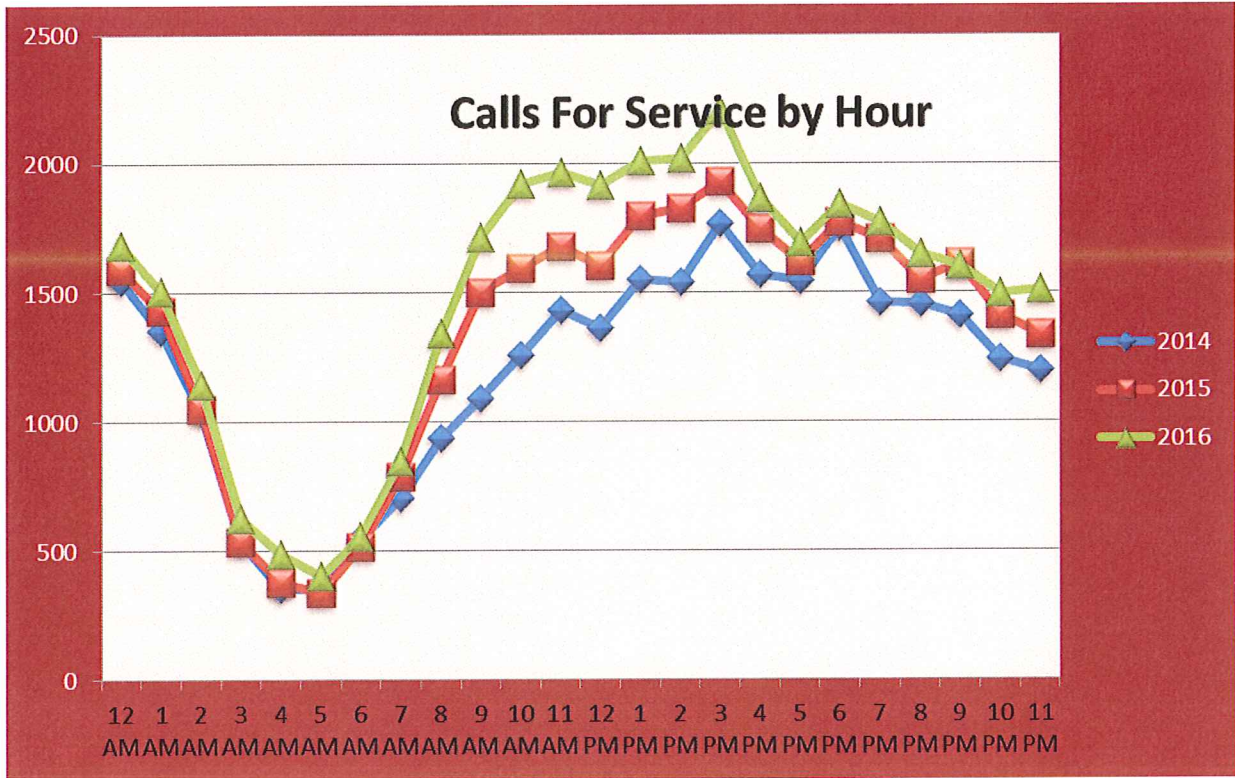
Officers in each department were given direction on enforcement expectations. Stress was put on multiple contacts per hour with heavy enforcement actions.



**Compliance Checks:** Officers’ conduct compliance checks at all establishments that have a license to sell alcohol and tobacco within the City of Moorhead. Underage volunteers work with plain clothed officers to ensure that local ordinances and state laws are followed. Officers forward their results to the City of Moorhead Clerk’s Office and to the Clay County Attorney’s Office.

Calls for Service:

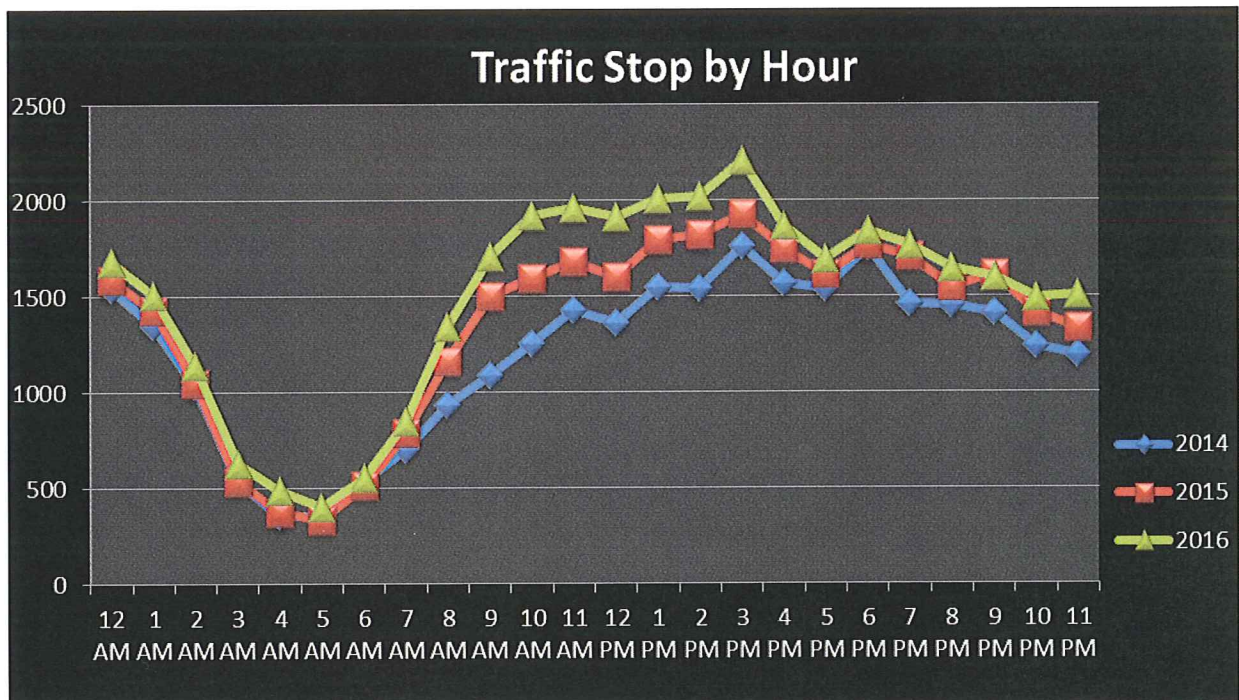
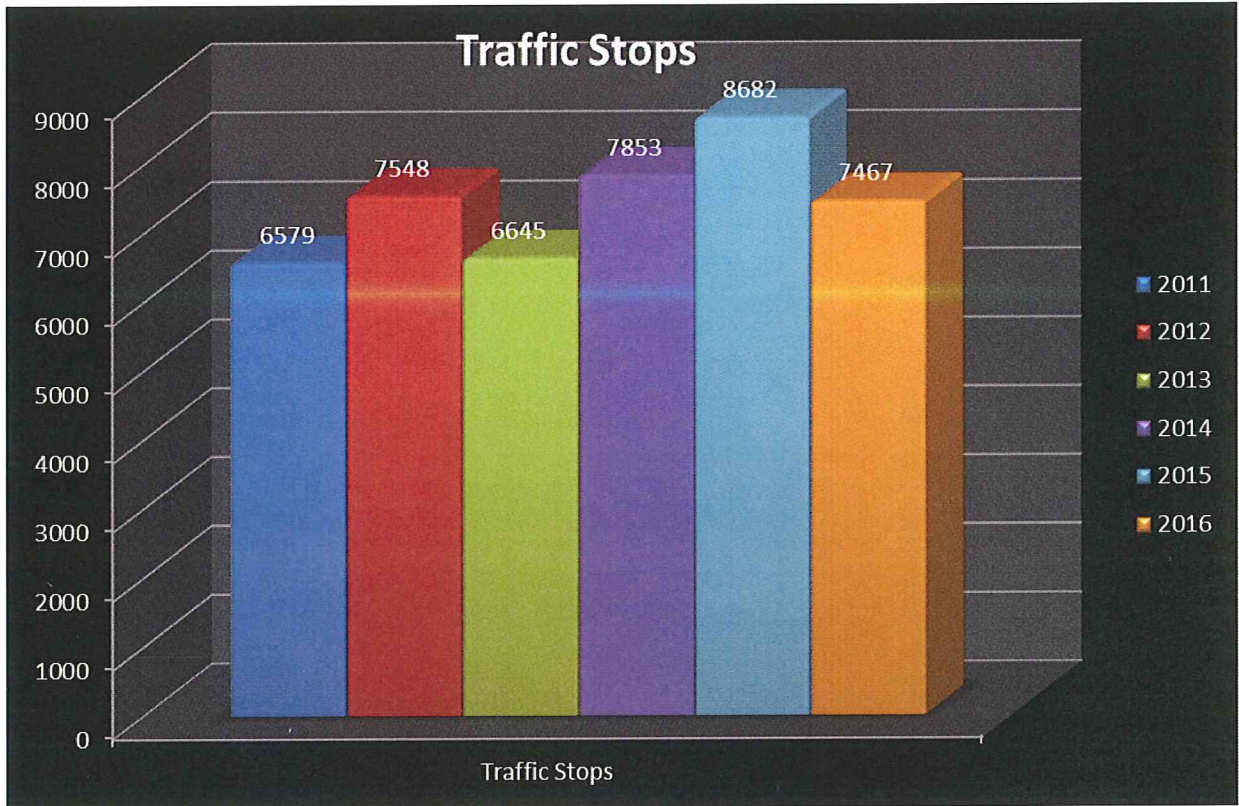




In 2016, Officers issued 2498 citations

**Top Ten Violations Tickets are Written For:**

1. Speeding	440
2. No MN Driver's License	297
3. No Proof of Insurance	262
4. No Seatbelt	236
5. Driving After Revocation	171
6. No Insurance	139
7. Expired Vehicle Registration	129
8. Failure to Stop at Red Light	119
9. Stop Sign	80
10. Registration/Re-Registration	83



Supervisors and Patrol Officers Currently Assigned to the Patrol Division

**Supervisors**

Lieutenant Chris Carey  
Lieutenant Deric Swenson  
Lieutenant Mike Detloff

Sergeant Steve Larsen  
Sergeant Clint Stephenson  
Sergeant Scott Kostohryz  
Sergeant Robb Matheson (Assigned to Investigations)

Sergeant Toby Krone  
Sergeant Ryan Nelson  
Sergeant Thad Stafford

**Police Officers Assigned to the Patrol Division:**

John Lien  
Nate Thienes  
Broc Bartylla  
Nick Leinen  
Brandon Desautel  
Raul Lopez (Resigned 7/1/16)  
Kim Bloch (SRO)  
Zach Johnson  
Jesse Myers  
Geoff Neumann  
Katie Schultz  
Shawn Griego  
Jordan Smart (Resigned 8/14/16)

Joe Brannan  
Val Kellen (SRO)  
Nicole Reno (Resigned 11/19/17)  
Sam Johnston (Resigned 12/18/16)  
Trent Bachman  
Andy Frovarp  
Matt Lambert  
Brad Schenck (Leave of Absence 3/24/16)  
Nick Schultz  
Aaron Sprout (Resigned 12/2/16)  
Laddie Bata (Military Deployment 3/24/16)  
Vern Heltemes  
Mike Kane (Resigned 9-16-16)

**New Hires:**

Jordan Friedrichs (Hired 2/29/16)  
Andy Werk (Hired 7/8/16)  
AJ Schlee (Hired 7/8/16)  
Taylor Huss (Hired 7/8/16)  
Joseph Secord (Hired 10/31/16)  
Josh Monson (Hired 6/2/16-Resigned 10/17/16)  
Lucas Schwartzrock (Hired 6/2/16-Resigned 8/3/16)

## Investigative Division

The division is made up of a Division Commander, Investigative Sergeant, Office Manager, and nine full-time Investigators. Two investigators are assigned to General, two in Juvenile, four in Narcotics, and one to the Metro Street Crimes Unit. Computer Forensics Investigations are performed by one of our General Investigators. The Computer Forensics Investigator performs forensic examinations on computers in various investigations including child pornography, child exploitation, criminal sexual conduct, and narcotics cases. General Investigators investigate cases such as crimes against persons (adult) and property crimes. Juvenile Investigators investigate crimes against children such as physical abuse, sexual abuse, and neglect. Narcotics Investigators investigate local drug trafficking cases, gang related cases, and historical drug conspiracy cases.

In September 2015, Sergeant Robb Matheson was reassigned from the Patrol Division to the Investigative Division as a rotational assignment. The purpose of the rotational position is to train and mentor our Patrol Division Supervisors on the functions of the Investigative Division so they have a better understating of these roles and responsibilities when they return to their Patrol Division supervisory position. Sergeant Matheson conducted a wide variety of investigations during this time and remained in the position throughout 2016. He transferred back to the Patrol Division on January 1, 2017 and was replaced in this position by Sergeant Scott Kostohryz.

