

City of  
Moorhead

# Police Department

Year in Review

2013



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# MISSION STATEMENT

*“Our mission is to maintain peace and order through the provision of police services that are of the highest quality and responsive to the needs of the community. We will contribute to the safety and security of the community by apprehending those who commit criminal acts, by developing partnerships to prevent, reduce or eliminate neighborhood problems, and by providing police services that are fair, unbiased, judicious, and respectful of the dignity of all individuals.”*

**David Ebinger**  
**Chief of Police**

## VISION STATEMENT

**We**, the members of the Moorhead Police Department, are committed to working together in a problem-solving partnership **with the community** to prevent crime and improve the quality of life for all.

## VALUE STATEMENTS

**Safety** - The protection of human life is our biggest priority.

**Cooperation** - We are committed to working cooperatively with the community and each other by encouraging open communication and active participation to achieve our mutual goals.

**Fairness** - We strive to resolve conflict through impartial enforcement of law. Everyone shall be treated equitably and compassionately.

**Crime Prevention** - We will work in a partnership with the community through positive role-modeling and education.

**Diversity** - We appreciate one another's differences and recognize that our unique skills, knowledge, abilities and backgrounds bring strength and caring to our community.

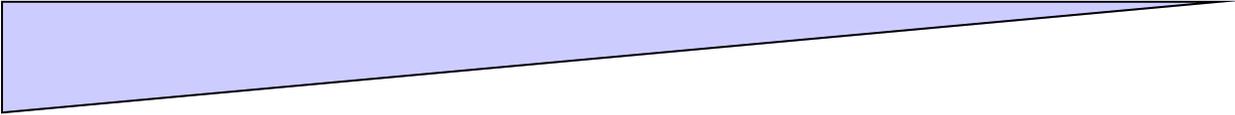
**Professionalism** - Our success depends on the trust and confidence of the community. We shall always engage in respectful behavior that reflects the honesty and integrity of police professionals.

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## **A Message from the Chief of Police**

The Moorhead Police Department continues to work towards providing our citizens with one of the safest communities in which to live and work in our region; and indeed in the country. The partnerships we have developed with other public safety agencies throughout our region allow us to provide first class services and response in a cost efficient and effective manner.

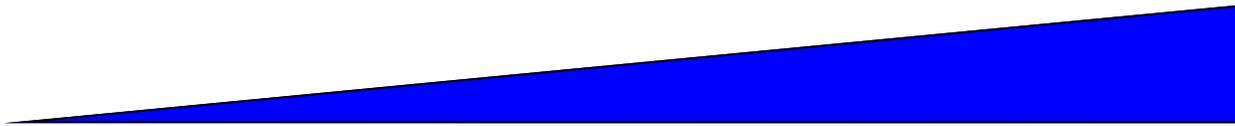
These partnerships include the Red River Valley SWAT Team, Negotiations Team and Bomb Team as well as the Red River Regional Dispatch Center, and the DEA Drug Task Force. Most recently regional approaches to issues of child abuse, sexual assault and elder abuse have been implemented in an effort to continue to provide effective response to critical issues that impact on all of the citizens in our region.

Our most valued partnership is the one we share with our citizens. This year we will continue our tradition of “Community Partnership” with several opportunities for our citizens, including our youth, to engage with MPD. We will conduct another Citizens Police Academy in the fall as well as our Moorhead Summer Youth Program this summer. Moorhead Police Volunteers continue to contribute to our department and the City through their tireless support of our officers on the street and our civilian staff in the Law Enforcement Center. We also are proud to continue the Moorhead Police Explorer Program which has been among the most successful and recognized Explorer Posts in the State of Minnesota.

We continue to maintain a strong and successful alliance with our local schools. We are partnered with Moorhead Public Schools in our DARE and School Resource Officer programs which foster a close and positive relationship between our officers and the youth of our community. DARE curriculum is also provided to students in Moorhead’s private schools to assure that all of our young people can benefit from the valuable lesson taught by DARE.

As we move into the future the men and women of the Moorhead Police Department pledge to continue to meet the ever changing law enforcement needs of the citizens of Moorhead as effectively and proudly as we have since 1881.

David Ebinger  
Chief of Police



## **Police Administration**

The members of the Moorhead Police Department are privileged to serve the residents of the City of Moorhead. To do so in a responsible manner, we continue striving to find inefficiencies in our systems that we can improve upon and maximize the use of your tax dollars while maintaining quality services.

We have collaborated with our partner agencies in numerous ways where we can share resources with each other and take advantage of bringing the region's resources into the City of Moorhead. The Moorhead Police Department supports this collaboration by assisting our regional partners in their time of need. Collaborations include the Red River Regional Dispatch Center, the Red River Valley SWAT Team, sharing of software operating systems for records management and computer aided dispatch, and building space all have served to maximize services while keeping costs down.

Our hiring and retention have become an issue in recent years. The loss of experienced staff and the arrival of new ones make for an overall loss of experience, expertise, and institutional knowledge. The replacement of staff including recruiting, selecting, hiring and training takes a great deal of time and expense. From advertising a job opening, until the new officer is trained and working on his/her own is nearly a one-year process and costs roughly \$130,000 per sworn employee.

The Moorhead Police Department has 53-sworn officers and has hired 44 officers in the past ten years measuring an 83% turnover rate. At an average of \$130,000/employee, that is a cost of \$5.7 million taxpayer dollars over the last decade which we cannot sustain. We have found that reasons for leaving span from normal attrition, a lack of competitive pay, and staff leaving to return to their home area after gaining experience here. Most of the turnover occurs during training at a rate of about 35% of new hires that fail. As a result, we began to examine our selection process including recruiting practices, written testing, interviews, psychological exams and our field training program. In a survey of Minnesota agencies, we found an average failure rate of about 17 – 23% is the industry norm so we are making adjustments to improve in this area.

The resulting effects of turnover/failed trainees is chronic short staffing, high overtime costs, a lack of sufficient time off resulting in employee burnout and low morale. Within the coming year, the City of Moorhead will be annexing Oakport Township adding about 1500 residents and 1600 acres of land that stretches our northern border a couple of miles. The department will receive some additional staff to address the annexation, but the current four patrol beats will expand to cover the added area and may result in minimal delays in call response times. We will be monitoring the annexation impact and will make further adjustments, as needed, to continue to provide high quality police services.

May 2014 will be the first officer hires under our new hiring process changes. The Minnesota Legislature made recent changes to the Public Employees Retirement Association benefits to make it more solvent moving into the future. However, many police officers around the state are retiring before the changes occur. Estimates are around 1600 that will leave in 2014 opening up many jobs around the state where we may lose more staff and making the market for new hires extremely competitive posing further challenges.

As a result of providing police services, there are returns that are generated that go back into the city's general fund. We try to keep track of those and display them in this annual report to show you that there is some offset and savings through our services. These savings to our citizens stem from fines (parking, traffic, criminal case), reimbursements (invoiced overtime use for event, restitution), grants, seizures upon judicial approval (drug cases, multi-DUI offenders), volunteer/unpaid services, and other savings measures. For 2013, below is the breakdown:

\$154,115	Invoiced overtime
\$168,034	Volunteer services, renegotiated contracts, equipment/training fees
\$253,425	Grant funds used
\$145,666	State and federal seizures
\$1,057,845	Enforcement fines, fees, licenses, impounds, 911 fees, police state-aid
<b>\$1,779,085</b>	<b>Total</b>

We are fortunate to live in a safe community. It is our promise to work closely with you in providing the services in a manner that is representative of our community to maintain a safe city and enjoy your lifestyle.



## Patrol Division

The Patrol Division seeks to maintain social order and the quality of life through the enforcement of laws, the timely response to calls for service, the investigation of criminal offenses, the apprehension of offenders, the enforcement of traffic laws, and the furtherance of crime deterrence through the maintenance of a visible presence and collaboration with the community. The Patrol Division is often the first and only contact many citizens have with our Police Department. In 2013, the Patrol Division was comprised of 27 sworn officers who were supervised by three Lieutenants and six Sergeants.

The Patrol Division is responsible for responding to all calls for police service(s) 24 hours per day, located within the City of Moorhead. In addition Police Officers assigned to our Patrol Division provide routine patrol to deter and detect both traffic and criminal violations of law. They also conduct criminal investigations and actively employ community oriented policing strategies to solve community problems. Police Officers assigned to the Patrol Division are also assigned to specialty positions which include; Field Training Officers, Canine Handlers, SWAT Team Members, Use of Force Instructors, Bike Patrol Officers, Drug Recognition Experts, and Law Enforcement Explorer Post Advisors. The Police Officers assigned to our Patrol Division currently work the following shifts;

<b>Day Shift</b>	<b>7:50 am – 5:00 pm</b>
<b>Evening Shift</b>	<b>4:50 pm – 3:00 am</b>
<b>Midnight Shift</b>	<b>10:50 pm – 8:00 am</b>

Officers assigned to the Day and Midnight Shifts work a nine hour shift with a five day work week, followed by three days off. All Lieutenants and Sergeants assigned to the patrol Division also work this schedule. Officers assigned to the Evening shift work a ten hour shift with a rotation of five evening shifts, four days off, four evening shifts, and three days off. Each evening there is a four hour overlap between the Evening and Midnight shifts from 11:00 pm to 3:00 am. This shift overlap enables both shifts to concentrate on alcohol related offenses, work bike patrol shifts, conduct training, and be adequately staffed for the general increase in calls for service during this time period. It also allows Officers assigned to the Evening Shift to complete their required paperwork prior to the end of their shift.

The ten minutes preceding each shift is dedicated for roll call briefings. This is the time when a Sergeant or Lieutenant spends time with their shift passing along all necessary information for their upcoming shift. Roll call briefings are important in providing officer safety information and areas of concern for the officers with respect to their assigned beats. Attendance at roll call briefing is mandatory and part of our Officers assigned work hours.

All Lieutenants, Sergeants, and Officers assigned to the Patrol Division rotate shifts every six months. The shift periods and rotation dates are:

March 1<sup>st</sup> through August 31<sup>st</sup>

September 1<sup>st</sup> through February 28<sup>th</sup>

**Complaint Process:** The Moorhead Police Department takes allegations of misconduct on the part of its members seriously, and at the same time actively solicits feedback on any Officer conduct. Anyone wishing to file a complaint is provided with a bilingual handout which outlines the complaint process and contains our complaint form. This information is also posted on [www.moorheadpolice.com](http://www.moorheadpolice.com) and a complaint can be filed electronically as well. All complaints alleging misconduct by a member of the Moorhead Police Department are thoroughly investigated and recommendations are forwarded to the Chief of Police. The same system can be used to report exemplary service provided by members of the Moorhead Police Department.

**Staffing:** We hired Officer Craig Timm on January 7, 2013. He resigned in July during the Field Training Program. Officer Dan Freeman resigned in February during the Field Training Program. Officer James Ohnstad resigned in June to go work for the Maple Grove Police Department. He had been with our agency for 4 years and was a Use of Force instructor. Officer Josh Schroeder also resigned in June to go work with the Clay County Sheriff's Office. He had been with Moorhead Police for 7 years. He was one of the senior members from our agency on the Red River Valley SWAT team. He was also a Drug Recognition Expert (DRE) and he had been a Field Training officer. Officer Chad Anderson resigned in October after working with our agency for 5 years. He was an Emergency Vehicle Operation Course (EVOC) instructor and a DRE.

We hired five officers on September 3, 2013, they were Officers Brandon Desautel, Jesse Myers, Brandon Merklung, Antonio Alston, and Kimberly Meyer. Officers Alston and Meyer both resigned in November during the Field Training Program.

Officer Matt Wychor retired at the end of October. He had worked with the Moorhead Police Department for 29 years. During that time he was a detective focusing on general crimes, patrol officer and Use of Force instructor.

At the end of the year we had three open Police Officer positions.

**Overtime:** A total of 2,200.75 hours of overtime had to be allocated to meet our minimum Officer staffing in 2013. Our minimum staffing is 4 Officers for our Day and Evening Shifts. The midnight shift maintains a 3 Officer minimum. Our Evening and Midnight shifts overlap from 11:00 pm to 3:00 am every night. At least one Lieutenant or Sergeant is on duty at all times. A total of 349.25 hours of overtime had to be allocated to meet the minimum supervisor staffing in 2013. Some of these hours were from Sergeant's working a beat at the last minute in order to maintain the minimum patrol staffing levels.

**Community Policing:** Moorhead Police Officers are committed to building and maintaining problem solving partnerships within the community. Our officers are committed to providing police services that are fair, impartial, and professional. Our Patrol Division is dedicated to Moorhead Police Department's philosophy of community oriented policing. As part of this philosophy, officers are assigned to work permanent areas of the community, which we call beats. The City of Moorhead is divided into four specific beats. They are:

**11 Beat-**City's north border south to Center Avenue

**21 Beat-** Center Avenue South to I94 and the Red River east to 14<sup>th</sup> Street

**31 Beat-** Center Avenue South to I94 and 14<sup>th</sup> Street east to the City's east border

**41 Beat-** I94 south to the City's south border

Through this assignment of beats officers become more familiar with the issues and problems within their portion of the community. This helps officers to address issues and problems on more of an individual basis. Growth in the City of Moorhead will affect the future of our beat configurations.

**Registered Predatory Offenders:** Predatory Offenders in Minnesota are classified as Levels I, II and III or Risk Level unassigned. Offenders are required to register their residency in our community. In addition, all other changes such as employment, vehicles, phone number, school information, etc. are also required information. Homeless offenders residing within the community are required to check in on a weekly basis with law enforcement.

All offender files, to include city and county, are maintained by the Moorhead Police Department. Approximately 350 registration changes were completed in 2013. This includes changes made through any source such as the Bureau of Criminal Apprehension (BCA), Department of Corrections (DOC), weekly homeless check-ins and changes made in person by the offender at the Moorhead Police Department. Moorhead Police Officers and Detectives are assigned specific predatory offenders and required to conduct quarterly checks to ensure the offenders are complying with their legal requirements for registration. Non-compliant offenders are referred for criminal prosecution and all available means are utilized to bring the offender into compliance or incarceration.

In 2013, Moorhead Police Officers and Detectives conducted compliance checks resulting in a total of 400 checks on registered offenders residing in our community. In 2013, eight predatory offenders were charged with violating predatory offender registration requirements with three convictions for non-compliance.

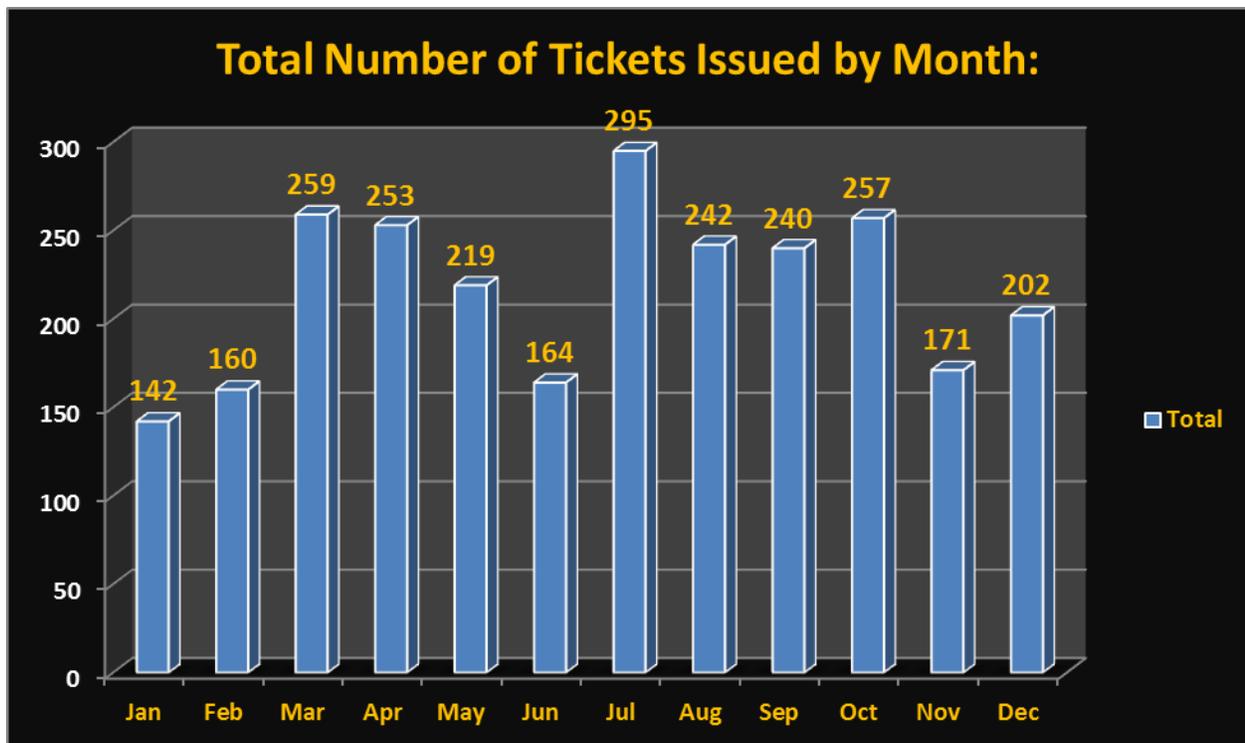
Due to the ever increasing legislation mandating compliance updates and registration, the work load for the Moorhead Police Department in this area continues to grow.

