



**Parks and Recreation**

324 24<sup>th</sup> St S | Moorhead, MN 56560 | 218.299.5340  
moorheadparks.com | parkandrec@cityofmoorhead.com

**REQUEST FOR FOOD AND BEVERAGE SERVICE PROPOSALS (RFP)  
THE MEADOWS & VILLAGE GREEN MUNICIPAL GOLF COURSES**

To Interested Parties:

The City of Moorhead is seeking proposals from qualified individuals or firms to provide food and beverage service at both The Meadows & Village Green municipal golf courses.

Qualified businesses/individuals must:

- Have a minimum of 5 years of experience in the food and beverage industry, with a history of catering and banquet service
- Possess the financial capacity to expand into this service
- Currently own or have the ability to procure a Minnesota Liquor License
- Must be a certified Food Manager
- Be in current good standing with the Clay County Health Inspector
- Ensure the ability to prepare food in a licensed kitchen, and have the equipment necessary to cater banquets
- Provide a representative menu and price list for customers

Please note, the time limitations and the criteria outlined within the RFP to which vendors must adhere. Proposal information will be available on Tuesday, January 23, 2018. Vendors can download this information from the City of Moorhead website at [www.cityofmoorhead.com](http://www.cityofmoorhead.com), under the *RFPs & Bids* sub-section, located under the *Government* heading. Information can also be picked up at the Parks and Recreation office, located in the Moorhead Sports Center, 324 24<sup>th</sup> Street South. Sealed, written proposals must be submitted by 4:00 pm on Tuesday, February 6, 2018, to the Parks and Recreation office.

Thank you for your consideration and interest in providing food and beverage service at Moorhead's two premiere municipal golf courses. If you have any questions, please do not hesitate to contact me at 218.299.5340, or by email at [holly.heitkamp@cityofmoorhead.com](mailto:holly.heitkamp@cityofmoorhead.com).

Sincerely,

Holly Heitkamp  
Parks and Recreation Director



## Parks and Recreation

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moorheadparks.com | parkandrec@cityofmoorhead.com

# **REQUEST FOR FOOD AND BEVERAGE SERVICE PROPOSALS THE MEADOWS & VILLAGE GREEN MUNICIPAL GOLF COURSES**

## **I. Statement of City Objectives**

Vendors are invited to provide food and beverage services at Moorhead's two 18-Hole Municipal Golf Courses, The Meadows - 401 34<sup>th</sup> Street South, and Village Green - 3421 Village Green Blvd. The City of Moorhead is offering to enter into a multi-year agreement, granting exclusive food and beverage rights to the successful vendor. In return, the City requires a quality food and beverage operator with a commitment to exceptional customer service. Proposals must accommodate the provision of food and beverage service at **both** golf courses.

## **II. Facility Description**

### A. The Meadows

The Meadows Public Golf Course offers casual dining and banquet facilities for special events. The Meadows is open daily to the public, typically from April through October. On the upper level are a bar and grill and a large patio overlooking the golf course. On the lower level, a banquet room of 2,000 square feet (can be divided into two private rooms) that can accommodate special events.

### B. Village Green

The Village Green Public Golf Course features 1,000 square feet of indoor seating area that can accommodate up to 60 people, as well as a large patio adjacent to the golf course that could hold 40 people, which would allow seating for 100.

## **III. Food & Beverage Service Operator Responsibility**

### A. Food & Beverage Service Plan

Proposals will include a food and beverage service plan which generally describes the nature of the food and beverage services to be provided at each course, how you would plan to provide this service, and estimated costs to our customers and profits for the City.

### B. Staffing/Hours of Operation

1. Food and beverage service will be provided during all hours of golf course operation, unless otherwise agreed upon between the City and Operator. Staffing must be both qualified and of a sufficient level to meet customer needs (See Attachment 1).
2. The general nature of the food and beverage service, to be provided, will be negotiated between the City and operator set forth in the final agreement.

3. As per regulations, a certified food and beverage manager must be designated and on site(s) or available during all hours of operation.

C. Menu

Selection and pricing will be the responsibility of the Operator; however, a representative menu and price list will be included with this proposal.

D. Equipment

1. Attachment II provides a list of existing City-owned equipment at each course.
2. Equipment owned by the Operator and utilized in the food and beverage service must meet NSF standards.
3. Food preparation and serving areas must be kept clean and in good repair/condition.
4. Costs to maintain City-owned equipment is the responsibility of the Operator.
5. Operator will supply all paper goods, cleaning supplies, and food products necessary to the operation.