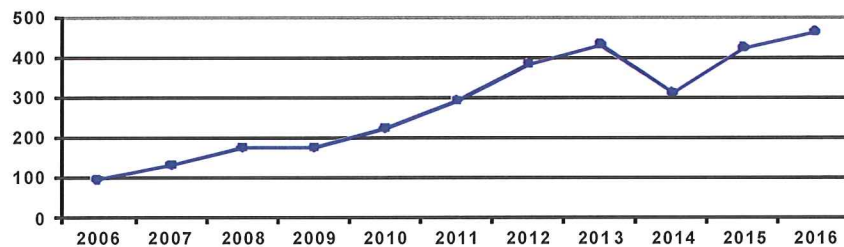
We currently participate in three different task forces. Narcotics investigators are assigned to the Lakes to River Drug & Violent Crimes Task Force. Two of our narcotics investigators are also attached to the Drug Enforcement Administration (DEA) Drug Task Force in Fargo, ND. Our Computer Forensic Investigator is a member of the Internet Crimes against Children Task Force (ICAC). The participation in these Task Forces allows for additional funding to offset the cost of salaries, overtime, and equipment. This funding comes from grant money and federal agencies.

The Investigative Division maintains local Predatory Offender files by tracking and ensuring compliance of approximately (140) offenders in the City of Moorhead. Offenders are assessed a risk level, by the Department of Corrections, prior to their end of confinement if they were incarcerated in a state prison. Those that were not confined in state prison are given an unassigned risk level. Information on Level I and Unassigned offenders can be shared with other law enforcement agencies and the offender's crime victims/witnesses. Level II offender information may also be disclosed to law enforcement agencies as well as groups the offender is likely to encounter such as educational institutions and day care establishments. Risk Level III is the highest level assigned and can also be disclosed to other members of the community. The Moorhead Police Department provides notification on Level III offenders through the media, community meetings, and the City of Moorhead website. In Clay County, we average approximately (6) Level III offenders at any given time.

The division is also responsible for conducting background investigations for most city licenses and permits including liquor, pawn, massage, tobacco sales, second hand dealers, and used car dealers. We also conduct background checks and issue permits for citizens wishing to purchase handguns and semiautomatic military-style assault weapons. After a decline in 2014, applications once again increased with (462) permits processed in 2016.



## Handgun and Semiautomatic Military-Style Assault Weapon Permits



The Division was supervised by Division Commander Lt. Brad Penas, Sgt. Robb Matheson and Office Manager Corinne Lien who also supervises four positions that transcribe the department's dictated reports.

### High Profile Case Activity:

- On 06/28/16, we responded to the scene of an active residential fire with significant fire damage. After a thorough search, the body of Melissa Willcoxon was located. The death was considered suspicious and investigated by our agency with assistance from the MN Bureau of Criminal Apprehension, Fire Marshal, and other local fire investigators. Justin Marshal Critt was identified as a suspect. He was arrested within four hours of the discovery and eventually charged with 2<sup>nd</sup> Degree Murder and 1<sup>st</sup> Degree Arson. Both Critt and Wilcoxon were residing in separate areas of the residence. It is believed they engaged in an argument which resulted in Critt murdering Willcoxon and setting the house on fire to destroy evidence. Critt is currently in custody awaiting trial.
- On 06/28/16 and 06/29/16, we coordinated with various other law enforcement agencies and conducted a sex sting called Operation Guardian Angel. This is a federal program to combat the issues of people trying to pay for sex with juveniles, which took place in both Fargo and Moorhead, in partnership with local hotels. Through posted advertisements soliciting sex with minors, we received 159 inquires during the two day operation. The operation resulted in (6) arrests in Moorhead and (12) arrests in Fargo. The (6) people in the Moorhead operation were arrested for felony charges associated with engaging in prostitution or sexual contact with under age individuals.
- On 09/07/16, we investigated a disturbance involving a shotgun being discharged at a residence. Two suspects fled from the scene but were later identified and arrested. The shotgun was also recovered. The investigation determined that the incident involved a robbery where the suspects were trying to steal narcotics from the victim. Chantel McGuire (23) and Christopher Martell (22) were charged with 2<sup>nd</sup> Degree Assault, Aggravated 1<sup>st</sup> Degree Robbery, and 1<sup>st</sup> Degree Aiding and Abetting Aggravated Robbery. Subjects targeting and robbing drug dealers is becoming an alarming trend in our community and often times the victims do not report to law enforcement because of their involvement with illegal narcotics.

- On 09/27/16, officers were dispatched to a residence in south Moorhead for a robbery/burglary that had just occurred. The victim/homeowner had arrived home to find an intruder in his home who was in the process of burglarizing his residence. The suspect, Robert Lucas, fled the residence with some stolen property. As the homeowner was following, Lucas pointed a handgun at the homeowner. Lucas got into a parked vehicle and drove away. The homeowner's description of the suspect and vehicle led to the identification of Lucas and his accomplice, Brandon Jacobson. Search warrants were executed at various locations as well as Facebook and cell phone providers which resulted in evidence of their involvement. Lucas was arrested and charged with Robbery and Burglary. He pled guilty to 1<sup>st</sup> Degree Burglary and is awaiting sentencing. Jacobson was arrested and charged with conspiracy and aiding/abetting charges. His case is still pending in court.

### Narcotics:

For the past several years, the Moorhead Police Department has successfully applied for and obtained grant funding to help combat drug and violent crimes. This funding helped to establish the Lakes to River Drug & Violent Crimes Task Force which included the Moorhead Police Department, Clay County Sheriff's Office, Detroit Lakes Police Department, Wilkin County Sheriff's Office, and the Breckenridge Police Department. The Task Force consists of (4) Narcotics Investigators from the Moorhead Police Department, (2) from the Clay County Sheriff's Office, (1) from the Detroit Lakes Police Department, Commander Brad Penas and Administrative Assistant Corinne Lien. Funding helps to offset some of the cost of salaries and benefits for these officers.

Grant funding also allows us to partner with the local DEA Drug Task Force. This relationship allows investigators to start a case with a local user and follow them all the way up to the source of supply that may be established in another state. This type of investigation will often result in federal charges through the United States Attorney's Office and prosecution of drug traffickers responsible for bringing large quantities of narcotics to the Red River Valley. Cases such as these take an enormous amount of time and resources from local agencies, however the benefit derived from their involvement has great payback as the sources of supply were arrested and convicted as well as the entire distribution network. The distribution network is primarily made up of local drug dealers which have a daily impact on the standard of living in our community. The Moorhead Police Department has (2) of our Narcotics Investigators assigned to this Task Force. In 2016 they worked on (11) separate federal investigations that resulted in (19) subjects indicted in federal court, future federal indictments expected, and several other subjects referred to state court for charges.

The abuse of opiates has been a nationwide problem for the past few years with narcotics traffickers pushing heroin into the market. The opioid addiction generally begins with the abuse of prescription medications. The Moorhead Police Department offers a safe and secure prescription medication drop off location. This program along with our partnership with the DEA, through National Take Back events, removed (768) pounds of medications that were incinerated in 2016.

Although opiate abuse has been an area of high concern we have also shown that the methamphetamine problem is not getting any better as you can see from the cases highlighted below.

- On 01/13/2016, a DEA TFO utilized a Federal Informant to make a controlled purchase of (1) pound of methamphetamine from two suspects from the Minneapolis area. The controlled purchase occurred at a hotel in Moorhead. Both suspects were arrested, charged with 1<sup>st</sup> Degree Controlled Substance crimes, and pleaded guilty.

- Our DEA TFO's worked on a joint Federal investigation that involved a methamphetamine distribution network out of the Minneapolis/St. Paul area. The investigation began near the end of 2015 with approximately (2) pounds of methamphetamine and over (\$10,000) US currency seized in the Fargo/Moorhead area. The investigation wrapped up in 2016 with a total seizure of (16) pounds of methamphetamine and over (\$100,000) US currency in various communities throughout the state. Numerous subjects were indicted in Federal Court which included people from Fargo/Moorhead, Wahpeton/Breckenridge, Minneapolis/St. Paul, and Duluth.

### **Seizures:**

<b>Seizures (in grams)</b>	<b>2014 MPD</b>	<b>2015 L2R Task Force</b>	<b>2016 L2R Task Force</b>
Marijuana	15,303	1242	2568
Methamphetamine	60	7159	1168
Heroin	30	35	93
Cash	\$81,370	\$68,564	\$31,554

Several of our investigations involved multiple agencies. Often times the traffic stop, search warrant, or arrest would take place in another law enforcement jurisdiction. In these cases, the actual seizure would be handled by the agency with authority.

### **Juvenile:**

We have two Juvenile Investigators that primarily work physical/sexual abuse and neglect cases. These investigators receive specialized training on child forensic interviewing techniques. This training is specific to this position so investigators working as a team with social services, medical staff, and counseling services, can effectively receive non-leading information from child victims for court purposes and limit redundancy that leads to further exposing the victim to trauma. This collaboration works together as a team with members of the Red River Child Advocacy Center to accomplish these efforts. The center was created to help accommodate victims and their families through the process.

The Division Commander and Juvenile Investigators are also members of the Red River Child Abduction Response Team (CART). A Child Abduction Response Team is a group of individuals from various local, state, and federal agencies who are trained and prepared to respond to a missing/ endangered or abducted child. CART pulls together resources to aid in the search and rescue effort and to assist the agency of jurisdiction in its investigation. Our team is certified through the U.S. Department of Justice, Office of Justice Programs. To maintain certification our team participates in tabletop and mock exercises to be prepared in case of real event. In October 2016, the Moorhead Police Department hosted a mock exercise of a missing child. The exercise required hours of pre planning, community volunteers, and a team response the day of the event. The Moorhead Police Department was the lead agency. The exercise proved to be very beneficial as it not only enhanced our skills but also provided valuable feedback from all those that participated.

### **Juvenile Investigations:**

- On 03/30/16, a 7-year-old child revealed that she had been molested by a family member, Gilberto Cervantes, during a red flag green flag presentation at school. A forensic interview with the victim at the Red River Children's Advocacy Center confirmed the report and identified a second victim who disclosed that they were also victimized by Cervantes. Cervantes was interrogated, confessed, and plead guilty to 2<sup>nd</sup> Degree Criminal Sexual Conduct. He was sentenced to serve (51) months in prison.
- On 06/05/16, a 7-year-old girl disclosed to her mother that she had been sexually assaulted by a female neighbor, 41-year-old Arpolia Brown-Navarrete. A forensic interview was conducted with the victim at the Red River Children's Advocacy Center. The victim disclosed being alone with Brown-Navarrete in her bedroom where she pulled down the victims pants and licked her vagina. Brown-Navarrete was interrogated, confessed, and plead guilty to one count of 1<sup>st</sup> Degree Criminal Sexual Conduct. She was sentenced to serve (144) months in prison.
- On 07/20/16, a Mandated Reporter contacted Law Enforcement reference a 14-year-old girl being pregnant with the presumed father being 28-year-old Kevin Silvernail. The victim was interviewed and disclosed being provided methamphetamine and sexually assaulted by Silvernail. Silvernail was interrogated, confessed, and charged with 3<sup>rd</sup> Degree Criminal Sexual Conduct. He accepted a plea deal and was sentenced to serve (70) months in prison.

The following chart is a three-year display of case activity. With only two Juvenile Investigators to handle the workload they have had to take on a lot of responsibility trying to keep up with the case assignments. Additionally, these numbers do not account for a change in practice (October 2014) by Clay County Social Services where they previously only cross-reported those reports that were screened-in by their agency as alleged child maltreatment but rather began sending us all reports their office received. This resulted in an additional (418) reports, not highlighted on the graph below, that were forwarded to us by Clay County Social Services. These were screened out by their agency but require background work, investigation, and documentation. The Investigative Division Sergeant manages these reports which allow Juvenile Investigators to focus on criminal sexual assault, abuse, and neglect cases.

#### Juvenile Victims:

Case Types	2014	2015	2016
<b>Criminal Sexual Assault</b>	80	105	101
<b>Physical Abuse/ Neglect</b>	281	305	277

#### Juvenile Offenders:

<b>Alcohol</b>	41	24	39
<b>Tobacco</b>	22	38	23
<b>Drugs</b>	38	26	51
<b>Runaway(s)</b>	65	55	70

**Computer Forensics:**

Detective Voxland continues to work on computer forensics cases. He handled (6) of these cases which involved the examination of approximately (8) separate devices. Detective Voxland provides technical assistance and forensic examinations for area law enforcement agencies investigating child pornography and other technology facilitated crimes. His forensic skills were utilized in various types of cases including child pornography, child exploitation, criminal sexual conduct, firearm violations, embezzlement, narcotics, and death investigations which resulted in another (37) cell phone examinations.