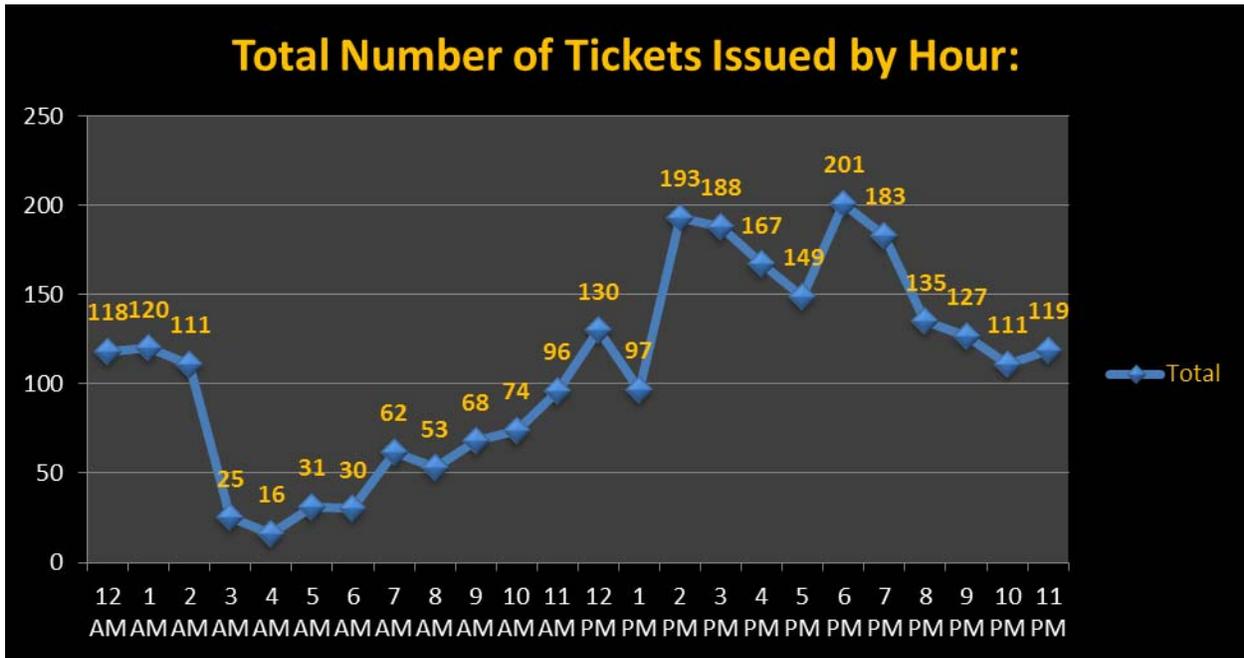
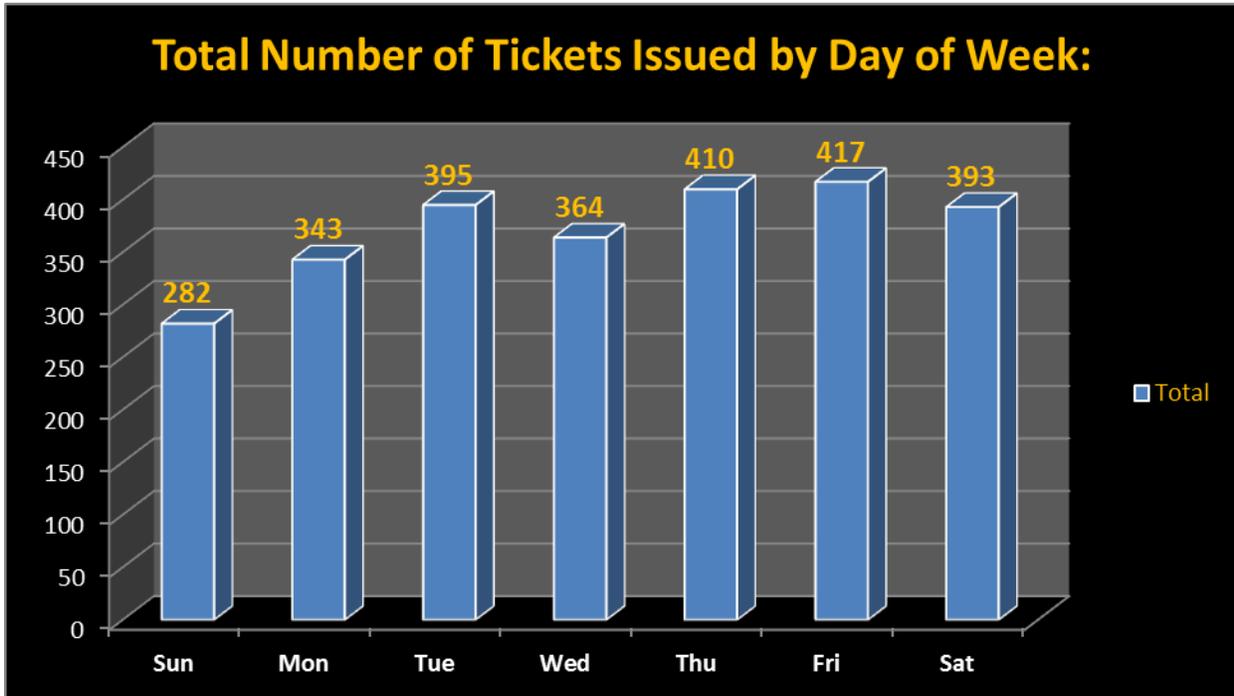


In 2013, Officer issued 2665 citations

**Top Ten Traffic Violations:**

Speeding	502
No Proof of Insurance	419
No Seatbelt	317
Semaphore Violation	205
Expired Registration	201
No Driver's License	137
Driving After Revocation	129
Stop Sign Violation	122
Driving After Suspension	88
Registration/Reregistration	75





## Supervisors and Patrol Officers Currently Assigned to the Patrol Division

### **Supervisors**

Lieutenant Chris Carey

Lieutenant Deric Swenson

Lieutenant Mike Detloff

Sergeant Steve Larsen

Sergeant Toby Krone

Sergeant Clint Stephenson

Sergeant Robb Matheson

Sergeant Scott Kostohryz

Sergeant Thad Stafford

### **Police Officers Assigned to the Patrol Division**

Matt Wychor (Retired 10/31)

Brad Schenck

Dan Birmingham

Joe Brannan

Vern Heltemes

James Ohnstad (Resigned 6/3)

Kim Bloch

Nick Schultz

John Lien

Aaron Sprout

Shawn Carlson

Mike Fildes

Shawn Griego

Raul Lopez

Adam Breth

Trent Bachman

Justin Vogel

Matt Lambert

Nick Leinen

Dan Freeman (Resigned 2/16)

Josh Schroeder (Resigned 6/13)

Mike Kane

Nicole Reno

Craig Timm (Hired 1/7, resigned 7/7)

Katie Schultz

Brandon Desautel (Hired 9-3)

Jordan Smart

Kim Meyer (Hired 9-3, resigned 11/21)

Nick Wiedenmeyer

Jesse Myers (Hired 9-3)

Shawn Krebsbach

Antonio Alston (Hired 9-3, resigned 11/20)

Chad Anderson (Resigned 10/10)

Brandon Merkling (Hired 9-3)

## Investigative Division

The Investigative Division is made up of eight full-time General, Juvenile, Narcotics, and Computer Forensics Investigators. Two investigators are assigned to General, two in Juvenile and four in Narcotics. Computer Forensics investigations are performed by one of our General Investigators. The Computer Forensic Investigator performs forensic examinations on computers in various investigations including child pornography, child exploitation, criminal sexual conduct, and narcotics cases. General Detectives investigate cases such as crimes against persons (adult) and property crimes. Juvenile Detectives investigate crimes against children and vulnerable adults such as physical and sexual abuse and financial exploitation. Narcotics Detectives investigate local drug trafficking cases, gang related cases, and historical conspiracy cases.

The Investigative Division experienced the loss of Detective Thad Stafford, who was promoted to the rank of Patrol Sergeant in December 2012, after working as a Juvenile Investigator for approximately 8 years. Detective Seth Saarinen replaced Sergeant Stafford and joined the Investigative Division on January 7.

We currently participate in three different task forces. Narcotics Investigators are assigned to the Red River Valley Drug & Violent Crimes Task Force whose members are attached to the Drug Enforcement Administration (DEA) Drug Task Force out of Fargo, ND. Our Computer Forensic Investigator is also a member of the Internet Crimes against Children Task Force (ICAC). The participation in these Task Forces allows for additional funding to offset the cost of salaries, overtime, and equipment. This funding comes from grant money and federal agencies.

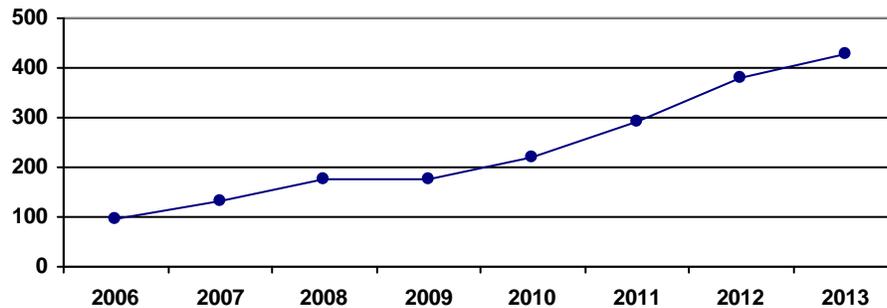
The Investigative Division maintains local Predatory Offender files by tracking and ensuring compliance of approximately 130 offenders in the City of Moorhead with an additional 60 offenders throughout the rest of Clay County. For the past several years, our agency has taken a proactive response to monitor offenders moving to our city. Offenders are assessed a risk level by the Department of Corrections prior to their end of confinement. Information on Level I offenders can be shared with other law enforcement agencies and victims of or witnesses to the offense committed by the offender. Level II information may also be disclosed to agencies and groups the offender is likely to encounter such as educational institutions and day care establishments. Risk Level III is the highest level assigned and can also be disclosed to all members of the community. The Moorhead Police Department provides community notification on Level III offenders through the media and the City of Moorhead website. Clay County averages approximately six Level III offenders at any given time.

The division is also responsible for conducting background investigations for most city licenses and permits including gaming, liquor, pawn, masseuse, and used car dealers. Changes were

resulting in background checks on the drivers and retailers of these businesses beginning in 2014. We also conduct background checks and issue permits for citizens wishing to purchase handguns and semiautomatic military-style assault weapons. We have seen a steady increase in applications since 2006 and the number of permits processed has risen sharply since 2009.

### **Eight-Year Review**

#### **Handgun and Semiautomatic Military-Style Assault Weapon Permits**



The Division is commanded by Lieutenant Brad Penas and assisted by Office Manager Corinne Lien who also supervises five typist positions that transcribe the department’s dictated reports.

#### **High Profile Case Activity**

- On March 6, we investigated a home invasion robbery that left one victim with two gunshot wounds. Three subjects entered a residence with multiple occupants to conduct an alleged narcotics transaction. Two of the subjects were armed, shots were fired at the victim, and the subjects fled the scene. All three subjects were later located. The investigation and search warrant led to the seizure of 2.2 pounds of marijuana and approximately \$11,000 cash. Michael Crittenden was sentenced to 12 months in prison, Tyshawn Darden 134 months and Samuel Bullock 140 months. The victim was transported to a local hospital and made a full recovery.
- On June 20, the Moorhead Police Department responded to the scene of a homicide. Henry Volochenko, 87, of Moorhead died as a result of trauma by homicidal violence. The case remains open and is being investigated by the Moorhead Police Department and the Bureau of Criminal Apprehension.
- Jeffrey Little was arrested and plead guilty to 2<sup>nd</sup> degree arson, which occurred on July 8, at the abandoned Coach’s Sports Bar. Damage exceeded \$100,000. Little will be sentenced in February 2014.

- An embezzlement investigation at Northland Dental led to charges against Teresa Larson. Larson was employed at Northland Dental for approximately 17 years and embezzled approximately \$480,000 from the business beginning in 2006 when she was promoted to Office Manager. Larson pled guilty in December and was sentenced to 45 months in prison.

### Narcotics

Our narcotics investigators are assigned to the Red River Valley Drug & Violent Crimes Task Force (RRVTF). Since 1992, we have partnered with the Clay County Sheriff's Office and have been successful in receiving grant funding to offset some of the cost of salaries for these officers. Grant funding also allows us to partner with the local DEA Drug Task Force. This relationship allows investigators to start a case with a local user and follow them all the way up to the source of supply that may be established in another state. This type of investigation will often result in federal charges through the United States Attorney's Office and prosecution of drug traffickers responsible for bringing large quantities of narcotics to the Red River Valley.

"Operation Price is Right" was a three year investigation that involved several people from California supplying our area with a large amount of methamphetamine. Henry Paredes Jr. was one of three family members from California and the last of 10 defendants sentenced in the investigation. Paredes Jr. received a 27-year federal prison sentence with the rest of the defendants receiving sentences ranging from 2-23 years.

Raul Tovar was sentenced in federal court to life in prison for distributing in excess of 500 grams of methamphetamine in the Fargo-Moorhead area.

Christopher Peterson was indicted on charges that allege he distributed over 500 grams of methamphetamine in the region. Peterson fled the country to avoid prosecution and was tracked and arrested in Cambodia.

Kyle Lindquist was arrested in Moorhead and sentenced to 12 years in prison regarding the delivery of approximately 500 grams of methamphetamine in our region.

Cases such as these take an enormous amount of time and resources from local agencies, however the benefit derived from their involvement has great payback as the sources of supply were arrested and convicted as well as the entire distribution network. The distribution network is primarily made up of local drug dealers which have a daily impact on the standard of living in our community. By

using the Federal Conspiracy Statute in prosecuting these group agents were able to largely disrupt the flow of methamphetamine to the Fargo-Moorhead area.

In 2013, we saw a large increase in high-grade medicinal marijuana sold in Moorhead. The marijuana generally originates in western states where marijuana possession and use is legal under state law with a prescription. The licensed growers in such states are producing larger amounts of stronger marijuana that are illegally transported to our area. The large pound quantities are then broken down and sold on the street.

A March 5 investigation and search warrant led to the arrest of Lawrence Brink at his residence in Dilworth. The warrant resulted in the seizure of 32 pounds of high grade marijuana, psychedelic mushrooms, hash oil/powder, a military-style assault rifle, car, and \$25,000 cash. This is believed to be the largest ever marijuana seizure by the Moorhead Police Department. The marijuana was linked to California.