E. Banquets/Special Events

1. Utilization of the clubhouse facilities for non-golf banquets and special events is encouraged. There should be a minimum food and beverage charge to use the facility for non-golf events. If there is no food and beverage at the event, a \$100 facility use fee should be charged with proceeds going to the City.
2. Scheduling banquets and special events requires the advance approval of the golf course professional at the respective course.
3. Cleaning the facility after a non-golf event is the responsibility of the Operator.
4. Damage to City property during the Operator's non-golf events is the responsibility of the Operator.

F. Security Alarms

In the event the Operator's staff activates a security alarm in error, the cost associated with responding to said alarm will be the responsibility of the Operator.

G. Payment

1. Operator will reimburse the City of Moorhead, by the 30<sup>th</sup> day of each month, an amount equal to a **minimum of 10%** of the gross sales of all food and beverage service attributable to the prior month's operation. A higher percent can be submitted as a part of a proposed bid.
2. Operator will file, each month, on forms supplied by the City, a report that sets forth the gross daily receipts by the golf course.
3. City will maintain the right to inspect the Operator's books and records in connection with the golf course food and beverage operations. An annual audit by the City Finance Department or State Auditor may be performed.

#### H. Beverage Cart

- a. Operator will be provided golf carts by the City to use for on-course beverage sales (There are three golf carts for regular use and a fourth that would need to be requested from maintenance if needed for tournaments).
- b. Any costs to repair damaged beverage carts is the **responsibility of the Operator, if the damage was caused by the Operator or Operator staff.**
- c. Gas to operate the carts will be the sole responsibility of the City.

#### I. Liquor License

1. Operator will secure, maintain, and pay all license fees for both an On-Sale Liquor license and Sunday Liquor license for each golf course. The cost is determined by the Moorhead City Council on an annual basis and is prorated for a possible 8 month time period that the course may be open. The cost for this license is \$4,000 per course in 2018.
2. Operator must provide Dram Shop Insurance.

#### J. Food Service Permit

1. Operator will maintain an up-to-date food license for each course, obtained from Clay County Public Health.
2. Operator will be requested to secure and pay all costs associated with food service permits/licenses for each course.
3. Operator will designate a food service manager(s), certified by the State of Minnesota, for each course or knowledgeable person at one of the courses. Whether you need one or two will be determined by the Clay County Public Health Inspector and will be dependent upon the menu and food preparation plans, transporting procedures, etc.
4. A copy of the food service inspection reports by the Clay County Health Inspector will be shared with the Parks and Recreation Director.

### **IV. City of Moorhead Responsibility**

- A. City will make the golf course facilities available and maintain the same.
- B. City will maintain and repair its equipment utilized in the food and beverage operation when costs of the repair reach \$500 or above. Permission is needed from the Parks and Recreation Director or Park Maintenance prior to securing a contractor for these repairs.
- C. City will provide and pay costs associated with all facility utilities.
- D. City will provide a golf cart/gas for the exclusive use of beverage sales on each golf course as well as an additional cart to be used for tournaments.

## **V. Insurance**

- A. City will maintain appropriate insurance for the building and the personal property owned by the City and liability coverage for both clubhouses and golf courses.
- B. Operator will be responsible to insure its property and carry \$2,000,000 general liability insurance per occurrence, with \$4,000,000 aggregate, and can be under an umbrella, naming the City as an additional insured.

## **VI. Indemnification**

The Operator will hold the City harmless and indemnify the City for all costs, including attorney fees, incurred by the City from any third party claims arising from services provided by the Operator pursuant to this agreement.

## **IX. Agreement**

- A. City and Operator may enter into a multi-year agreement setting forth the specific terms and conditions, as generally contained within this Request for Proposal, pursuant to which Operator will provide food and beverage service.
- B. Food and beverage operations will be provided during the entire “golf season” which typically begins the middle of March and concludes November 15, of each year. Provider may choose to open earlier and close later but must stay within the bounds of the liquor license.
- C. The agreement will specify the period during which the golf course facilities are available for complete food and beverage operations or limited to special events/banquets.
- D. City and Operator agree that during the term of the agreement, either party by giving mailed notice on or before December 1 of any year may choose to terminate the agreement.