**Division Statistics:**

CASE TYPE NAME	TOTAL
ADMIN	1
ARSON	0
ASSAULT	96
ASSIST	34
BURGLARY	21
CHILD PORNOGRAPHY	7
CRIMINAL SEXUAL CONDUCT	117
DEATH	33
HUMAN TRAFFICKING	1
MISSING PERSON	0
NARCOTICS	138
NEGLECT	196
PERMITS	23
PREDATORY OFFENDER	508
ROBBERY	11
THEFT	42
SCREENED OUT BY SOCIAL SERVICES	413
OTHER ACTIVITY	52
VULNERABLE ADULT	70
<b>TOTAL</b>	<b>1763</b>
<b>SEARCH WARRANTS</b>	<b>54</b>

## Bike Patrol Unit

2016 was an inactive year for the Bike Patrol Unit due to staffing challenges. IPMBA (International Police Mountain Bike Association) Instructor Katie Schultz received her instructor's certification in the spring of 2016 in Omaha, Nebraska. The certification was 40 hours of challenging course work along with classroom instruction. The requirement for the position was that the officer had to have at least 2 years of experience in bike patrol. Officer Katie Schultz replaces Officer Shawn Krebsbach the department's second IPMBA Instructor. She now joins her husband Nick Schultz as our department bike instructors.

The Bike Patrol Unit continues to be a popular division with the citizens of Moorhead and they show appreciation whenever they are observed patrolling in public. This year, a limited amount of Bike Patrol was used for patrol activity.

Officer Brandon Desautel and Officer Jonathan Hanson patrolled the Bluestem campus during the Independence Day Celebration. Officer Schultz also conducted a Toward Zero Death Traffic Initiative while on bike patrol targeting seatbelt violators. There was limited bike exposure during the Streets Alive Event.

In 2016 our department was unable to host an International Police Mountain Bike Association (IPMBA) course for Moorhead officers due to staffing concerns.

### **Current Moorhead Police Department Members Assigned to the Bike Unit Include:**

Lieutenant Chris Carey - Administration	Sergeant Clint Stephenson – Administration
Officer Nick Schultz (IPMBA Instructor)	Officer Katie Schultz (IPMBA Instructor)
Sgt. Toby Krone	Sgt. Scott Kostohryz
Officer Brian Dahl	Officer Brad Schenck (medical leave)
Officer Jonathan Hanson	Officer Matt Lambert
Officer Brandon Desautel	

Officer Raul Lopez resigned from the bike unit and the department in 2016.

Officer Aaron Sprout resigned from the bike unit and the department in 2016.

Officer Nicole Reno resigned from the bike unit and the department in 2016.

- No new officers were trained in Bike Patrol in 2016



The Police Department's Bike Patrol unit hosting a Bike Rodeo at Streets Alive in June 2016.

## Canine Team Report

Officer Mike Fildes with his K9 Partner Argo and Officer Joe Brannan with his K9 Partner Milo continue to excel with their K9 responsibilities. Both teams continue with more advanced training with their partners and have maintained the tradition of excellence set by former K9 teams. Both handlers attended specialized interdiction training with an emphasis on commercial motor vehicles. The K9 teams continue to be active with other handlers in the Red River area and train with them on a monthly basis. In addition to regular patrol duties the teams regularly assist our Narcotics Detective to help further cases and are active in helping other neighboring agencies when they request our K9's.

K9 Teams are required yearly to demonstrate their proficiency in patrol work as well as narcotic detection in order to continue working on the street. The K9 teams certified at local and regional events this year in West Fargo North Dakota and Brooklyn Park Minnesota. Both teams consistently score near the top of the group after putting in many hours of training to keep their skills sharp. Officer Brannan also was a judge at the Region 18 Detector Trial in Washington County Minnesota.

The police K9s bring skills to the department that can't be matched by their human counterparts. Their noses are so much more powerful and essential in detecting hidden narcotics, finding articles with human scent, and their physical presence helps resolve situations with violent offenders who may be willing to fight with an officer but rarely want to fight with a police dog.

### **K9 Teams Apprehension Patrol Encountered Many Events to Include:**

- On 01/05/16, Officer Brannan and Milo assisted Clay County with a pursuit and track of the suspect after he fled on foot from the vehicle.
- On 04/14/16, Officer Brannan and Milo stopped a stolen vehicle and arrested a female driver. The driver was also arrested after a significant amount of illegal/stolen calculators were found in her possession.
- On 5/16/16, Officer Fildes and Argo were requested to assist with locating possible drugs or drug para discarded by a pursuit suspect. Argo was deployed and located a small amount of meth in a grassy area.
- On 05/17/16, Officer Brannan and Milo assisted in arresting a male suspect who was in possession of a stolen vehicle. The suspect refused to exit the vehicle and Milo was deployed and physically apprehended the male.
- On 05/29/16, Officer Brannan and Milo assisted Fargo Police with a robbery that occurred in their city. Milo was deployed on a track and later when the suspect was located hiding in a nearby apartment.
- On 7/18/16, Officer Fildes and Argo tracked a suspect from a stolen vehicle several blocks to a set of townhomes where it was believed the suspect lived.
- On 9/11/16, Officer Fildes and Argo assisted FPD and Cass County SO with tracking a burglary suspect from a rural residence. Argo tracked the suspect for 2 miles, locating drugs discarded by the suspect. The suspect eventually gave up as Argo neared him in a watery irrigation ditch.
- On 09/28/16, Officer Fildes and Argo assisted Officer Neumann after he located an occupied stolen vehicle. Argo was used as a deterrent so the suspect would not flee on foot.

- On 10/03/16, Officer Brannan and Milo were called to assist Fargo Police on locating a male with a warrant that just fled from them on foot. K9 Milo was able to track the suspect and later located him hiding in the bed of a pickup.
- On 10/31/16, Officer Fildes and Argo assisted with the Halloween standoff. Argo was used to help SWAT clear the residence. It is believed the target suspect gave up after SWAT members discussed utilizing a K9 to apprehend the suspect.
- On 11/01/16, Officer Fildes and Argo assisted in attempting to stop and apprehend a domestic suspect with weapons, gang and violent tendency cautions. The male was fleeing from officers and Argo was used to safely apprehend the suspect.
- On 11/02/16, Officer Brannan and Milo were called to a residential burglary that just occurred. They were able to coordinate an effective perimeter and successfully tracked the suspect to a screen porch attached to another residence where he had committed another burglary in an attempt to evade Police.
- On 12/20/16, Officer Brannan and Milo were called to an assault that had just occurred. We were unable to track the suspects but Milo later located masks and other evidence that were used in the home invasion.

#### **K9 Teams Drug Enforcement Encountered Many Events to Include:**

- On 03/16/16, Officer Brannan and Milo assisted the Metro Street Crimes Unit while they executed a search warrant. K9 Milo was able to locate 14 grams of methamphetamine inside the residence
- On 04/19/16, Officer Fildes and Argo stopped a vehicle and observed several drug indicators. Argo was deployed and alerted to the odor of illegal drugs. A search revealed 130.8 grams of marijuana.
- On 05/05/16, Officer Brannan and Milo assisted Fargo Police Narcotic Investigators. Based off evidence we had just help them locate they requested another sniff on a different target vehicle. The sniff yielded 20 grams of marijuana that was packaged for sale.
- On 08/20/16, Officer Fildes and Argo assisted the BCI by stopping a target vehicle in a drug investigation. Argo was deployed with an alert which revealed 46.4 grams of meth. The vehicle was seized.
- On 08/24/16, Officer Fildes and Argo conducted a sniff at the super 8 hotel. A SW was drafted based on Argo's alert. 6 grams cocaine, 10 grams Crack cocaine and ½ a pound of marijuana was located inside the hotel room.
- On 09/25/16, Officer Brannan and Milo assisted another Moorhead Officer on a traffic stop. A sniff was later done on the suspect's vehicle and 60 grams of methamphetamine, 3 grams of heroin and \$562 was seized.
- On 10/02/16, Officer Brannan and Milo stopped a vehicle. As a result of that stop Milo was deployed and alerted on the vehicle. 139 grams of marijuana, a 12 gauge shotgun and a .44 magnum were seized as a result of the sniff.
- On 10/05/16, Officer Fildes and Argo were requested to assist Fargo Narcotic investigators with a sniff of a vehicle. Argo was deployed and alerted to the odor of illegal drugs. A search revealed 4 grams of meth and \$2,846 in seized currency. \$160.00 of that currency was FPD buy funds. The vehicle was seized.



- On 10/20/16, Officer Brannan and Milo were requested for a sniff on a vehicle. Milo deployed and alerted to the vehicle. As a result of the sniff 117 grams of methamphetamine and \$1695 were seized.
- On 10/25/16, Officer Fildes and Argo stopped a vehicle for Det. Torgerson. After several indicators were observed, K9 Argo was deployed and alerted on the vehicle. One loaded .45 caliber handgun and 1.64 grams of meth were located in the vehicle.
- On 11/11/16, Officer Fildes and Argo stopped a vehicle and noted several drug indicators present; Argo was deployed and alerted to a bag in the back seat. A search revealed 5.7 grams of meth, 1.9 grams of marijuana and hydrocodone pills. The meth was packaged for sales.

The K9 teams regularly have community contacts and perform demos for various groups. The demos are a way to showcase the K9's and educate people on their uses and abilities. In addition to formal demos that are set up the handlers take time almost every day to showcase the dogs and hand out K9 cards to those that we stop and speak to. They completed demos during Summer Youth, Moorhead Citizen's Police Academy, Nite to Unite, and several criminal justice classes.

### **Glossary:**

**Find:** when the Canine finds a person, an article or a narcotic odor.

**Miscellaneous uses:** are uses that aren't included under any other category. This could include the following situations:

- The Canine is present during the arrest of a violent or potentially violent person, not including warrant service
- The Canine is present during a high risk traffic stop
- Utilizing the Canine to clear a vehicle during a high risk traffic stop
- Having the Canine present while doing an exterior building perimeter check during an alarm call

**Public demonstrations:** are events where the Canine is used for an actual demonstration of the Canine skill(s).

**Public presentations:** are events where the handler talks about the Canine program and the capabilities of the Canine team.

**Non-physical apprehensions:** are situations where it is reasonable to believe that the Canine's presence caused the suspect(s) to give up, during an arrest or detention situation, where the Canine didn't physically apprehend the suspect(s).

**Physical apprehensions:** are situations where the Canine makes contact with the suspect with the Canine's teeth, and/or holds the suspect in that manner until the subject is placed under arrest by officers.

**Canine call-outs:** include any event where the Canine is used outside of their normal duty hours.

Activity:	Number Completed:
Tracks	23
Apprehensions	15
Firearms Seized	3
Currency Seized	\$7156 USD
Canine Callouts	6
Public Demonstrations	15

Narcotics Located:	Quantity:
Marijuana	693 grams
Meth	326 grams
Heroin	5 grams
Cocaine	408 grams

**117 grams of methamphetamine and \$1695 USD**



**139 grams marijuana, 12 gauge shotgun and .44 magnum**



## **Red River Valley SWAT (Special Weapons and Tactics) Team**

### ***Mission:***

*The purpose of the SWAT (Special Weapons and Tactics) Team is to provide a highly trained unit of police personnel to respond to tactical and high-risk incidents.*

Red River Valley SWAT is a true success story of multijurisdictional collaboration of resources spanning two states. These personnel are specifically comprised from; Cass County Sheriff's Office, Clay County Sheriff's Office, West Fargo Police Department, Moorhead Police Department, NDSU Police Department, Fargo Police Department, and FM Ambulance Service. Red River Valley SWAT primarily responds to incidents in Cass and Clay counties, but is accessible to other jurisdictions through mutual aid when circumstances warrant. All mutual aid requests in the State of North Dakota are reimbursed through a fund managed by the State. Mutual aid requests in the State of Minnesota are funded directly by the individual agencies for actual costs.

### **Leadership**

The resources and needs of Red River Valley SWAT continue to expand, making leadership and day to day operation of this complex entity a growing responsibility. Red River Valley SWAT operates under an existing mutual aid agreement between all agencies with the oversight of a board comprised of one member from each participating agency who functions at an Executive Level. Direct team leadership comes from the Lieutenant William Ahlfeldt (Fargo Police) who serves as the overall team Commander. Lieutenant Ahlfeldt is assisted by assistant team leader in his absence. There is one member of the leadership team on call 24 hours a day, seven days a week to field inquiries and mobilize resources when needed. Daily operation of Red River Valley SWAT necessitates the supervision of 45 team members, 6 vehicles, and a vast inventory of equipment operating under the parameters of Red River Valley SWAT.

### **Red River Valley SWAT is comprised of four Units:**

#### **Tactical Operations Unit**

The Tactical Unit is comprised of 24 total operators. The Tactical Unit is generally referred to as the "SWAT Team" whose mission is designed to provide tactical support to other law enforcement agencies, assist with executing high risk search warrants, high risk arrest warrants of dangerous subjects, barricaded suspects, building or rural searches for suspects or missing persons, and hostage situations or any incident in which there is an elevated danger to the public. The Moorhead Police Department currently has three members assigned to the Tactical Unit.