A March 28 investigation and search warrant led to the arrest of Andrew Seeley. During the execution of the search warrant investigators seized 5 pounds of high grade marijuana, a handgun, rifle, and \$5000 cash. The marijuana was also linked to California.



On October 8, Joseph Maniglia Jr. was arrested on various narcotics charges. Investigators seized 1.19 pounds of methamphetamine, 1.4 pounds of marijuana, small amount of cocaine, prescription pills, a truck, and \$29,000 cash. The total street value of the seized drugs was estimated at over \$90,000.

2013 also began to show signs of what was predicted as a result of the abuse of prescription medication. The abuse of opiates has been a nationwide problem for several years with growing numbers of teenagers addicted to pain killers. Due to cost and availability, narcotics traffickers began pushing heroin into the market which became easier to obtain for a lower price. Narcotics Investigators placed an emphasis on heroin trafficking which resulted in two large seizures in November. These cases will be sent to the United States Attorney’s Office for prosecution and will result in charges against several people including the sources of supply.

<b>Seizures</b> <small>(in grams unless stated)</small>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Marijuana	3249	2432	28,685
Methamphetamine	267	239	710
Heroin	7	0	183
Cash	\$52,091	\$46,063	\$143,589

In February, our narcotics unit took a new approach to the issues regarding drug abuse when Detective Chris Martin became a certified DARE instructor. Detective Martin began instructing DARE classes in the elementary schools during the spring of this year.

## Juvenile

We have two Juvenile Investigators that primarily work physical and sexual abuse cases. These investigators receive specialized training on child forensic interviewing techniques. This training is specific to this position so investigators working as a team with social services, medical staff, and counseling services, can effectively receive non-leading information from child victims for court purposes and limit redundancy that leads to further exposing the victim to trauma. This collaboration works together as a team with members of the Red River Child Advocacy Center to accomplish these efforts. The Center was created to help accommodate victims and their families through the process.

### **High Profile Juvenile Investigations**

- Andrew Sandstrom was charged and plead guilty to 2<sup>nd</sup> Degree Manslaughter after an investigation involving the death of his infant daughter. On June 13, his daughter was left in an unattended vehicle for approximately 5 hours with temperatures reaching 81 degrees.
  
- Samuel Seneres met a 15 year old girl in an adult chat room and drove from his home town of Winnipeg, Canada to meet the victim. During one of the trips, Seneres transported the victim to a Moorhead hotel, engaged in sexual contact, and video recorded the sexual encounter. The recording was later seized from his computer, by Canadian authorities, during a search of his residence. Seneres was charged and arrested while entering the United State at the Pembina, ND Port of Entry. Seneres pled guilty to 3<sup>rd</sup> Degree Criminal Sexual Conduct and will be sentenced in 2014.

The following chart is a three-year display of case activity. A concerning trend is that the number of reported physical abuse/neglect cases have continued to rise in the past three years but a large decrease in alcohol violations.

### **Juvenile Victims**

<b>Case Types</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>Criminal Sexual Assault</b>	65	75	60
<b>Physical Abuse/Neglect</b>	85	130	144

### **Juvenile Offenders**

<b>Alcohol</b>	63	103	39
<b>Tobacco</b>	31	31	30
<b>Drugs</b>	38	39	35
<b>Runaway(s)</b>	41	34	42

**Computer Forensics**

Detective Voxland continues to stay up to date on continuing changes in the computer forensics field. As a member of the Internet Crimes Against Children Task Force, his computer software licensing was provided through 2013 (\$2,000 two-year license). He provided 9 computer related educational presentations to approximately 670 people of various organizations and ages. Presentations were related to internet safety, frauds, and identification theft. He handled 6 computer forensic cases involving the examination of approximately 15 separate devices. Detective Voxland provides technical assistance and forensic examinations for area law enforcement agencies investigating child pornography and other technology facilitated crimes. His forensic skills were utilized in various types of cases including child pornography, child exploitation, criminal sexual conduct, firearm violations, embezzlement, and death investigations.

**Elder Abuse**

The Moorhead Police Department has recognized that more elder abuse cases regarding neglect, financial exploitation, and physical and sexual abuse are being reported as the population ages. We have been regularly meeting the past few years with other area professionals from law enforcement, social services, legal advisors & prosecutors, senior service organizations, and health care providers in seeking a collaborative approach to this problem.

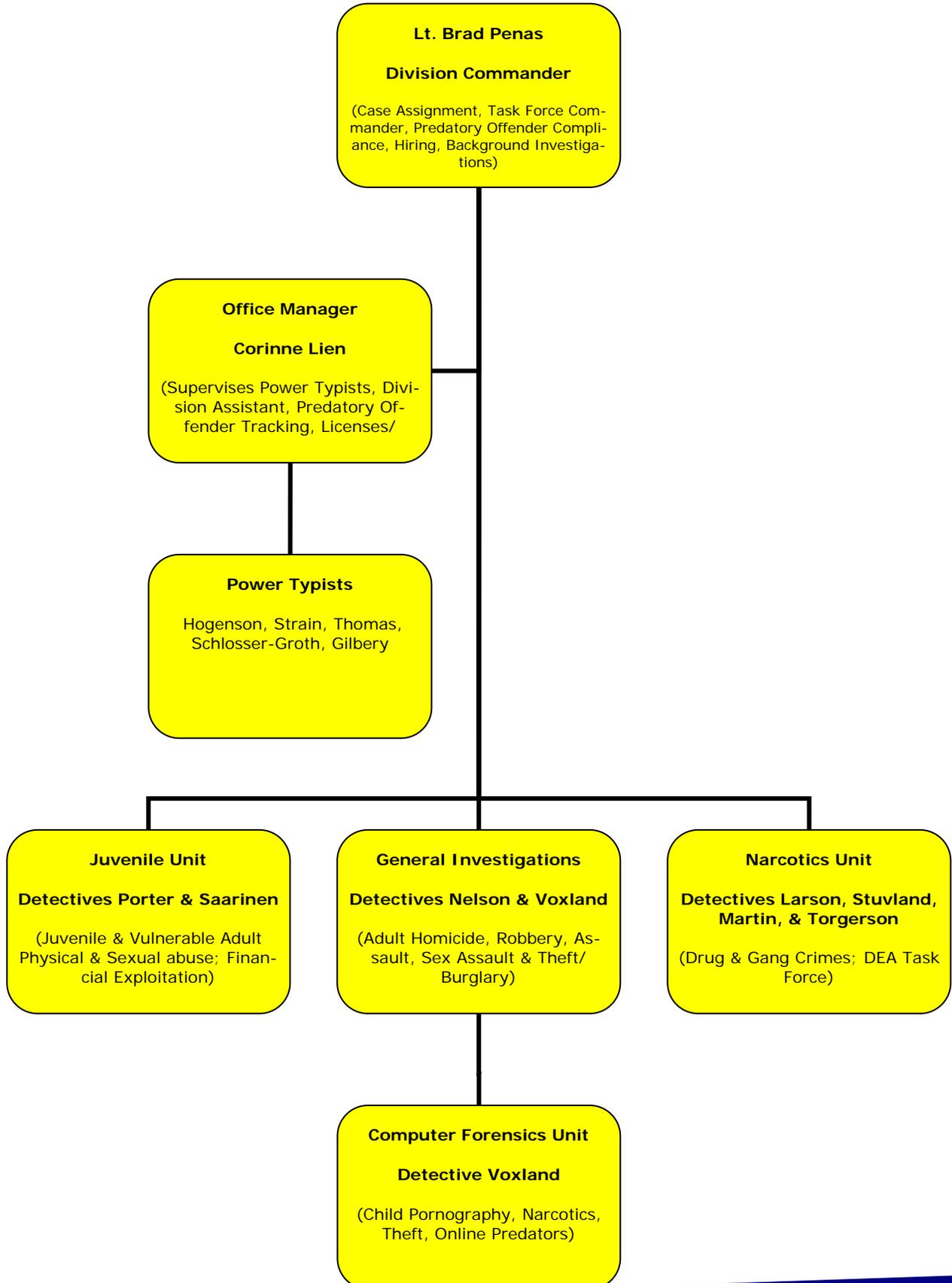
- A social worker, from a medical institution whose job involved reporting elder abuse and neglect, was investigated and charged with felony exploitation of a vulnerable adult after stealing approximately \$20,000 from her own grandmother. Alyse Penner ended her employment and the case is pending in court.

**Division Stats -**

CASE TYPE NAME	TOTAL
ADMIN	12
ARSON	2
ASSAULT	67
ASSIST	53
BURGLARY	36
CHILD PORNOGRAPHY	3
CRIMINAL SEXUAL CONDUCT	58
DEATH	27
MISSING PERSON	1
NARCOTICS	79
NEGLECT	63
PERMITS	37
PREDATORY OFFENDER	258
ROBBERY	6
THEFT	46
OTHER ACTIVITY	107
<b>TOTAL</b>	<b>855</b>
<b>SEARCH WARRANTS</b>	<b>74</b>

# Moorhead Police Department Investigative Division

Division Organization Chart & Primary Duties



## Moorhead Police Bike Patrol Unit

2013 was a year of full of challenge for the Police Department and the unit that showed that more than any other was Bike Patrol. The department could not support enough staffing to allow additional officers time to work Bike Patrol. The only event that officers were able to utilize Bike Patrol was the July 4<sup>th</sup> Celebration at Minnesota State University Moorhead. The department had Officer Nick Schultz and Officer Raul Lopez each spend 4 hours patrolling the area adjacent Nemzek Hall during the celebration.

The bike patrol unit continues to be a popular division with the citizens of Moorhead and can serve as a unique tool to addressing crimes in our neighborhoods. The bike patrol unit hopes to reestablish those patrols in 2014 once adequate staffing has been stabilized.



In June of 2013, our department hosted an International Police Mountain Bike Association (IPMBA) course for Moorhead Officers Matt Lambert, Raul Lopez, Aaron Sprout and Justin Vogel. The department also generated \$450.00 in revenue from registrations from outside agencies. Officer Nick Schultz and Officer Shawn Krebsbach are certified International Police Mountain Bike Association instructors.

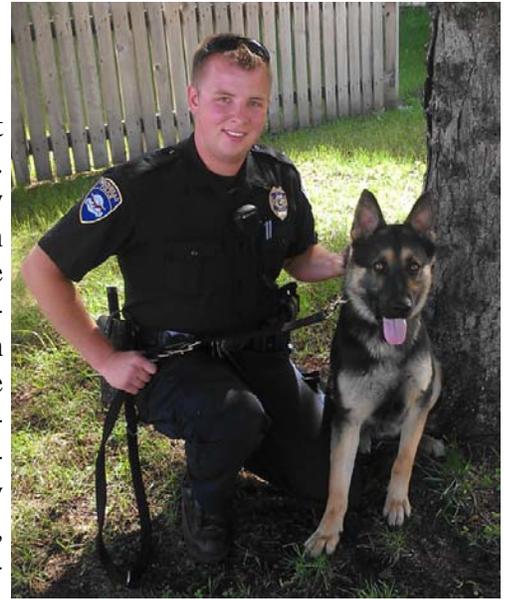
### **Current Moorhead Police Department Members Assigned to the Bike Unit Include:**

- Lieutenant Chris Carey                      Sergeant Robert Matheson
- Officer Nick Schultz (IPMBA Instructor)    Officer Shawn Krebsbach (IPMBA Instructor)
- Officer Shawn Carlson                      Officer Jeff Nelson
- Officer Brian Dahl                              Officer Joe Brannan
- Officer Chad Anderson
- Officer Brad Schenck
- Officer Nick Leinen
- Officer Aaron Sprout
- Officer Katie Schultz
- Officer Nicole Reno
- Officer Raul Lopez
- Officer Matt Lambert
- Officer Justin Vogel



## 2013 Canine Team Report

2013 was a busy year for the Moorhead Police Department Canine Program with the introduction of a new Canine Team. Officer Mike Fildes and Canine Argo became a team in May 2013. They both finished their Patrol and Narcotics school in June of 2013. They have also passed certifications for Police Dog 1 (PD1) and Narcotics detection according to the standards set by the United States Police Canine Association (USPCA). During the PD1 trial, the handler must demonstrate control of his Canine partner during the obedience and apprehension phases. There are also several skills tests such as agility, suspect detection, and article searches. 2013 was a busy year for the team with narcotic vehicle sniffs, apartment sniffs, apprehension deployments, article searches, and demonstrations.



### Apprehension Patrol Significant Events:

- 8/11/13, Argo assisted Officers by tracking, and locating a suspect from a robbery at 2404 8<sup>th</sup> St S in Moorhead. This incident resulted in his first non-physical apprehension and find.  
(A “non-physical apprehension” is an apprehension where the suspect gave up or followed instructions when located by the Canine team without the Canine having to make contact or bite and hold the subject until officers could control him.)
- 8/15/13, Argo assisted officers by tracking a suspect who had fled from a vehicle pursuit and home invasion robbery. Thanks to Argo, the suspect fled from his hiding spot and was located by officers on a perimeter. He was able to assist in locating clothing items on an article search near where the suspect was hiding.

### Drug Enforcement Significant Events:

- 05/10/13, Milo assisted narcotics detectives with a traffic stop on I-94. Milo searched the exterior and interior of the vehicle. Methamphetamine, marijuana paraphernalia, and a small amount of marijuana were located in the vehicle.
- 05/24/13, Milo assisted on a traffic stop with an exterior sniff. After he alerted to the presence of illegal narcotics, officers found illegal prescription medication, marijuana paraphernalia, and a small amount of marijuana.
- 11/26/13, Argo assisted narcotics detectives by sniffing the door seam of a suspected heroin dealer. He alerted to the odor of a narcotic at the door. The alert resulted in a search warrant being written. During the execution of the search warrant, 35 grams of heroin along with \$12,000 in cash were located in the apartment and another location.
- 12/15/13, Argo was deployed on a reasonable suspicion sniff of a vehicle stop. Argo alerted 2 times on the vehicle which resulted in the location of 3 grams of marijuana and 17 grams of Methamphetamine. This resulted in two arrests for 2<sup>nd</sup> Degree Controlled Substance offenses and the seizure of a MV.

Narcotics Located:	Quantity:
Marijuana	88.42 gms
Meth	21.32 gms
Heroin	35 gms
Cocaine	0
Drug Paraphernalia Pipes	15
Drug Paraphernalia Needles	19



Argo completed several demos throughout the year with much success. Several community members were able to see some of his unique abilities. We completed demos during National Night Out, Barnesville Red Ribbon week, and for the Moorhead Police Volunteers.

Activity:	Number Completed:	Number of Finds:
Building Searches	16	0
Open Area Searches	5	3
Tracks	12	1
Arrest Warrant Services	7	2
Article Searches	3	4
Miscellaneous Activity	21	0
Public Demonstrations	2	NA
Public Presentations	4	NA
Non-Physical Apprehensions	11	6
Physical Apprehensions	0	0
Narcotics Vehicle Sniffed	69	47
Narcotics Building Sniffed	30	6
Canine Call-Outs	9	NA
Canine Overtime Hours	21	NA

**Glossary:**

**Find:** when the Canine finds a person, an article or a narcotic odor.

**Miscellaneous uses:** are uses that aren't included under any other category. This could include the following situations:

- The Canine is present during the arrest of a violent or potentially violent person, not including warrant service
- The Canine is present during a high risk traffic stop
- Utilizing the Canine to clear a vehicle during a high risk traffic stop
- Having the Canine present while doing an exterior building perimeter check during an alarm call

**Public demonstrations:** are events where the Canine is used for an actual demonstration of the Canine skill(s).

**Public presentations:** are events where the handler talks about the Canine program and the capabilities of the Canine team.

**Non-physical apprehensions:** are situations where it is reasonable to believe that the Canine's presence caused the suspect (s) to give up, during an arrest or detention situation, where the Canine didn't physically apprehend the suspect(s).

**Physical apprehensions:** are situations where the Canine makes contact with the suspect with the Canine's teeth, and/or holds the suspect in that manner until the subject is placed under arrest by officers.