## **X. Operator Selection Process**

- A. Sealed, written proposals will be accepted until 4:00 pm, Tuesday February 6, 2018. A hard copy of the proposals can be sent to or dropped off at the following address:

Attention: Food & Beverage RFP  
Moorhead Parks & Recreation  
324 24<sup>th</sup> Street South  
Moorhead, MN 56560  
Phone: 218.299.5340  
Fax: 218.299.5212

- B. Proposals will be evaluated to determine:
1. Consistency with the Statement of Objectives outlined within the Request for Proposals, including proposed services, plans for delivery of this service, menu, and estimated costs
  2. Qualifications, experience, and financial capacity of the Operator
  3. Anticipated financial performance (i.e. Business Plan)
  4. The conditions, if any, attached to the proposal
  5. Other criteria, as determined by the City
- C. Depending upon bids reviewed, selected proposers may be invited to participate in an interview and formal presentation, at the sole discretion of the City.
- D. City Council, at its sole discretion, will select the Operator and reserves the right to reject any and all proposals. The City reserves to itself and at its sole discretion the right to rescind its selection of any Operator under this Request for Proposals in the event that the City cannot reach an agreement with the selected Operator.

Questions or requests for clarification should be addressed to:

Holly Heitkamp  
Parks & Recreation Director  
Phone: 218.299.5340  
Fax: 218.299.5212  
Email: [holly.heitkamp@cityofmoorhead.com](mailto:holly.heitkamp@cityofmoorhead.com)



**Attachment I**  
**Food and Beverage**  
**Hours of Operation/Procedures**

These hours reflect a general schedule of when the beverage cart and food service will commence.

**The Meadows**

**Food Service**

	<b>Spring Opening- May 15</b>	<b>Summer May 16-Labor Day</b>	<b>Fall Labor Day-Course Closing</b>
<b>Monday-Friday</b>	10:00 am	9:00 am	11:00 am
<b>Saturday-Sunday</b>	9:00 am	7:30 am	10:00 am

**Beverage Carts on Course**

	<b>Spring</b>	<b>Summer</b>	<b>Fall</b>
<b>Monday-Thursday</b>	2:00 pm	1:00 pm	2:00 pm
<b>Friday</b>	11:00 am	10:00 am	2:00 pm
<b>Saturday</b>	9:00 am	9:00 am	10:00 am
<b>Sunday*</b>	11:00 am	11:00 am	11:00 am

**Village Green**

**Food Service**

	<b>Spring Opening- May 15</b>	<b>Summer May 16-Labor Day</b>	<b>Fall Labor Day-Course Closing</b>
<b>Monday-Friday</b>	11:00 am	10:00 am	11:00 am
<b>Saturday-Sunday</b>	10:00 am	9:00 am	11:00 am

**Beverage Carts on Course**

	<b>Spring</b>	<b>Summer</b>	<b>Fall</b>
<b>Monday-Thursday</b>	2:00 pm	1:00 pm	2:00 pm
<b>Friday</b>	12:00 pm	11:00 am	2:00 pm
<b>Saturday</b>	10:00 am	9:00 am	11:00 am
<b>Sunday*</b>	11:00 am	11:00 am	11:00 am

\*Alcoholic Beverages can be served at 8:00 am on Sunday (both courses).

\*\*Opening refers to the opening of the golf course and is dependent upon weather.

\*\*Closing time will be based on the tee sheet or last golfer off the course

**1. Flexibility in Hours of Operation**

- a. There may be times, based on the tee sheet, when beverage coolers would be made available at the restaurant in place of a beverage cart on course. Signage will be posted at the main desk and the first tee box to inform golfers of the change.
- b. Food and beverage provider will have the option to open earlier or stay later, based upon weather conditions.

**2. Food and Beverage Available when Operator not Open**

- a. Food and beverage provider will provide the City coffee, fruit, candy, chips, sandwiches, etc., to be made available to customers during times the golf course is open without food and beverage service by food and beverage provider.
- b. Food and beverage items sold by the City will be purchased from food and beverage provider at cost.
- c. City will record daily sales and will reimburse food and beverage provider for the cost of product sold each month.

**3. Outings and Leagues**

- a. All outings and leagues will be fully staffed one hour prior to the arrival of guests.
- b. Outings will be listed on golf calendar at each course and available for view by the Food and Beverage Manager at any time.
- c. Communication on all outings and events is constant

**4. Closing Policy**

- a. Food service will remain open during posted hours.
- b. Exceptions to the posted hours are limited to course closure due to weather.
- c. Call back provision will be established to accommodate reopening of full service food and beverage should weather conditions improve.