Many members have specialty assignments along with the normal duties. Tactical members include:

- Officer Brad Schenck-Sniper
- Officer Matthew Lambert-Tactical Operator
- Officer Brandon Desautel-Tactical Operator

The Tactical Unit trains two days per month and together for a 70 hour week at Camp Ripley Minnesota. The team put in over 90 additional hours in training to include tactics and firearms, focus on slow search tactics, rural and urban training and chemical munitions deployment. The tactical team uses schools, government buildings, and flood buyout homes to provide realistic training opportunities.

There were 15 tactical callouts in 2016. Six of the callouts involved barricaded people with weapons, six were high risk search warrants, and three calls were to assist with the DAPL protests. On February 10<sup>th</sup> 2016 Red River Valley SWAT responded to a barricaded person call in Fargo. The suspect fired several rounds from inside the residence at officers and the SWAT team. Officer Jason Moszer was shot and killed by the suspect. The standoff lasted approximately 11 hours resulting in the suspect taking his own life.

### **Negotiations Unit**

The Red River Valley SWAT Negotiations Unit is comprised of ten (10) Negotiators; nine (9) Officers and one (1) Lieutenant. The Moorhead Police Department currently has two (2) members assigned to the Negotiations Unit; Detective Joel Voxland (Assistant Team Leader) and Lieutenant Deric Swenson who functions as the Team Leader. The mission of the Negotiations Unit is to reach successful resolution of critical incidents, through professional dialogue, with those involved. The Negotiation Unit often responds with SWAT, and when deployed in a complimentary function each team works towards a common overall goal. The Negotiations Unit trains one (1) day per month and attends joint trainings several times per year. New negotiators must attend a 40-hour approved course covering contemporary negotiation concepts before becoming a fully operational member of the team.

The Negotiations Unit responded six (6) calls for service in 2016. These calls included:

- Facilitating the negotiation with Officer Moszer's killer in Fargo.
- Negotiating with a wanted parolee who shot at Officers in West Fargo who were trying to apprehend him at a hotel.
- Communicating with a suicidal person in Fargo who brought a gun to his therapist's office.
- Negotiating with a suicidal male in Ulen who was threatening to stab himself and jump off a bridge.

In June, members of the Negotiation Unit trained and competed in the 11<sup>th</sup> Annual Upper Red River Valley Negotiations Conference in Grand Forks, ND. This conference is attended by negotiation teams from around the region, including Canada. This conference included a day-long scenario that tested the team's ability and proficiency.

### **Tactical Emergency Medical Service (TEMS)**

Medical support is provided by a team of paramedics assigned to Red River Valley SWAT. Four paramedics, one from Sanford Aired, and three from F-M Ambulance, work under the direction of an emergency physician from Sanford Health and provide Tactical Emergency Medical Support (TEMS). TEMS accompany the Tactical Unit on any operation undertaken, and are within arm's reach to provide emergency treatment when necessary. The TEMS Unit trains with the Tactical Unit 1 day per month.

### **Red River Valley Regional Bomb Squad**

In 2016, The Red River Valley Regional Bomb Squad responded to 28 calls, all various in nature. The RRVRBS is currently fully staffed with 9 members, 7 certified Hazardous Devices Technicians. Like most years, ammunition recovery and disposal were the majority of the calls with 14, however, the RRVRBS has seen an increase in modified fireworks and explosives over the years. The RRVRBS responded to 10 calls involving live explosives. 2 major call-outs that included all of Special Operations (SWAT and Negotiators) and 2 bomb threats.

On top of the monthly training required by the FBI, the RRVRS members continued education of a diverse nature to become more prepared in dealing with energetic materials. The trainings included: the Hazardous Devices School to become a certified technician, the homemade explosives course conducted by the ATF, Alarm Response Training to Radiological Incidents put on by the Dept. of Energy, parts of SWAT basic for better integration with SWAT, and a hand entry course that was purchased through a Homeland Security Grant.

One of three major call-outs has to be the RRVRS's involvement related to Officer Moszer's death. The squad was called to assist in the stand-off. The squad was assisting Special Operations through robotics and other tactical means. This event was single-handedly the hardest call-out the squad has ever been involved with and the squad was met with many challenges that evening, while working through the emotional trauma.

A second major call-out included another officer involved shooting at the Roadway Inn in West Fargo. The suspect shot at several officers in the hotel room and a stand-off progressed. Bomb Squad members were tasked with using robotics for surveillance and operational plans. The suspect eventually surrendered and is awaiting trial for attempted murder of a police officer.

A third major call-out involved several pounds of old dynamite that was discovered after a death in the family. The Bomb Squad responded to Dalton, MN and discovered over a case and a half of dynamite that was left in a barn. One operation conducted that took several hours to dispose of items by detonation and burning.

#### Final Breakdown

Explosives/ IED's - 10

Special Operations - 2

Bomb Threats - 2

Ammunition Disposal - 14

28 total calls



## 2016 HONOR GUARD UNIT



The Moorhead Police Honor Guard Unit is comprised of eight officers that show a desire to display respect to this profession and represent this department in public appearances. The unit is growing in its community activity. In January, they presented the colors at city council swearing in ceremony. During police week in May, this unit assisted with the North Dakota Fraternal Order of Police memorial service at Lindenwood Park in Fargo, ND.

On February 22<sup>nd</sup>, 2016, this unit joined several others from around the state in honoring the life of Fargo Officer Jason Moszer. Officer Moszer was killed in the line of duty and the assistance of this and other honor guard units made the ceremony special for friends, family and the community in attendance.

The Honor Guard Unit trains quarterly and all members attend week long training at Camp Ripley presented by the Minnesota Law Enforcement Memorial Association.

## Field Training Unit

Our department maintains a Field Training Unit as part of our Patrol Division. It is the responsibility of this unit to partner with the Investigations Unit to conduct pre-employment background investigations on police officer candidates and to provide the initial training to our new police officers.

2016 was a particularly difficult year for the retention of new recruits.

### **Mission Statement:**

The Moorhead Police Department, in keeping with community expectations for professional police service, has established the Field Training Officer (FTO) Program. The mission of the Moorhead Police Department Field Training Officer Program is to prepare Officers in Training (OITs) to perform the essential duties of a police officer and to enhance the professionalism of patrol work through continuous quality improvement.

Hired applicants in 2016 were:

- Jordan Friedrich; Josh Monson; Lucas Schwarzrock

2015 Hires Graduating from FTO to Patrol in 2016

- Not Applicable. All hires in 2015 graduated from the program within 2015.

### **Pre-Employment:**

Applicants for full time peace officer positions in Minnesota (MN) must be eligible for licensing as a peace officer before they can be hired. Eligible for licensing in Minnesota means that the person has; completed a MN POST (Peace Officer Standards and Training) Board approved education program, passed a MN law enforcement skills training program, and passed a written test administered by the MN POST Board. The education programs are either two or four year programs and they are available at numerous colleges located throughout Minnesota.

The Moorhead Police Department extensively recruits new police officer candidates by attending various law enforcement career fairs held throughout the state. We actively try to recruit police officer applicants of diverse backgrounds and female police officer applicants.

### **Potential Candidates:**

Each finalist for employment as a Moorhead Police Officer is subject to a thorough pre-employment background investigation, which is supervised by **Lt. Brad Penas**. Our Investigators and/or Field Training Officers (FTO) spend approximately fifty hours conducting each background investigation. Much of this investigation is done in person and thus it requires travel to many locations. At the conclusion of this investigation a report is completed. Our Deputy Chief and Chief then review these reports and determine if the candidate passed the investigation.

Once a candidate passes our pre-employment background investigation they must pass a medical examination and a comprehensive psychological examination. Once a new officer is hired we do everything we can to help that officer successfully complete their field training.

**New Hire – Probationary Officer:**

The hiring, equipping, and training of a new police officer is very expensive. From the start of the hiring process through when officers complete their training, and are working on their own, the department invests over \$100,000. These costs include approximately \$ 18,000 to establish a hiring list made up of advertising the openings, giving a written test, conducting the pre-employment background investigations, medical testing and a psychological exam. Uniforms and equipment for a new officer is about \$12,000 per officer. Our Field Training Program cost is approximately \$11,000 for each group of new officers we hire. The remainder of the cost is the salaries of the involved employees. Our department tries very hard to retain our officers because of the investment we have placed in hiring, equipping, and training them.

Our field training unit provides the initial training to each new Moorhead police officer. The new officer's first two to three weeks of employment are spent attending our New Officer Academy. This academy is taught by members of our department and its topics include;

- Use of force
- Firearms training and qualification (handgun, shotgun & carbine)
- Defensive tactics (hand to hand, handcuffing, baton, OC Spray, & Taser)
- Report writing
- Patrol procedures
- Building searches
- High risk traffic stops
- Community policing
- Department rules and regulations
- Crime scene processing
- Computers
- DWI enforcement

One purpose of our academy is to train our new officers in the skills that are required before they start working as a Moorhead Police Officer. Many of these skills are use of force related. Our academy also provides an introduction to many of the skills that they will need to master before they graduate from our formal Field Training Program. These skills include topics like report writing, conflict resolution, street level investigations and learning our various computer systems.

After New Officer Academy, new police officers are assigned to our formal Field Training Program. We use the Sokolove method of field training, which is a coach based theory. This training program is generally sixteen work weeks in length. It can be modified to be slightly shorter, or longer, in length to meet the training needs of individual new police officers. During this program new police officers are always working with a Field Training Officer (FTO). They are assigned to each officer for generally four work weeks. Our new police officers' performance is evaluated daily. The purpose of this evaluation is to provide constructive feedback to increase the new officer's learning. Our Field Training Program also includes a comprehensive training manual. Each week our new officers are taught the topics that are required for them to succeed as a Moorhead Police Officer.



**Field Training Officers:**

Our field training officers are selected by our Chief of Police from the members of our Patrol Division. When we have an opening for a Field Training Officer we post the opening and any interested officers apply for this assignment. They are appointed by the Chief of Police after he considers input from their supervisors, our existing Field Training Officers, and our Community Policing Coordinator. New Field Training Officers attend a forty hour long training course which certifies them as field training officers.

Field Training Officers are the backbone to the success of the training program. They are historically strong performers and leaders within the patrol division.

The following officers (listed by department seniority) were active field training officers during 2016:

- Officer John Lien #301 (former FTO and reappointed to assignment in 2016)
- Officer Shawn Griego #335
- Officer Nick Leinen #310
- Officer Katie Schultz #333
- Officer Nick Schultz #323
- Officer Trent Bachman #315 (appointed to assignment in 2016)
- Officer Matt Lambert #319
- Jonathan Hanson #339 (appointed to assignment in 2016)
- Ethan Meehan #340 (appointed to assignment in 2016)
- Andy Frovarp #317 (appointed to assignment in 2016)

Our Field Training Unit is supervised by **Lieutenant Chris Carey** and **Sergeant Steve Larsen**.

Resignations:

- FTO Nicole Reno
- FTO Aaron Sprout
- FTO Mike Kane

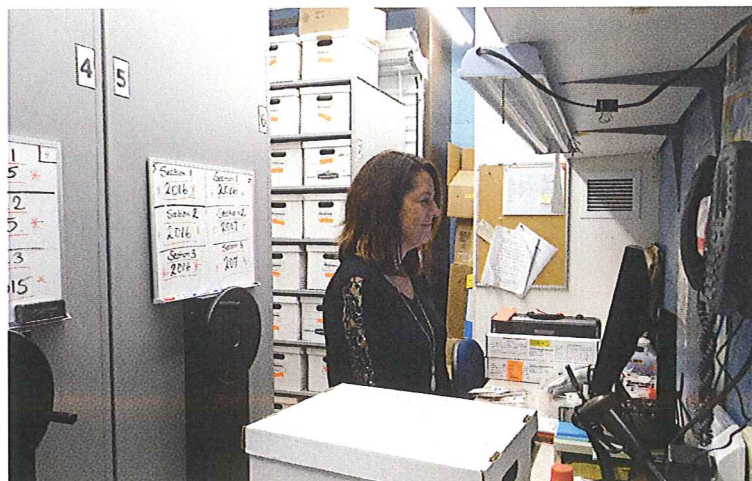


## Property and Evidence Unit

The Moorhead Police Department Property Unit is an entity of our agency that very few people have the opportunity to see. The property unit is charged with the safekeeping of all property obtained through criminal investigations, as well as found or confiscated property. It is the policy of this department to ensure that property in its custody is properly secured, packaged, labeled and stored, is readily retrievable, and that any changes in its custody are properly and fully documented. The property and evidence room is supervised by Lt. Mike Detloff. Laura Hilgers is the department's main evidence technician. All evidence technicians and evidence room supervisors have been trained through the International Association of Property & Evidence (IAPE) and are current members in this organization.