**Canine call-outs:** include any event where the Canine is used outside of normal duty hours.

## **Red River Valley SWAT (Special Weapons and Tactics) Team**

### ***Mission:***

*The purpose of the SWAT (Special Weapons and Tactics) Team  
is to provide a highly trained unit of police personnel  
to respond to tactical and high-risk incidents.*

Red River Valley SWAT is a true success story of multijurisdictional collaboration of resources spanning two states. These personnel are specifically comprised from; Cass County Sheriff's Office, Clay County Sheriff's Office, West Fargo Police Department, Moorhead Police Department, NDSU Police Department, Fargo Police Department, and FM Ambulance Service. Red River Valley SWAT primarily responds to incidents in Cass and Clay counties, but is accessible to other jurisdictions through mutual aid when circumstances warrant. All mutual aid requests in the State of North Dakota are reimbursed through a fund managed by the State. Mutual aid requests in the State of Minnesota are funded directly by the individual agencies for actual costs.

### **Leadership**

The resources and needs of Red River Valley SWAT continue to expand, making leadership and day to day operation of this complex entity a growing responsibility. Red River Valley SWAT operates under an existing mutual aid agreement between all agencies with the oversight of a board comprised of one member from each participating agency who functions at an executive level. Direct team leadership comes from the Lieutenant Ross Renner (Fargo Police) who serves as the overall team Commander. Lieutenant Renner is assisted by an assistant team leader in his absence. There is one member of the leadership team on call 24 hours a day, seven days a week to field inquiries and mobilize resources when needed. Daily operation of Red River Valley SWAT necessitates the supervision of 46 team members, 6 vehicles, and a vast inventory of equipment operating under the parameters of Red River Valley SWAT.

### **Red River Valley SWAT is comprised of four Units:**

#### **Tactical Operations Unit**

The Tactical Unit is comprised of 23 total operators. The Tactical Unit is generally referred to as the "SWAT Team" whose mission is designed to provide tactical support to other law enforcement agencies, assist with executing high risk search warrants, high risk arrest warrants of dangerous subjects, barricaded suspects, building or rural searches for suspects or missing persons, and hostage situations or any incident in which there is an elevated danger to the public. The Moorhead Police Department currently has four members assigned to the Tactical Unit with the addition of a fifth and sixth in 2014.

Many members have specialty assignments along with their normal duties. Tactical members include:

Officer Jordan Smart-Sniper

Officer Brad Schenck-Sniper

Officer Aaron Sprout-Tactical Operator/Chemical Munitions

Sergeant Scott Kostohryz-Tactical Operator

The Tactical Unit trains two days per month and together for a 70 hour week at Camp Ripley Minnesota. The team put in over 90 additional hours in training to include tactics and firearms, focus on slow search tactics, rural and urban training and chemical munitions deployment. This year the tactical team was again able to take advantage of several flood buyout homes that were used as realistic training opportunities.

There were nine tactical callouts in 2013 with the majority being assistance in serving high risk warrants for people and/or narcotics.

### **Negotiations Unit**

The Red River Valley SWAT Negotiations Unit is comprised of ten Negotiators, nine Officers and one Lieutenant who functions as the Team Leader. The mission of the Negotiations Unit is to reach successful resolution of critical incidents through professional dialogue with those involved. The Moorhead Police Department currently has two members assigned to the Negotiations Unit, Detective Joel Voxland and Lt. Deric Swenson who functions as the Team Leader. The Negotiations Unit trains one day per month and attends joint trainings several times per year.

The Negotiations Unit responded to two calls for service in 2013; a suicidal male in Glyndon, MN and a barricaded male in Fargo.



## **Tactical Emergency Medical Service (TEMS)**

Medical support is provided by a team of paramedics assigned to Red River Valley SWAT. Six paramedics, one from Sanford Hospital Life Flight, four from F-M Ambulance, and one from the Moorhead Fire Department work under the direction of an emergency physician from Sanford Health and provide Tactical Emergency Medical Support (TEMS). TEMS accompany the Tactical Unit on any operation undertaken, and are within arm's reach to provide emergency treatment when necessary. The TEMS Unit trains with the Tactical Unit 1 day per month.

## **Bomb Unit**

The Bomb Unit is comprised of 8 total members. The Bomb Unit's mission is to successfully and safely diffuse explosive or dangerous devices. The Bomb Unit also operates two Robots which have become a growing resource for the Tactical Unit, doing missions previously completed by operators minimizing threat to our staff. The RRVR Bomb Squad trains twice a month on energetic material, robot operations, and other bomb squad needs. 61 of those hours were devoted to the use of explosives/ demolition.

Officer Nick Leinen is currently assigned as a bomb technician.

In 2013, the RRVR Bomb Squad handled 25 call-outs pertaining to energetic materials. The squad is now operating at a full staff of 8 with 4 certified FBI technicians and 4 non-techs, one or two others will attend FBI Hazardous Devices School in 2014. In 2013, the squad was able to obtain a grant for over \$93,000 on robot upgrades and capabilities and in late 2013, was able to write another grant for \$65,900 to add and replace the bomb suits. The money will be spent in 2014.

Three major cases the RRVR Bomb Squad worked this year started in January, where the squad assisted NDSU to dispose of a small quantity of Picric Acid that had crystalized in their lab. The bomb squad along with NDSU officials, Fargo Fire and Fargo PD worked together to remove it from campus to a remote area for disruption.

A second significant call the squad handled was outside of Horace, where a large homemade device was located on a riverbank. The item was several feet long and several inches in diameter. The device was disrupted on-site with confirmation of a large amount of energetic materials located in the device.

The third most significant call we handled was near NDSU in Fargo, where a pipe bomb was located on the sidewalk near campus. The device was located the day prior to ESPN's College Gameday was to be held. Someone had attempted to set off the device with time fuse but smoldered out prior to reaching explosive captured in the pipe bomb. The device was taken to a remote area and disrupted.

- Call Breakdown
- IED's/ Explosive Calls – 7
- Ammunition – 12
- Hoax Devices – 1
- Fireworks – 3
- Miscellaneous – 2



**2013 Red River Valley SWAT Team**

## Honor Guard



The Honor Guard is comprised of a group of men and women who strive to represent not only the Moorhead Police Department but those brothers and sisters who have given the ultimate sacrifice. There are currently ten (10) members of the police department who volunteer for this additional assignment. A majority of these officers have successfully completed the Honor Guard Camp which is held at Camp Ripley each year. The camp is instructed by members of the Minnesota Law Enforcement Memorial Association (LEMA).

This is one of a few civilian camps where members are trained to move caskets, present the colors, march in a variety of situations, fire three volleys, and fold the US flag. Each year a number of agencies from around the country attend this camp. LEMA members are one of the few Honor Guard teams who have been allowed to train with Old Guard. The Old Guard is a group of soldiers who take care of properly rendering honors at the Tomb of the Unknown in the Arlington Cemetery.

There were two special events that we assisted with last year. On May 15, we were part of a larger team with the Fargo Police Department, West Fargo Police Department, Cass County Sheriff's Office, Clay County Sheriff's Office, and ND Bureau of Prisons. We honor those who have given the ultimate sacrifice the previous year. May 15 was designated by President John F. Kennedy as the National Law Enforcement Memorial Day in 1962. We had officers standing in a field of flags (each flag represented a law enforcement officer who was killed in the line of duty), presenting the colors, playing TAPS, firing three volleys, and presenting a wreath in remembrance.

The second event was to honor one of our own who was killed in the line of duty on December 6, 1930. Roy Larson was shot and killed while chasing a robbery suspect who had been involved in shootouts with two other officers during the chase. Officer Larson encountered the man in some coal sheds on 1<sup>st</sup> Ave N and was shot twice in the head before he had time to draw his gun. Officer



MOORHEAD POLICE DEPARTMENT  
ROY E. LARSON  
BORN  
DECEMBER 28, 1906  
DIED THE LINE OF DUTY  
DECEMBER 6, 1930  
FATHER OF THE  
POLICE DEPARTMENT

Larson had been with the Moorhead Police Department for one year and was only 27 years old. Our agency learned that there was nothing on Roy Larson's tombstone to indicate he had been killed in the line of duty and we wanted to correct that. We located some granite from the old courthouse and took it over to Dakota Monument who engraved it for free in honor of Larson. We invited the Larson family out to Officer Larson's grave site where we dedicated the new tombstone in his honor. Our Honor Guard fired three volleys and played TAPS in his honor.



We continue to train and improve our skills to honor those in our profession. LEMA has a saying that we embrace, "The best we can do, is the least we can do."



## **Moorhead Police Department Recruitment & Selection Process**

Lt. Brad Penas has been handling the hiring process since 2005 with Sgt. Toby Krone overseeing recruitment since 2012. Officers give presentations at local colleges and attend career fairs to reach out to as many candidates as possible. Each of the four colleges located in the Fargo-Moorhead area have Criminal Justice or Law Enforcement programs. We provide college students an opportunity to complete internships, work with our local high school to give students an opportunity to participate in a mentorship program, and sponsor a Police Explorer Post consisting of students that want to enter the law enforcement field. All of these programs allow students to learn basic law enforcement procedures to assist them in their careers providing us with another opportunity to recruit good candidates.

The Moorhead Police Department utilizes a Civil Service Commission to provide oversight of the hiring process. The Civil Service Commission is made up of three citizens of the City of Moorhead that are appointed by the Mayor. Johnathan Judd, Karen Mehnert-Meland and Dan Hunt served on the board in 2013. The Civil Service Commission is guided by MN State Statute and a Rules & Regulations manual. The commission meets regularly during each step of the hiring process.

Each hiring process takes approximately three to four months. After posting the job notice and accepting applications, candidates complete a written exam as the first part of the process. The exam covers a variety of topics including questions relating to stress, responsibility, emotional skills, work attitude, interpersonal skills, practical skills, and cognitive skills. The top candidates move on to the next round of the process by completing an oral interview. The oral interview panel generally consists of three sworn personnel of the Moorhead Police Department and one civilian position. Candidates are then ranked with an overall score from their written exam and oral interview. Field Training Officers begin conducting in-depth background investigations on the top candidates. Each investigation takes approximately 40-50 hours to complete. We research a candidate's adult criminal history, driving records, work history, education, financial records, civil litigation, military service, and interview various people including acquaintances and neighbors.

The top candidates that pass their background investigation move along in the process and meet with the Chief of Police for a final interview. The Chief selects a new officer from the top three candidates and makes a conditional job offer. The candidate will be required to pass a psychological examination, medical examination, and a physical strength and agility test. Successful completion of testing results in a final offer of employment.

We held one hiring process this year and received approximately 120 applications of which approximately 90 candidates completed the written exam. Brandon Desautel, Kimberly Meyer, Jesse Myers, Antonio Alston, and Brandon Merklng were hired and began employment with the Police Department in September. Job offers were also made to Brandon Knotts and Geoff Neumann in November and they both began working for the Police Department right after the first of the year.

Deputy Chief Shannon Monroe will be taking over management of the hiring process in 2014 utilizing a team approach of supervisors throughout the various steps of recruitment, testing, background investigations, and training our new officers.

## **Field Training Unit**

Our department maintains a Field Training Unit as part of our Patrol Division. It is the responsibility of this unit to partner with the Investigations Unit to conduct pre-employment background investigations on police officer candidates and to provide the initial training to our new police officers.

On September 3, 2013, the department hired **Officer Brandon Desautel, Officer Kim Meyer, Officer Jesse Myers, Officer Antonio Alston and Officer Brandon Merklng.**

Officer Antonio Alston resigned on Wednesday, November 20, 2013 while in Step 2 of the Field Training Program.

Officer Kim Meyer resigned on Thursday, November 21, 2013 while in Step 1 extension in the Field Training Program.

As of December 31, 2013, Officer Desautel, Officer Myers and Officer Merklng continue to be involved in the Field Training Program.

### **Pre-Employment**

Applicants for full time peace officer positions in Minnesota (MN) must be eligible for licensing as a peace officer before they can be hired. Eligible for licensing in Minnesota means that the person has; completed a MN POST (Peace Officer Standards and Training) Board approved education program, passed a MN law enforcement skills training program, and passed a written test administered by the MN POST Board. The education programs are either two or four year programs and are available at numerous colleges located throughout Minnesota.

The Moorhead Police Department extensively recruits new police officer candidates by attending various law enforcement career fairs held throughout the state. We actively try to recruit police officer applicants of diverse backgrounds and female police officer applicants.

### **Potential Candidates**

Each finalist for employment as a Moorhead Police Officer is subject to a thorough pre-employment background investigation, which is supervised by Lt. Brad Penas. Our Investigators and/or Field Training Officers (FTO) spend approximately fifty hours conducting each background investigation. Much of this investigation is done in person and thus it requires travel to many locations. At the conclusion of this investigation a report is completed. Our Police Civil Service Commission then reviews these reports and the commission determines if the candidate passed this investigation.

Once a candidate passes our pre-employment background investigation they must pass a medical examination and a comprehensive psychological examination. Once a new officer is hired we do everything we can to help that officer successfully complete their field training.

### **New Hire – Probationary Officer**

The hiring, equipping, and training of a new police officer is very expensive. From the start of the hiring process through when officers complete their training, and are working on their own, the department invests nearly \$130,000. These costs include approximately \$ 18,000 to establish a hiring list made up of advertising the openings, giving a written test, conducting the pre-employment background investigations, medical testing and a psychological exam. Uniforms and equipment for a new officer is about \$12,000 per officer. Our Field Training Program cost is approximately \$11,000 for each group of new officers we hire. The remainder of the cost is the salaries of the involved employees. Our department tries very hard to retain our officers because of the investment we have placed in hiring, equipping, and training them.

Our field training unit provides the initial training to each new Moorhead police officer. The new officer's first two weeks of employment are spent attending our two week new officer academy. This academy is taught by members of our department and its topics include;

Use of Force	Report Writing
Patrol Procedures	Building Searches
High Risk Traffic Stops	Community Policing
DWI Enforcement	Crime Scene Processing
Computers	Department Rules and Regulations
Firearms training and qualification (handgun, shotgun & carbine)	
Defensive tactics (hand to hand, handcuffing, baton, OC Spray, & Taser)	

One purpose of our academy is to train our new officers in the skills that are required before they start working as a Moorhead Police Officer. Many of these skills are use of force related. Our academy also provides an introduction to many of the skills that they will need to master before they graduate from our formal Field Training Program. These skills include topics like report writing and learning our various computer systems.

After their two week academy, new police officers are assigned to our formal Field Training Program. We use the Sokolove method of field training. This training program is generally fourteen work weeks in length. It can be modified to be slightly shorter or longer in length to meet the training needs of individual new police officers. During this program, new police officers are always working with a Field Training Officer (FTO). They are assigned to each officer for generally four work weeks. Our new police officer’s performance is evaluated daily. The purpose of this evaluation is to provide constructive feedback to increase the new officer’s learning. Our Field Training Program also includes a comprehensive training manual. Each week our new officers are taught the topics that are required for them to succeed as a Moorhead Police Officer.

**Field Training Officers**

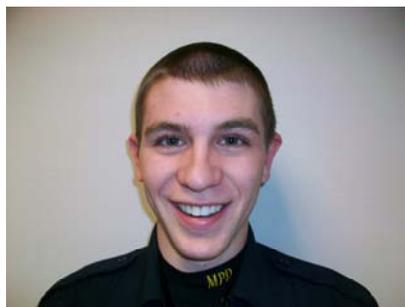
Our Field Training Officers are selected by our Chief of Police from the members of our Patrol Division. When we have an opening for a Field Training Officer we post the opening and any interested officers apply for this assignment. They are appointed by the Chief of Police after he considers input from their supervisors, our existing Field Training Officers, and our Community Policing Coordinator. New Field Training Officers attend a forty hour long training course which certifies them as Field Training Officers.

Field Training Officers are the backbone to the success of the training program. They are historically strong performers and leaders within the patrol division.