**Attachment II  
Equipment List 2018**

2018	The Meadows Clubhouse Equipment List
42	Chairs
7	3' x 3' tables
2	4' round tables
1	5' round tables
2	2' tall round tables
12	Bar stools
1	Ice machine
1	6 x 6 kolpack walk in cooler
1	Hobart dishwasher with 3 bay sink
2	Warmers/steamers lower level
1	5' x 2' bar refrigerator
1	2 burner oven with grill
1	Deep fryer/basket
1	6' x 2' keg cooler
150	Chairs
19	5' round tables
16	8' long tables
1	Chair dolly
1	6' long table
1	5' x 7' walk in cooler
1	Hobart dishwasher
1	Everest upright freezer
1	Star Grill Max hot dog roller
1	Victory V-Line sandwich cooler
1	Amana Radarange microwave
1	Bar cart
1	Arctic Air upright cooler
1	Coat rack
1	Propane grill
1	Gas grill
12	4' round patio tables
51	Patio chairs
4	stainless steel shelf racking 4 shelf
1	4' stainless steel counter in dish room
1	3 tap keg dispenser
1	beverage service ice holder (back bar)
1	Everest 2 door reach in freezer
4	Buffet Servers
160	Steak Knives, Butter Knives, Fork, Spoon
	Chafing pans
	misc. lexon containers
	serving utensils (spoons, tongs)
	Soda gun, ice bin, liquor rail
150	high ball glasses
2	dish carts (for glasses)
1	plate cart
150	dinner plates
150	dessert plates
24	coffee cups
18	water pitchers
	Television(s)

2018	Village Green Clubhouse Equipment List
1	3 compartment sink
1	propane outdoor gas grill
1	Large upright freezer (single door) Brand "True"
2	Beverage refrigerator (behind the counter) "True"
1	3 tap keg dispenser
1	Hotdog grill "Nemco"
	Television sets
1	formica coffee cabinet
1	6' x 3" rack stainless steel under counter
3	8' tables
1	Microwave new in 2015 Amana
50	chairs food and Beverage
8	3' round tables
8	30" square tables
1	Ice machine Scotsman
1	stainless steel racking 4 shelf
7	Outdoor tables
34	(33) patio chairs
1	Upright freezer
2	stainless steel hanging shelves
1	Sandwich cooler Silverking out front
1	Autofry
2	stainless steel counters 6 foot and 8 foot with drawer
1	Sandwich cooler True Behind counter
1	upright fridge
2	Double Door coolers (Pepsi owned)
1	Single Door cooler (Pepsi owned)
2	Buffett Servers
	misc. utensils
	misc. lexon containers
	chafing pans

**Attachment III  
Food & Beverage Revenue**

<b>MONTHLY GOLF COURSE FOOD/BEVERAGE RENT REVENUE - 2012</b>										
PERIOD	VILLAGE GREEN				MEADOWS				CITY TOTALS	
	FOOD	BEVERAGE	TOTAL	CITY @ 10%	FOOD	BEVERAGE	TOTAL	CITY @ 10%	TOTAL	CITY @ 10%
Mar-12	725.56	4,068.10	4,793.66	479.37	990.96	2,881.61	3,872.57	387.26	8,666.23	866.62
Apr-12	2,005.64	9,010.28	11,015.92	1,101.59	2,978.89	8,831.10	11,809.99	1,181.00	22,825.91	2,282.59
May-12	2,503.91	15,216.11	17,720.02	1,772.00	4,348.26	16,342.10	20,690.36	2,069.04	38,410.38	3,841.04
Jun-12	4,721.17	24,657.46	29,378.63	2,937.86	4,467.72	26,358.84	30,826.56	3,082.66	60,205.19	6,020.52
Jul-12	3,053.31	23,124.94	26,178.25	2,617.83	4,429.40	27,778.77	32,208.17	3,220.82	58,386.42	5,838.64
Aug-12	4,005.04	21,831.12	25,836.16	2,583.62	12,254.85	27,522.72	39,777.57	3,977.76	65,613.73	6,561.37
Sep-12	1,885.32	12,308.85	14,194.17	1,419.42	5,764.65	11,795.57	17,560.22	1,756.02	31,754.39	3,175.44
Oct-12	306.55	2,154.33	2,460.88	246.09	2,034.82	2,875.42	4,910.24	491.02	7,371.12	737.11
Nov-12	51.37	278.71	330.08	33.01	0.00	0.00	0.00	0.00	330.08	33.01
<b>TOTAL</b>									<b>293,563.45</b>	<b>29,356.35</b>