### Property and Evidence 2016 in Review:

- The department uses an electronic format versus the live auction to sell property eligible for release. We have found this method increases the value of the property as more people are interested in the items than they would at an auction. The Moorhead Police Department posts items online through electronic auctions on K-Bid.com.
- Total revenue generated from sale of eligible property was \$1,984.58. This revenue goes directly into the city's general fund.
- We also sold a number of firearms that had either been abandoned or forfeited through the courts. Fourteen (14) of these guns were sold to a local firearms dealer for \$2,530. Seven (7) other guns were sold to another dealer in St. Cloud for \$405. There were eleven (11) other guns that were destroyed by cutting them with a chop saw as they were either illegal, not safe to operate, or had no value.
- 3,071 items were taken into the custody of Property and Evidence in 2016.
- The start of year balance of the Property and Evidence account was \$64,096.45.
- \$38,155.47 in cash deposits were made into the Property and Evidence Account for storage until disposition of the criminal case.



- \$53,142.60 was withdrawn from this account in 2016. \$2,576.00 was returned to the owner or victim after the criminal case was resolved. \$12,567.70 was deposited into the city's drug seizure account after the criminal case was resolved. Any drug seizure money is split with the State of Minnesota, the Clay County Attorney's Office and any other agency that assists with the investigation. L2RTF stands for Lakes to River Task Force. In this case the following agencies received the following amounts:
  - o State of MN \$4,621.20
  - o Clay County Attorney's Office \$9,242.40
  - o Glyndon Police \$7,385.70
  - o L2RTF \$13,440.70
  - o Fargo Police \$3,308.90
  - o Moorhead Police \$12,567.70
- \$4.67 accrued interest in 2016.
- The year-end balance of the account is \$42,549.09
- All transactions with the Property and Evidence Unit are documented with the City of Moorhead's Accounting Division.
- Due to the rules from the Minnesota Pollution Control Agency, we are required to use an incinerator that meets their standards. The closest one for us is the Ottertail-County Energy WTE Facility in Perham, MN. On April 22, we transported 28 lbs of narcotics and packaging to the incinerator.
- The Drug Safe Program available to Moorhead residents was extended to collaborate with the U.S. Drug Enforcement Administration (DEA). The DEA will destroy the prescribed narcotics and other prescriptions.

The Moorhead Police Department stores audio/video/photographic evidence electronically. Most evidence from minor case files (petty misdemeanors) is photographed and destroyed. Retention of electronic versus hard evidence increases efficiency, and decreases the volume of hard evidentiary items retained by the Property Unit.

## Youth & Family Services

*The mission of the Youth and Family Service (YFS) Unit is to serve as youth mentors through constant presence and communication with youth to establish and build rapport, to educate through such courses as Drug Abuse Resistance Education (DARE) and the Summer Youth Program in effort to impact prevention by offering healthy alternatives and finally to maintain order and deliver police services in the Moorhead School District.*

### **Personnel:**

The YFS Unit personnel include two School Resource Officers (SRO's), Officer Valerie Kellen; Officer Kim Bloch; a full time DARE Officer, Officer Brian Dahl; Youth Service Coordinator Louis Ochoa; Lt. Deric Swenson – Supervision; Sgt. Scott Kostohryz – Asst. Supervision and Community Policing Coordinator Leann Wallin – Financial and Program Management. One additional officer, Detective Chris Martin, is a certified DARE instructor and is available to supplement DARE instruction in the schools.

### **History:**

The Moorhead Police Department began assigning officers to schools in 1999 through the assistance of grants to fund the positions. The department worked closely with our partners, the Moorhead School District, to define the roles of our School Resource Officers. It was believed that a more beneficial impact on students could be made through officer presence and prevention rather than the older model. Prior to 1999, officers responded after an incident with an officer that did not know the involved children or the school officials and could only respond with enforcement action. Since 1999, the SRO's have been accepted by the students and have established positive relationships with students. This relationship has made the officers more approachable and has led to tips and reports that have allowed the SRO's and schools to intervene in numerous instances and head-off larger problems. The officers have also grown with technology by utilizing a Text-A-Tip program that allows students to easily and anonymously communicate information or submit questions via text messages.



**Programs Defined:**

***Drug Abuse Resistance Education (DARE):*** Founded in Los Angeles in 1983 and started in Moorhead in 1990. The DARE Program is taught in all 50 states and 49 other countries. It is a police officer led curriculum that facilitates a discussion with children on how to resist peer pressure and live healthy, productive drug and violence free lives through making healthy choices and being bully free. The program is currently titled “Keepin’ it REAL” and the program has been ranked among the top 3 most cost effective preventive programs by a study by Substance Abuse and Mental Health Services Administration (SAMHSA.) The study found that the cost benefit of \$28 in benefits for every \$1 spent. DARE is taught in the 5<sup>th</sup> grade in all schools in Moorhead and a “next level of learning” DARE program is taught in the 7<sup>th</sup> grade at Horizon Middle School.



***Moorhead Police Summer Youth Program (SYP):*** Funded through a grant from the Department of Public Safety, Office of Justice Programs, SYP is an 8 week summer program for 200, 8-12 year-olds offering youth a healthy and educational summer alternative where the curriculum is mixed with fun and interesting activities. In 2016, the program provided training from various guest speakers including the Minnesota Department of Natural Resources, Clay County Juvenile Probation and Hornbacher’s loss prevention division. Presentations were given on topics covering bike safety, boat and water safety, healthy living choices, internet safety and anti-theft. Kids also got to interact with the Moorhead Fire Department, FM Ambulance, Sanford’s Med Air Helicopter and Moorhead Police K-9 units. Activities included swimming at Buffalo River State Park, roller skating, Thunder Road Amusement Park, bowling, Courts Plus, an afternoon at Gooseberry Park playing on inflatable games from Games Galore, playing BINGO and doing arts and crafts and a final trip to Grand Forks to Canad Inn’s Splasher’s Indoor Waterpark.

***Change Starts with YOUth at-risk summer camp:*** This is a program designed for officers to work with a small group of at-risk youth that focuses on building positive relationships with law enforcement while learning about positive choices for a successful future. Participants are youth referred by school staff, social services, mental health professionals, probation officers and law enforcement officers. This summer 10 youth spent a total of six days together under the guidance of SRO Valerie Kellen, SRO Kimberly Bloch, SRO Brian Dahl and Youth Services Coordinator Louis Ochoa, who manages our Community Service program. The youth participated in team building and leadership development activities. They had the opportunity to hear from guest speakers including a District Court Judge, the Clay County Attorney, career counselors from M-State, Moorhead Police Department K-9 officer, firefighters, the Better Business Bureau and members from the Minnesota National Guard. The youth toured the Courthouse, Clay County Jail, West Central Regional Juvenile Center, M-State, Bonanzaville Law Enforcement Museum and the Moorhead Fire Department. They were able to experience using the firefighting equipment. Participants sat in court and observed several cases which demonstrated firsthand the affect people's decisions and choices have on their future. The youth also spent an afternoon doing a service learning project of cleaning up green space areas surrounding Horizon Middle School. New this year was a speaker from the Better Business Bureau who led the youth through an ethical decision making program in which the participants were shown movies with ethical dilemmas and the outcomes were based on the decisions the youth made.



Community Service Graffiti Removal

**Assignments:**

**DARE Officer Brian Dahl**

Officer Dahl mentors students with various problems and handles police incidents at and around the elementary schools. As the DARE Officer he delivers the DARE curriculum to 5<sup>th</sup> graders at all three Moorhead Elementary Schools as well as Moorhead's Park Christian School. He also teaches middle school DARE curriculum to 7<sup>th</sup> graders at Horizon Middle School. Other teaching and presenting duties include health fairs, Headstart and kindergarten safety presentations. As the DARE Officer, he is assigned the DARE car, which is a 2008 Dodge Charger purchased with driving under the influence seizure funds, and receives several requests for the DARE car to be used in parades and events with exposure to thousands of citizens. In the summer, he helps coordinate the Moorhead Police Summer Youth Program, assists with Change Starts with YOUth at-risk camp and fills patrol shifts in a squad car or on bike as part of the Bike Patrol. Officer Dahl is also teaching a class for driver's education called Point of Impact. This is a class for new drivers and their parents as they navigate through the early stages of driving in order to help reduce the amount of juvenile and young adult crashes and deaths. In 2016, Officer Dahl taught the Point of Impact class to 67 students alongside their parents.

**SRO Kim Bloch**

Officer Bloch is the School Resource Officer at the Moorhead High School. She is also a DARE instructor. She mentors students with various problems, handles police incidents and patrols on and around the school property. She gets into the classroom as much as she can to provide education on various topics to include internet safety, healthy relationships and other requested topics. Teaching is one of her favorite things to do at the high school as she is able to connect with a large amount of students. She serves as a liaison between the school/students and other governmental agencies providing services to students, keeps school officials abreast of police situations in the school and assists in crisis/security planning. She greatly enjoys all of her interactions with the students and staff at the high school. During the summer, she assists with the Change Starts with YOUth at-risk camp and Summer Youth Program and fills patrol shifts.

**SRO Valerie Kellen**

Officer Kellen is assigned as the SRO at the Horizon Middle School which houses 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders. She mentors students with various problems, handles police incidents and patrols on and around school property. She serves as a liaison between the school, students and other governmental agencies providing services to students, keeps school officials abreast of police situations in the school and assists in crisis/security planning. She also assists Officer Dahl in teaching DARE at Horizon. She does presentations to all of the 6<sup>th</sup> and 7<sup>th</sup> grade classrooms about on-line safety and how to prevent and react to bullying situations. This year she coordinated an evacuation drill at S. G. Reinertsen. She is working with Moorhead Public School District staff to plan an emergency drill at the Moorhead High School for the spring of 2017. In the summer, she coordinates the Change Starts with YOUth at-risk camp, helps coordinate the Moorhead Police Summer Youth Program and fills patrol shifts.

### Youth Services Coordinator Louis Ochoa

YSC Ochoa is a non-sworn or civilian employee that during the school year works and teaches at the Red River Area Learning Center (RRALC) and at times at Horizon Middle School. He works with youth that have disorderly/behavioral issues, truancy problems and serves as a youth mentor. He teaches in the Business Law classes with a focus on juvenile delinquency and status offenses. He teaches “Law and Your Life” at Horizon Middle School to at-risk sixth graders. This class teaches youth intervention covering diversity, bullying, conflict resolution, restorative justice, gang awareness, consequences, smoking, drugs, alcohol, internet safety, rail crossing safety, some driving laws, civil law and the school violence/policy handbook. He is an advisor for the Philanthropy and Youth group at RRALC and co-teaches Wellness Wednesday and drivers education. YSC Ochoa is involved with a program called “Seeking Educational Equity and Diversity” (SEED). SEED is about understanding our diverse population of students and families in our schools. It teaches about the different cultures in our community and how we can work with and understand our community. YSC Ochoa’s role is to work with families and students and mentor them by understanding their culture, their background and beliefs. He helps them apply these things to their school work and give them a positive outlook on life outside of school and in the community. YSC Ochoa serves on the board of the Minnesota Youth Intervention Programs Association (YIPA) and also on the education committee. He represented Moorhead Police at YIPA Fest with approximately 550 people in attendance. YIPA Fest is a celebration of youth intervention workers and youth serving organizations learning and networking. He also serves as a board member for the Moorhead School District 152 Instruction and Curriculum Advisory Committee and is part of the Student Assistance team at the RRALC. This summer he was the lead coordinator for the Summer Youth Program and assisted Officer Kellen with the Change Starts with YOUth at-risk camp. He works collaboratively with Clay County Social Services, Moorhead Public Schools, Minnesota Department of Corrections, truancy intervention family advocates, Clay County Re-entry services, Clay County Attorney’s office, Clay County Restorative Justice coordinator, Clay County Sheriff’s Department, Lakeland Mental Health and Solutions. YSC Ochoa works with a partnership between the police, probation, social services, shelter care and schools with youth at risk by taking on juvenile court community service referrals where he takes kids out to work sites to complete community service sentences.

**Juvenile Statistics:** Below is the last 4 years worth of stats for the most common categories:

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
<b>Assault</b>	28	38	38	71
<b>Alcohol</b>	45	41	24	26
<b>Disorderly Conduct</b>	51	43	52	64
<b>Drugs</b>	34	38	26	54
<b>Runaway</b>	44	65	55	77
<b>Theft</b>	41	36	29	96
<b>Tobacco</b>	31	22	38	24
<b>Traffic</b>	76	64	82	125



**Community Service Referrals:**

*Historical Data:*

Since 1997, 42,263 hours of community service work have been completed by youth. The community service work completed in Moorhead consists of tasks that benefit the city such as graffiti removal, transient camp clean-up, parks, ditches and public spaces cleaning, mowing, shoveling snow around fire hydrants, painting buildings, set-up and tear down for city events, inventory found and stolen bikes and the like which may have otherwise been completed by city personnel. This year was a very busy year for juveniles on community service picking up trash and cleaning up transient camps along the Red River corridor where there were once occupied homes from the north side of Moorhead all the way to the south end of Moorhead. In fact, the clean-up efforts of the juveniles were recognized by a resident who lives along the river and is an active member of an organization called River Keepers. YSC Ochoa was contacted by River Keepers, whose mission is to keep the land along the Red River clean and natural to the Red River habitat, which acknowledged the hard work of the juveniles and expressed their appreciation for their efforts. As a result, we have now established a good partnership with River Keepers, which the juveniles responded to positively, stating they felt like they were doing positive community service work that benefitted their community.