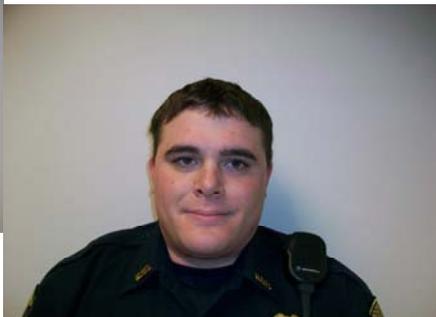
Our Field Training Unit is supervised by Lieutenant Chris Carey and Sergeant Steve Larsen.

The following officers were active Field Training Officers during 2013: Officer Kim Bloch; Officer Shawn Griego; Officer Nick Leinen; Officer Nicole Reno; Officer Katie Schultz; Officer Nick Schultz; Office Shawn Krebsbach; Officer Nick Wiedenmeyer; Officer Justin Vogel; Officer Aaron Sprout and; Officer Joe Brannan.

**New Officers Hired in 2013**



**Brandon Desautel**



**Brandon Merklng**



**Jesse Myers**

## Property and Evidence Unit

The Moorhead Police Department Property Unit is an entity of our agency that very few people have the opportunity to see. The property unit is charged with the safekeeping of all property obtained through criminal investigations, as well as found or confiscated property. It is the policy of this department to ensure that property in its custody is properly secured, packaged, labeled and stored, is readily retrievable, and that any changes in its custody are properly and fully documented. The property and evidence room is supervised by Lt. Mike Detloff. Robin Hamre is the department's evidence technician.

### Property and Evidence 2013 in Review

- The department uses an electronic format versus the live auction to sell property eligible for release. We have found this method increases the value of the property as more people are interested in the items they would at an auction. Currently, Moorhead Police use Moorhead Liquidation to host the electronic auctions on K-Bid.com.
- Total revenue generated from sale of eligible property was \$908.86. This revenue goes directly into the city's general fund.
- 2359 items were taken into the custody of Property and Evidence in 2013.
- The start of year balance of the Property and Evidence account was \$37,222.77.
- \$92,188.00 in cash deposits were made into the Property and Evidence Account for storage until disposition of the criminal case.
- \$5.46 accrued interest
- The year-end balance of the account is \$70,818.67
- All transactions with the Property and Evidence Unit are documented with the City of Moorhead's Accounting Division.
- An evidence purge and room audit was completed in March of 2013 as standard procedure. An audit consists of a complete inventory review for narcotics, firearms and random sampling of two property boxes. Newly implemented policy in 2012 mandates that the audit be witnessed by a department lieutenant that does not have responsibility to the property and evidence room as well as an attorney from the Clay County Attorney's Office.
- 41 pounds of narcotics were destroyed through incineration by Environmental Health Services on April 25, 2013.

The Drug Safe Program available to Moorhead residents was extended to collaborate with the U.S. Drug Enforcement Administration (DEA). The DEA will destroy the prescribed narcotics and other prescriptions.

The Moorhead Police Department stores audio/video/photographic evidence electronically. Most evidence from minor case files (petty misdemeanors) is photographed and destroyed. Retention of electronic versus hard evidence increases efficiency, and decreases the volume of hard evidentiary items retained by the Property Unit.

## Supporting Special Olympics

### Moorhead Police Torch Run

2013 marks a remarkable year for the Moorhead Police Department’s contribution to the Law Enforcement Torch Run (LETR). Officer Nicole Reno is the Moorhead Police/Clay County Coordinator for the LETR benefiting Special Olympics, and serves as the Region 6 Coordinator as well. To kick off the year, Officer Reno was honored by representing Minnesota Law Enforcement in the Final Leg Torch Run leading up to the Special Olympic World Winter Games in PyeongChang, Korea in January. Officer Reno joined officers from around the globe to raise awareness and promote inclusion for the athletes of Special Olympics. They traveled across the countryside to different towns and cities across South Korea – running and speaking about the power of Special Olympics, and plunging into the Sea of Japan. They finished the trip by lighting the flame of hope at the Opening Ceremony for the Games. Through the endeavor Officer Reno raised \$2500 for Special Olympics!

Upon her return, Officer Reno participated and volunteered at the Minneapolis Polar Plunge at Lake Calhoun. This Polar Plunge is the largest event in the state, and was a great learning opportunity to bring ideas back for use at local events.



Officer Reno continued to assist in organizing and promoting the Fargo Polar Plunge benefiting Special Olympics North Dakota. On an unseasonably cold day, April 6, 2013, Officers of the Moorhead Police Department, to include: Lieutenant Mike Detloff, Sergeant Clint Stephenson, Officers Nicole Reno, Kimberly Bloch, and James Ohnstad, Office Specialists Mandi Cochran and Robin Hamre, partnered with other local law enforcement and family members to form Team K for the Fargo Polar Plunge. Team K raised the most money at the plunge and received the Golden Plunger traveling trophy. The team raised more than \$2200 of the \$7000 total raised at the event! Chief Ebinger also was a guest judge at the event. All participants were “freezin’ for a reason” and a great time was had by all!





Following this event, Officer Reno and Office Specialist Mandi Cochran organized the first annual Truck Pull, pulling for Special Olympics. The event was held at the Moorhead High School parking lot, and three teams, Moorhead Police Department, Moorhead Fire Department and Dilworth Fire Department each pulled the Red River Valley SWAT Bear

Cat and the comparably weighted Dilworth Fire Truck for the best average time. Moorhead Police Department’s team was joined by Sergeant Clint Stephenson, Officers Matt Wychor, Chad Anderson, Nicholas Leinen, Trent Bachman, James Ohnstad, and Detective Seth Saarinen. Moorhead Police Department came out for the WIN! It was a successful event, and thanks to Sheriff Bill Bergquist and Rick Cariveau (owner of Hi-Ho Restaurant) participants joined in for lunch and socializing afterwards! This event raised more than \$1500 for Special Olympics Minnesota! Officer Leinen was able to design a trophy stand that will travel around annually with the winning team.



The annual Law Enforcement Torch Run was kicked off with the Moorhead/Clay County Leg on Monday, June 17, 2013. Our leg of the run consisted of 11 runners, covering the approximately 27.5 miles to the Becker County line. \$450 was raised through t-shirt sales for this event.

The final LETR event was held September 24 and 25 at the Fargo Applebee’s. Officer Reno, along with Office Specialist Mandi Cochran, Deputy Sean Mork and Power Typist Shannon Thomas ‘worked’ at the Fargo Applebee’s for “Tip-A-Cop” to benefit Special Olympics North Dakota! The four Fargo locations raised more than \$3225 between four locations, \$600 from the Minnesota staffed location! Law Enforcement partnered with local athletes for this event and was able to raise awareness and promote inclusion through conversations had with patrons.

## Youth & Family Services

*The mission of the Youth and Family Service (YFS) Unit is to serve as youth mentors through constant presence and communication with youth to establish and build rapport, to educate through such courses as Drug Abuse Resistance Education (DARE) and the Summer Youth Program in effort to impact prevention by offering healthy alternatives and finally to maintain order and deliver police services in the Moorhead School District.*

### Personnel

The YFS Unit personnel include two School Resource Officers (SRO's), Officer Brian Dahl, Officer Jeff Nelson; a full time DARE Officer, Officer Valerie Kellen; a Youth Service Coordinator Louis Ochoa; Lieutenant Deric Swenson and Sgt. Scott Kostohryz — Supervisors; Leann Wallin – Financial and Program Management. Two additional officers, Officer Kim Bloch and Detective Chris Martin, became certified DARE instructors this year. Officer Bloch and Detective Martin taught 5<sup>th</sup> Grade DARE in our public schools this year.

### History

The Moorhead Police Department began assigning officers to schools in 1999 through the assistance of grants to fund the positions. The department worked closely with our partner, the Moorhead School District, to define the roles of our School Resource Officers. It was believed that a more beneficial impact on students could be made through officer presence and prevention rather than the older model. Prior to 1999, officers responded after an incident with an officer that did not know the involved children, the school officials and could only respond with an enforcement action. Since 1999, the SRO's have been accepted by the students and have established positive relationships with students. This relationship has made the officers more approachable and has led to tips and reports that have allowed the SRO's and schools' intervention in numerous instances to head-off larger problems. The officers have also grown with technology by adding a text-a-tip program over the years to allow students to communicate information or submit questions via text messages.

### Programs Defined

***Drug Abuse Resistance Education (DARE):*** Founded in Los Angeles in 1983 and started in Moorhead in 1990. The DARE Program is taught in all 50 states, and 49 other countries. It is a police officer led curriculum that facilitates a discussion with children on how to resist peer pressure and live healthy, productive drug and violence free lives through making healthy choices and being bully free. The program is currently titled "Keepin' it REAL" and the program has been ranked among the top 3 most cost effective preventive programs in a study by Substance Abuse and Mental Health Services Administration (SAMHSA.) The study found that the cost of \$28 in benefits for every \$1 spent. DARE is taught in the 5<sup>th</sup> grade in all schools in Moorhead and a "next level of learning" DARE program is taught in the 7<sup>th</sup> grade at Horizon Middle School.



***Moorhead Police Summer Youth Program (SYP):*** Funded through a grant from the Department of Public Safety, Office of Justice Programs, SYP is an 8 week summer program for 200, 8-12 year-olds offering youth a healthy and educational summer alternative where the curriculum is mixed with fun and interesting activities. The program provides training from various guest speakers from such places as the Minnesota Department of Natural Resources on

ATV, boat and water safety and Riverkeepers on safety around rivers and the importance of river conservation. Presentations were given on topics covering bullying, cyber bullying, healthy living and animal education at the zoo. Activities included swimming at Buffalo River State Park, roller skating, Thunder Road Amusement Park, Chahinkapa Zoo, a variety of activities at Courts Plus Fitness Center, an afternoon at Gooseberry Park playing on inflatable games from Games Galore and a trip to Grand Forks to Canada Inn's Splasher's Indoor Waterpark.

***Change Starts with YOUth at-risk summer camp:*** This is a program designed for officers to work with a small group of at-risk youth that focuses on building positive relationships with law enforcement while learning about positive choices for a successful future. Participants are youth referred by school counselors and probation officers that are first time offenders or are starting to exhibit tendencies towards negative choices and/or illegal behavior. This summer nine youth spent a total of six days together under the guidance of SRO Jeff Nelson and our Youth Services Coordinator Louis Ochoa, who manages our Community Service program. The youth had the opportunity to hear from guest speakers including a District Court Judge, Clay County Sheriff, career counselors from Minnesota State Community and Technical College, Moorhead Police Department Detectives and a Sergeant and Specialist from the Minnesota National Guard. The youth toured the Courthouse, Clay County Jail and Juvenile Detention Center and got to sit in court and observe some cases which demonstrated firsthand the affect people's decisions and choices have on their future. The judge met with the youth following court and spent time answering their questions. The youth also spent an afternoon doing a service learning project of cleaning up a green space area near the Moorhead High School.

Moorhead PD is a member of the Minnesota Youth Intervention Programs Association (YIPA) which is an organization that advocates for community-based youth intervention programs and lobbies for continued funding and expansion of youth intervention programs. YIPA hosts quarterly meetings and provides free professional development trainings to its members on relevant youth intervention topics. YIPA, along with Moorhead PD, hosted training on motivational interviewing techniques at Moorhead's Heritage Hjemkomst Center in October. Youth Services Coordinator Louis Ochoa serves on YIPA's board and also on the education committee.

**Youth Day at the Capitol:** In March, YFS Unit staff traveled to St. Paul with 3 youth who participated in our Summer Youth Program, to attend YIPA’s Youth Day at the Capitol event. This event is an opportunity to educate policy leaders about the importance of quality youth development programming and allows the youth who benefit from these programs a chance to engage in the legislative process. It was an educational day for all of us as we took in a Capitol tour and met with Senator Kent Eken and Representatives Paul Marquart and Ben Lien. Our legislators enjoyed hearing directly from the youth on what they gained from participating in the Summer Youth Program.



YFS Unit staff accompanied 3 youth, who participated in our Summer Youth Program, to the State Capitol to meet with Senator Eken, and Representatives Marquart and Lien.



**Rachel’s Challenge:** In the fall of 2013, Moorhead Police brought the anti-bullying program “Rachel’s Challenge” into Moorhead High School. This one time presentation focused on creating a “chain reaction of kindness, compassion and positive character development.” The namesake of the program, Rachel Scott, was the first student killed at Columbine High School in 1999. She left behind a series of letters and poems stressing the importance of being kind and accepting to everyone you meet. Her family has turned their tragedy into a lesson for youth worldwide in an effort to combat bullying. Over 1600 students attended the program and made a pledge to accept “Rachel’s Challenge.”



## Assignments

**SRO Brian Dahl**—Officer Dahl is assigned to the Moorhead High School during the school year. He mentors students with various problems, handles police incidents and patrols on and around school property. He serves as a liaison between the school/students and other governmental agencies providing services to students, keeps school officials abreast of police situations in the school and assists in crisis/security planning. Officer Dahl also teaches DARE at Park Christian School and St. Joseph's School. He often is a guest speaker/instructor for such classes as self-defense and personal safety, consequences and health courses covering drug and alcohol abuse. In 2013, he assisted the high school in implementing a teen Community Emergency Response Team (CERT) program that trains people to be better prepared to respond to emergency situations in their communities. He also participated in the return of the "Every 15 Minutes" anti-underage drinking and driving program presented to juniors and seniors and for the first time ever brought to Moorhead High School, "Rachel's Challenge," a powerful program to combat bullying by creating a culture of kindness and compassion. He meets regularly with probation to share information. In the summer, he helps coordinate the Moorhead Police Summer Youth Program, assists with the Change Starts with YOUTH at-risk camp and fills patrol shifts.

**SRO Jeff Nelson**—Officer Nelson is assigned to the Horizon Middle School (6-8 graders) during the school year. He mentors students with various problems, handles police incidents and patrols on and around school property. He serves as a liaison between the school/students and other governmental agencies providing services to students, keeps school officials abreast of police situations in the school and assists in crisis/security planning. He also works with Moorhead's colleges, daycares and businesses on these same drills and planning. In 2013, he was instrumental in planning and conducting a full scale evacuation drill of Horizon Middle School which involved busing students to the campus of Minnesota State University Moorhead. He is actively planning for the next evacuation drill of Ellen Hopkins Elementary slated for spring of 2014. Over the summer months he assisted in updating the Cass/Clay County Crisis Manual. He is a certified trainer in Firearms, Active Shooter and the Firearms Training Simulator (FATS). He has worked with the schools and SRO's in the FM area on common active shooter response plans to assist each other in such an event. He works with Restorative Justice to provide court deferment from criminal charges by assisting in meetings between juveniles and their crime victims in an attempt to educate them on the impact of their actions. In the summer, he coordinates the Change Starts with YOUTH at-risk camp, assists with the Summer Youth Program and fills patrol shifts.

**Officer Valerie Kellen**—Officer Kellen was on light duty and maternity leave for the majority of the year. While on light duty she planned the Summer Youth Program activities. She returned from leave in August to teach a full class load of DARE courses to elementary and middle school students during the school year. Due to a personnel shortage, she covered a patrol shift since October. Officer Kellen is not assigned to one school as she provides many of the same police services and student mentoring as the SRO's to all the Moorhead Elementary Schools when not teaching. Other teaching and presentation duties include health fairs, Headstart and kindergarten safety presentations, and Red Flag/Green Flag. As the DARE officer with the DARE car assigned to her, she receives numerous requests for the DARE car. The car is a 2008 Dodge Charger purchased with driving under the influence seizure funds and due to its paint job, is a highly sought after display for car shows, parades and events with exposure to thousands of citizens.