<b>MONTHLY GOLF COURSE FOOD/BEVERAGE RENT REVENUE - 2013</b>										
PERIOD	VILLAGE GREEN				MEADOWS				CITY TOTALS	
	FOOD	BEVERAGE	TOTAL	CITY @ 10%	FOOD	BEVERAGE	TOTAL	CITY @ 10%	TOTAL	CITY @ 10%
Mar-13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-13	726.95	1,599.79	2,326.74	232.67	441.78	1,436.37	1,878.15	187.82	4,204.89	420.49
May-13	2,843.33	15,575.01	18,418.34	1,841.83	7,063.93	14,996.60	22,060.53	2,206.05	40,478.87	4,047.89
Jun-13	5,069.66	26,765.04	31,834.70	3,183.47	10,421.04	30,154.85	40,575.89	4,057.59	72,410.59	7,241.06
Jul-13	4,088.78	24,887.96	28,976.74	2,897.67	5,314.07	34,619.74	39,933.81	3,993.38	68,910.55	6,891.06
Aug-13	3,606.53	24,439.30	28,045.83	2,804.58	10,769.75	30,553.51	41,323.26	4,132.33	69,369.09	6,936.91
Sep-13	1,864.10	10,793.10	12,657.20	1,265.72	7,839.02	17,092.29	24,931.31	2,493.13	37,588.51	3,758.85
Oct-13	619.28	3,510.42	4,129.70	412.97	1,521.23	5,166.25	6,687.48	668.75	10,817.18	1,081.72
Nov-13	0.00	0.00	0.00	0.00	372.59	1,470.14	1,842.73	184.27	1,842.73	184.27
<b>TOTAL</b>									<b>305,622.41</b>	<b>30,562.24</b>

<b>MONTHLY GOLF COURSE FOOD/BEVERAGE RENT REVENUE - 2014</b>										
PERIOD	VILLAGE GREEN				MEADOWS				CITY TOTALS	
	FOOD	BEVERAGE	TOTAL	CITY @ 10%	FOOD	BEVERAGE	TOTAL	CITY @ 10%	TOTAL	CITY @ 10%
Mar-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-14	1,631.45	5,892.28	7,523.73	752.37	1,894.93	6,429.74	8,324.67	832.47	15,848.40	1,584.84
May-14	2,766.69	18,216.29	20,982.98	2,098.30	3,837.30	17,754.60	21,591.90	2,159.19	42,574.88	4,257.49
Jun-14	4,680.58	25,436.88	30,117.46	3,011.75	5,234.95	27,303.72	32,538.67	3,253.87	62,656.13	6,265.61
Jul-14	3,794.94	25,844.02	29,638.96	2,963.90	5,162.67	33,130.02	38,292.69	3,829.27	67,931.65	6,793.17
Aug-14	3,728.04	25,850.11	29,578.15	2,957.82	13,748.43	28,443.60	42,192.03	4,219.20	71,770.18	7,177.02
Sep-14	1,510.30	11,016.72	12,527.02	1,252.70	3,154.24	11,661.75	14,815.99	1,481.60	27,343.01	2,734.30
Oct-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>									<b>288,124.25</b>	<b>28,812.43</b>

<b>MONTHLY GOLF COURSE FOOD/BEVERAGE RENT REVENUE - 2015</b>										
PERIOD	VILLAGE GREEN				MEADOWS				CITY TOTALS	
	FOOD	BEVERAGE	TOTAL	CITY @ 10%	FOOD	BEVERAGE	TOTAL	CITY @ 10%	TOTAL	CITY @ 10%
Mar-15	510.72	3,550.54	4,061.26	406.13	237.64	910.77	1,148.41	114.84	5,209.67	520.97
Apr-15	2,108.21	10,586.09	12,694.30	1,269.43	2,446.07	9,326.60	11,772.67	1,177.27	24,466.97	2,446.70
May-15	2,789.80	15,171.33	17,961.13	1,796.11	4,362.50	15,782.59	20,145.09	2,014.51	38,106.22	3,810.62
Jun-15	4,037.56	26,791.26	30,828.82	3,082.88	11,248.45	31,417.66	42,666.11	4,266.61	73,494.93	7,349.49
Jul-15	3,783.89	25,808.95	29,592.84	2,959.28	7,923.95	34,059.07	41,983.02	4,198.30	71,575.86	7,157.59
Aug-15	4,491.45	27,203.34	31,694.79	3,169.48	14,168.90	29,541.63	43,710.53	4,371.05	75,405.32	7,540.53
Sep-15	2,066.61	14,962.32	17,028.93	1,702.89	6,403.81	14,475.04	20,878.85	2,087.89	37,907.78	3,790.78
Oct-15	1,448.76	6,896.62	8,345.38	834.54	1,685.15	5,135.15	6,820.30	682.03	15,165.68	1,516.57
Nov-15	18.31	40.38	58.69	5.87	74.03	221.60	295.63	29.56	354.32	35.43
<b>TOTAL</b>									<b>341,686.75</b>	<b>34,168.68</b>