*2016 Community Service Program Statistics:*

Total hours referred: 1,135

Total hours completed: 954

This is an 84% completion rate for 2016.

Referrals are also made to the Community Service Program under the Juvenile Offender Restitution Program.

Since 1997, 6,111 hours of restitution performed by area youth has equated to \$39,443. This money is paid back to victims.

*2016 Juvenile Offender Restitution Program Statistics:*

Total hours referred: 121

Total hours completed: 87

This is a 72% completion rate for 2016.

## Police Explorer Post #639



2016 was another great year for the Moorhead Police Explorer Post! Exploring is a program through Learning for Life allowing students aged 15-21, a chance to learn about a career field through a “hands-on” level before they decide on a career path. The host agency models their program after their specific field and promotes teamwork, problem-solving, communication and much more.

Throughout the year our explorers volunteered their time helping the department with various events within the department and around the community. Our explorers volunteered with the Klondike Derby and assisted a college class at Minnesota State Community and Technical College by acting as role players for their students. They also assisted the department with traffic control at various parades, the Fargo Marathon, Tip-a-Cop and Polar Plunge.

In April 2016, the explorers attended the 41<sup>st</sup> Annual Minnesota Law Enforcement Explorer Conference. At the conference, they competed with over 50 posts from around the state. Our explorers took 4<sup>th</sup> place in hostage negotiations and 5<sup>th</sup> place in an academic session. As always, we were impressed with our explorers’ maturity and teamwork shown through all the events.

Explorer advisors are comprised of six full time Moorhead Police Officers and one former explorer who is also a Cass County Reserve Deputy. The explorer post continues to raise money to fund the post through donations and our annual Cop and Kids Hockey Game.

The Moorhead Police Department recently hired one of our former Explorers, Thomas Lukkason. We now have 8 former explorers working for our department and well over 30 former explorers working in law enforcement!

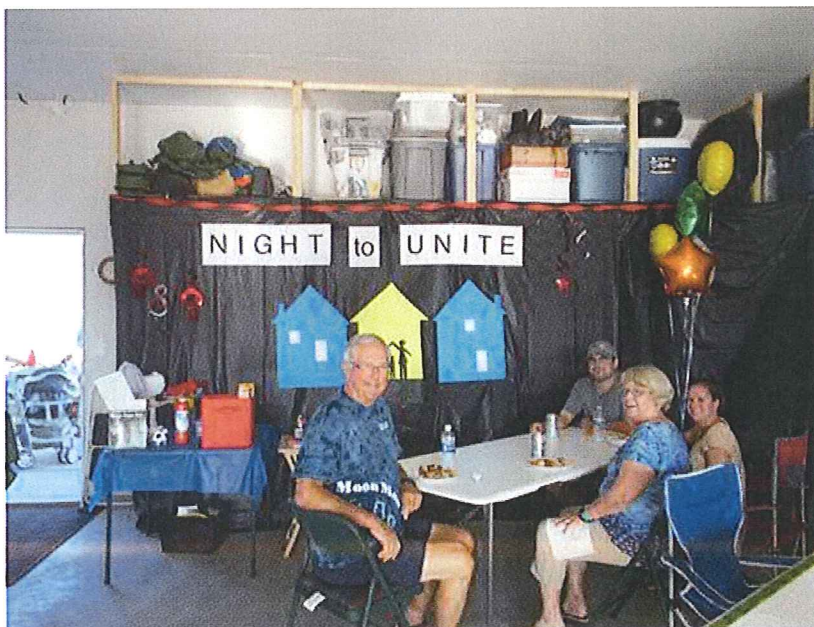
## Community Policing and Crime Prevention Activities

Below is a summary of community policing and crime prevention activities for 2016:

- Hosted and taught two Minnesota Crime Free Multi-Housing Program sessions to landlords and property managers. The spring session was held over the course of two evenings, 3/1 and 3/8, and had 21 attendees. The fall session was a full day course held on 10/25 and had 23 attendees.
- Served on the Successful Outcomes for Tenants and Landlords (SOFTL) committee which hosted the following trainings for landlords, property managers and tenants:
  - o Tenant Rights and Responsibilities on 2/17
  - o Radical Hospitality on 4/20
  - o Cultural Diversity and Housing on 8/17
  - o Credit Matters on 11/15
- Assisted the Citizens Police Academy Alumni Association with its eighth annual Law Enforcement Week Officer Appreciation breakfast.
- Coordinated the celebration of Night to Unite. Seventy-four neighborhoods registered for this year's event.

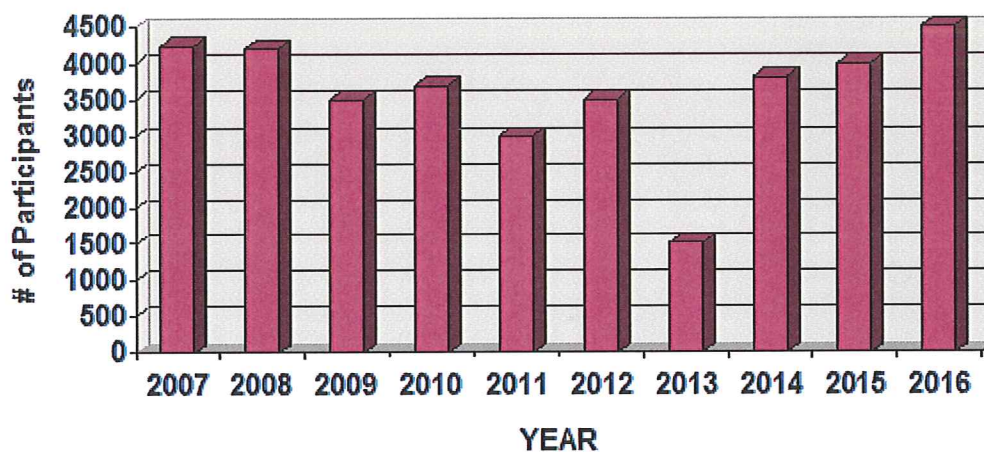
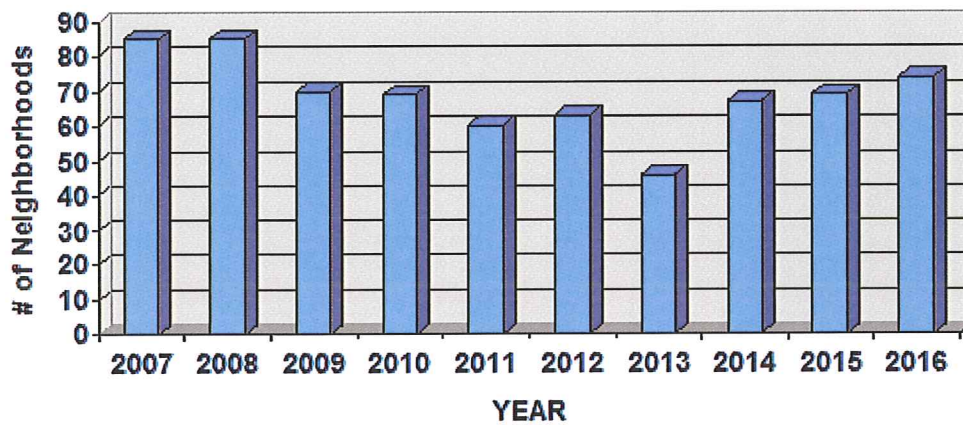


- Developed and delivered 1 Block Club Beat newsletter to a mailing list of approximately 500.
- Worked with neighborhoods to form two new block clubs: Angela's Addition Block Club and Signature Condos Block Club.
- Coordinated the seventh annual four-week long pet licensing campaign that yielded 83 dog and cat licenses being sold.
- Coordinated the 2016 Minnesota State TRIAD Conference with the Valley TRIAD Committee 9/27 – 9/29. There were 75 attendees including senior citizens and law enforcement from across the State of Minnesota. TRIAD groups representing 12 counties came together to network and get educated on various topics including elder abuse, the latest scams and fraud, safety in the home and preventing falls, and financial exploitation.
- Coordinated the 2016 Citizens Police Academy with Lt. Jacobson with 24 students.
- Performed grant administration for the YIP grant that funds our Summer Youth Program, Change Starts with YOUth camp and our juvenile Community Service Program.
- Attended the annual Minnesota Crime Prevention Association's conference in St. Cloud, 10/17 – 10/18.
- Presented Operation Lifesaver's rail safety program to 36 driver's education classes (829 students), 4 elementary classes (644 students), 1 professional driver's presentation (8 professional drivers), 1 school bus driver presentation (70 bus drivers) and 1 general adult presentation (7 adults).
- Continued to update and fine tune [www.moorheadpolice.com](http://www.moorheadpolice.com) to include more opportunities for on-line engagement by citizens. Moorhead Police started its own Facebook page to connect and communicate to a broader audience via social media

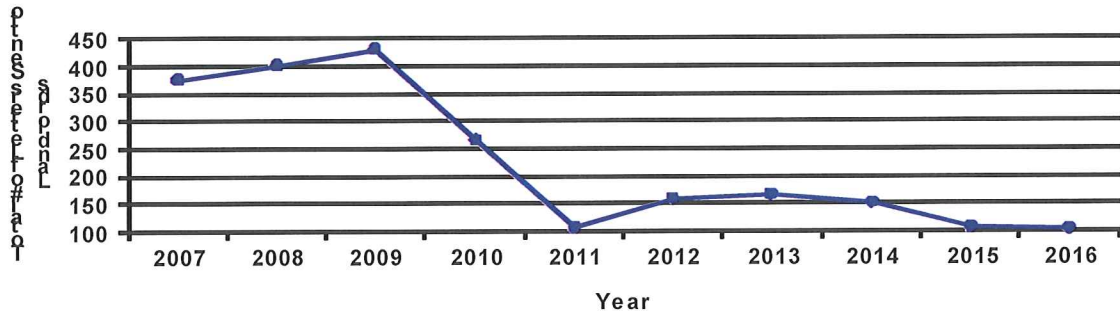


## Night to Unite

Night to Unite was a huge success this year thanks to the continued enthusiasm of neighborhood leaders and a beautiful summer evening! This year's event involved approximately 4,500 Moorhead residents in 74 different neighborhoods. We reached our goal of wanting to break 70 for the number of neighborhood gatherings and had the help of 13 first time parties! It is gratifying to see neighborhoods get together year after year, just as it is exciting to visit a neighborhood getting together for the first time. It was a perfect evening of neighbors connecting and uniting in their commitment to safe, crime-free neighborhoods.

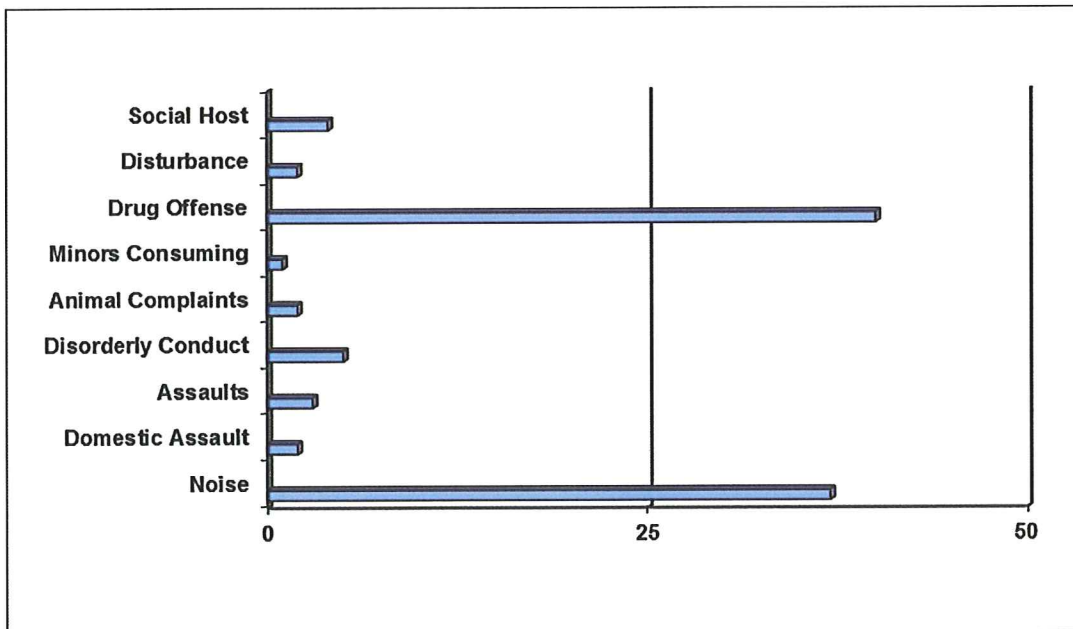


**TEN-YEAR REVIEW (2007-2016)**  
**DISORDERLY TENANT ORDINANCE**



**2016 DISORDERLY TENANT ORDINANCE**

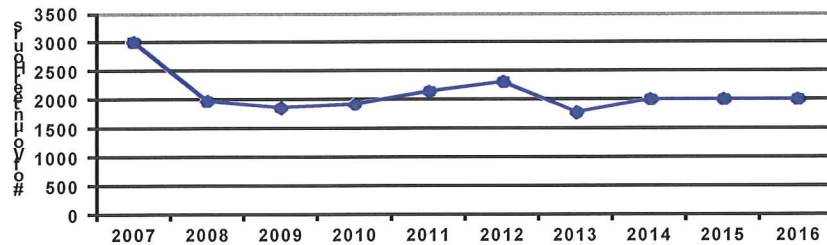
OFFENSE	TOTAL
Noise	37
Verbal Domestic	2
Domestic Assaults	2
Disturbance	2
Assaults	3
Disorderly Conduct	5
Minor Consuming	1
Drug Offenses	40
Animal Complaints	2
Social Host	4
Property Damage	1
Other	3
<b>TOTAL</b>	<b>102</b>