**Youth Services Coordinator Louis Ochoa** -YSC Ochoa is a non-sworn or civilian employee that during the school year works and teaches at the Red River Area Learning Center (RRALC) and at times at Horizon Middle School. He works with youth that have disorderly/behavioral issues, truancy problems, and serves as a youth mentor. He teaches in the Business Law classes with a focus on juvenile delinquency and status offenses. He works with an intervention group at Horizon and teaches “Law and Your Life” at RRALC. He teaches youth intervention covering diversity, bullying, conflict resolution, restorative justice, gang awareness, consequences, smoking, drugs, alcohol, internet safety, rail crossing safety and the school violence/policy handbook. He is also involved with two youth programs at RRALC, Boys Group and Philanthropy and Youth. YSC Ochoa was instrumental in bringing “Rachel’s Challenge,” a powerful program to combat bullying by creating a culture of kindness and compassion to the Moorhead High School. He serves on the board of the Minnesota Youth Intervention Programs Association and also on the education committee. He also serves as a board member for the Moorhead School District 152 Instruction and Curriculum Advisory Committee and is part of the Student Assistance team at the RRALC. This summer he was the lead coordinator for the Summer Youth Program and assisted Officer Nelson with the Change Starts with YOUth at-risk camp. He works collaboratively with Clay County Social Services, Moorhead Public Schools, Minnesota Department of Corrections, truancy intervention family advocates, Clay County Re-entry services, Clay County Attorney’s office, Clay County Restorative Justice coordinator and the Clay County Sheriff’s Department. He works with a partnership between the police, probation, social services, shelter care and schools with youth at risk by taking on juvenile court community service referrals where he takes kids out to work sites to complete community service sentences.



YFS Team (Left to Right)  
 Youth Services Coordinator Louis Ochoa  
 School Resource Officer Jeff Nelson  
 D.A.R.E Officer Valerie Kellen  
 School Resource Officer Brian Dahl

**Juvenile Statistics:** Below is the last 4 years worth of stats for the most common categories:

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>Assault</b>	32	38	28	28
<b>Alcohol</b>	57	64	103	45
<b>Disorderly Conduct</b>	41	43	50	51
<b>Drugs</b>	36	39	39	34
<b>Runaway</b>	49	41	34	44
<b>Theft</b>	48	36	42	41
<b>Tobacco</b>	49	31	31	31
<b>Traffic</b>	86	104	102	76

### Community Service Referrals

*Historical Data:*

Since 1997, 38,344 hours of community service work have been completed by youth. The community service work completed in Moorhead consists of tasks that benefit the city such as graffiti removal, transient camp clean-up, parks, ditches and public spaces cleaning, mowing, shoveling snow around fire hydrants, painting buildings, set-up and tear down for city events and the like which may have otherwise been completed by city personnel.

**2013 Community Service Program Statistics:**

Total hours referred: 1,483                      Total hours completed: 1,483  
This is a 100% completion rate for 2013.

Referrals are also made to the Community Service Program under the Juvenile Offender Restitution Program. Since 1997, 5,347 hours of restitution performed by area youth has equated to \$32,852. This money is paid back to victims.

**2013 Juvenile Offender Restitution Program Statistics:**

Total hours referred: 108                      Total hours completed: 108  
This is a 100% completion rate for 2013.

### Transient Camp Clean-Up



Before and After



## Moorhead Police Explorer Post #639



2013 was another productive year for the Moorhead Police Explorer Post. Exploring is a youth program through Learning for Life that allows students age 15-21 a chance to learn about a career field from a “hands-on” level before they decide on a career path. The program is modeled after its host agency and promotes teamwork, problem-solving, command presence and more.

The Moorhead Post was one of fifty four that attended the state conference in Rochester, MN. Out of the sixteen team events our explorers competed in, the following awards were received:

- 4<sup>th</sup> Place-Defensive Tactics
- 3<sup>rd</sup> Place-Situational Awareness
- 2<sup>nd</sup> Place-Hostage Negotiations
- 2<sup>nd</sup> Place-White Collar Crime
- 4<sup>th</sup>Place-BurglaryResponse

In the individual competitions, the explorers represented our community well, showing maturity and professionalism. They won several awards in multiple events.

In October, the Post attended another Explorer Conference in Cloquet, MN. There were twenty departments represented and the Moorhead Explorers competed in 6 team events. Of those events, the post received the following awards:

- 3<sup>rd</sup> Place-First Aid
- 1<sup>st</sup> Place-Sample Police Exam-Sharla Richter

Moorhead Explorers assisted officers in several events during the year, including parades, the MSUM 4th of July celebration, SWAT trainings, and the Cops and Kids Hockey game. Over 200 hours of volunteer time was put in by the Explorers during the year.

The advisors for the post are comprised of six full time Moorhead Police officers. Over three quarters of the time spent with the Explorers by advisors is volunteered, with the other one quarter being on duty time (including ride alongs). Over 200 hours annually are donated or exchanged by post advisors saving the department over \$9,000 in overtime. The Moorhead Post continues to be fully self sustained, raising money through donations and fundraising.

In September 2013, former Explorer Brandon Desautel was hired by the Moorhead Police Department. There are now twenty-eight former Explorers now working in the law enforcement field.



## 7<sup>th</sup> ANNUAL MOORHEAD COPS AND KIDS HOCKEY GAME



For the seventh time, local law enforcement, including eight Moorhead officers, took on a group of local youth hockey players for the coveted “Cops and Kids Cup”. After an embarrassing 16-15 loss in 2012, the “Cops” team was trying to win the cup for the first time. It was a valiant effort, but it wasn’t enough as the “Kids” won again, 11-10.

The first period was evenly paced with both teams scoring two goals. Moorhead officer Shawn Krebsbach and Sergeant Thad Stafford scored for the “Cops” while Dylan Cheney and Mitch McKaig tallied points for the “Kids”. The second period proved tough for the “Cops” as the refs found out how their whistles worked. Four penalties were called on the “Cops” and the “Kids” made them pay. Detective Adam Torgerson found his stride, however, and put up two goals of his own. After two periods, it was 6-5 “Kids”. The third period was a flurry of activity as both teams tried to pull ahead. Zach Olson put the “Kids” up 11-9 with two minutes remaining. The “Cops” pulled within one goal and Deputy Chief Monroe even drew a penalty shot. U-12 goalie Emma Cullen was too tough and the game ended 11-10.

This event keeps growing in popularity every year. The sponsorship of the game by Moorhead Public Service, silent auction and chuck-a-puck promotions helped raise almost \$2000 for Moorhead Youth Hockey and the Moorhead Police Explorer Post. We would like to thank the youth who participated. They were each given a personalized jersey modeled after the Minnesota Wild away sweater to remember the event courtesy of Moorhead Public Service. Thank you as well to local law enforcement that came out to play, local sponsors and the volunteers who helped make this happen. The goal of this event is to promote positive interaction with local youth and area law enforcement. Everyone in attendance would have to agree that the goal was met. Since this program was started, over 160 youth have participated in this event!

## EVERY 15 MINUTES – 2013



In May 2013, the Moorhead Police Department and Moorhead High School (MHS) combined to host the very powerful anti-underage drinking and driving campaign entitled “Every 15 Minutes.” This was the second time this program was hosted at MHS and the message was well received by the over eight hundred students that were in attendance.

The program actually begins several months prior when students are identified as peer leaders by their teachers and recruited to be participants in the program. The peer leaders are selected in an effort to better educate them on the hazards of drinking and driving so it may have a “trickle down” effect in their peer groups and help effect change.

During the two day event, the project begins with the “Living Dead” portion. In order to signify the meaning of the program, a student volunteer is taken out of their class once every fifteen minutes to signify an alcohol related loss of life across the United States. Their obituaries, written by their parents, are read in front of the classroom by a police officer and the student is escorted out by the Grim Reaper. From that moment, until the conclusion of the program the following day, that student is not allowed to have contact with anybody outside the program. This is done to demonstrate the sudden loss for the family of each student volunteer.



In the afternoon, all junior and senior students are dismissed to the football field for a mock crash response. In a joint effort between Moorhead Police, Moorhead Fire, FM Ambulance and Sanford’s Life Flight program, a realistic portrayal of an alcohol related fatal crash is demonstrated. The deceased is a student known by their peers watching the program.

Upon completion of the crash portion, the twenty six students that were preselected as peer leaders were taken to a local hotel for a retreat. While there, they were asked to write a letter to their parents. The letter was to start with the sentence, “Dear Mom and Dad, Today I died in an alcohol related car crash and I never got to tell you...” A few hours later, Moorhead Police met with the parents and asked them to write letters to their child about what they were feeling.



The next morning, the student volunteers and their parents are brought together to exchange the letters. It is a time for the families to discuss the meaning of this program and the effects on their family. After this time of reflection, all MHS junior and seniors are brought into the auditorium for an assembly. During the presentation, several speakers take the stage. The first was Vince Ulstad. Vince was

struck by a drunk driver and was blinded in the crash. He discussed his struggles and how one man's decision to drink and drive changed his life. The next speaker was Everette Contois. Everette was also involved in an alcohol related crash. The difference was he was the drunk driver whose crash killed another motorist while he was fleeing from the police. Both Vince and Everette stunned the crowd with their stories about the lasting effects of a drunken driving crash.



This program is now well established in the Moorhead Public School system and all involved agencies anticipate hosting it again in the spring of 2015. The following Moorhead officers and civilian staff assisted with this event: Lieutenant Deric Swenson; Lieutenant Mike Detloff; Sergeant Scott Kostohryz; Sergeant Thad Stafford; Officer Nicole Reno; Officer Brian Dahl; Officer Nick Schultz; Officer Kim Bloch; Officer Chad Anderson; Officer Joe Brannan; Officer Katie Schultz; Laura Hilgers and; Mandi Cochran.

The following people and businesses also assisted in the completion of this event: Rachel Narum, MNS Counselor; Sara Miller, MHS Counselor; Scott Matheson, MHS Counselor; Russ Heneger, MHS Principal; Dave Lawrence, MHS Assistant Principal; Dean Hougo, MHS Activities Director; Kent Kolstad, MHS Theatre Manager; Assistant Chief Jeff Wallin, Moorhead Fire; Firefighter Steve LaFlamme; Firefighter Dean Bloch; Firefighter Erick Brager; MSUM Professor Robert Schieffer; Sean Collins, MSUM student; Jackie Paul, Sanford; Minnesota District Judge Lisa Borgen; Clay County Assistant Attorney Jonathan Judd; Clay County Jail; Red River Regional Dispatch Center; FM Ambulance; Travelodge Moorhead; Country Greenery; Ed's Towing and; Copycat Printing.

## COMMUNITY POLICING/CRIME PREVENTION ACTIVITIES

### 2013 SUMMARY

- Below is a summary of community policing and crime prevention activities for 2013:
- Hosted and taught two Minnesota Crime Free Multi-Housing Program sessions. The spring session was held over the course of two evenings, 3/5 and 3/12, and had 15 attendees. The fall session was a full day course held on 10/29 and had 25 attendees.
- Served on the Successful Outcomes for Tenants and Landlords (SOFTL) committee which hosted the following trainings for landlords and property managers:
  - Networking Opportunity with housing staff, Department of Corrections staff, case managers and local landlords on 1/31
  - Emerging Issues for Landlords and Tenants on 8/7
- Participated as a panelist on the topic of “Crime Free Multi-Housing” at the Red River Apartment Association meeting on 11/14.
- Attended a week long basic and advanced Crime Prevention Through Environmental Design training at the Hennepin Tech Law Enforcement Training Center.
- Assisted the Citizens Police Academy Alumni Association with its fifth annual Law Enforcement Week Officer Appreciation breakfast.
- Coordinated the celebration of Night to Unite. Sixty-six neighborhoods registered for this year’s event, but unfortunately due to rain, several parties cancelled. Thirty-eight neighborhoods still managed to have their parties and another eight rescheduled for another evening.
- Developed and delivered 2 Block Club Beat newsletters to a mailing list of approximately 400.
- Initiated and developed a neighborhood block club promotion project involving eight Police Volunteers distributing nearly 2,000 door hangers to more than 20 of Moorhead’s newest subdivisions. This resulted in two new block clubs being formed and other neighborhoods in preliminary stages of starting one.
- Coordinated the fourth annual four-week long pet licensing campaign that yielded 47 dog and cat licenses being sold.
- Coordinated a day-long Senior Safety Seminar with the Moorhead TRIAD Committee on 8/14.
- Coordinated the 2013 Citizens Police Academy with Lt. Jacobson with 24 students.

- Performed grant administration for the YIPA grant that funds our Summer Youth Program, Change Starts with YOUth camp and our juvenile Community Service Program.
- Attended the annual Minnesota Crime Prevention Association's conference.
- Presented Operation Lifesaver's rail safety program to 36 driver's education classes (817 students), 3 elementary classes (180 students) 1 school bus driver's training and 5 general adult presentations (157 people).
- Reviewed, updated and redesigned Moorhead Police Department's website pages, along with Lt. Jacobson, as part of the City of Moorhead's roll-out of a new website. Users can still access all of Moorhead PD's information at [www.moorheadpolice.com](http://www.moorheadpolice.com).



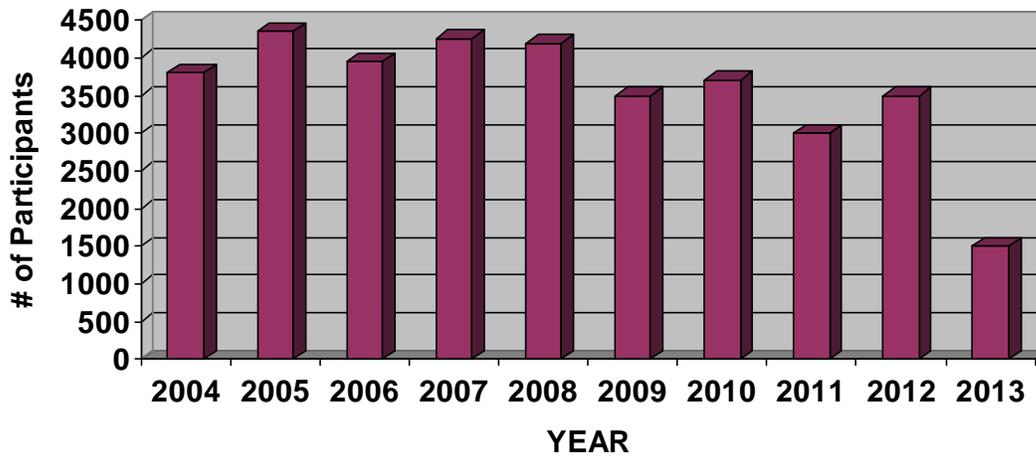
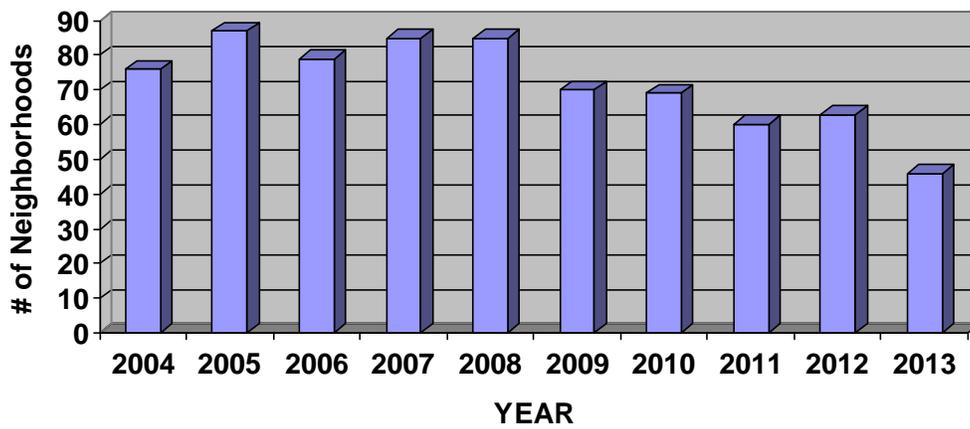
## 2013

Unfortunately the weather did not cooperate this year with an hour long down pour of rain starting at about 5:00 p.m. As this is the time many parties are just getting geared up to start, many neighborhoods made the call to cancel their event. The weather didn't put a damper on all the parties, however, as some managed to move them indoors into houses or garages. The rain did eventually stop and it turned into a very nice evening allowing neighbors to head back outside. Out of the 66 neighborhoods registered for Night to Unite, a confirmed 38 parties took place despite the rain. Another 8 parties were rescheduled and held on a different night. Hosts of the 38 parties that did still have their parties reported that attendance was down from previous years due to the weather. Many hosts also commented that despite the rain, the spirit of the event was still preserved as neighbors came together connecting and uniting in their commitment to safe, crime-free neighborhoods.