<b>MONTHLY GOLF COURSE FOOD/BEVERAGE RENT REVENUE - 2016</b>										
PERIOD	VILLAGE GREEN (SCOBEY'S)				MEADOWS (LOCKWOODS)				CITY TOTALS	
	FOOD	BEVERAGE	TOTAL	CITY @ 10%	FOOD	BEVERAGE	TOTAL	CITY @ 10%	TOTAL	CITY @ 10%
Mar-16	840.14	3,378.08	4,218.22	421.82	593.37	2,850.97	3,444.34	344.43	7,662.56	766.26
Apr-16	2,105.50	10,945.27	13,050.77	1,305.08	1,798.96	7,726.79	9,525.75	952.58	22,576.52	2,257.65
May-16	4,161.84	22,607.09	26,768.93	2,676.89	4,859.90	21,210.40	26,070.30	2,607.03	52,839.23	5,283.92
Jun-16	4,605.28	26,429.54	31,034.82	3,103.48	9,435.00	31,133.49	40,568.49	4,056.85	71,603.31	7,160.33
Jul-16	5,352.07	27,723.31	33,075.38	3,307.54	7,145.47	33,425.27	40,570.74	4,057.07	73,646.12	7,364.61
Aug-16	4,556.73	30,093.41	34,650.14	3,465.01	22,190.60	35,783.71	57,974.31	5,797.43	92,624.45	9,262.45
Sep-16	2,126.35	12,087.07	14,213.42	1,421.34	7,698.04	17,045.25	24,743.29	2,474.33	38,956.71	3,895.67
Oct-16	964.47	4,270.75	5,235.22	523.52	4,083.29	5,431.47	9,514.76	951.48	14,749.98	1,475.00
Nov-16	422.26	3,856.39	4,278.65	427.87	0.00	0.00	0.00	0.00	4,278.65	427.87
<b>TOTAL</b>									<b>378,937.53</b>	<b>37,893.75</b>

<b>MONTHLY GOLF COURSE FOOD/BEVERAGE RENT REVENUE - 2017</b>										
PERIOD	VILLAGE GREEN (SCOBEY'S)				MEADOWS (LOCKWOODS)				CITY TOTALS	
	FOOD	BEVERAGE	TOTAL	CITY @ 10%	FOOD	BEVERAGE	TOTAL	CITY @ 10%	TOTAL	CITY @ 10%
Mar-17	464.09	1,728.75	2,192.84	219.28	191.20	960.08	1,151.28	115.13	3,344.12	334.41
Apr-17	2,830.91	11,644.80	14,475.71	1,447.57	2,579.62	10,171.69	12,751.31	1,275.13	27,227.02	2,722.70
May-17	4,143.43	19,275.14	23,418.57	2,341.86	5,198.96	16,672.81	21,871.77	2,187.18	45,290.34	4,529.03
Jun-17	5,343.63	30,593.67	35,937.30	3,593.73	6,458.48	27,458.26	33,916.74	3,391.67	69,854.04	6,985.40
Jul-17	4,237.48	27,215.28	31,452.76	3,145.28	8,970.46	36,203.75	45,174.21	4,517.42	76,626.97	7,662.70
Aug-17	5,500.77	24,883.12	30,383.89	3,038.39	16,798.72	28,265.17	45,063.89	4,506.39	75,447.78	7,544.78
Sep-17	2,252.96	12,878.54	15,131.50	1,513.15	5,064.36	14,682.19	19,746.55	1,974.66	34,878.05	3,487.81
Oct-17	999.03	4,985.07	5,984.10	598.41	4,209.37	3,299.89	7,509.26	750.93	13,493.36	1,349.34
Nov-17			0.00	0.00			0.00	0.00	0.00	0.00
<b>TOTAL</b>									<b>346,161.68</b>	<b>34,616.17</b>