## Volunteer Program

2016 Volunteers:

Ruthie Johnson	Doug Morey	Russ Hanson	Matthew Gunkle
Eileen Hastad	Joanne Pounds	Trisha Friedt	Amber Nelson
Nancy Lund	Annette Graves	Tammy Ehresman	David Hoium
Linda Laske	Arlene Morey	Tiffany Footitt	Bob Footitt
Dale Mitchell	Joyce Sonnenberg	Susan Spooner	Greg Conlin
Beverly Olson	John Graves	Jennifer Johnson	Brett Turbeville



YEAR	HOURS
2007	3014
2008	1988
2009	1852
2010	1931
2011	2142
2012	2301
2013	1791
2014	1991
2015	2002
2016	2002

Number of volunteers: 24

Measurable outcomes for the Police Volunteer Program are as follows:

- **4,192** tickets written in 2015 valued at **\$109,485**
- **2,002** volunteer hours contributed in 2016 for a total contributed value of **\$51,211** calculated using a nationally recognized hourly rate
- **69** vacation residence checks were requested and performed numerous times each by volunteers while the homeowner was temporarily away
- **22** house checks on registered vacant properties performed numerous times per house until they are occupied
  - **4** new volunteers joined the department
  - **5** volunteers have been here for 5-9 years
  - **6** volunteers have been here for 10 years or more



Police volunteers selling pet licenses to Moorhead pet owners at Sam's Club during the annual pet license campaign

### **Special Projects in 2016:**

- Volunteers worked four Saturdays from Thanksgiving to Christmas selling pet licenses at local stores during the seventh annual pet licensing campaign. Volunteers sold a total of 83 dog and cat licenses.
- Volunteers conducted child fingerprinting at three events: Kidsfest, Moorhead Fire Department Open House and Halloween Bash at the Moorhead Center Mall.
- Volunteers conducted traffic control at three parades, two marathons, one bike race, five weeks of River Arts, Celtic Festival, Pangea Festival, Moorhead High School hockey games and fallen Fargo Police Officer Jason Moszer's funeral procession.
- Volunteers assisted with the following special events: Fourth of July fireworks, Torch Run for Special Olympics, StreetsAlive, Night to Unite, and bike rodeo at Kidsfest
- Volunteers conducted seatbelt surveys, served on Restorative Justice Panels, worked with the Police Explorers program, assisted the detective bureau with viewing surveillance footage and role played during a Child Abduction Response Team exercise.

In July, the Minnesota Mission of Mercy project came to town and transformed Concordia College into a massive dental clinic that included 75 dental chairs, 16 sterilization units, and 7 x-ray units. Over the course of two days 1,391 patients were seen resulting in over 7,655 dental procedures. In the planning stages, organizers knew that security would play an important role for this large endeavor to be successful. It was anticipated that people would be coming for miles around to take advantage of the free dental services. It was also known, from previous experience, that people would come early to get in line to secure a spot. Organizers tasked former Deputy Chief Bob Larson to head up security and Bob knew just where to turn for help. Bob and dentist Wayne Christianson came to our May meeting to pitch the project and ask for our help to do line security. The response from the volunteers was overwhelming with many signing up that night to be part of this project. Over the course of 2 days, 12 volunteers logged 103 hours working around the clock to not only provide security to ensure safety for those waiting in line, but also to be ambassadors of the City of Moorhead and the Police Department. Our volunteers were very proud to have been part of such a heartwarming project that made such a huge difference in so many people's lives that literally left them smiling from ear to ear.



## Citizens Police Academy

The Moorhead Police Department hosted its 21st Citizens Police Academy (CPA) from September 15 to November 17, 2016, to a class of 24 students. This free program is open to all members of the community and is designed to help the public understand the policies, procedures and protocol of the police department as well as learn what it is like to be the men and women sworn to protect and serve this community. It is an opportunity for the Moorhead Police Department to hear directly about the concerns and needs of the citizens they serve. Several CPA graduates have gone on to become Moorhead Police Volunteers. A group of graduates enjoyed the experience so much they created the Citizens Police Academy Alumni Association as a way to stay connected to the department.

Evaluations are given to students after each week; as well as a final, comprehensive evaluation at the end of the program. This year's reviews included these comments:

*"This has been one of the most outstanding programs I have ever been involved with. It is obvious this is the best of the best program!"*

*"It is a terrific program that lets you know firsthand what police do for me."*

*"I'm amazed at how this department functions and all that goes into making this department work. I applaud this department."*

*"This class is invaluable! It's amazing to think about the training required for these positions. The positions are stressful and hard, but yet MPD has great people who care about this town and put their lives on the line – just WOW!!"*

*"Every family should have one member attend – really packed with fun and learning."*

*"This has been a fantastic experience. Thank you to everyone who took time to make presentations and help us with the hands-on activities."*

*"I gained a better understanding of what officers have to deal with in Moorhead."*

*"Qualified, passionate, professional officers!"*

*"Thanks for the wonderful experience!"*



## Records Division

The Records Division had Naomi Kane resign her position, moving back to her home area outside the Twin Cities. We welcomed staff member Courtney Kosir into this full-time position. She started with us in January as a part-time Office Specialist. The Records Division managed the following information and requests:

- Over 12,601 incident reports were processed by Records staff.
- 974 incidents were referred to the County Attorney's office for prosecution.
- 687 requests were made by the County Attorney's office for photos, audios and MVR videos.
- 362 audio files and squad videos were transcribed; over 405 hours of Records staff time were dedicated to transcribing various requests from the County Attorney.
- 10,667 parking tickets were issued, by CSOs, PEOs and volunteers, Records staff takes payment for these tickets, issues overdue and collection letters, as well as processing the appeals.
- 441 impounded vehicles were processed and released.
- 840 dog/cat licenses were sold and issued to pet owners.
- 461 handgun permit requests were received and back grounded.
- 229 background checks for military, Social Services and other agencies were completed.
- 2,667 criminal background checks performed for landlords.
- 73 disorderly tenant letters were sent out.
- 573 Block Club newsletters were distributed.



## Transcription Staff

The officers and detectives of the police department complete reports and investigations that are documented in writing. To maximize licensed officer's use of time, the department has the officers dictate the reports into a digital dictation system for transcription by typing staff.

- Kari Rumpza was hired on 04/06/15 for a part-time transcription position and moved to full time status as of 01/02/16.
- 7200 reports were transcribed by transcription staff in 2016.
- This was over 950 hours of dictation, which translates into approximately 1900 hours of transcription time.
- Since March of 2016, Transcriptionists have been working on auditing Moorhead Police Department's predatory offender files to verify all documents are scanned before destroying to create additional file storage space.
- In addition, requests from the County Attorney's Office which consisted of 152 audio files were transcribed. The requests included suspect/victim/witness recorded statements and phone calls completed by transcription staff in 2016.

2016 Transcription Staff – Deanna Hogenson, Shannon Thomas, Charlene Schlosser-Groth, Kari Rumpza. Supervisor – Corinne Lien.



## Community Service Officers

Community Service Officers, Harvey Moos, Steve Kemper and Cameron Cordes, spend their work days responding to animal complaints, vehicle unlocks, found/stolen bikes, parking complaints, parking enforcement, impound releases, found property, keeping patrol squads maintained, as well as delivering or transporting mail, supplies, equipment or evidence for the department.

In 2016 the Community Service Officers responded to –

A combined total of 2322 calls for service to include:

- 652 Vehicle Unlocks; the department received 1315 calls for service for vehicle unlocks.
- 694 Animal Complaints; the department received 1328 calls for service related to animal complaints.
- 168 dogs, 168 cats and 1 ferret were impounded by the police department.
- 415 calls for release of impounded vehicles and personal property were completed by CSOs.



## Parking Enforcement Unit

The Parking Enforcement Unit was formed in 2012 as an enforcement response to the new parking regulations around the campus neighborhoods, specifically 3 hour parking. Two to three part-time seasonal employees will cover 50 hours of parking enforcement per week during the school year. In 2016 we had two employees to work consistent set shifts of either 7:00 am to 12:00 pm or 12:00 pm to 5:00 pm, which eliminated the need of the third parking enforcement officer.

The Parking Enforcement Officer (PEO) is responsible for enforcing parking regulations around the campus of Minnesota State University Moorhead and Concordia College, specifically monitoring the 3 hour parking areas. They are equipped with a left side steering Jeep and department high visibility uniforms. When the colleges are both on break, the enforcement efforts are suspended. Their enforcement efforts have a significant impact on the orderly and safe parking around the neighborhoods adjacent to the campuses.

The department has attracted current criminal justice majors from the area colleges as applicants. Because the employees hired are typically students, it offers the department and the employee some advantages before the graduate enters the full-time work force:

- It creates an opportunity for the department to meet young talent.
- It gives the applicant a chance to see our department prior to applying for peace officer.
- It allows the department to see the work ethic and attitude of a potential applicant.
- It provides the opportunity for students to get a solid understanding of the parking enforcement process.
- It gives the student the opportunity to learn the geography of the city prior to any possible employment.

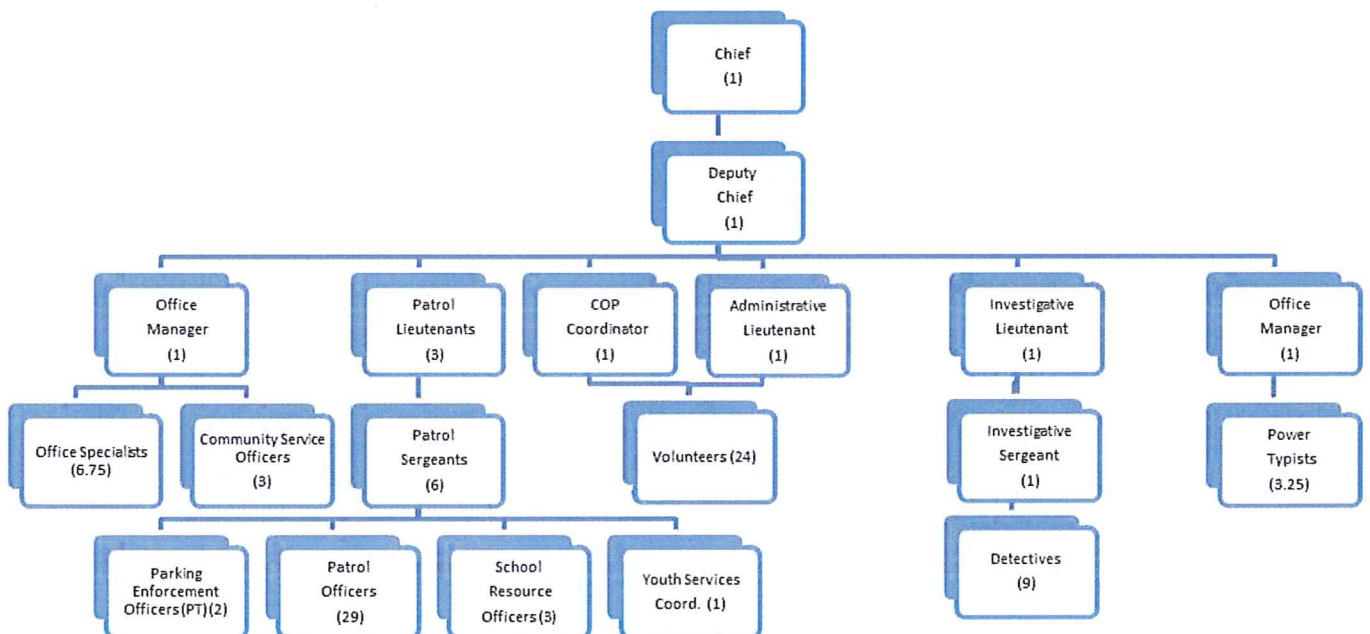
Because the students will graduate, many will move on to other departments to serve as police officers. Our department is proud of the accomplishments of the students who have served as a parking enforcement officer.