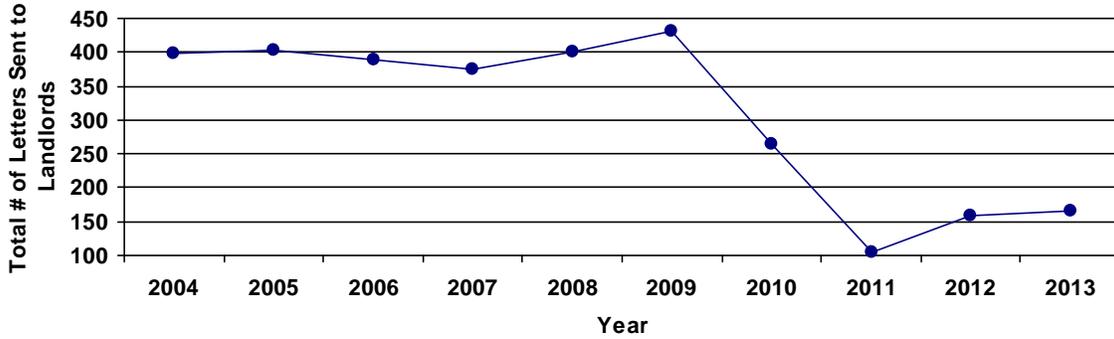


Neighbors take refuge from the rain and bring their party indoors. Despite the rain, spirits were still high as everyone enjoyed connecting with their neighbors and eating some delicious food.

Rain, rain, go away . . . and it did!  
The sun came out and kids took to  
the streets for what ended up be-  
ing a nice evening.

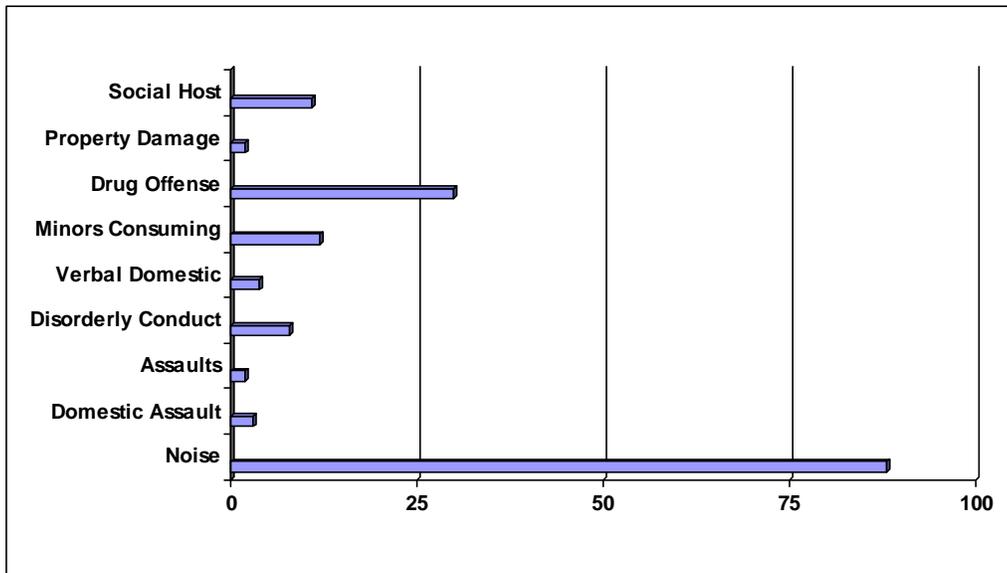


## TEN-YEAR REVIEW (2004-2013) DISORDERLY TENANT ORDINANCE



### 2013 DISORDERLY TENANT ORDINANCE

OFFENSE	TOTAL
Noise	88
Domestic Assaults	3
Disturbance	6
Assaults	2
Disorderly Conduct	8
Verbal Domestic	4
Minor Consuming	12
Drug Offenses	30
Property Damage	2
Social Host	11
<b>TOTAL</b>	<b>166</b>



**Here is the actual number of letters sent since tracking began:**

<b>YEAR</b>	<b>#</b>	<b>YEAR</b>	<b>#</b>
<b>1996</b>	<b>542</b>	<b>1997</b>	<b>594</b>
<b>1998</b>	<b>279</b>	<b>1999</b>	<b>276</b>
<b>2000</b>	<b>266</b>	<b>2001</b>	<b>251</b>
<b>2002</b>	<b>246</b>	<b>2003</b>	<b>314</b>
<b>2004</b>	<b>395</b>	<b>2005</b>	<b>401</b>
<b>2006</b>	<b>390</b>	<b>2007</b>	<b>378</b>
<b>2008</b>	<b>397</b>	<b>2009</b>	<b>433</b>
<b>2010</b>	<b>265</b>	<b>2011</b>	<b>105</b>
<b>2012</b>	<b>159</b>	<b>2013</b>	<b>166</b>

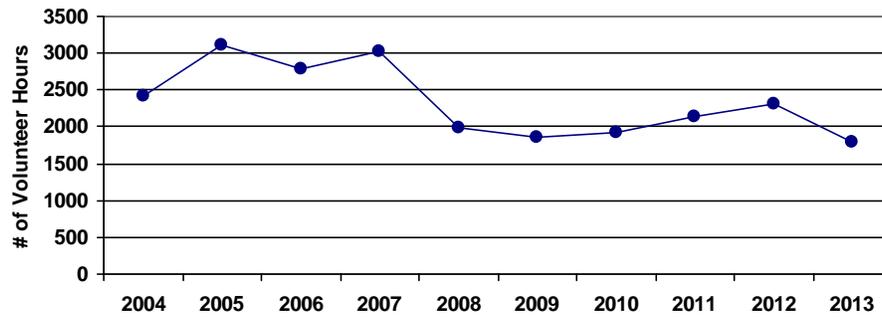
**\* ordinance was changed so that letters were not sent when tenant called**



## **VOLUNTEER PROGRAM**

2013 Volunteers:

Ruthie Johnson	Linda Laske	Joanne Pounds	John Graves
Eileen Hastad	Dale Mitchell	Annette Graves	Russ Hanson
Arden Pearson	Jill Ulrich	Chris Martens	Kayla Klein-Randall
Roger Buscher	Beverly Olson	Arlene Morey	Crystal Smith
Nancy Lund	Doug Morey	Joyce Sonnenberg	Trisha Friedt



YEAR	HOURS
2004	2418
2005	3107
2006	2794
2007	3014
2008	1988
2009	1852
2010	1931
2011	2142
2012	2301
2013	1791

Number of volunteers: 20

Measurable outcomes for the Police Volunteer Program in 2013 are as follows:

- **4,679** tickets written in 2013 valued at **\$119,355**
- **1,791** volunteer hours contributed in 2013 for a total contributed value of **\$36,268** calculated using a nationally recognized hourly rate
- **43** vacation residence checks were requested and performed numerous times each by volunteers
- **16** house checks on registered vacant homes performed numerous times per house until they are occupied
- **5** volunteers celebrated their 1 year anniversary with the department
- **6** volunteers have been here for 5-9 years
- **5** volunteers have been here for 10 years or more

### Special Projects in 2013

- 8 volunteers distributed nearly 2,000 door hangers to more than 20 of Moorhead's newest subdivisions promoting neighborhood block clubs. This resulted in 2 new block clubs being formed and other neighborhoods in preliminary stages of starting one.
- 6 volunteers assisted with the "Every 15 Minutes" anti-underage drinking and driving program coordinated by the Moorhead Police Department at the Moorhead High School.



- Volunteers worked four Saturdays from Thanksgiving to Christmas selling pet licenses at local stores during the fourth annual pet licensing campaign. Volunteers sold a total of 47 dog and cat licenses.
- Volunteers conducted child fingerprinting at four events: Hansmann Park Community Picnic, Safety Fair at K-Mart, Ellen Hopkins Family Fun Night and Moorhead Fire Department Open House.
- Volunteers conducted traffic control at four parades, Celtic Festival, River Arts, 4<sup>th</sup> of July Fireworks and Moorhead High School hockey games.



Police Volunteers Joyce Sonnenberg,, Arlene Morey and Doug Morey receive training from Records Specialist, Heather Weber, on new scanning procedures. Police Volunteers put in many hours working in the office assisting with scanning documents, filing and document shredding.

## 2013 CITIZENS POLICE ACADEMY



The Moorhead Police Department hosted its 18th Citizens Police Academy (CPA) from September 12 to November 21, 2013, to a class of 24 students. This free program is open to all members of the community and is designed to help the public understand the policies, procedures and protocol of the police department as well as learn what it is like to be the men and women sworn to protect and serve this community. It is an opportunity for the Moorhead Police Department to hear directly about the concerns and needs of the citizens they serve. Several CPA graduates have gone on to become Moorhead Police Volunteers. A group of graduates enjoyed the experience so much they created the Citizens Police Academy Alumni Association as a way to stay connected to the department.

Evaluations are given to students after each week; as well as a final, comprehensive evaluation at the end of the program. This year's reviews included these comments:

- ◇ *"I have always respected law enforcement, but more from a place of not wanting to cross paths due to a lack of understanding. We read about all the bad stuff law enforcement deals with (robbery, sexual assault, etc.) and you forget that they are in our schools, running youth programs and doing welfare checks. I now see a police car and am convinced they are going somewhere to help a community member in need versus going to catch the bad guys."*
- ◇ *"It was good to see the more "dangerous" side of the job. Makes you appreciate what the police officers are up against every time they clock in for a shift."*
- ◇ *"Thank you so much for putting on a Citizens Police Academy. I honestly looked so forward to seeing everyone on Thursdays. The MPD truly valued our time and participation. It made us citizens feel valued by law enforcement."*
- ◇ *"This should be a required program for everyone!"*



## Records Division

Mandi Cochran resigned her position on November 1, 2013 leaving an open position that was filled by Katie Brannan on December 16, 2013.

The Records Division managed the following information and requests:

- Over 13,829 incident reports were processed.
- 813 incidents were referred to the County Attorney's office for prosecution.
- 537 requests were made by the County Attorney's office for photos, audios and MVR.
- 422 squad videos were sent to or requested by the County Attorney's office.
- Transcribed 250 audio files
- Released 644 impounded vehicles.
- Sold 794 dog/cat licenses
- Issued 429 handgun permits.
- Completed over 439 city background checks for employment
- 785 background checks for military, social services and other agencies.
- 4,472 criminal background checks performed for landlords
- 141 disorderly tenant letters were sent out.
- 810 Block Club newsletters were mailed out.



Back Row: Tanya Ochoa, Robin Hamre, Laura Hilgers, Roxanne Dahl, Heather Weber  
Front Row: Peggy Gilbery, Katie Brannan

## Power Typing Staff

The officers and detectives of the police department complete reports and investigations that are documented in writing. To maximize licensed officer's use of time, the department has the officers dictate the reports into a digital dictation system for later transcription by Power Typing Staff. Power Typist staff in 2013 are: Deanna Hogenson; Peggy Gilbery, Shannon Thomas; Charlene Schlosser-Groth and; Linda Strain.

Our current system allows officers to dictate reports into a desktop computer which is uploaded by software that allows the supervisor to manage, track, and prioritize jobs to ensure timely completion.

- There were no changes to typing staff in 2013.
- The Power Typist Staff transcribed 7593 jobs in 2013.
- This was over 989 hours of dictation, which translates into approximately 1978 hours of transcription time.
- Typists and Records Staff worked 143 hours of overtime in 2013. In addition, part-time typists worked an additional 135 hours the 4<sup>th</sup> quarter of 2013 in order to meet department and court deadlines.
- Over 250 transcription jobs consisting of suspect/victim/witness recorded statements, mobile video recordings and court requests were completed by Records and Power Typing Staff.