In 2016, the Parking Enforcement Unit consisted of:

- **Bryan Praska**, Worked until seasonal enforcement period ending in May 2016. Bryan is now employed with Glyndon Police Department as an officer.
- **Parker Brekhus**, Worked until seasonal enforcement period ending in May 2016.
- **Adam Jensen**, A criminal Justice Major from MSUM was hired in September of 2016 and is still employed as a PEO.
- **Lindsey Carpenter**, A criminal justice major from NDSU was hired in September 2016 for the fall semester.

From January through May and September through December of 2016, the PEOs issued a total of **2,949 tickets**, with a total of **\$74,075** in parking fines.

# 2016 ORGANIZATIONAL CHART



## SERIOUS CRIME IN MOORHEAD

During 2016 "Crimes Against Persons" decreased by 10% and "Crimes Against Property" decreased by 1%. The following table depicts the differences between the years 2007 through 2016. The BCA has added Human Trafficking as a new offense classification in 2015.

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	% Change
<b>Murder/Manslaughter</b>	0	0	1	2	0	0	1	1	1	1	0%
<b>Rape</b>	13	8	17	26	15	16	3	20	22	20	-9%
<b>Robbery</b>	7	5	5	8	13	5	6	12	8	14	75%
<b>Aggravated Assault</b>	38	29	26	29	17	43	28	37	45	33	27%
<b>Total "Crimes Against Persons"</b>	58	42	49	65	45	64	38	70	76	68	-10%
<b>Burglary</b>	132	124	116	135	101	145	158	127	144	169	17%
<b>Theft/Larceny</b>	631	713	767	777	683	688	645	643	744	712	-4%
<b>Auto Theft</b>	51	34	37	26	40	32	44	57	90	91	1%
<b>Arson</b>	6	7	1	3	3	16	6	7	1	1	0%
<b>Human Trafficking</b>									1	0	-100%
<b>Total "Crimes Against Property"</b>	820	878	927	941	827	881	853	843	980	973	-1%

## SERIOUS CRIME DEFINED

**MURDER:** The willful, non-negligent, killing of one human being by another.

**RAPE:** Sexual intercourse with a female, forcibly, against her will. Assault or attempt to commit rape by force, or threat of force or violence and/or putting the victim in fear.

**ROBBERY:** The taking or attempt to take anything of value from the care, custody, and control from a person or persons by force, or threat of force or violence and/or putting the victim in fear.

**ASSAULT:** An unlawful attack, or attempted attack, by one person upon another for the purpose of inflicting severe aggravated bodily injury.

**THEFT/LARCENY:** Includes all thefts not included in Robbery, Burglary and Motor Vehicle Theft.

**AUTO THEFT:** Includes the theft and attempted theft of motor vehicles.

**ARSON:** The unlawful burning or attempt to burn property which may or may not belong to the person causing the fire.

## MOORHEAD POLICE DEPARTMENT - 2016 SUMMARY PART 1 OFFENSES

OFFENSES	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	% Change from 2015
MURDER/MANSLAUGHTER	0	0	1	2	0	0	1	1	1	1	0%
% TOTAL CLEARED	0	0	0	0	0	0	0	0			
RAPE	13	8	17	26	15	16	3	20	22	20	-9%
	30	62	35	46	40	25	0	25			
ROBBERY	7	5	5	8	13	5	6	12	8	14	75%
	57	20	20	25	30	40	33	25			
AGGRAVATED ASSAULT	38	29	26	29	17	43	28	37	45	33	.27%
	68	72	73	82	52	62	56	59			
ARSON	6	7	1	3	3	16	6	7	1	1	0%
	66	0	0	100	66	87	32	14			
BURGLARY	132	124	116	135	101	145	158	127	144	169	17%
	9	8	11	12	9	9	6	7			
LARCENY	631	713	767	777	683	688	645	643	744	712	-4%
	19	24	25	30	21	23	32	26			
AUTO THEFT	51	34	37	26	40	32	44	57	90	91	1%
	27	20	27	23	2	6	8	17			
HUMAN TRAFFICKING									1	0	-100%
<b>TOTALS</b>	<b>878</b>	<b>920</b>	<b>970</b>	<b>1006</b>	<b>872</b>	<b>945</b>	<b>891</b>	<b>904</b>	<b>1056</b>	<b>1041</b>	<b>-1%</b>
% TOTAL CLEARED	21	23	25	29	20	23	26	24			

\*In 2015 the BCA has changed their system providing statistics. The BCA no longer provides % Total Cleared.

\*In 2015 the BCA has added Human Trafficking as an Offense Classification for Part I Crimes.



## MOORHEAD POLICE DEPARTMENT - 2016 SUMMARY PART 2 OFFENSES

OFFENSES	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	% CHANGE FROM 2015
ASSAULT (Simple)	259	252	303	330	290	266	270	347	327	307	-6%
% TOTAL CLEARED	62	69	64	60	50	56	56	63			
FORGERY	31	32	27	20	4	9	35	21	77	24	-69%
	22	31	29	25	50	22	2	4			
FRAUD	151	115	97	105	123	128	104	156	124	133	7%
	22	15	15	14	2	4	1	7			
VANDALISM	451	400	382	359	418	275	235	266	325	274	-16%
	12	9	8	9	11	9	9	11			
DRUG ABUSE VIOLATIONS	148	142	181	184	173	129	134	169	128	156	22%
	89	81	85	77	84	81	97	90			
SEX OFFENSES/PROSTITUTION	23	34	36	42	28	39	41	29	51	39	-24%
	65	69	47	13	17	15	7	83			
FAMILY/CHILDREN	8	10	9	6	13	13	42	20	16	8	-50%
	75	90	66	16	23	7	9	20			
LIQUOR LAWS	270	247	214	257	214	204	117	112	112	71	-37%
	97	99	98	100	94	96	95	94			
WEAPONS	10	7	8	20	13	8	10	11	6	15	150%
	70	85	62	80	61	87	80	54			
DISORDERLY CONDUCT	323	268	305	324	362	322	300	308	379	298	-21%
	34	35	34	34	39	40	52	53			
D.U.I.	405	315	362	358	291	289	225	168	203	221	9%
	99	100	100	100	98	98	99	98			
STOLEN PROPERTY	9	9	8	9	15	8	3	16	29	36	24%
	77	77	50	44	60	87	66	68			
GAMBLING	0	0	0	0	0	0	0	0	0	0	0%
	0	0	0	0	0	0	0	0			
OTHER OFFENSES	305	245	356	339	307	281	333	351	487	447	-8%
	88	86	90	84	71	84	80	76			
TOTALS	2393	2076	2288	2353	2251	1971	1849	1974	2264	2029	-10%
% TOTAL CLEARED	61	61	62	61	54	58	58	58			

TOTAL PART I & PART II OFFENSES - 3070

\*In 2015 the BCA has changed their system providing statistics. The BCA no longer provides % Total Cleared.

## 2016 CRIME & SERVICE CLOCK

OFFENSE	# OF OFFENSES	RATE		
MURDER/MANSLAUGHTER	1	1 every	365	days
RAPE	20	1 every	18	days
ROBBERY	14	1 every	26	days
AGGRAVATED ASSAULT	33	1 every	11	days
ARSON	1	1 every	365	days
BURGLARY	169	1 every	2	days
LARCENY	712	1 every	17	hours
AUTO THEFT	91	1 every	4	days
<b>TOTAL PART I OFFENSES</b>	<b>1041</b>	<b>1 every</b>	<b>8</b>	<b>hours</b>

ASSAULT - SIMPLE	307	1 every	1	days
FORGERY	24	1 every	15	days
FRAUD	133	1 every	3	days
VANDALISM	274	1 every	1	days
WEAPONS	15	1 every	24	days
SEX OFFENSES/PROSTITUTION	39	1 every	9	days
DRUG ABUSE VIOLATIONS	156	1 every	2	days
FAMILY/CHILDREN	8	1 every	45	days
D.U.I.	221	1 every	1	days
LIQUOR LAWS	71	1 every	5	days
DISORDERLY CONDUCT	298	1 every	1	days
STOLEN PROPERTY	36	1 every	10	days
OTHER	447	1 every	19	hours
<b>TOTAL PART II OFFENSES</b>	<b>2029</b>	<b>1 every</b>	<b>4</b>	<b>hours</b>
<b>TOTAL PART I &amp; II OFFENSES</b>	<b>3320</b>	<b>1 every</b>	<b>2</b>	<b>hours</b>

## 2016 TRAFFIC ENFORCEMENT SUMMARY MOVING & NON-MOVING VIOLATIONS

OFFENSES	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	%Change 2015
CARELESS DRIVING	72	86	54	95	50	42	57	56	64	31	-52%
DRIVING AFTER REVOCATION	141	154	195	172	98	125	129	162	158	171	8%
DRIVING AFTER SUSPENSION	88	66	106	102	71	62	88	72	77	63	-18%
FAIL TO YIELD	104	107	93	131	100	69	60	77	57	80	40%
FRAUDULENT REGISTRATION	40	39	49	71	45	54	75	107	114	95	-17%
ILLEGAL EQUIPMENT	12	11	35	48	17	10	12	42	33	38	15%
ILLEGAL TURN	59	30	36	38	5	13	8	11	8	8	0%
LEAVING THE SCENE	34	38	31	34	32	19	22	30	24	17	-29%
NO CHILD RESTRAINT	23	9	23	29	20	28	24	19	14	26	86%
NO CURRENT REGISTRATION	195	200	239	242	203	167	201	213	171	129	-25%
NO DRIVERS LICENSE	182	145	221	208	151	156	137	204	270	297	10%
NO INSURANCE	946	833	780	882	566	357	419	497	511	402	-21%
NO SEAT BELT	248	196	522	977	453	463	317	424	356	238	-33%
OPEN BOTTLE	93	78	115	100	63	83	64	134	89	64	-28%
OTHER DRIVERS LICENSE VIOLATIONS	55	51	76	65	31	21	61	42	39	45	15%
OTHER MOVING VIOLATIONS	92	90	144	117	114	71	59	61	57	42	-26%
OTHER NON-MOVING VIOLATIONS	23	40	40	48	35	50	42	61	23	12	-48%
PARKING REFERRALS	4	4	4	5	1	0	2	0	1	0	-100%
RECKLESS/INATTENTIVE DRIVING	110	93	73	88	69	71	39	47	70	40	-43%
SEMAPHORE VIOLATION	276	220	363	471	266	181	205	166	107	119	11%
SPEEDING	933	699	707	733	494	572	502	459	601	440	-27%
STOP SIGN/STOP ARM	167	147	168	169	88	144	122	143	133	106	-20%
TEXTING WHILE DRIVING									11	57	418%
THROUGH RR CROSSARMS	7	7	4	7	4	11	4	4	4	3	-25%
WRONG WAY ON ONE-WAY	25	30	32	49	25	27	16	14	9	16	78%
<b>TOTALS</b>	<b>3929</b>	<b>3373</b>	<b>4110</b>	<b>4881</b>	<b>3001</b>	<b>2796</b>	<b>2665</b>	<b>3045</b>	<b>3001</b>	<b>2539</b>	<b>-15%</b>

The offense of "Texting While Driving" was broken out due to the use of e-ticketing software implemented in 2015, that allows more detailed tracking.

## ACCIDENT SUMMARY

Description	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Property Damage/Motor Vehicle	923	924	1024	1091	1096	1013	1032	983	777	831
Motor Vehicle/Personal Injury	22	26	26	20	24	33	20	34	26	20
Fatal	3	0	2	1	2	0	0	0	0	0
Pedestrian Fatal	0	0	0	0	0	0	0	0	0	0
Hit & Run Fatal	0	0	0	0	0	0	0	0	0	0
Train	2	0	3	0	0	0	0	0	0	1
Bicycle	13	4	6	8	2	3	4	1	4	1
Pedestrian	1	3	8	10	9	7	2	3	11	7
<b>TOTALS</b>	964	957	1069	1130	1133	1056	1058	1021	818	860

## PROFESSIONAL INTEGRITY

Department supervisors or administrative officers fully investigate all complaints against members of the department. Findings of these investigations fall into one of three categories.

- Sustained** - The actions alleged to have been performed by the employee were in fact performed by the employee and disciplinary action should be taken.
- Not Sustained** - An insoluble conflict exists between what is alleged to have been done by the employee and what the employee claims to have done. In this case, charges cannot be substantiated.
- Exonerated** - Actions alleged to have been performed by the employee were in fact not performed by the employee; or actions alleged to have been performed by the employee were in fact performed; however the employee was correct in what the employee did.

During the 12-month period of January 1, 2016 through December 31, 2016, the department received 1 complaint of misconduct involving 2 members of the department. The allegations which were sustained resulted in disciplinary actions including oral reprimands, written reprimands or counseling.

## SUMMARY OF FINDINGS

	Complaints						Sustained						Not Sustained						Exonerated					
	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016
Complaints	12	7	1	6	3	1	2	3	0	2	2	1	2	2	0	1	0	0	6	2	1	2	1	0
Non-Sworn	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0
Sworn Officers	11	5	1	12	4	2	2	3	0	3	3	2	1	2	0	1	0	0	11	2	1	3	1	0