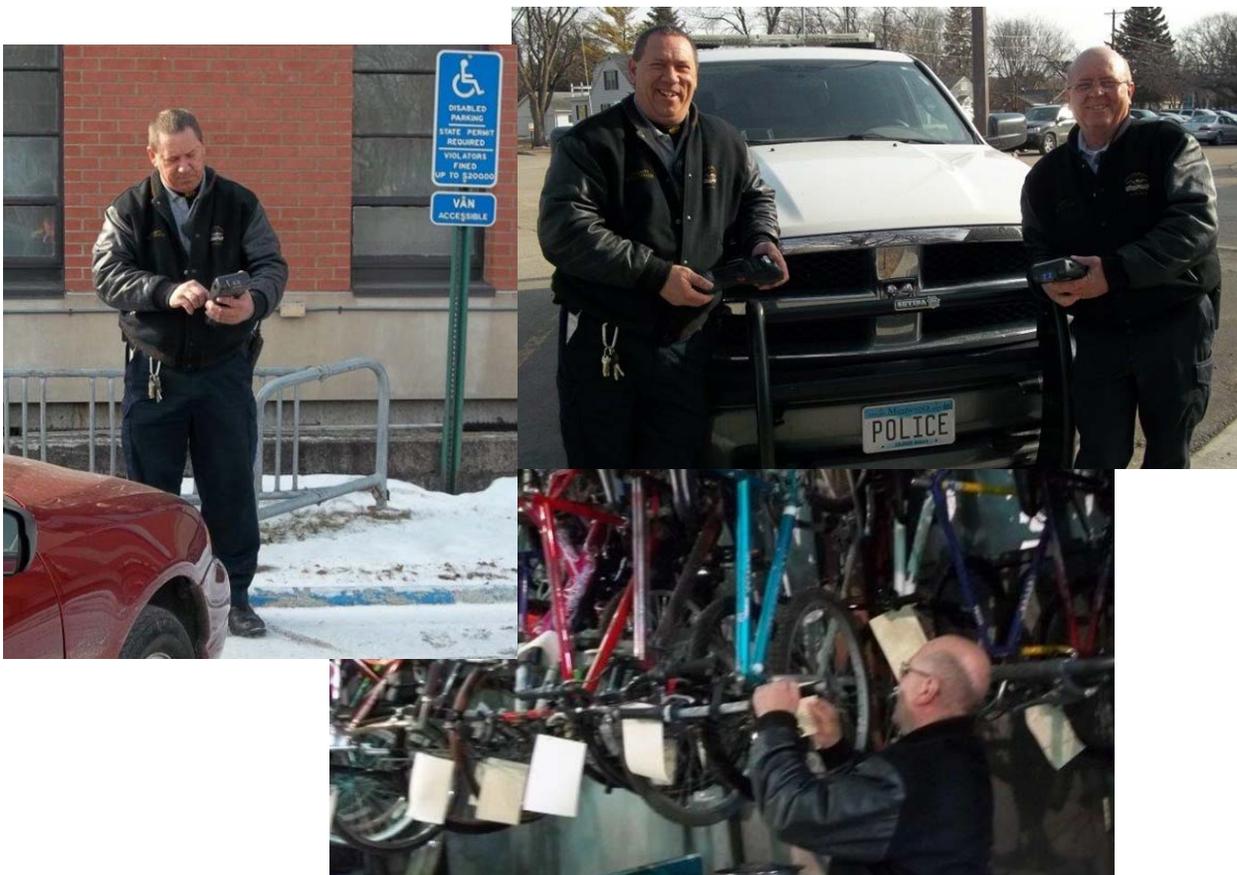
Shannon, Deanna, Charlene and Peggy

## Community Service Officers

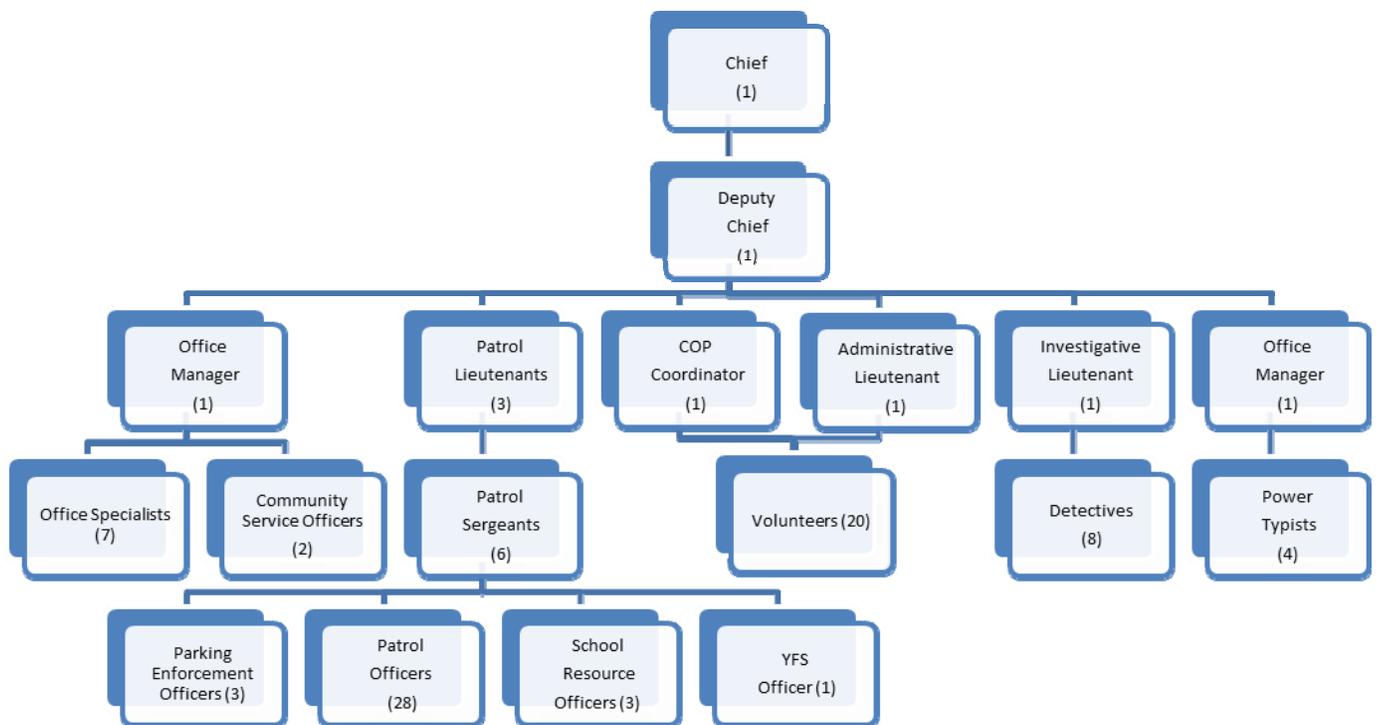
Community Service Officers, Harvey Moos and Steve Kemper, spend their work days responding to animal complaints, vehicle unlocks, found/stolen bikes, parking complaints, parking enforcement, impound releases, keeping patrol squads maintained, as well as delivering or transporting mail, supplies, equipment or evidence for the department.

In 2013 the Community Service Officers responded to –

- A combined total of 2578 calls for service to include:
  - ◆ 598 Vehicle Unlocks; the department received 1409 calls for service for vehicle unlocks.
  - ◆ 609 Animal Complaints; the department received 1253 calls for service related to animal complaints.
  - ◆ 173 dogs, and 173 cats were impounded by the police department.
  - ◆ 809 impounded vehicles were released.
  - ◆ 103 Found Bicycles were picked up throughout the year.



# 2013 ORGANIZATIONAL CHART



## SERIOUS CRIME IN MOORHEAD

During 2013 "Crimes Against Persons" decreased by 41% and "Crimes Against Property" decreased by 3%. The following table depicts the differences between the years 2004 through 2013.

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	% Change
<b>Murder/Manslaughter</b>	0	1	0	0	0	1	2	0	0	1	100%
<b>Rape</b>	21	21	18	13	8	17	26	15	16	3	-81%
<b>Robbery</b>	13	5	8	7	5	5	8	13	5	6	20%
<b>Aggravated Assault</b>	33	37	39	38	29	26	29	17	43	28	-35%
<b>Total "Crimes Against Persons"</b>	67	64	65	58	42	49	65	45	64	38	-41%
<b>Burglary</b>	126	94	114	132	124	116	135	101	145	158	9%
<b>Theft/Larceny</b>	767	711	702	631	713	767	777	683	688	645	-6%
<b>Auto Theft</b>	55	52	59	51	34	37	26	40	32	44	38%
<b>Arson</b>	9	5	5	6	7	1	3	3	16	6	-63%
<b>Total "Crimes Against Property"</b>	957	862	880	820	878	927	941	827	881	853	-3%

## SERIOUS CRIME DEFINED

<b>MURDER:</b> The willful, non-negligent, killing of one human being by another.
<b>RAPE:</b> Sexual intercourse with a female, forcibly, against her will. Assault or attempt to commit rape by force, or threat of force or violence and/or putting the victim in fear.
<b>ROBBERY:</b> The taking or attempt to take anything of value from the care, custody, and control from a person or persons by force, or threat of force or violence and/or putting the victim in fear.
<b>ASSAULT:</b> An unlawful attack, or attempted attack, by one person upon another for the purpose of inflicting severe aggravated bodily
<b>THEFT/LARCENY:</b> Includes all thefts not included in Robbery, Burglary and Motor Vehicle Theft.
<b>AUTO THEFT:</b> Includes the theft and attempted theft of motor vehicles.
<b>ARSON:</b> The unlawful burning or attempt to burn property which may or may not belong to the person causing the fire.

## PROFESSIONAL INTEGRITY

Department supervisors or administrative officers fully investigate all complaints against members of the department. Findings of these investigations fall into one of three categories.

**Sustained** - The actions alleged to have been performed by the employee were in fact performed by the employee and disciplinary action should be taken.

**Not Sustained** - An insoluble conflict exists between what is alleged to have been done by the employee and what the employee claims to have done. In this case, charges cannot be substantiated.

**Exonerated** - Actions alleged to have been performed by the employee were in fact not performed by the employee; or actions alleged to have been performed by the employee were in fact performed; however the employee was correct in what the employee did.

During the 12-month period of January 1, 2013 through December 31, 2013, the department received 1 complaint of misconduct involving 1 member of the department.

The allegations which were sustained resulted in disciplinary actions including oral reprimands, written reprimands or counseling.

## SUMMARY OF FINDINGS

	Complaints					Sustained					Not Sustained					Exonerated								
	2008	2009	2010	2011	2012	2013	2008	2009	2010	2011	2012	2013	2008	2009	2010	2011	2012	2013	2008	2009	2010	2011	2012	2013
Complaints	11	21	18	12	7	1	3	5	4	2	3	0	7	1	2	2	2	0	1	15	12	6	2	1
Non-Sworn	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Sworn Officers	13	31	22	11	5	1	3	8	4	2	3	0	8	2	2	1	2	0	2	21	16	11	2	1

## ACCIDENT SUMMARY

Description	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Property Damage/Motor Vehicle	1105	962	828	923	924	1024	1091	1096	1013	1032
Motor Vehicle/Personal Injury	7	9	5	22	26	26	20	24	33	20
Fatal	0	0	1	3	0	2	1	2	0	0
Pedestrian Fatal	0	0	0	0	0	0	0	0	0	0
Hit & Run Fatal	0	0	0	0	0	0	0	0	0	0
Train	3	1	1	2	0	3	0	0	0	0
Bicycle	4	6	9	13	4	6	8	2	3	4
Pedestrian	4	2	3	1	3	8	10	9	7	2
<b>TOTALS</b>	<b>1123</b>	<b>980</b>	<b>847</b>	<b>964</b>	<b>957</b>	<b>1069</b>	<b>1130</b>	<b>1133</b>	<b>1056</b>	<b>1058</b>

**MOORHEAD POLICE DEPARTMENT - 2013 SUMMARY PART 1 OFFENSES**

<b>OFFENSES</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>% Change from 2012</b>
MURDER/MANSLAUGHTER % TOTAL CLEARED	0 0	1 100	0 0	0 0	0 0	1 0	2 0	0 0	0 0	1 0	100%
RAPE	21 61	21 61	18 50	13 30	8 62	17 35	26 46	15 40	16 25	3 0	-81%
ROBBERY	13 46	5 80	8 37	7 57	5 20	5 20	8 25	13 30	5 40	6 33	20%
AGGRAVATED ASSAULT	33 72	37 72	39 61	38 68	29 72	26 73	29 82	17 52	43 62	28 56	-35%
ARSON	9 55	5 60	5 20	6 66	7 0	1 0	3 100	3 66	16 87	6 32	-63%
BURGLARY	126 18	94 22	114 25	132 9	124 8	116 11	135 12	101 9	145 9	158 6	9%
LARCENY	767 23	711 19	702 17	631 19	713 24	767 25	777 30	683 21	688 23	645 32	-6%
AUTO THEFT	55 54	52 46	59 30	51 27	34 20	37 27	26 23	40 2	32 6	44 8	38%
<b>TOTALS</b> % TOTAL CLEARED	<b>1024</b> 27	<b>926</b> 24	<b>945</b> 21	<b>878</b> 21	<b>920</b> 23	<b>970</b> 25	<b>1006</b> 29	<b>872</b> 20	<b>945</b> 23	<b>891</b> 26	<b>-6%</b>

## MOORHEAD POLICE DEPARTMENT - 2013 SUMMARY PART 2 OFFENSES

OFFENSES	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	% CHANGE FROM 2012
ASSAULT (Simple) % TOTAL CLEARED	276 74	294 74	294 75	259 62	252 69	303 64	330 60	290 50	266 56	270 56	2%
FORGERY	74 25	98 34	70 20	31 22	32 31	27 29	20 25	4 50	9 22	35 2	289%
FRAUD	67 41	80 31	116 18	151 22	115 15	97 15	105 14	123 2	128 4	104 1	-19%
VANDALISM	569 8	395 10	425 21	451 12	400 9	382 8	359 9	418 11	275 9	235 9	-15%
NARCOTICS	80 90	116 85	139 80	148 89	142 81	181 85	184 77	173 84	129 81	134 97	7%
SEX OFFENSES	42 42	37 56	30 60	23 65	34 69	36 47	42 13	28 17	39 15	41 7	5%
FAMILY/CHILDREN	15 80	8 100	10 80	8 75	10 90	9 66	6 16	13 23	13 7	42 9	223%
LIQUOR LAWS	209 98	265 98	242 99	270 97	247 99	214 98	257 100	214 94	204 96	117 95	-43%
WEAPONS	9 88	8 62	6 83	10 70	7 85	8 62	20 80	13 61	8 87	10 80	-25%
DISORDERLY CONDUCT	292 64	293 69	349 49	323 34	268 35	305 34	324 34	362 39	322 40	300 52	-7%
D.U.I.	479 100	478 100	424 100	405 99	315 100	362 100	358 100	291 98	289 98	225 99	-22%
STOLEN PROPERTY	12 83	13 76	23 73	9 77	9 77	8 50	9 44	15 60	8 87	3 66	-63%
GAMBLING	0 0	0%									
OTHER OFFENSES	283 91	265 90	334 89	305 88	245 86	356 90	339 84	307 71	281 84	333 80	19%
<b>TOTALS</b> % TOTAL CLEARED	<b>2407</b> 64	<b>2350</b> 69	<b>2462</b> 66	<b>2393</b> 61	<b>2076</b> 61	<b>2288</b> 62	<b>2353</b> 61	<b>2251</b> 54	<b>1971</b> 58	<b>1849</b> 58	<b>-6%</b>

TOTAL PART I & PART II OFFENSES - 2740  
 TOTAL ARRESTEES FOR 2013 - ADULTS: 1464 JUVENILES: 217 (For all offenses except for traffic.)

## 2013 CRIME & SERVICE CLOCK

OFFENSE	# OF OFFENSES	RATE		
MURDER/MANSLAUGHTER	1	1 every	365	days
RAPE	3	1 every	121	days
ROBBERY	6	1 every	61	days
AGGRAVATED ASSAULT	28	1 every	13	days
ARSON	6	1 every	61	days
BURGLARY	158	1 every	2	days
LARCENY	645	1 every	13	hours
AUTO THEFT	44	1 every	8	days
<b>TOTAL PART I OFFENSES</b>	<b>891</b>	<b>1 every</b>	<b>10</b>	<b>hours</b>

ASSAULT - SIMPLE	270	1 every	1	days
FORGERY	35	1 every	10	days
FRAUD	104	1 every	3	days
VANDALISM	235	1 every	1	days
WEAPONS	10	1 every	36	days
SEX OFFENSES	41	1 every	9	days
NARCOTICS	134	1 every	3	days
FAMILY/CHILDREN	42	1 every	8	days
D.U.I.	225	1 every	1	days
LIQUOR LAWS	117	1 every	3	days
DISORDERLY CONDUCT	300	1 every	1	days
OTHER	336	1 every	1	days
<b>TOTAL PART II OFFENSES</b>	<b>1849</b>	<b>1 every</b>	<b>5</b>	<b>hours</b>
<b>TOTAL PART I &amp; II OFFENSES</b>	<b>2740</b>	<b>1 every</b>	<b>3</b>	<b>hours</b>

## 2013 TRAFFIC ENFORCEMENT SUMMARY MOVING & NON-MOVING VIOLATIONS

OFFENSES	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	%Change 2012
CARELESS DRIVING	32	34	61	72	86	54	95	50	42	57	36%
DRIVING AFTER REVOCATION	117	129	166	141	154	195	172	98	125	129	3%
DRIVING AFTER SUSPENSION	35	62	86	88	66	106	102	71	62	88	42%
FAIL TO YIELD	85	119	143	104	107	93	131	100	69	60	-13%
FRAUDULENT REGISTRATION	26	31	66	40	39	49	71	45	54	75	39%
ILLEGAL EQUIPMENT	27	13	11	12	11	35	48	17	10	12	20%
ILLEGAL TURN	45	46	59	59	30	36	38	5	13	8	-38%
LEAVING THE SCENE	39	29	38	34	38	31	34	32	19	22	16%
NO CHILD RESTRAINT	8	8	25	23	9	23	29	20	28	24	-14%
NO CURRENT REGISTRATION	142	146	266	195	200	239	242	203	167	201	20%
NO DRIVERS LICENSE	149	155	195	182	145	221	208	151	156	137	-12%
NO INSURANCE	876	974	1251	946	833	780	882	566	357	419	-17%
NO MOTORCYCLE EQUIPMENT	0	1	0	1	0	0	0	0	5	0	-100%
NO SEAT BELT	144	121	306	248	196	522	977	453	463	317	-32%
OPEN BOTTLE	95	84	92	93	78	115	100	63	83	64	-23%
OTHER DRIVERS LICENSE VIOLATIONS	73	41	68	55	51	76	65	31	21	61	190%
OTHER MOVING VIOLATIONS	145	81	131	92	90	144	117	114	71	59	-17%
OTHER NON-MOVING VIOLATIONS	4	10	52	22	40	40	48	35	45	42	-7%
PARKING REFERRALS	3	5	7	4	4	4	5	1	0	2	200%
RECKLESS/INATTENTIVE DRIVING	20	78	98	110	93	73	88	69	71	39	-45%
SEMAPHORE VIOLATION	240	275	347	276	220	363	471	266	181	205	13%
SPEEDING (RADAR)	848	987	1063	933	699	707	732	492	572	501	-12%
SPEEDING (NON-RADAR)	8	44	213	0	0	0	1	2	0	1	100%
STOP SIGN/STOP ARM	158	186	208	167	147	168	169	88	144	122	-15%
THROUGH RR CROSSARMS	12	25	17	7	7	4	7	4	11	4	-64%
WRONG WAY ON ONE-WAY	53	37	34	25	30	32	49	25	27	16	-41%
<b>TOTALS</b>	<b>3384</b>	<b>3721</b>	<b>5003</b>	<b>3929</b>	<b>3373</b>	<b>4110</b>	<b>4881</b>	<b>3001</b>	<b>2796</b>	<b>2665</b>	<b>-5%</b>